



**BOVILL
AND
DEARY
ELEMENTARY
SCHOOL
2026-2027 HANDBOOK**

Mission Statement

Preparing students who aspire to achieve their full potential.

TABLE OF CONTENTS

BOVILL ELEMENTARY STAFF & CONTACTS	p. 1
DEARY ELEMENTARY STAFF & CONTACTS	p. 2
MAJOR CALENDAR DATES	p. 3
COMMUNICATION	p. 4
SCHOOL HOURS	p. 4
PLAYGROUND.	p. 4
BUS TRANSPORTATION.	p. 4
MESSAGES & BUS PASSES	p. 5
WALKING/BIKING TO SCHOOL	p. 5
VISITORS	p. 5
STUDENT CHECKOUT DURING THE SCHOOL DAY	p. 5
ATTENDANCE	p. 5
PARTICIPATION, WEATHER, & RECESS.	p. 6
EMERGENCY CLOSURES	p. 6
EMERGENCY DRILLS	p. 6
MEDICATIONS	p. 6
COMMUNICABLE DISEASES.	p. 7
LICE.	p. 7
SCHOOL LUNCH & BREAKFAST.	p. 7
BREAKFAST PRICES.	p. 7
LUNCH PRICES.	p. 7
CAFETERIA RULES	p. 8
SCHOOL DISCIPLINE	p. 8
BASIC SCHOOL RULES	p. 8
MINOR INFRACTIONS.	p. 9
MAJOR VIOLATIONS	p. 9
ZERO TOLERANCE POLICY	p. 10
DRESS CODE	p. 10
ELECTRONIC DEVICES	p. 11
BIRTHDAYS	p. 11
TOYS	p. 11
STATE TESTING.	p. 11
FIELD TRIPS.	p. 11
USE OF STUDENT IMAGES	p. 12
NOTIFICATION OF RIGHTS UNDER FERPA	p. 12
NOTICE OF DIRECTORY INFORMATION	p. 13

Bovill Elementary Staff

Principal	Stacy Monk
Secretary	Mikayla Workman
Preschool Instructor	Sami Jensen
Preschool Aide/Parapro	Ladonna Bogar
Kindergarten	Brigette Johnson
First Grade	Tessa Olson
Second Grade	Kassie Summerfield
Third Grade	Katie Hewitt
Special Ed.	Kym Fredrickson
Library/Paraprofessional	Graci Powell
Speech/Paraprofessional	Aleica Eggers
Occupational Therapy	Courtney Jensen (Gritman)
Speech/Language	Amanda Wells (Gritman)
Physical Therapist	Lori Mages (Gritman)
Custodian	Deloni Moore
Cook	Kaci Cochrane
PE	Tim Olson
Music	Alicia Hickman
Counselor	Amy Guier

Telephone: 208-826-3314 **Fax:** 208-826-3614

School Secretary Email: mworkman@sd288.org

Website: www.sd288.org

Facebook: Whitepine Joint School District

Address: 410 3rd Ave, Bovill, ID 83806

Deary Elementary Staff

Principal	Stacy Monk
Secretary	Kelsey Sutton
Fourth Grade	Kristy Johnson
Fifth Grade	Diana Moser
Counselor	Amy Guier
Special Education	Kym Fredrickson
P.E.	Tim Olson
Band/Music	Alicia Hickman
Paraprofessional	Marilyn Ross
Paraprofessional	Amy Nelson
Librarian	Ashleigh Brown
Occupational Therapy	Courtney Jensen (Gritman)
Speech/Language	Amanda Wells (Gritman)
Physical Therapist	Lori Mages (Gritman)

Telephone: 208-877-1151

Fax: 208-877-1366

School Secretary Email: ksutton@sd288.org

Website: www.sd288.org

Facebook: Whitepine Joint School District

Address: 502 1st Ave, Deary, ID 83823

The purpose of this handbook is to inform students, parents, and staff about the policies of Deary Elementary School. It does not attempt to include all policies and is not a legal document. Complete school and district policies are available for public use in the school and district offices and on the web page.

