

**NEW MILFORD BOARD OF EDUCATION**  
**New Milford Public Schools**  
**50 East Street**  
**New Milford, Connecticut 06776**

**BOARD OF EDUCATION**  
**MEETING NOTICE**

<b>DATE:</b>	<b>March 15, 2022</b>
<b>TIME:</b>	<b>7:00 P.M.</b>
<b>PLACE:</b>	<b>Sarah Noble Intermediate School Library Media Center</b>

**AGENDA**

**New Milford Public Schools Mission Statement**

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

**1. CALL TO ORDER**

A. Pledge of Allegiance

**2. RECOGNITION**

A. NMPS Retiree: Grace Rossell

B. NMPS Stars of the Month: Katelyn Cafarelli, Lori Corsak, Peter Filippi, Ashley Wyka

C. Board of Education Appreciation for Service

**3. PUBLIC COMMENT**

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.

B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

**4. PTO REPORT**

**5. STUDENT REPRESENTATIVES' REPORT**

**6. APPROVAL OF MINUTES**

A. Approval of the following Board of Education Meeting Minutes

1. Special Meeting Minutes January 19, 2022

2. Special Meeting Minutes February 15, 2022

3. Regular Meeting Minutes February 15, 2022

4. Special Meeting Minutes March 3, 2022

**7. SUPERINTENDENT'S REPORT**

**8. BOARD CHAIRMAN'S REPORT**

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## **9. DISCUSSION AND POSSIBLE ACTION**

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 15, 2022 (Revised)
- B. Monthly Reports
  - 1. Budget Position dated February 28, 2022
  - 2. Purchase Resolution: D-756
  - 3. Request for Budget Transfers
- C. Policies/Regulations for Second Review:
  - 1. 3321 Requesting Goods and Services (Requisitions)
  - 2. 3324.1 Contracts - Regulation
  - 3. 3432/3433 Budget & Expense Report/Annual Financial Statement
- D. Policy for First Review:
  - 1. 5121.2 Eligibility for Honor Rolls
- E. Approval of Curricula:
  - 1. Advanced Video Production
  - 2. French IV CP
  - 3. French IV Honors
  - 4. Graphic Novel Studies
  - 5. Math 7
  - 6. Modern World History
  - 7. Pre-AP World History
  - 8. World History
  - 9. Physical Education - 3rd Grade
  - 10. Physical Education - 4th Grade
  - 11. Physical Education - 5th Grade
  - 12. Physical Education 09
  - 13. Physical Education 10
  - 14. Physical Education 11
  - 15. Physical Education 12
  - 16. Practical Math - Applications of Probability
  - 17. Practical Math - Applications of Statistics
- F. Bid Award
  - 1. Copiers

## **10. ITEMS FOR INFORMATION AND DISCUSSION**

- A. Field Trip Report
- B. Excess Cost
- C. NMPS 2022-2023 School Calendar
- D. BOE 2022-2023 Budget Update

## **11. DISCUSSION AND POSSIBLE ACTION**

- A. Discussion and possible action regarding CEA-New Milford request in connection with retention and COVID-19 issues. Executive session anticipated. The Board may take action when it returns to public session.

## **12. ADJOURN**

### **ITEMS OF INFORMATION**

Policy Subcommittee Meeting Minutes - March 1, 2022

Committee on Learning Minutes - March 1, 2022

Facilities Subcommittee Meeting Minutes - March 8, 2022

Operations Subcommittee Meeting Minutes - March 8, 2022

**New Milford Board of Education  
Special Meeting Minutes  
January 19, 2022  
Sarah Noble Intermediate School Library Media Center**

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<b>Present:</b>	Mrs. Wendy Faulenbach Mr. Eric Hansell Mr. Pete Helmus Mr. Brian McCauley (arrived at 6:31 p.m.) Mrs. Tammy McNerney Mr. Tom O'Brien Mrs. Olga I. Rella Mrs. Leslie Sarich
<b>Absent:</b>	Mr. Keith A. Swanhall Jr.

<b>Also Present:</b>	Ms. Alisha DiCorpo, Superintendent of Schools Ms. Holly Hollander, Assistant Superintendent Mr. Anthony Giovannone, Director of Operations and Fiscal Services Mr. Matthew Cunningham, Facilities Director Ms. Jamie Terry, Technology Consultant Ms. Linda Scoralick, Schaghticoke Middle School Principal
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<b>1.</b>	<b>Call to Order</b>	<b>Call to Order</b>
<b>A.</b>	<b>Pledge of Allegiance</b>	<b>A. Pledge of Allegiance</b>
	The special meeting of the New Milford Board of Education was called to order at 6:30 p.m. by Mrs. Faulenbach. The Pledge of Allegiance immediately followed.	
<b>2.</b>	<b>Public Comment</b>	<b>Public Comment</b>
	<ul style="list-style-type: none"> <li>There was none.</li> </ul>	
<b>3.</b>	<b>Discussion and Possible Action</b>	<b>Discussion and Possible Action</b>
<b>A.</b>	<b>Discussion and possible action regarding MOU between the New Milford Board of Education and the New Milford School Administrators Association. The Board may take action when it returns to public session.</b>	<b>A. Discussion and possible action regarding MOU between the New Milford Board of Education and the New Milford School Administrators Association. The Board may take action when it returns to public session.</b>

	<p><b>Mrs. Rella moved that the Board enter into Executive Session to discuss an MOU between the New Milford Board of Education and the New Milford School Administrators Association and invite into the executive session Superintendent Alisha DiCorpo, seconded by Mrs. McInerney and passed unanimously.</b></p> <p><b>Mr. McCauley joined the meeting at 6:31 p.m.</b></p> <p><b>The Board entered executive session at 6:31 p.m.</b></p> <p><b>The Board returned to public session at 6:46 p.m.</b></p> <p><b>Mrs. McInerney moved that the Board of Education approve the MOU between the New Milford Board of Education and the New Milford School Administrators Association as discussed in executive session and authorize the Board Chair to sign it on its behalf.</b></p> <p><b>Seconded by Mr. Hansell and passed unanimously.</b></p>	<p><b>Motion made and passed unanimously that the Board enter into Executive Session to discuss an MOU between the New Milford Board of Education and the New Milford School Administrators Association and invite into the executive session Superintendent Alisha DiCorpo.</b></p> <p><b>Motion made and passed unanimously that the Board of Education approve the MOU between the New Milford Board of Education and the New Milford School Administrators Association as discussed in executive session and authorize the Board Chair to sign it on its behalf.</b></p>
<b>4.</b>	<p><b>Adjourn</b></p> <p><b>Mrs. Rella moved to adjourn the meeting at 6:47 p.m., seconded by Mr. McCauley and passed unanimously.</b></p>	<p><b>Adjourn</b></p> <p><b>Motion made and passed unanimously to adjourn the meeting at 6:47 p.m.</b></p>

Respectfully submitted:



Olga I. Rella  
Secretary  
New Milford Board of Education

**New Milford Board of Education  
Special Meeting Minutes  
February 15, 2022  
Sarah Noble Intermediate School Library Media Center**

