

JEFFERSON DAVIS PARISH SCHOOL BOARD
JANUARY 18, 2018

The Jefferson Davis Parish School Board met in regular session at 203 E. Plaquemine Street, Jennings, LA 70546, on Thursday, January 18, 2018 at 6:00 p.m., with the following School Board members in attendance: President, Phillip Arceneaux, Vice-President, David Troutman, Members, Greg Bordelon, Jason Bouley, Vickie Buller, Charles Bruchhaus, Donald Dees, David Doise, Malon Dobson, James Segura and Jody Singletary. Absent: David Capdeville and Robert Menard.

The meeting was opened by President Arceneaux, with an invocation by Mrs. Buller, followed by the Pledge of Allegiance to the U.S. flag led by Mr. Troutman.

Motion by Mr. Dees, seconded by Mr. Buller and unanimously carried to approve the School Board minutes of the regular meeting on December 14, 2017.

Motion by Mr. Bordelon, seconded by Mr. Singletary and unanimously carried that the Board call for a vote to take care of items of business not listed on the original agenda or to change the order of topics to be addressed.

Mr. Bouley arrived too meeting.

PRESENTATION:

1. Welsh High Football Team and Coaches- Class 2A State Champs
2. Presentation by Gragson, Casiday & Guillory, CPA, for the fiscal year ended June 30, 2017 of the Jefferson Davis Parish School Board Audited Financial Statements & Audit Report, the School Board's appointed external auditor.

FINANCE COMMITTEE:

The following motions were made by Mr. Phillip Arceneaux, Finance Committee Chairman, that the School Board:

Acceptance of the financial audit report conducted by Gragson, Casiday & Guillory, CPA, for the fiscal year ended June 30, 2017 of the Jefferson Davis Parish School Board Audited Financial Statements & Audit Report, the School Board's appointed external auditor. Motion seconded by Mr. Bouley and unanimously carried.

Approve a request from Curriculum Supervisor, Danielle Simien, to purchase textbooks for students enrolled in Spring semester classes at Sowela Technical Community College at a cost of \$14,676.40 to be paid with CDF (Career Development Funds). Books will be collected at the end of the semester to be reused for future students. Motion seconded by Mr. Buller and unanimously carried.

Grant permission to Welsh High baseball to accept a \$200.00 donation from Shawn and Miranda Cormier. Donation to be used to purchase equipment and defer travel expenses. Motion seconded by Mr. Dees and unanimously carried.

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Permission to purchase and install the LearnZillion enhanced enterprise cloud platform for ELA curriculum upgrades at a cost of \$27,500.00. To be paid from General Fund. Motion seconded by Mr. Dobson and unanimously carried.

Grant permission to replace the engine in the 2012 Maintenance Van at a cost of \$6,500.00 from Mark's Automotive. To be paid from General Fund. Motion seconded by Mr. Bouley and unanimously carried.

Grant permission to Welsh High School Teacher, Christy Rougeau, to accept a \$749.58 Quality Science and Math (QSM) Grant. Grant to be used to purchase supplies for materials for math classroom. Motion seconded by Mr. Bouley and unanimously carried.

Grant permission to Elton High FFA to accept a \$1,838.00 donation from Coushatta Tribe. To be used for expenses for Elton High FFA for Livestock Evaluation and Parliamentary Procedure teams to compete at the National Convention in October, 2017. Motion seconded by Mr. Bruchhaus and unanimously carried.

The Jennings Alumni Fund and \$1,456.19 from the Jennings Quarterback Club. Donations to be used to pay for the cost of 2 charter buses used to transport the football team to semi-final playoff game in West Feliciana. Motion seconded by Mrs. Buller and unanimously carried, with Mr. Segura recused from voting.

Grant permission to Jennings High Jazzers to accept donations from The Jazzer Booster Club in the amount of \$2,769.00 to be used to defray expenses for equipment/travel and \$3,200.00 to help defray costs for the Orlando performance. Motion seconded by Mr. Dees and unanimously carried.