2026-2027 MAJOR CALENDAR DATES

August 19	MS Orientation
August 19, 24-25	Staff Orientation/Teacher In-Service
August 24	BES and DHS Back-to-School Night
August 25	DES Back- to-School Night
August 26	First Day of School
September 1	First Day of Preschool
September 7	Labor Day (No School)
September 16	Staff Professional Development / Fair
September 17-18	Latah County Fair (No School)
October 7-8	MS / HS Parent Teacher Conferences
October 12	Late Start Day
October 12-16	Homecoming Week
October 28-29	Elementary Parent Teacher Conferences
October 29	End of Qtr. 1
October 30	Teacher In-Service
November 9	Late Start Day
November 23-27	Thanksgiving Break (No School)
December 7	Late Start Day
December 18	1:30 Early Release
December 21-Jan. 1	Winter Break (No School)
January 18	Teacher In-Service (No School)
January 20-21	DMS/DHS Semester Finals
January 21	End of Qtr. 2 / Sem. 1 (Early Release)
January 22	Teacher In-Service (No Students)
February 8	Late Start Day
February 15	Presidents' Day/Professional Development
March 3-4	MS / HS Parent Teacher Conferences
March 8	Late Start Day
March 24-25	Elementary Parent Teacher Conferences
March 25	End of Qtr. 3
March 26	Teacher In-Service (No School)
March 29-April 2	Spring Break (No School)
April 12	Late Start Day
April 19	Kindergarten Roundup /Teacher In Service
May 10	Late Start Day
May 28	Teacher In-Service (No School)
May 29	Commencement / Graduation
May 31	Memorial Day (No School)
June 3-4	DMS-DHS Semester Finals
June 4	Last Day / End of Sem. 2 / 1:30 Early Release
June 7-8	Teacher In-Service (No School)

COMMUNICATION

We encourage good communication between the families and school. You can email any staff member at the Bovill or Deary School by entering their first initial, followed by their last name, and then @sd288.org. For example, to email Stacy Monk, enter smonk@sd288.org. You may also call any time before or after school or specified times during the school day to speak with your child's teacher.

Minute of Silence

At or near the beginning of each school day, all grade levels in all schools shall observe at least 60 seconds of silence as required by Idaho Code. During this minute, students may sit quietly or engage in any silent activity permitted by school rules and District policy, provided the activity does not distract or interfere with other students. Engaging in noisy or disruptive activities during this time is prohibited and may result in disciplinary action.

Staff shall not direct students regarding the nature of any reflection the students may choose to engage in during this time.

SCHOOL HOURS

Bovill

The doors open at 8:30 for students (the cafeteria is open at 8:15 for breakfast), and students are dismissed at 3:00. The office is staffed until 3:15. Unless a student rides a bus or eats breakfast at 8:15, there will not be any supervision for your child until the doors open at 8:30.

Deary

The doors open at 8:15 for students (the cafeteria is open at 8:00 for breakfast), and students are dismissed at 3:15. The office is staffed until 3:30. **There will not be any supervision for your child until the doors open (except in the cafeteria at 8:00 a.m.).**

Playground

Students are supervised when they are on the playground during the school day. **However, there is no supervision before 8:00 a.m in Deary, and 8:30 a.m. in Bovill, or after school. The school cannot assume responsibility for children when school is not in session.** If your child plays at the school after hours, he or she must report home first before playing on the playground, and adult supervision is recommended.

Bus Transportation

Please call Derrick Eggers at 208-877-1151 for information about bus routes and time schedules. Bus route students must remain on their regular bus until they reach school in the morning or home in the evening. The buses leave Deary School for Bovill at 8:15 a.m. Buses depart from BES at approximately 3:00 p.m. at the end of the school day and arrive in Deary at approximately 3:15 p.m.