Present:	Mrs. Wendy Faulenbach, Chairperson Mr. Eric Hansell Mr. Pete Helmus Mr. Brian McCauley Mrs. Tammy McInerney Mr. Tom O'Brien Mrs. Olga I. Rella Mrs. Leslie Sarich Mr. Keith A. Swanhall, Jr.
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Also Present:	Ms. Alisha DiCorpo, Superintendent of Schools Ms. Holly Hollander, Assistant Superintendent Mr. Anthony Giovannone, Director of Fiscal Services and Operations Mr. Jeffrey Turner, Technology Director Ms. Linda Scoralick, Schaghticoke Middle School Principal
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1. A.	<b>Call to Order</b> <b>Pledge of Allegiance</b>  The special meeting of the New Milford Board of Education was called to order at 6:00 p.m. by Mrs. Faulenbach. The Pledge of Allegiance immediately followed.	<b>Call to Order</b> <b>A. Pledge of Allegiance</b>
2.	<b>Public Comment</b>  <ul style="list-style-type: none"> <li>There was none.</li> </ul>	<b>Public Comment</b>
3. A.	<b>Discussion and Possible Action</b>  <b>Interview and discuss possible appointment of candidate for the position of SMS Assistant Principal. Executive session anticipated. The Board may take action when it returns to public session.</b>  <b>Mrs. Rella moved that the Board enter into</b>	<b>Discussion and Possible Action</b>  <b>A. Interview and discuss possible appointment of candidate for the position of SMS Assistant Principal. Executive session anticipated. The Board may take action when it returns to public session.</b>

	<p><b>Executive Session to interview and discuss possible appointment of candidate for the position of Schaghticoke Middle School Assistant Principal, and invite into the session Superintendent Alisha DiCorpo and the candidate, seconded by Mr. McCauley.</b></p> <p><b>The motion passed unanimously.</b></p> <p><b>The Board entered executive session at 6:02 p.m.</b></p> <p><b>The candidate entered executive session at 6:02 p.m.</b></p> <p><b>The candidate left executive session at 6:16 p.m.</b></p> <p><b>The Board returned to Public Session at 6:35 p.m.</b></p> <p><b>Mrs. Rella moved that the Board of Education approve the appointment of: Mr. Michael Boucher as Schaghticoke Middle School Assistant Principal effective on or about March 16, 2022; 2021-22 salary \$122,532.00 prorated to start date, seconded by Mr. Hansell.</b></p> <p><b>The motion passed unanimously.</b></p>	<p><b>Motion made and passed unanimously that the Board enter into Executive Session to interview and discuss possible appointment of candidate for the position of Schaghticoke Middle School Assistant Principal, and invite into the session Superintendent Alisha DiCorpo and the candidate.</b></p>
<p><b>B.</b></p>	<p><b>Interview and discuss possible appointment of candidate for the position of Human Resources Director. Executive session anticipated. The Board may take action when it returns to public session.</b></p> <p><b>Mr. Helmus moved that the Board enter into Executive Session to interview and discuss possible appointment of candidate for the position of Human Resources Director, and invite into the session Superintendent Alisha DiCorpo and the candidate, seconded by Mr. O'Brien.</b></p>	<p><b>Motion made and passed unanimously that the Board of Education approve the appointment of: Mr. Michael Boucher as Schaghticoke Middle School Assistant Principal effective on or about March 16, 2022; 2021-22 salary \$122,532.00 prorated to start date.</b></p> <p><b>B. Interview and discuss possible appointment of candidate for the position of Human Resources Director. Executive session anticipated. The Board may take action when it returns to public session.</b></p> <p><b>Motion made and passed unanimously that the Board enter into Executive Session to interview and discuss possible appointment of candidate for the position of Human Resources Director, and invite into the session</b></p>

	<p>The motion passed unanimously.</p> <p>The Board entered executive session at 6:37 p.m.</p> <p>The candidate entered executive session at 6:37 p.m.</p> <p>The candidate left executive session at 6:51 p.m.</p> <p>The Board returned to Public Session at 6:54 p.m.</p> <p>Mrs. Rella moved that the Board of Education approve the appointment of: Ms. Rebecca Adams as Human Resources Director effective on or before March 16, 2022; 2021-22 salary \$118,000.00 prorated to start date, seconded by Mrs. McInerney.</p> <p>The motion passed unanimously.</p>	<p>Superintendent Alisha DiCorpo and the candidate.</p> <p>Motion made and passed unanimously that the Board of Education approve the appointment of: Ms. Rebecca Adams as Human Resources Director effective on or before March 16, 2022; 2021-22 salary \$118,000.00 prorated to start date.</p>
4.	<p>Adjourn</p> <p>Mrs. McInerney moved to adjourn the meeting at 6:55 p.m., seconded by Mrs. Sarich and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 6:55 p.m.</p>

Respectfully submitted:




Olga I. Rella  
Secretary  
New Milford Board of Education

**New Milford Board of Education  
Regular Meeting Minutes  
February 15, 2022  
Sarah Noble Intermediate School Library Media Center**

**Page 1**

<b>Present:</b>	Mrs. Wendy Faulenbach Mr. Eric Hansell Mr. Pete Helmus Mr. Brian McCauley Mrs. Tammy McNerney Mr. Tom O'Brien Mrs. Olga I. Rella Mrs. Leslie Sarich Mr. Keith A. Swanhall Jr.
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<b>Also Present:</b>	Ms. Alisha DiCorpo, Superintendent Ms. Holly Hollander, Assistant Superintendent Mr. Anthony Giovannone, Director of Fiscal Services and Operations Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Matthew Cunningham, Facilities Director Mr. Nestor Aparicio, Assistant Facilities Director Mr. Jeffrey Turner, Technology Director Mrs. Anne Bilko, Sarah Noble Intermediate School Principal Mrs. Gwen Gallagher, Northville Elementary School Principal Mr. Raymond Manka, New Milford High School Principal Ms. Linda Scoralick, Schaghticoke Middle School Interim Principal Mr. Eric Williams, Hill and Plain Elementary School Principal Nicholas Carroccio, Student Representative Ishaani Pradeep, Student Representative
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<b>1.</b>	<b>Call to Order</b> <b>A. Pledge of Allegiance</b>  The regular meeting of the New Milford Board of Education was called to order at 7:00 p.m. by Mrs. Faulenbach. The Pledge of Allegiance immediately followed.	<b>Call to Order</b> <b>A. Pledge of Allegiance</b>
<b>2.</b>	<b>PTO Report</b> <ul style="list-style-type: none"> <li>Megan Byrd reported for the PTO:</li> <li>Townwide - The TWPTO will be hosting their first big event since COVID - our Summer Expo will take place on Saturday, 3/5 from 10AM to 2PM. Families may stop in and see all the</li> </ul>	<b>PTO Report</b>   RECEIVED TOWN CLERK 2022 FEB 18 A 8:36

