

CLATSKANIE SCHOOL DISTRICT
PO Box 678
Clatskanie OR 97016

BUDGET COMMITTEE MEETING
May 11, 2020, 5:30 pm, via Zoom

MEETING MINUTES

Budget Members Present: Margaret Magruder-Chair, Courtney Davis-Vice Chair, Rachel Kujala, Julie Stockfleth
Board Members Present: Megan Evenson-Chair, Kara Harris-Vice Chair, Ian Wiggins, Chris Ouellette, Kathy Engel
Admin Present: Cathy Hurowitz-Superintendent, Mark Bergthold-Business Manager, Tami Burgher-Board Secretary, Jim Helmen-CMHS Principal, Tiffany O'Donnell-CES Principal
Guests: Yvonne Krause, Tim Erwin, Stacy Hicks, Matt Thul, Daisy McGinnis, Dawn Warren, Lucius Jones, Kim O'Black, Kara Burghardt, Lori Simmons

1. Preliminary Business

- a. Call Meeting to Order: 5:32 pm
- b. Pledge of Allegiance

2. Begin Deliberations on the Proposed 2020-21 Budget

a. Committee/Public Comments: M. Bergthold went through the written questions that Julie Stockfleth submitted and Mark responded to them, see attached. J. Stockfleth also asked about the amount budgeted into the Food Nutrition and why the proposed budgeted amount is so much less than in previous years. M. Bergthold discussed how he came to the budgeted amount by using historical data. C. Hurowitz also discussed how difficult it is to budget in Food Services because of commodities, reimbursements, etc. M. Evenson asked about Speech Pathology in 2150. Why was our expenses so much over the budgeted amount. Due to using the new online speech program. The money that was used to pay the ESD is now back in our budget for these new expenses. She also asked about the budgeted amount in the Athletic Director budget. Is that the entire budget, salary, benefits, etc. lumped together? Yes, all coaches stipends are included in this amount, so it is for the whole department. C. Ouellette wondered if we are starting school in the Fall? C. Hurowitz said yes it will start but will look very different than a normal beginning of the school year. No sports or assemblies at least through the end of September. If the budget is adopted, can we adjust if there is no need for an athletic director? The athletic director position is not just dependent on sports itself, there is still planning and OSAA documentation to take care of. There may be a delay in the start of sports, but they still plan on having sports. Unless they say no sports all year, which is unlikely. K. Engel asked about the professional/technical budget, what charges come out of it and we are extremely beyond what was budgeted? K. Harris, is that where the speech services are? That would be for M. Bergthold and J. Cooper, their salaries come out of there as contracted employees. K. Engel also asked about rentals, what are they for? Includes copiers. We switched to a new company and they bought out the contract from the other company. There was a discussion about there being a \$79,000 carryover. Is that correct? With all of the unknowns in this budget, it is just a placeholder, it will

change. M. Evenson asked about the library budget and why it appears nothing is being spent out of it and next year's budget is so small. It is very important to have updated periodicals, library books and reference material. Are we not buying books? People are confused. Mark will look into it. M. Evenson also was asking about the chronic absenteeism grant. What happens if we don't spend the entire grant. C. Hurowitz has a meeting tomorrow and most likely ODE will allow us to carry over the unspent funds. J. Stockfleth asked about how we are doing with the alternative program at CMHS? Is it successful? Can we spend the absentee grant there? C. Hurowitz discussed the alternative program and said there will be more of a report on this in the board meeting portion. K. Harris asked about travel, it's a lot less, is that reflective of not having sports in the Spring? A lot of travel occurs in the Spring, field trips and sports. She also asked about audit services? They are projected a lot more this year. She also asked about what additional salaries are for? M. Bergthold explained any additional salaries could be a multitude of things like stipends, meetings, etc. He also discussed the way the budget can be sliced different ways so it can be hard to compare. K. Harris asked about the large decrease in psychological services which is due to J. Cooper, school psychologist, being moved to a contract.

3. Next Steps
 - a. Schedule further budget meeting
 - b. Motion to Approve the Budget:

A motion was made to approve the Clatskanie School District Budget for 2020-21 as follows:

General Fund	\$9,665,560
Special Revenue Funds	2,579,950
Debt Service Funds	828,556
Capital Maintenance Fund	138,182
Scholarship Trust Funds	53,530
TOTAL ALL FUNDS	<u>\$13,265,778</u>

R.KUJALA/K.ENGEL - UNANIMOUS

A motion was made that the Clatskanie School District Budget Committee approve the district's permanent tax rate of \$4.6062 per \$1,000 of assessed value to be assessed in support of the General Fund. A Debt Service levy in the amount of \$734,000 is also authorized to service the district's General Obligation Bonds and is accounted for outside the General Fund.

R.KUJALA/K. HARRIS - UNANIMOUS

A brief discussion was held on how likely it would be that we would need to call the Budget Committee back for another meeting.

4. Adjournment: 6:35 pm.