Just as in our classrooms, we will strive to maintain a safe environment for our students and drivers. School rules apply while riding the bus. Students will be made aware of any additional safety rules that apply strictly to the bus at the beginning of the year. To provide the most positive and safe environment possible, the following procedures have been put into place:

- Students will be given three (3) written warnings. Upon the third warning, the student will be suspended from riding the school bus for 1-3 school days.
- The fourth (4th) offense occurring in the same semester will result in a 3-5 day suspension from riding the school bus.
- The fifth (5th) offense occurring in the same semester may result in loss of bus riding privileges for the remainder of that semester.

Messages and Bus Passes

We can relay messages to students if necessary. However, if you need to get information to your child, please do this before 2:00 pm. The end of the day gets very hectic, and we want to ensure enough time to process the message. Children are not allowed to make phone calls from school to arrange social events. Those arrangements must be made before arriving at school. If a student is to ride a different bus route or be dropped off at a different location, the student must have a note from the parent/guardian or the parent/guardian must contact the office with the specific information before 2:00 p.m.

Walking and Biking to School

Students who walk to school will use designated pathways and crosswalks, stay off of private property, and walk on the side of the road. Bicycles may be ridden to school but must be left in the bike rack during the day

Visitors

Visitors are required to report to and sign in at the office upon arrival at school. Visitors must have permission to access the hallways and classrooms. They will be given a visitor's pass to wear. When visitors leave, they need to check out & return the visitor's pass at the office. Student visitors are not permitted.

Parents may be invited to attend classroom activities, celebrations, or similar events. In these instances, non-school-age siblings may accompany the parent(s) if child care options are limited. Parents are responsible for supervising their children. This does not extend to field trips. For safety and logistical reasons, younger siblings are not permitted to join field trips.

Checking Students Out Early

If your child will be leaving school during the day, please send a note to the teacher or call the main office. Students leaving during the day must be signed out at the office. Parents/Guardians are to remain in the office, and the student will be sent to the office for pickup. Documented permission from a parent or guardian is necessary for a child to leave the school grounds with someone other than parents or guardians. Please send written notice to the office when this is necessary. People listed on the emergency card will be allowed to take a child from school without written permission if

the parent calls. We appreciate your cooperation and share in your concern for the safety of all our children

Attendance

Good attendance is important for continued academic progress in school. The positive impacts, academic or otherwise, that our school offers are best presented to students when they are in attendance. When a student is absent from school, please call the school office before 9:00 a.m. so students are accounted for and safe. If your child is reported absent and we have not heard from you, we will attempt to reach you by phone to verify the absence. Students who arrive late must check in at the office.

School Policy requires students to be in attendance 90% of the school days, or all but nine days per semester. When a student is habitually absent, parents/guardians will receive written notification that includes the number of absences for the current semester. Further notifications to parents and a referral to truancy court may be made if the student does not attend regularly.

Parent-Teacher Conferences

Parent Teacher Conferences are scheduled for the end of the first and third quarter grading periods. All parents will be invited for a Fall Conference. The Spring Conferences will be scheduled by teacher invitation or parent request. Parents will receive a letter three weeks before conferences.

Participation, Weather and Recess

Students are expected to participate in all phases of the school day, including physical education and recess. Students need to have appropriate clothing for rain and snow. Every effort will be made to have outside recess. If the temperature is below 15 degrees or the weather is adverse or unsafe, students will have inside recess. As winter approaches, students should wear coats, snow pants, hats, boots, and gloves. It is understandable for parents to request a short time indoors following an illness. If a child needs to stay inside for more than two days due to health reasons, we will ask you for a doctor's note stating that the student is required to stay in from recess for more than two days.

Emergency Closures

When school must be canceled or delayed due to severe weather or other emergencies, announcements will be made on the school's website, Facebook page, our emergency notification system, and local radio stations. In the event of an emergency closure during school hours, we will follow the instructions on the emergency release form. **Please notify us if your emergency contacts change during the year.**

Emergency Drills

In an effort to prepare our staff and students for various emergencies, the Bovill and Deary Schools will conduct different emergency drills throughout the school year as planned by the district crisis team and administration. These drills are designed and conducted to prepare for actual emergencies.