Grant permission to Fenton Elementary to accept a \$500.00 donation from Dr. Joe Stark. Funds to be used for SWPBIS for student incentives. Motion seconded by Mr. Bouley and unanimously carried. Motion seconded by Mrs. Buller and unanimously carried.

Grant permission to Fenton Elementary to accept a \$100.00 donation from Mr. Jimmy Hoppe. Funds to be used for tools and supplies for Garden Club. Motion seconded by Mrs. Buller and unanimously carried.

Declare an emergency at Lake Arthur High to purchase a new American Standard 10 ton roof package unit for a cost of \$11,667.00 from Young's A/C. This unit supplies air conditioning and heat to 4 classrooms in the Jr. High building. To be paid from Maintenance #1. Motion seconded by Mr. Dobson and unanimously carried.

Grant permission to Elton Elementary to accept a \$750.00 donation from Enlink Midstream Operating, LP to help fund Sonyia Bruchhaus' classroom for the Spring Semester. Science and Math (QSM) Grant to help fund technology for the Spring Semester. Motion seconded by Mr. Bruchhaus and unanimously carried.

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Grant permission to Elton Elementary to accept a \$1,820.90 Quality Science and Math (QSM) Grant to help fund technology for the Spring Semester. Motion seconded by Mr. Bruchhaus and unanimously carried.

POLICY COMMITTEE - REQUESTS FROM THE POLICY COMMITTEE, DONALD DEES, CHAIRPERSON, THAT THE SCHOOL BOARD:

Approve the following new or revised policies:

- A. **SUPPLEMENTAL EDUCATIONAL SERVICES - FILE: IDCJ:**
This NCLB policy has been repealed by ESSA. (Delete).
- B. **ENGLISH LEARNER PROGRAM - FILE: IDDH:** The name of this policy was changed. The statutory revisions of ESSA have been added to the policy: 1) Identify English Learners, 2) Design an effective program reflective of English Learners' need, 3) employ appropriate English-as-a-second-language or bilingual personnel (or both), 4) align the instruction of English Learners to state and local content standards, and 5) provide ongoing authentic assessments to ascertain student's growth in English proficiency and in the comprehension of academic content. (Revised January, 2018: Effective upon approval).
- C. **PARENT AND FAMILY ENGAGEMENT - FILE: IFD:** This policy has been revised to include the ESSA provisions as well as a name change. The section *Parent Responsibilities* has been removed. Other changes include more flexibility by the School Board to enhance involvement opportunities of parents.
(Revised January, 2018: Effective upon approval).
- D. **PARENTAL RIGHTS/STUDENT RIGHTS OF PRIVACY - FILE IFDA:**
 - A. *Adequate yearly progress (AYP)* and *highly qualified teachers* have been removed. The language has been updated to reflect the changes in ESSA provisions. (Revised January, 2018: Effective upon approval).
- E. **STUDENT PRIVACY AND EDUCATIONAL RECORDS - FILE JR:**
Removal of the reference to NCLB has been replaced with more general language referencing federal statutory provisions. (Revised January, 2018: Effective upon approval).

Motion seconded by Mr. Bordelon and unanimously carried.

The following committees had no reports to present:

Insurance - David Doise, Chairman
Building & Grounds - James Segura, Chairman
Transportation- Greg Bordelon, Chairman
16th Section-Charles Bruchhaus, Chairman
Ward II (Ad Hoc) - Phillip Arceneaux, Chairman
Legislative Liaison - Donald Dees, Chairman
Food Service - Malon Dobson, Chairman

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The Sales Tax report was given by Amber Hymel, Tax Collector/Auditor.