**NEW MILFORD, CT**



	<p>various camps and activities that are available for their children this summer in New Milford and surrounding towns. All proceeds will benefit the NMPTO Senior Scholarship Fund.</p> <ul style="list-style-type: none"> <li>• NMHS – The month of February the NMHS PTO will be raising funds for planned senior activities that include: Hot Chocolate for Seniors in February or March, Breakfast in the Bleachers in May, Ice Cream Social in May or June, Senior Picnic in June and a Senior Walk.</li> <li>• SMS - The SMS PTO is desperately looking for volunteers to take on some of the leadership roles in their PTO - secretary, chairperson for events and for fundraising, as well as President(s) and Vice President(s) for next year.</li> <li>• SNIS - The SNIS PTO is holding a “Do you wanna build a snowman” competition in January &amp; February.</li> <li>• HPS - The HPS PTO set up a Kindness Tree Bulletin Board where the students wrote or drew pictures of kindness on paper hearts that were then put up on the bulletin board. Read-a-thon began January 31st and continues through the month of February. The Family Fun Night Kick Off was held on February 4th. Guest readers sat at different camp sites throughout the school and there was a craft table where attendees were able to make their own bookmarks.</li> <li>• NES - The NES PTO will be doing a Kids Kreation fundraiser where students’ artwork is transferred to various gift items like mugs, note cards, mousepads, etc. Items should be in before Mother’s Day.</li> <li>• Grad Party - The Grad Party’s raffle was held on January 10th. Grad Party also will be hosting a wine tasting this spring - date TBD.</li> </ul>	
<b>3.</b>	<p><b>Student Representatives’ Report</b></p> <ul style="list-style-type: none"> <li>• Ishaani Pradeep and Nicholas Carroccio, student representatives, reported on happenings in the schools this month.</li> </ul>	<b>Student Representatives’ Report</b>

	<ul style="list-style-type: none"><li>• NES: The students created a poster to thank our New Milford police department for their commitment to our school and our town. The students also created Valentine cards for the health care heroes at Connecticut Children's Medical Center. Now they are collecting items to distribute to the Marine Corps overseas. Mrs. Calabrese and Ms. Gallagher continue to make Good News Calls home monthly and celebrate CARES citizens. During February, Northville school was chosen for a dental survey of our Kindergarten students to help the state of CT improve health services in the community. Recently the 2nd grade celebrated Halfway to Hawaiian Day on the 90th day. Kindergarten celebrated the 100th day and first grade celebrated the 101 day! They want to extend a thank you to the PTO for their continued support and are looking forward to the next Book Fair in March and celebrating Read Across America on March 2nd.</li><li>• HPS: Kindergarten registration for the 2022-2023 school year is now open and families have begun the process of registering their kindergarten aged children for next school year. We recently had our 100th day of school and kindergarten celebrated the fun milestone with a day of fun activities and crafts. Teachers take this time to reflect upon goals set at the beginning of the year and discuss strategies and next steps to help all children meet classroom and building goals. Hill and Plain staff are looking forward to meeting with parents at the beginning of next month during conferences to discuss the progress students are making in their classes.</li><li>• SNIS: Two historical figures visited SNIS, Ben Franklin in 4th and Abe Lincoln in 5th, for students to learn about their lives and ask questions. Students are participating in Jump Rope for Heart and have collected more than \$7000 in donations!</li><li>• SMS: Students at SMS participated in String</li></ul>	
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	<p>Fest, a joint performance with students at SNIS and NMHS, on Feb 10th.</p> <ul style="list-style-type: none"> <li>• NMHS: The following Teams won their SWC Championships: Boys Indoor Track, Gymnastics and Wrestling. Parent Conferences will be held March 9 and 10. Today was a Wingman Day. February 17 is an Activity Day. February 19 will be the Wind, Percussion and Guard Show. February 24 is an Advanced Chorus, Jazz and Orchestra Concert. March 23 and 24 is SAT for Juniors.</li> </ul>	
<b>4.</b>	<p><b>Board Chairman's Report</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach said she would like to outline the protocols for public comment in order to set the tone for the evening and ensure an orderly meeting. All will be provided with an opportunity to speak, limited to 3 minutes each. There are serious issues under discussion and all opinions will be respected. The Board is thankful to have the public's participation.</li> <li>• Mrs. Faulenbach said she also expects to hear from the Mayor this evening regarding a budget update and will share if received.</li> </ul>	<b>Board Chairman's Report</b>
<b>5.</b>	<p><b>Superintendent's Report</b></p> <ul style="list-style-type: none"> <li>• Ms. DiCorpo reported the following:</li> <li>• Monthly Fundraising: 8 - NMHS: Class of 2023 (2), Class of 2024, National Honor Society, NMHS Theater (4); 1 - HPS PTO; 1 - NES</li> <li>• The Strategic Planning Committee met on Monday, February 7. I have requested an update on the progress, to be held for the BOE/public in early March.</li> <li>• The high school scoreboard that was damaged in the microburst several years ago, was repaired on February 10. This was paid for from money provided by the insurance company for the fix.</li> <li>• I'd like to set the tone for the evening's discussion by sharing some data. The NMPS positivity number for December was 101,</li> </ul>	<b>Superintendent's Report</b>

	<p>January was 576 and so far in February it is 47. Vaccination rates are provided by Ms. Morrissey's office and I thank her for attending this evening. The 12-17 age group has a current vaccination rate of 70.46%. The 5-11 age group has a current vaccination rate of 30%.</p> <ul style="list-style-type: none"> <li>• I want to thank the community for their patience as we navigate the masking discussion this evening as well as several other policies that have been affected by the Governor's recent announcement to end masking in schools, effective February 28, 2022. No doubt about it, the world is torn and New Milford is no different. The emails I have received demonstrate strong support for masking and unmasking as well as the decision to have this decision be a personal choice. No matter the outcome of this evening's meeting, we will continue to keep staff and children's health, and most especially their mental health, at the heart of all that we do as we work to transition students, including some students who have only known social distancing and masking in schools, into a new reality. We will continue to monitor when mitigation measures must be implemented and when they can be relaxed, working closely with our DPH official and school medical advisor, and will communicate as necessary. Thank you.</li> </ul>	
6.	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach asked spectators to refrain from applause or other distractions. She wants to make sure all members of the community feel welcome to express their opinions.</li> <li>• Roger Shaw, a 5th grade student, said it is time to help students who are suffering with mask wearing.</li> <li>• Jen Freed said masks should be parent choice.</li> <li>• Gabriel Goncalves said masks bring a false sense of security and are not effective. Masks should be optional.</li> </ul>	<p><b>Public Comment</b></p>

- Suzanne Stalvey said it is time to end mandates in schools and let families make their own choices.
- Grace Stalvey, a 6th grade student, said masks are extremely uncomfortable and the mandate should be lifted. She misses the faces of her friends and teachers.
- David Stalvey commended the district for following guidance at every turn and said they should do so now and end the mandate.
- Natacha Vanegas read a letter from NMHS teacher Lisa Lee who said we need to return to normal for the children's well being and that current measures are hurting children.
- Joe Bittner thanked the district for efforts to teach children and keep them safe. He said we have more data now than at the beginning of COVID and it is now time to unmask children. Let it be a parent's choice without judgment.
- Adriana Fairchild, 9th grade student, said protocols keep changing and are different from school to school. She said schools are the only place that masks are required and that should end.
- Rebecca Anderson said parents' freedom to choose should never have been taken away. She said children are not okay and mask wearing should be by choice.
- Sabina Schermer said children are being traumatized by mask wearing. They interfere with development and cause anxiety and fear.
- Sarah Parker said masks are harmful and wrong and have a negative impact on children.
- Quinn Parker, a 12 year old, said masks should not be mandated and that they impact mental health, learning and speech.
- Caroline Hyde said she works for Headstart at HPS and asked about the federal mandate for buses as well as what happens if there is more spread in the future.
- Megan Byrd said we are forgetting a lot of kids by assuming that they all want to unmask. We are a community and should take care of each