Medications

If a student needs any type of medication, the student must bring that medication to the school office. The student will be responsible for coming to the office to take the medication at the appropriate time. Parents will notify the office and provide clear instructions for its use. Medication may be administered at school only in accordance with School District Policy 3510. An “*Authorization for Self-Administered Medication*” form is located in the main office. Please fill it out and return it to school if your child needs medication administered during the school day. The school will only administer medications provided by the parents/guardians.

COMMUNICABLE DISEASES

If your child is ill or running a fever, please keep the child home from school. To maintain the healthiest environment for students and staff, those children suspected of having any communicable disease will be sent home. This may include, but is not limited to, fevers, pink eye, stomach flu, vomiting, diarrhea, strep throat, coughs, and head lice. Some conditions must be treated by a doctor before the child can be allowed back in school. Remember, school staff are not doctors and cannot make a proper diagnosis of any conditions. Only a doctor can make a proper diagnosis of the presence and treatment of illness. Please be patient with the school staff if you are called to pick your child up from school for illness.

Lice

If a child goes home to be treated for lice, he/she must be accompanied by a parent upon returning to school. The student will be examined to determine if he/she is lice- and nit-free before remaining at school.

SCHOOL BREAKFAST and LUNCH

Hot lunch is available to all students. The present school district policy allows for a maximum of ten charges. The district appreciates your assistance in keeping lunch tickets current. Free and reduced lunch applications are available at each school office. Guidelines for the program are listed on the application form. Parents are invited to have lunch with their children whenever convenient. When planning to eat school lunch with your child, please call the school office by 9:00 a.m. so our cook has time to prepare extra meals. The prices are as follows:

Meal Prices

Breakfast is available to all students. Free and reduced lunch applications also apply to the breakfast program. Breakfast is served from 8:15 am to 8:30 am in the cafeteria. The prices are as follows:

Breakfast

Students	\$ 3.45
Adults	\$ 3.10
Milk (extra)	\$.75
Reduced	\$.30

Lunch

Students	\$ 4.45
Adults	\$ 5.30
Milk (extra).....	\$.75
Reduced	\$.40

Cafeteria Rules

1. Talk and eat quietly.
2. Use good table manners.
3. Eat food only in the cafeteria.
4. Keep hands and feet to yourself.
5. Stay seated until excused.
6. Leave a clean table area.
7. No sharing of food.

BASIC SCHOOL RULES

1. Follow rules for the classrooms, buses, and common areas of the school.
2. WALK in the halls, on the sidewalks, and on the pathways.
3. Talk in an indoor voice inside the school buildings.
4. Playground equipment must be used appropriately and fairly.
5. Leave sticks, stones, snow, and ice on the ground.
6. Follow instructions of teachers, duty staff, bus drivers, cafeteria workers, and all school district employees immediately, and without talking back.
7. You must ride a bus if going from one school building to another.
8. Students may not leave school grounds during school hours unless accompanied by an adult.
9. Inappropriate display of affection: Physical manifestations of romantic or “dating” relationships, such as kissing, holding hands, etc. Games such as “spin-the-bottle” or “truth-or-dare” are not allowed when they require the participants to engage in such behaviors.

NOTE: WE BELIEVE THAT APPROPRIATE TOUCHING IS AN IMPORTANT PART OF NORMAL CHILD DEVELOPMENT, AND THIS RULE IS NOT INTENDED TO PROHIBIT A HUG OR A PAT ON THE HEAD.

10. Pushing, tripping, and other types of unwanted physical contact are not allowed. In some circumstances, encouraging a fight, pushing and shoving, and acts of physical aggression may be considered fighting or assault, and therefore punishable under the “No Tolerance Violations” portion of the School Discipline Policy.

We encourage and expect all students to treat each other and staff with respect and follow the above-mentioned rules. Students are taught the expected behaviors for their classrooms and the common areas. Teachers will teach, model, and allow students

multiple opportunities to practice expected behaviors. The staff will review these expectations and make every effort to build positive and healthy relationships with all students. Students making good choices and those who go above and beyond staff's expectations may receive Cardinal Cards or Mustang Tickets to acknowledge their actions.