NEW BUSINESS:

Motion by Mr. Singletary, seconded by Mr. Doise and unanimously carried to adopt the following resolution regarding School Board meetings:

R E S O L U T I O N

WHEREAS, ACT 707 of the 1977 Louisiana Legislature makes substantive changes in Louisiana's Open Meeting Law, and

WHEREAS, one change exempts the Board from having to give written notice of each regular meeting (1) if the Board adopts a resolution each January establishing the day, time, and place of the regular meeting, (2) written public notice of this resolution is given at least one time, and (3) the day, time, and place remain the same or, if changed, the Board gives written public notice at least once to the amendment or new resolution no less than twenty-four hours in advance of the changed regular meeting, and

WHEREAS, this Board would like to conform to this change,

NOW, THEREFORE, BE IT RESOLVED by the Jefferson Davis Parish School Board in regular session duly convened on January 18, 2018, that the Board does hereby adopt an official resolution establishing the regular meeting schedule for the year 2018 to be on the third Thursday of each consecutive month, the meeting place to be at the School Board Central Office, 203 East Plaquemine Street, Jennings, Louisiana, and the time to be 6:00 p.m. throughout the year. EXCEPTIONS: In February, 2018, the Board will meet on the second Thursday (February 8, 2018), due to Mardi Gras. In May, 2018, the Board will meet on the second Thursday (May 10, 2018), due to parish Graduations. The December 20, 2018 Board meeting shall be held at 10:00 a.m. at Elton Elementary, 614 Powell Road, Elton, LA 70532. The above Resolution, having been put to a vote and having passed, was duly declared adopted and ordered spread on the minutes of this Board.

/s/ _____
Phillip Arceneaux, President

/s/ _____
Kirk Credeur, Superintendent

Motion by Mr. Doise, seconded by Mr. Bouley and unanimously carried to grant permission to Superintendent Credeur to enter into a study with John D. Boudreaux, Doctoral Student at University of Louisiana Monroe. Mr. Boudreaux is conducting a quantitative research study to investigate the effectiveness of a current online concussion education program for high school students.

Motion by Mr. Buller, seconded by Mr. Dees and unanimously carried to approve Mark Hanks, as a non-faculty softball coach at Welsh High School for 2017-2018, upon completion of LHSAA coaching course certification and Board policy requirements.

Motion by Mr. Bordelon, seconded by Mr. Bouley and unanimously carried to approve the following out-of-state travel requests:

- a. Lake Arthur High School Winterguard and Teacher, to travel to West Harrison High School, Mississippi to perform on 02/03/18. At no cost to the Board.

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- b. Jennings High Environmental Science class and teacher to travel to Houston Museum of Natural Science in Houston, TX on 1/17/18. At no cost to the Board.
- c. Lake Arthur High School Band, to travel to Orlando, FL to perform from 02/10/18 to 02/14/18. At no cost to the Board.
- d. Elton High FFA students and teacher/sponsor to travel to Houston TX on March 3, 2018 to attend the Houston Livestock Show and Rodeo. At no cost to the Board.

Motion by Mr. Dees, seconded by Mr. Bouley and unanimously carried to approve submission to the Louisiana State Department of Education of all 2018-2019 federal and state flow-through projects and any new programs enacted through the “No Child Left Behind Education Act”.

Motion by Mr. Singletary, seconded by Mr. Bouley and unanimously carried to approve the 2017-2018 Pupil Progression Plan and authorize the Board President and Superintendent to execute the Formal Submission Statement.

Motion by Mr. Doise, seconded by Mr. Segura and unanimously carried to grant permission to Superintendent Credeur to change the current Supervisor of Auxiliary and Support Services position to a Coordinator of Auxiliary and Support and to make revisions and/or adaptations in this job description. This change is to adhere to the 2017 Phase II recommendations. Salary for this position will be at beginning teacher pay plus a 1/49 Coordinator index.

Motion by Mr. Doise, seconded by Mr. Dobson and unanimously carried to renew the following job performance positions, effective 7/1/18 to 06/30/20:

