



JOINT SCHOOL DISTRICT NO 171

Preparing The Next Generation To Thrive



Now Hiring Non-Certified Substitutes!

Classroom Aides • Custodians • Child Nutrition

We are seeking dedicated and adaptable Substitutes to join our team!

These non-certified substitute roles provide essential support to our schools, ensuring safe, clean, and positive environments for our students. Whether assisting in the classroom as a **Classroom Aide**, maintaining facilities as a **Custodian**, or helping prepare and serve meal programs in **Child Nutrition**, you will play a vital role in keeping our schools running smoothly every day.

No Minimum Hours Required

Whether you want to work four days a week or a few days a month, you control your schedule with no mandatory commitment. This role is perfect for:

- Parents wanting a schedule aligned with their children's school hours
- Retirees seeking rewarding part-time engagement
- Anyone looking for flexible supplementary income

Key Responsibilities

- **Classroom Aides:** Assist teachers, support individual student needs, and help manage classroom activities
- **Custodians:** Perform general cleaning, sanitation, and basic routine maintenance across district facilities
- **Child Nutrition:** Assist in food preparation, serving students during meal times, and maintaining kitchen cleanliness
- **All Roles:** Follow school guidelines, maintain student/staff confidentiality, and foster a safe, positive environment

Minimum Qualifications

- Applicants must have high school diploma or equivalent
- Must be able to lift fifty pounds
- Selected applicant must be able to pass a criminal background check and drug test

School Locations

- Cavendish Elementary School
- Orofino Elementary School
- Orofino Junior Senior High School
- Peck Elementary School
- Timberline Schools

Schedule & Pay

- Four-day school week, Monday through Thursday
- All positions pay \$15.00 per hour

How to Apply

- **Online Application:** Visit <https://orofinojsd171.schoolinsites.com/employmentopportunities> and select the **Substitute Application**
- **In Person:** Pick up/drop off materials at the Central Office at 1145 Riverside Ave., Orofino, ID 83544
- **Email Submission:** Send completed application materials to **HR@jsd171.org**

Questions?

Contact Human Resources at **208-476-5593** or **HR@jsd171.org**

**EOE/AA EMPLOYER
VETERANS' PREFERENCE**