	<p>other. If the choice is to unmask, the district should be prepared for those children who have school avoidance to come. Also, preschool age is not eligible for the vaccine yet so she thinks this action is premature.</p> <ul style="list-style-type: none"> <li>• Amy Eliason said masks should be optional and parent choice.</li> <li>• Marianne Andumar said one of her children has a speech delay and the mask mandate has been devastating to him.</li> <li>• Bill Bucknell said we should support the community by putting children's mental health first and make masks optional.</li> <li>• Anne Arcoli said masks should be optional; let the children breathe.</li> <li>• Jennifer Fairchild said she has seen an increase in mental health issues, absenteeism and declining grades with her children and others. They are all suffering with COVID. Make masks optional.</li> <li>• Mrs. Faulenbach thanked all for speaking respectfully.</li> <li>• Mrs. Faulenbach said she had just received notice from the Mayor that the BOE budget is being brought forward with no recommended reductions.</li> </ul>	
7.	<p><b>Approval of Minutes</b></p> <p><b>A. Approval of the following Board of Education Meeting Minutes:</b></p> <p><b>1. Budget Hearing Minutes of January 18, 19, 25 and 26</b></p> <p><b>Mrs. McInerney moved to approve the following Board of Education Meeting Minutes: Budget Hearing Minutes of January 18, 19, 25 and 26, seconded by Mrs. Rella.</b></p> <p><b>The motion passed unanimously.</b></p>	<p><b>Approval of Minutes</b></p> <p><b>A. Approval of the following Board of Education Meeting Minutes:</b></p> <p><b>1. Budget Hearing Minutes of January 18, 19, 25 and 26</b></p> <p><b>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Budget Hearing Minutes of January 18, 19, 25 and 26.</b></p>

<p>8.</p> <p>A.</p>	<p><b>Discussion and Possible Action</b></p> <p><b>Discussion and possible action on policies governing COVID-19 vaccine and mask mandates, including but not limited to policies:</b></p> <ol style="list-style-type: none"> <li>1. 1900.4900.5900.6900 Wearing Masks and Face Coverings During the COVID-19 Pandemic</li> <li>2. 4300 Mandatory Staff COVID-19 Vaccination Policy</li> <li>3. 1212 School Volunteers</li> </ol> <p>Mr. Helmus moved to repeal Board Policy 1900. 4900.5900.6900 Wearing Masks and Face Coverings During the COVID-19 Pandemic effective March 1, 2022 and to further move that as of March 1, 2022 masks shall not be required to be worn by individuals on school grounds or at school-sponsored activities unless otherwise required by law.</p> <p>Seconded by Mrs. Rella.</p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach said they worked closely with the legal team to draft the motion. If it passes, mask wearing will be optional as a result of repealing the current policy.</li> <li>• Mrs. Rella said she is in favor of parent choice. She asked if partitions will be removed as well.</li> <li>• Ms. DiCorpo said not right away. They want to consider student mental health with the change. Partitions are used when students work in close groups and in the cafeteria. It will also take time to get them all down. The plan right now is to do that during April vacation.</li> <li>• Mrs. Faulenbach asked for confirmation that masks must continue to be worn on school transportation per federal law. Ms. DiCorpo said that is correct.</li> </ul>	<p><b>Discussion and Possible Action</b></p> <p><b>A. Discussion and possible action on policies governing COVID-19 vaccine and mask mandates, including but not limited to policies:</b></p> <ol style="list-style-type: none"> <li>1. 1900.4900.5900.6900 Wearing Masks and Face Coverings During the COVID-19 Pandemic</li> <li>2. 4300 Mandatory Staff COVID-19 Vaccination Policy</li> <li>3. 1212 School Volunteers</li> </ol> <p>Motion made and passed unanimously to repeal Board Policy 1900. 4900.5900.6900 Wearing Masks and Face Coverings During the COVID-19 Pandemic effective March 1, 2022 and to further move that as of March 1, 2022 masks shall not be required to be worn by individuals on school grounds or at school-sponsored activities unless otherwise required by law.</p>
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- Mr. McCauley said he would like to hear from Ms. Morrissey regarding where New Milford stands as a community.
- Ms. Morrissey said her office puts out a report every Friday that looks at case trends, positivity rates and comparisons to other communities in the state. COVID numbers are higher than a year ago, but are falling rapidly over the last few weeks. Mitigating strategies help.
- Mr. Helmus asked when they can expect to receive the promised guidance from DPH and the State.
- Ms. DiCorpo said superintendents are getting announcements at the same time as the public in most cases. She noted that there are several addendums still in play, such as those tied to quarantine, that will need guidance.
- Mrs. Faulenbach said DPH and the SDE can still weigh in with new requirements at any time.
- Mr. Helmus said he thinks it is important for the public to understand that the Board is following state law mandated by Governor Lamont and that the state can reinstate mandates at any time. He urged the public to correspond at the state level.
- Ms. Morrissey said they are waiting on metrics from the state. If the vote tonight is to make masks optional as of March 1, 2022 there is no guarantee that choice will hold should legal standards change.
- Mrs. Faulenbach said that is why the motion is crafted to contain the phrase "unless otherwise required by law".
- Mr. O'Brien asked that the district be mindful of any potential conflicts among children over choice.
- Ms. DiCorpo said they have absolutely been thinking about what this means for students and the Assistant Superintendent, Health department staff and principals will be working together.
- Mrs. McInerney thanked speakers for sharing their thoughts. She said she would prefer to wait until the end of March when the weather is better