SCHOOL DISCIPLINE

Our school, like society, operates on written and unwritten rules. Having respect for each other, waiting our turn, saying thank you, and treating others as you would like to be treated are examples of unwritten rules that we obey everywhere. Written rules help us maintain health and safety, avoid disruptions to the educational process, and clarify expectations for behavior.

Minor Infractions

Violations of basic school and classroom rules and misbehaviors that are inappropriate or disruptive, but often correctable at the level they occurred. Consequences for these infractions may include, but aren't limited to, the following:

- Warning
- Conference with student
- Natural Consequence - teacher-specific & developmentally appropriate
- Timeout
- Parent contact
- Completion of a written conduct notice.
- Loss of recess or other privilege
- Repeated Infractions will be referred to the Principal

Major Violations

Major violations are more serious due to the potential harm or damage they may cause. These violations can be punishable by local, state, or federal laws. If a major violation occurs, students will be referred to the principal, and parents will be notified with a written disciplinary report and/or a phone call. Major violations include, but aren't limited to:

- Abusive/Obscene Language or Gestures
- Defiance/Insubordination
- Severe Disruption
- Fighting
- Bullying, Harassment, Intimidation
- Property Damage/Vandalism
- Theft

Disciplinary Infractions are cumulative. Levels may be skipped due to the seriousness of the violation, or reduced when multiple infractions occur in a single day.

Offenses of this nature will result in one or more of the following actions:

1. Conference with Student/Time in Office

2. Loss of Privileges
3. Lunch Detention and Loss of Privileges
4. In-School Suspension
5. Out of School Suspension

The student's grade level and number of repeated offenses will be taken into account when a consequence is warranted. Except for zero-tolerance violations or consequences which extend beyond the end of a quarter, all students begin each month with a "clean slate."

Zero Tolerance Policy

Some violations are so disruptive and cause such a high degree of danger that a zero tolerance policy has been adopted. Whitepine Joint School District #288 will not tolerate the possession, sale, or use of weapons or illegal drugs, or threatening to kill another student or staff member, or to cause major destruction to the school. All violations in these categories will result in automatic suspension. There will be no exceptions, even for a first offense. Possession and/or use of firearms, which include, but are not limited to, pistols, revolvers, and rifles at school or at any school-sponsored activity will result in expulsion from school for a period of not less than one year (See I.C. 18-3302D).

If a student threatens to kill another student or staff member or to cause major destruction to the school, the student may be referred to the Board of Trustees with a recommendation for expulsion. A report may be filed with the local law enforcement. (All Special Education laws will be followed for those students in Special Education.)

At the discretion of the Principal, all the above descriptions of misconduct are subject to being reported to the county Sheriff for prosecution.

DRESS CODE

Students are expected to wear clothing appropriate for school, weather, and recess activities. On PE Days, students need appropriate shoes and no dresses/skirts. Student attire must not disrupt the educational process.

- Inappropriate language or pictures on clothes will not be tolerated. Clothing must not advertise products that are illegal for school-age children.
- Blouses and shirts must extend to the beltline.
- Clothing that exposes private areas or the stomach are not to be worn at school.
- Pajamas are not to be worn at school.
- Head coverings (hats, hoods, scarves, etc.) are to be removed upon entry to the school building.
- Backpacks aren't allowed in classrooms and will be left on the hooks in the hall.

Note: Hat or pajama days may be used for celebrations.

Staff will use their own discretion to determine if a student's dress is a disruption to the educational process. We will try to find a workable solution to dress code violations; however, students may be required to change clothes and, if necessary, be referred for a disciplinary infraction.