Kieran Coleman	Supervisor of Curriculum	06-30-18
William Hebert	Finance Director	06-30-18
Tina Coleman	Supervisor of Food Service	06-30-18
Arlene Heinen	Supervisor of Curriculum, Textbooks, Librarians And testing	06-30-18
Mona Miller	Supervisor of Curriculum	06-30-18
Margaret Guillory	Federal Programs Supervisor	06-30-18
Christi Fontenot	Lacassine High	06-30-18
Laurie Duhon	Jennings Elementary	06-30-18
Tanya Gaudet	Hathaway High	06-30-18
Rory Myers	Welsh Elementary	06-30-18
Suzanne Doucet	James Ward Elementary	06-30-18
Deborah Bruchhaus	Elton High	06-30-18
Soraya Owen	Hathaway High	06-30-18
Frances LeBlanc	Lacassine High	06-30-18
Amy Treme	Welsh Elementary	06-30-18
Selena Gomes	Jennings High	06-30-18
David Reed	Jennings High	06-30-18
Maura Guillory	Lake Arthur Elementary	06-30-18
Cleo Williams	Jennings Elementary	06-30-18
Naomi Benoit	Welsh-Roanoke Jr High	06-30-18
Don Broussard	James Ward Elementary	06-30-18
Tanya LeBert	Sales Tax Auditor	06-30-18
Staycle Duplichan	Curriculum Technical Assistant	06-30-18
Carl LeGros	Technology Technical Specialist	06-30-18
Nicholas McCoy	Technology Technical Specialist	06-30-18
Brandon Kelley	Technology Technical Specialist	06-30-18
Sable Broussard	Technology Technical Specialist	06-30-18
Meggan Marcotte	Jennings High Counselor	06-30-18

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Vanessa Lopez	WARD Counselor	06-30-18
Kimberly Edwards	EES Counselor	06-30-18
Megan Fontenot	WES Counselor	06-30-18
Jacqueline Broussard	WEIC/JES Counselor	06-30-18
Christi Natali	LHS Counselor	06-30-18
Brandon Strain	JHS Band	06-30-18
James Lamey	LAHS Band	06-30-18
Aaron Rasberry	AgScience	06-30-18
Lee Ann Vincent	AgScience	06-30-18
Lana Myers	AgScience	06-30-18

Motion by Mr. Bouley, seconded by Mr. Troutman and unanimously carried to approve the following out-of-state travel request:

- a. Welsh High Coach, John Richardson to travel to Houston, TX from February 16 -18, 2018, to attend the Glazier Coaching Clinic. At no expense to the Board.

PERSONNEL CHANGES:

The following personnel changes are an Informational Item:

- A. Personnel appointments as determined by the Superintendent:
 1. Name **BRANT SMITH**, Lake Arthur High Assistant Principal, effective as soon as possible, re: John Gay promotion.
 2. Name **GARY BARKER**, Jennings High Part-time Custodian, effective 01/08/18, re: Harry Withers retirement.
 3. Name **TIFFANY JOLIE**, Welsh/Lacassine Schools Bus Aide, effective 01/04/18, re: Toni LeJeune resignation.
 4. Name **SHEILA LANDRY**, Jennings High full-time Custodian, effective as soon as possible, re: Kenny Broussard retirement.
 5. Name **HENRY BRACKENS**, Jennings High Sweeper, effective as soon as possible, re: Sheila Landry transfer.
- B. Personnel changes:

APPOINTMENTS

1. Gary Barker, Jennings High Part-time Custodian, effective 01/08/18, re: Harry Withers retirement.
2. Tiffany Jolie, Welsh/Lacassine Schools Bus Aide, effective 01/04/18, re: Toni LeJeune resignation.
3. Brittany Mallett, Welsh Elementary Teacher, effective 01/04/18, re: Teresa Daniel retirement.
4. Shirann J. Williams, James Ward Elementary Cafeteria Tech, effective 01/08/18, re: Verlana Freeman termination.
5. Casey Laughlin, Lacassine Schools Bus Driver, effective 01/16/18, re: Jona Daigle retirement.

TRANSFERS

1. Sheila Landry, Jennings High Sweeper to Jennings High/Media Center Custodian, effective 01/04/18, re: Kenny Broussard retirement.
2. Sheila Benoit, Welsh High Cafeteria Tech to Jennings Elementary Cafeteria Tech, effective 01/04/18, re: Rita Theriot retirement.

EXTENDED LEAVE

1. Allison Fruge, James Ward Elementary Teacher, 09/05/17 to 11/06/17.
2. Flora Mixon, Jennings High Custodian, 11/01/17 to 03/02/2018.
3. Patricia Manuel, Jennings Elementary Cafeteria Tech, 10/20/17 to 10/27/17.