	<p>but she is prepared to vote for choice tonight. Numbers are going down. She said there are many people in the community who will need to continue to wear masks and she hopes that choice is respected as well.</p> <ul style="list-style-type: none"><li>• Mr. McCauley said the Board has a responsibility to staff as well as students and he asked if the teachers had been surveyed as to their preference.</li><li>• Ms. DiCorpo said no but she has heard from several passionate staff members on both sides of the issue.</li><li>• Mr. Swanhall said he thinks choice is important and he asked if the future guidance will be just that or a mandate.</li><li>• Ms. DiCorpo said she will enact the charge of the Board unless legally mandated by the State otherwise. She believes new addendums may be more to bring things back to pre-pandemic structure versus the other way around.</li></ul> <p><b>The motion passed unanimously.</b></p> <p><b>Mr. Helmus moved to repeal Board Policy 4300 COVID-19 Staff Vaccination effective February 16, 2022 and to further move that as of February 16, 2022 New Milford Public Schools' staff shall not be subject to mandatory COVID-19 vaccination or testing requirements unless otherwise required by law.</b></p> <p><b>Seconded by Mrs. Rella.</b></p> <ul style="list-style-type: none"><li>• Ms. DiCorpo said this executive order was not extended beyond February 15, 2022 and that is why the date of February 16, 2022 is used.</li><li>• Mr. O'Brien said the district is complying with state law by repealing this policy.</li></ul> <p><b>The motion passed unanimously.</b></p>	<p><b>Motion made and passed unanimously to repeal Board Policy 4300 COVID-19 Staff Vaccination effective February 16, 2022 and to further move that as of February 16, 2022 New Milford Public Schools' staff shall not be subject to mandatory COVID-19 vaccination or testing requirements unless otherwise required by law.</b></p>
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	<ul style="list-style-type: none"> <li>Mrs. Faulenbach said this next recommended motion will allow the next policy amendment to come to the table.</li> </ul> <p><b>Mrs. Rella moved that the Board suspend Board Bylaw 9311's requirement of second review of the proposed amendment to policy 1212 School Volunteers.</b></p> <p><b>Seconded by Mrs. McInerney.</b></p> <p><b>The motion passed unanimously.</b></p> <p><b>Mrs. McInerney moved to amend policy 1212 School Volunteers as proposed, reverting back to the wording of the November 6, 2018 version of policy.</b></p> <p><b>Seconded by Mrs. Rella.</b></p> <ul style="list-style-type: none"> <li>Mrs. Faulenbach said this revision was not driven by law but was a Board action. This action will allow the policy to go back to pre-COVID requirements.</li> <li>Mrs. McInerney said this will align the policy to match the staff action taken and she is in favor.</li> <li>Mrs. Faulenbach said this is the last of the COVID related motions for this evening. She hopes that the community will continue to work together respectfully going forward.</li> <li>Mrs. McInerney asked when the change would go into effect.</li> <li>Ms. DiCorpo said on February 16, 2022.</li> </ul> <p><b>The motion passed unanimously.</b></p> <p><b>B. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated February 15, 2022 (Revised)</b></p> <p><b>Mrs. McInerney moved to approve Revised Exhibit A: Personnel – Certified, Non-Certified</b></p>	<p><b>Motion made and passed unanimously that the Board suspend Board Bylaw 9311's requirement of second review of the proposed amendment to policy 1212 School Volunteers.</b></p> <p><b>Motion made and passed unanimously to amend policy 1212 School Volunteers as proposed, reverting back to the wording of the November 6, 2018 version of policy.</b></p> <p><b>B. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated February 15, 2022 (Revised)</b></p> <p><b>Motion made and passed unanimously to approve Revised Exhibit A: Personnel – Certified,</b></p>
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	<p><b>Appointments, Resignations and Leaves of Absence dated February 15, 2022, seconded by Mrs. Rella.</b></p> <p><b>The motion passed unanimously.</b></p>	<p><b>Non-Certified Appointments, Resignations and Leaves of Absence dated February 15, 2022.</b></p>
<b>C.</b>	<p><b>Monthly Reports</b></p> <ol style="list-style-type: none"> <li><b>1. Budget Position dated January 31, 2022</b></li> <li><b>2. Purchase Resolution: D-755</b></li> <li><b>3. Request for Budget Transfers</b></li> </ol> <p><b>Mrs. Rella moved to approve Monthly Reports: Budget Position dated January 31, 2022, Purchase Resolution D-755 and Request for Budget Transfers, seconded by Mrs. McInerney.</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach asked if the transfer to the capital reserve had taken place. Mr. Giovannone said it is in process and will be reflected on the March report.</li> <li>• Mr. Helmus praised Mr. Giovannone on the successful audit.</li> </ul> <p><b>The motion passed unanimously.</b></p>	<p><b>C. Monthly Reports</b></p> <ol style="list-style-type: none"> <li><b>1. Budget Position dated January 31, 2022</b></li> <li><b>2. Purchase Resolution: D-755</b></li> <li><b>3. Request for Budget Transfers</b></li> </ol> <p><b>Motion made and passed unanimously to approve Monthly Reports: Budget Position dated January 31, 2022, Purchase Resolution D-755 and Request for Budget Transfers.</b></p>
<b>D.</b>	<p><b>Attitudes and Behaviors Survey</b></p> <p><b>Mrs. Rella moved to approve the Attitudes and Behaviors Survey, seconded by Mr. Hansell.</b></p> <p><b>The motion passed unanimously.</b></p> <ul style="list-style-type: none"> <li>• The Board thanked Mr. Jason O'Connor for his collaboration on this.</li> </ul>	<p><b>D. Attitudes and Behaviors Survey</b></p> <p><b>Motion made and passed unanimously to approve the Attitudes and Behaviors Survey.</b></p>
<b>E.</b>	<p><b>New Course Proposal</b></p> <ol style="list-style-type: none"> <li><b>1. Freshman Seminar for CTE Pathways</b></li> </ol> <p><b>Mrs. Rella moved to approve the Freshman Seminar for CTE Pathways, seconded by Mr. Hansell.</b></p>	<p><b>E. New Course Proposal</b></p> <ol style="list-style-type: none"> <li><b>1. Freshman Seminar for CTE Pathways</b></li> </ol> <p><b>Motion made and passed unanimously to approve the Freshman Seminar for CTE Pathways.</b></p>

	<ul style="list-style-type: none"> <li>• Mrs. Faulenbach asked about the budgetary impact.</li> <li>• Ms. DiCorpo said the original intention is to pilot this course, develop the curriculum and see where it goes data-wise and with pathway planning. There is no budgetary impact the first year but there will be if it is continued into future years. The Board will weigh in on that decision.</li> <li>• Mrs. McInerney asked for confirmation that it is not a required course.</li> <li>• Mrs. Hollander said the pilot is only for interested students.</li> </ul> <p><b>The motion passed unanimously.</b></p> <p><b>F. Policies/Regulations for First Review:</b></p> <ol style="list-style-type: none"> <li><b>1. 3321 Requesting Goods and Services (Requisitions)</b></li> <li><b>2. 3324.1 Contracts - Regulation</b></li> <li><b>3. 3432/3433 Budget &amp; Expense Report/Annual Financial Statement</b></li> </ol> <ul style="list-style-type: none"> <li>• Mrs. Rella said policy 3321 is recommended for deletion.</li> <li>• Mr. Hansell asked what the meaning of alienage is as it pertains to regulation/policy 3324.1. He said he would appreciate context.</li> <li>• Ms. DiCorpo said they will check with counsel regarding its specific legal definition and report at the next Policy meeting.</li> <li>• Ms. DiCorpo said the Policy committee had follow up with legal regarding policy 3432/3433. Regarding the use of two numbers, legal said there was no definitive answer and suggested using just 3432. Regarding the addition of language referencing the Operations subcommittee, legal said the Board was free to make the addition if it reflects practice.</li> <li>• The policies will go back to the Policy subcommittee for second review in March.</li> </ul>	
	<p><b>F. Policies/Regulations for First Review:</b></p> <ol style="list-style-type: none"> <li><b>1. 3321 Requesting Goods and Services (Requisitions)</b></li> <li><b>2. 3324.1 Contracts - Regulation</b></li> <li><b>3. 3432/3433 Budget &amp; Expense Report/Annual Financial Statement</b></li> </ol>	

9.	<b>Adjourn</b>  Mrs. Rella moved to adjourn the meeting at 9:00 p.m., seconded by Mr. McCauley.  The motion passed unanimously.	<b>Adjourn</b>  Motion made and passed unanimously to adjourn the meeting at 9:00 p.m.
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Respectfully submitted:



Olga I. Rella, Secretary  
New Milford Board of Education

**New Milford Board of Education  
Special Meeting Minutes  
March 3, 2022  
Sarah Noble Intermediate School Library Media Center**

<b>Present:</b>	Mrs. Wendy Faulenbach, Chairperson Mr. Eric Hansell Mr. Pete Helmus Mr. Brian McCauley Mrs. Tammy McInerney Mr. Tom O'Brien Mrs. Olga I. Rella Mrs. Leslie Sarich
<b>Absent:</b>	Mr. Keith A. Swanhall, Jr.