Electronic Devices

Students shall not use personal electronic devices for two-way communication in the school buildings during the school day. Personal electronic devices must be stored in a student's cubby or backpack. Students violating this policy are subject to disciplinary action, which may include confiscation of the device until it is retrieved by the parent/guardian, detention, parent/guardian conferences, or losing the privilege of bringing the device onto school property. If a parent/guardian needs to contact a student in case of an emergency, please call the school office. The staff can relay the message or bring the student to the office to speak with the parent/guardian in person.

Any use of an electronic device required by a student's 504 Plan or Individualized Education Plan (IEP) shall be permitted regardless of whether it would otherwise violate this policy.

Birthdays

We are happy to celebrate children's birthdays at school. There are few days of the year more important to children. However, if parents want to bring a simple treat (beverages are not necessary), please call the teacher in advance to arrange the day and time. To avoid hurt feelings, we do not allow children to hand out party invitations at school unless they have invited the whole class.

Toys

Students are not to bring toys to school unless otherwise instructed by their classroom teacher. Toys can create a distraction in the classroom or can cause arguments among the children. Expensive toys and music devices can be broken or lost, and we do not assume responsibility for that. Students are not allowed to bring skateboards, scooters, rollerblades, heelys, etc. to school.

State Testing

The **Idaho Reading Indicator (IRI)** is administered to all K-3 students monthly. This assessment will help determine if students need additional reading instruction. The September, December, and May assessments constitute the **IRI** Tests.

The Idaho Standard Achievement Test (ISAT) will be administered to all 3rd - 5th graders each spring. Information on specific dates will be given when a final schedule is determined.

Parents should ensure that their children eat a nutritious breakfast and are particularly well-rested and prepared for school during testing dates. We wish for the students to show their highest potential on these tests. Parent cooperation in this effort is most appreciated.

Field Trips

Field trips are a privilege, and we must feel confident that the students attending the field trips will follow teachers' directions. If a student has exhibited poor behavior or been suspended, they may not be allowed to attend field trips.

Use of Student Images

Bovill and Deary Elementary School will participate in a Whitepine School District Web page and Facebook. We hope that you will access our website at www.sd288.org and Facebook at www.facebook.com/whitepinejoinschooldistrict to receive information throughout the school year. If you do not want your child's image used on these media sources, please contact the school to make your wishes known.

Notification of Rights Under FERPA

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") the following rights with respect to the student's education records:

1. The right to inspect and review the student's education records within 45 days of the day the district receives an access request.

The parent or eligible student should submit to the school principal a written request that identifies the record(s) he or she wishes to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2. The right to request an amendment of the student's education record that is believed to be inaccurate or misleading. The parent or eligible student should make a written request for an amendment of records to the school principal by clearly identifying the part of the record that needs to be changed and specifying why it is inaccurate or misleading. If the district decides not to amend the record as requested, the parent or eligible student will be notified of the decision and advised of the right to a district hearing regarding the request.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception that permits disclosure without consent is to school officials with legitimate educational interests. A school official is a person employed by the district as an administrator, supervisor, teacher, or support staff member (including health staff and law enforcement personnel); a person serving on the board of trustees; a person or company that the district has contracted to perform a special task; or a parent or student serving on an official committee, such as a disciplinary grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record to fulfill his or her professional responsibility.

Upon request, the district will disclose education records without consent to officials of another school district in which a student seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the district to comply with the requirements of FERPA. The office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
600 Independence Avenue SW, Washington, DC 20202-4605

Notice of Directory Information

The Whitepine School District may disclose certain information, known as directory information, in its discretion without consent. Parents or eligible students may refuse to let the Whitepine School District release any or all of this information. If you do not want this information released, you must send a written notice annually to the Office of the Superintendent. Forms are available from that office.

1. The student's name
2. The student's address
3. Student Photos
4. The student's phone number
5. The student's date of birth
6. Participation in officially recognized activities and sports
7. Dates of attendance
8. Weight and height of members of athletic teams
9. Graduation and awards received
10. Other similar information that would not generally be considered harmful or an invasion of privacy if disclosed.

Parents must notify the Superintendent in writing of any or all items they do not wish to be designated as directory information in their records.