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4. Lillian Smith, Lacassine High Custodian, 09/01/17 to 04/01/18.
5. Bethany Miller, Educational Media Center Clerical Assistant, 11/01/17 to 02/01/18.
6. Mary Broussard, Lake Arthur High Cafeteria Tech, 12/07/17 to 12/11/17.

MATERNITY LEAVE

1. Amie Matte-Cobb, Lacassine High Teacher, 08/01/18 to 09/07/18.

RETIREMENTS

1. Terry Simon, Warehouse/Tech Center Plumber Helper, effective 04/01/18, with 23 years of service.
2. Claudia Janice, Jennings High Cafeteria Tech, effective 01/04/18, with 12 years of service.
3. Kathryn S. Fontenot, Lacassine Paraprofessional, effective 02/01/18, with 34 years of service.
4. Jonetta Fontenot, Jennings Elementary Teacher, effective 05/26/18, with 20 years of service.

INFORMATION

1. Condolences are extended to the families of:
 - a. Joseph Moss, Teacher, who retired in 1979 with 25 years of service.
 - b. Marion Dutton Wall, Teacher/Coach who retired in 2002 with 35 years of service.
 - c. Fannie Barnes, Teacher who retired in 1991 with 28 years of service.
2. The 2018 Louisiana School Board Association Convention will be held in Baton Rouge, LA from February 28 to March 2, 2018. Please let Ms. Debbie know if you plan to attend.
3. School Board President has named the following 2018 School Board committees:

FINANCE COMMITTEE - DAVID TROUTMAN, CHAIRMAN

Jason Bouley, Charles Bruchhaus, Vickie Buller, David Capdeville, Malon Dobson, and Jody Singletary.

POLICY COMMITTEE - JODY SINGLETARY, CHAIRMAN

Charles Bruchhaus, David Capdeville, Donald Dees and David Troutman.

INSURANCE - DAVID DOISE, CHAIRMAN

Greg Bordelon, Robert Menard Jody Singletary and James Segura

BUILDINGS & GROUNDS - JAMES SEGURA, CHAIRMAN

Jason Bouley, Vickie Buller, Malon Dobson and David Troutman.

TRANSPORTATION - GREG BORDELON, CHAIRMAN

Donald Dees, Malon Dobson and David Doise

16TH SECTION - CHARLES BRUCHHAUS, CHAIRMAN

Vickie Buller, Donald Dees, Jody Singletary and Robert Menard.

WARD II AD HOC (JENNINGS BOARD MEMBERS)

- DONNIE DEES, CHAIRMAN

Phillip Arceneaux, David Capdeville, David Doise, Robert Menard and James Segura

LEGISLATIVE LIAISON - DONALD DEES

LONG RANGE PLANNING - JAMES SEGURA, CHAIRMAN

Greg Bordelon, Jason Bouley, Charles Bruchhaus, David Doise and Jody Singletary.

SCHOOL FOOD SERVICE - MALON DOBSON, CHAIRMAN

Vickie Buller, David Capdeville, David Doise and James Segura

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**JEFFERSON DAVIS PARISH EDUCATIONAL UPDATE BY
SUPERINTENDENT CREDEUR.**

SUPERINTENDENT’S COMMENTS NOT REQUIRING BOARD ACTION
Discussion to set Jefferson Davis Parish School Board Members 2017 Strategic Planning Meeting for Thursday, March 22, 2018 at 6:00 p.m. at Abshire Camp.

EXECUTIVE SESSION

None.

There being no other business to come before the Board, it was moved by Mr. Dees, seconded by Mr. Troutman and unanimously carried, to adjourn.

/s/ Phillip Arceneaux, President
ATTEST:

/s/Kirk Credeur, Secretary/Superintendent

Note: Items purchased by quotes or bids may be reviewed at the School Board office during normal business hours. All policies can be reviewed at any facility under the jurisdiction of the Jefferson Davis Parish School Board.