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NEW MILFORD, CT

<b>Also Present:</b>	Ms. Alisha DiCorpo, Superintendent of Schools Ms. Holly Hollander, Assistant Superintendent Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Jeffrey Turner, Technology Director Mr. Matthew Cunningham, Facilities Director
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<b>1.</b>	<b>Call to Order</b>	<b>Call to Order</b>
<b>A.</b>	<b>Pledge of Allegiance</b>	<b>A. Pledge of Allegiance</b>
	The special meeting of the New Milford Board of Education was called to order at 7:00 p.m. by Mrs. Faulenbach. The Pledge of Allegiance immediately followed.	
<b>2.</b>	<b>Public Comment</b>	<b>Public Comment</b>
	<ul style="list-style-type: none"> <li>There was none.</li> </ul>	
<b>3.</b>	<b>Presentation</b>	<b>Presentation</b>
<b>A.</b>	<b>Strategic Coherence Planning Update</b>	<b>A. Strategic Coherence Planning Update</b>
	<ul style="list-style-type: none"> <li>Jonathan Costa presented regarding the work of the Strategic Coherence Planning committee up to this point. He also distributed a one page summary sheet. He said committee members have spent between 50-75 hours in</li> </ul>	

	<p>collaboration to determine purpose, process and priorities. A ThoughtExchange platform was utilized to gather data from the general community.</p> <ul style="list-style-type: none"><li>• The district mission is still the focus; the key is in the details. The committee has developed a vision of the graduate (VOG) and definition of deep learning (DODL). The VOG is defined by essential skills of communication, critical thinking, creativity and problem solving as well as the dispositions of positive relationships, self management, growth mindset and social awareness. Analysis of the systems driving teaching and learning is being done to determine how they support these principles. The DODL is a consideration of what learning environment should be created to most support the development of the skills and dispositions.</li><li>• Mr. Helmus asked how many different skills and traits are used in the mapping and if they change often.</li><li>• Mr. Costa said there are no limits to the essential skills and dispositions. The committee considered 12 skills and 30 dispositions in their work before ultimately winnowing down to those chosen as most critical. Mr. Costa said he believes the selections will not change and will stand the test of time. The manner in which they are derived may change.</li><li>• Mr. Costa said the group looked at seven critical systems that need to align to what matters most and they have identified areas of strength and priority gaps in each system. They will be looking to create common understanding and definitions, prioritize goals and engage the community. They will review strategic actions to be taken as well as what will be indicators of success. They will determine progress measures to move the indicators of success forward. He said the Board can help by staying connected to the</li></ul>	
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	<p>Plan, asking questions and monitoring progress.</p> <ul style="list-style-type: none"> <li>• Mr. Hansell said he thinks it is important to emphasize family involvement and asked what responsibility the Plan puts on families.</li> <li>• Mr. Costa said it is not explicit in the Plan but will take place as part of the community engagement piece, with parents welcomed as partners.</li> <li>• Mrs. Faulenbach said she was part of the community engagement committee and they had long conversations about how to best approach and engage families.</li> <li>• Mr. Costa said there is still work to be done in strategies for implementation. Listening is a two way street.</li> <li>• Mrs. Rella said we are in a unique position coming out of the pandemic in that parents are starving to get back involved in the schools.</li> <li>• Ms. DiCorpo said it will be important to indicate what parents can do at home in support of goals too.</li> <li>• Mr. Helmus thanked Mrs. McNerney and Mrs. Faulenbach for serving on this committee on behalf of the Board. He asked Mrs. McNerney if she believes that the outcome of this work will reflect positively in report cards and ultimately help build budgetary support.</li> <li>• Mrs. McNerney said she hopes so. We will need to develop the implementation process to see. Goals should guide the budget process.</li> <li>• Mr. Costa said Ms. DiCorpo should be able to show how budget recommendations will help create positive outcomes.</li> <li>• Mr. Helmus said it will be important to have tangible evidence to prove positive outcomes.</li> </ul>	
<b>4.</b>	<b>Discussion and Possible Action</b>	<b>Discussion and Possible Action</b>
<b>A.</b>	<b>Mid-year review of Board goals and Superintendent performance goals. Executive</b>	<b>A. Mid-year review of Board goals and Superintendent</b>



	<p>session anticipated.</p> <p>Mrs. Rella moved that the Board enter into Executive Session for mid-year review of Board goals and Superintendent performance goals and invite Superintendent Alisha DiCorpo into the session, seconded by Mrs. McInerney.</p> <p>The motion passed unanimously.</p> <p>The Board entered executive session at 7:52 p.m.</p> <p>Mrs. Sarich left executive session at 9:20 p.m.</p> <p>The Board returned to Public Session at 10:12 p.m.</p>	<p>performance goals. Executive session anticipated.</p> <p>Motion made and passed unanimously that the Board enter into Executive Session for mid-year review of Board goals and Superintendent performance goals and invite Superintendent Alisha DiCorpo into the session.</p>
5.	<p>Adjourn</p> <p>Mrs. Rella moved to adjourn the meeting at 10:12 p.m., seconded by Mr. O'Brien and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 10:12 p.m.</p>

Respectfully submitted:



Olga I. Rella  
Secretary  
New Milford Board of Education

NEW MILFORD PUBLIC SCHOOLS

**EXHIBIT A**

Regular Meeting of the Board of Education  
New Milford, Connecticut

March 15, 2022

\*\*As of March 11, 2022

ACTION ITEMS

A. Personnel

**1. CERTIFIED STAFF**

**a. RESIGNATIONS**

- |   |                         |
|---|-------------------------|
| <b>1. Ms. Nancy Alexander</b> , Science Teacher, New Milford High School effective June 30, 2022.   | Retirement              |
| <b>2. Mrs. Catherine Calabrese</b> , Assistant Principal, Northville Elementary School / Schaghticoke Middle School effective March 24, 2022. | Took position elsewhere |
| <b>3. Ms. Heidi Fair</b> , Art Teacher, Schaghticoke Middle School effective June 30, 2022.   | Retirement              |
| <b>4. Ms. Mary Lavoie</b> , Library Media Specialist, Sarah Noble Intermediate School effective June 30, 2022.                                | Retirement              |
| <b>5. Mr. Joseph Raps</b> , Interventionist, Sarah Noble Intermediate School effective June 30, 2022.   | Retirement              |

**2. CERTIFIED STAFF**

**b. NON-RENEWALS**

- 1. None**

**3. CERTIFIED STAFF**

**c. APPOINTMENTS**

- 1. None**

**4. MISCELLANEOUS STAFF**

**a. RESIGNATIONS**

- 1. None**

**5. MISCELLANEOUS STAFF**

**b. APPOINTMENTS**

- 1. None**

**6. NON-CERTIFIED STAFF AND LICENSED STAFF**

**a. RESIGNATIONS**

- |   |                  |
|---|------------------|
| <b>1. Mrs. Linda Hurley</b> , Head Cook, New Milford High School effective June 30, 2022.                               | Retirement       |
| <b>2. Mrs. Charlene Kirkwood</b> , Administrative Secretary to Director of Food & Nutrition Services effective June 30, | Personal Reasons |

2022.

**7. NON-CERTIFIED AND LICENSED STAFF**

**b. APPOINTMENTS**

1. **\*\*Ms. Karen Hores**, Tutor, Hill and Plain School effective March 16, 2022.

*Education History:*

BA: SCSU

Major: Social Work

MA: SCSU

Major: School Psychology

6<sup>th</sup> yr.: SCSU

Major: School Psychology

\$16.00 per hour

2. **Ms. Nicole Muller**, Part time Paraeducator, Northville Elementary School effective on or about March 21, 2022.

\$15.36 per hour - Hire Rate

\$16.97 per hour – Job Rate

(after completion of probationary period)

3.5 hours per day/5 days per week

Rep. D. Evans

3. **Ms. Brittany Oneto**, Paraeducator, New Milford High School effective on or about March 21, 2022.

\$15.36 per hour - Hire Rate

\$16.97 per hour – Job Rate

(after completion of probationary period)

7 hours per day/5 days per week

Rep. N. Lamonica

4. **Mrs. Cindy Powell**, School Nurse, New Milford High School effective March 21, 2022.  
2021-2022 Salary: \$47,055 pro-rated to start date

*Education History:*

AS: SUNY, Purchase

Major: Nursing

*Work Experience:*

4.5 yr. White Plains Hospital

16.5 yrs. New Milford Hospital

.5 yr. Waterbury Hospital

Rep. D. Meeker

**8. ADULT EDUCATION STAFF**

**a. RESIGNATIONS**

1. **None**

**9. ADULT EDUCATION STAFF**

**b. APPOINTMENTS**

1. **None**

**10. BAND STAFF**

**a. RESIGNATIONS**

1. **None**

**11. BAND STAFF**

**b. APPOINTMENTS**

1. None

**12. COACHING STAFF**

**a. RESIGNATIONS**

1. **Ms. Sarah Swann**, JV Girls' Lacrosse Coach, New Milford High School effective March 19, 2022.

Personal Reasons

**13. COACHING STAFF**

**b. APPOINTMENTS**

1. **Ms. Michelle Freeman**, Assistant Girls' and Boys' Outdoor Track Coach, New Milford High School effective March 19, 2022, pending receipt of coaching permit.
2. **Mr. Richard Grudzwick**, Assistant Girls' and Boys' Outdoor Track Coach, New Milford High School effective March 19, 2022.
3. **Ms. Morgan Moore**, Volunteer Girls' Lacrosse Coach, New Milford High School effective March 19, 2022.
4. **Ms. Megan Piersall**, Volunteer Girls' Lacrosse Coach, New Milford High School effective March 19, 2022.
5. **Mr. Michael Silvestri**, Girls' Varsity Tennis Coach, New Milford High School effective March 19, 2022.

2021-2022 Stipend: \$3172

2021-2022 Stipend: \$3172

Current staff member

Volunteer

Volunteer

Current staff member

2021-2022 Stipend: \$3158

**14. LEAVES OF ABSENCE**

1. None



RANGE	MAJOR OBJECT CODE DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
100'S	SALARIES - CERTIFIED	30,341,363	75,500	30,416,863	17,205,046	12,178,677	1,033,140	96.60%
100'S	SALARIES - NON CERTIFIED	9,589,390	0	9,589,390	5,646,832	2,549,037	1,393,522	85.47%
200'S	BENEFITS	10,810,557	8,500	10,819,057	7,973,501	2,363,040	482,515	95.54%
300'S	PROFESSIONAL SERVICES	3,948,255	-84,700	3,863,555	2,563,914	1,003,246	296,395	92.33%
400'S	PROPERTY SERVICES	925,069	0	925,069	524,861	257,699	141,512	84.59%
500'S	OTHER SERVICES	9,082,593	0	9,082,593	5,505,176	2,592,615	984,802	89.16%
600'S	SUPPLIES	2,588,172	700	2,588,872	1,243,992	957,597	387,283	85.04%
700'S	CAPITAL	14,404	0	14,404	2,707	0	11,697	18.79%
800'S	DUES AND FEES	95,928	0	95,928	73,645	3,531	18,752	80.45%
900'S	REVENUE	-1,549,707	0	-1,549,707	-964,891	0	-584,816	62.26%
<b>GRAND TOTAL</b>		<b>65,846,024</b>	<b>0</b>	<b>65,846,024</b>	<b>39,774,783</b>	<b>21,905,443</b>	<b>4,164,802</b>	<b>93.67%</b>

## SALARIES - NON CERTIFIED BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51180	SALARIES - NON CERT - STIPENDS	518,875	0	518,875	242,135	0	276,740	46.67%
51201	SALARIES - NON CERT - PARA EDUCATORS	2,099,881	0	2,099,881	1,151,524	743,542	204,815	90.25%
51202	SALARIES - NON CERT - SUBSTITUTES	925,202	0	925,202	541,529	7,650	376,023	59.36%
51210	SALARIES - NON CERT - SECRETARY	1,919,636	0	1,919,636	1,231,540	591,910	96,186	94.99%
51225	SALARIES - NON CERT - TUTORS	275,695	0	275,695	57,471	0	218,224	20.85%
51240	SALARIES - NON CERT - CUSTODIAL	1,939,639	0	1,939,639	1,219,125	633,834	86,681	95.53%
51250	SALARIES - NON CERT - MAINTENANCE	936,257	0	936,257	561,297	250,726	124,234	86.73%
51285	SALARIES - NON CERT - TECHNOLOGY	493,540	0	493,540	332,540	161,000	0	100.00%
51336	SALARIES - NON CERT - NURSES	480,665	0	480,665	309,672	160,375	10,618	97.79%
<b>TOTAL</b>		<b>9,589,390</b>	<b>0</b>	<b>9,589,390</b>	<b>5,646,832</b>	<b>2,549,037</b>	<b>1,393,522</b>	<b>85.47%</b>

## BENEFIT BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
52200	BENEFITS - FICA	618,237	0	618,237	350,783	0	267,454	56.74%
52201	BENEFITS - MEDICARE	528,854	0	528,854	323,731	0	205,123	61.21%
52300	BENEFITS - PENSION	918,524	0	918,524	918,524	0	0	100.00%
52600	BENEFITS - UNEMPLOYMENT COMP	33,000	0	33,000	25,388	2,673	4,939	85.03%
52810	BENEFITS - HEALTH INSURANCE	8,050,300	8,500	8,058,800	5,917,709	2,141,091	0	100.00%
52820	BENEFITS - DISABILITY INSURANCE	125,000	0	125,000	68,205	56,795	0	100.00%
52830	BENEFITS - LIFE INSURANCE	126,000	0	126,000	70,408	50,592	5,000	96.03%
52900	BENEFITS - OTHER EMPLOYEE BENEFITS	410,642	0	410,642	298,752	111,890	0	100.00%
<b>TOTAL</b>		<b>10,810,557</b>	<b>8,500</b>	<b>10,819,057</b>	<b>7,973,501</b>	<b>2,363,040</b>	<b>482,515</b>	<b>95.54%</b>

*EXPENDITURES*

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51110	CERTIFIED SALARIES	30,341,363	75,500	30,416,863	17,205,046	12,178,677	1,033,140	96.60%
51200	NON-CERTIFIED SALARIES	9,589,390	0	9,589,390	5,646,832	2,549,037	1,393,522	85.47%
52000	BENEFITS	10,810,557	8,500	10,819,057	7,973,501	2,363,040	482,515	95.54%
53010	LEGAL SERVICES	224,553	0	224,553	259,743	0	-35,190	115.67%
53050	CURRICULUM DEVELOPMENT	75,000	0	75,000	26,868	5,085	43,047	42.60%
53200	PROFESSIONAL SERVICES	2,201,248	-84,700	2,116,548	1,377,024	691,781	47,742	97.74%
53201	MEDICAL SERVICES - SPORTS	30,500	0	30,500	8,300	7,350	14,850	51.31%
53210	TIME & ATTENDANCE SOFTWARE	11,800	0	11,800	6,136	1,187	4,476	62.07%
53220	IN SERVICE	117,150	0	117,150	49,216	2,460	65,474	44.11%
53230	PUPIL SERVICES	622,224	0	622,224	312,406	226,530	83,288	86.61%
53300	OTHER PROF/ TECH SERVICES	59,800	0	59,800	18,733	7,229	33,838	43.41%
53310	AUDIT/ACCOUNTING	40,500	0	40,500	40,500	0	0	100.00%
53500	TECHNICAL SERVICES	233,708	0	233,708	214,140	15,994	3,574	98.47%
53530	SECURITY SERVICES	218,672	0	218,672	164,671	45,628	8,372	96.17%
53540	SPORTS OFFICIALS SERVICES	113,100	0	113,100	86,177	0	26,923	76.20%
54101	CONTRACTUAL TRASH PICK UP	96,748	0	96,748	56,115	35,868	4,765	95.07%
54301	REPAIRS & MAINTENANCE	475,487	0	475,487	257,931	143,221	74,335	84.37%
54302	FIRE / SECURITY MAINTENANCE	2,500	0	2,500	1,494	0	1,006	59.77%
54303	GROUND MAINTENANCE	12,700	0	12,700	5,645	1,292	5,763	54.62%
54310	GENERAL REPAIRS	43,970	0	43,970	5,167	3,326	35,477	19.32%
54320	TECHNOLOGY RELATED REPAIRS	29,847	0	29,847	8,820	3,257	17,770	40.46%
54411	WATER	68,195	0	68,195	37,286	30,909	0	100.00%
54412	SEWER	15,559	0	15,559	12,166	0	2,397	78.19%
54420	LEASE/RENTAL EQUIP/VEH	180,063	0	180,063	140,237	39,826	0	100.00%
55100	PUPIL TRANSPORTATION - OTHER	116,250	0	116,250	88,976	9,818	17,456	84.98%
55101	PUPIL TRANS - FIELD TRIP	22,750	0	22,750	4,694	0	18,056	20.63%
55110	STUDENT TRANSPORTATION	4,996,291	0	4,996,291	3,325,285	1,400,638	270,369	94.59%
55200	GENERAL INSURANCE	296,763	0	296,763	296,763	0	0	100.00%
55300	COMMUNICATIONS	50,240	0	50,240	32,360	17,880	0	100.00%
55301	POSTAGE	32,750	0	32,750	11,040	21,710	0	100.00%
55302	TELEPHONE	80,069	0	80,069	63,851	16,218	0	100.00%

*EXPENDITURES*

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
55400	ADVERTISING	8,000	0	8,000	1,849	0	6,151	23.12%
55505	PRINTING	33,010	0	33,010	11,715	3,833	17,462	47.10%
55600	TUITION - TRAINING	35,000	0	35,000	0	0	35,000	0.00%
55610	TUITION - PUBLIC PLACEMENTS	1,002,397	0	1,002,397	568,024	102,900	331,474	66.93%
55630	TUITION - PRIVATE PLACEMENTS	2,362,209	0	2,362,209	1,091,182	1,015,602	255,425	89.19%
55800	TRAVEL	46,864	0	46,864	9,437	4,017	33,410	28.71%
56100	GENERAL INSTRUCTIONAL SUPPLIES	167,207	0	167,207	77,048	19,239	70,920	57.59%
56110	INSTRUCTIONAL SUPPLIES	430,051	700	430,751	220,141	51,889	158,721	63.15%
56120	ADMIN SUPPLIES	32,678	0	32,678	14,462	2,553	15,663	52.07%
56210	NATURAL GAS	188,000	0	188,000	68,140	119,860	0	100.00%
56220	ELECTRICITY	990,569	0	990,569	523,057	467,512	0	100.00%
56230	PROPANE	3,900	0	3,900	863	3,037	0	100.00%
56240	OIL	211,068	0	211,068	92,756	118,312	0	100.00%
56260	GASOLINE	27,186	0	27,186	4,798	22,388	0	100.00%
56290	FACILITIES SUPPLIES	317,042	0	317,042	148,089	118,166	50,787	83.98%
56291	MAINTENANCE COMPONENTS	16,475	0	16,475	5,383	2,437	8,654	47.47%
56292	UNIFORMS/ CONTRACTUAL	13,100	0	13,100	9,090	3,500	510	96.11%
56293	GROUNDKEEPING SUPPLIES	22,585	0	22,585	3,938	9,562	9,085	59.77%
56410	TEXTBOOKS	26,127	0	26,127	5,835	1,390	18,902	27.65%
56411	CONSUMABLE TEXTS	32,455	0	32,455	21,430	1,700	9,325	71.27%
56420	LIBRARY BOOKS	51,928	0	51,928	17,182	7,294	27,452	47.13%
56430	PERIODICALS	16,162	0	16,162	8,305	5,218	2,639	83.67%
56460	WORKBOOKS	2,535	0	2,535	743	0	1,793	29.29%
56500	SUPPLIES - TECH RELATED	39,104	0	39,104	22,733	3,540	12,831	67.19%
57345	INSTRUCTIONAL EQUIPMENT	4,500	0	4,500	0	0	4,500	0.00%
57400	GENERAL EQUIPMENT	6,127	0	6,127	641	0	5,486	10.46%
57500	FURNITURE & FIXTURES	3,777	0	3,777	2,066	0	1,711	54.69%
58100	DUES & FEES	95,928	0	95,928	73,645	3,531	18,752	80.45%
<b>EXPENDITURE TOTAL</b>		<b>67,395,731</b>	<b>0</b>	<b>67,395,731</b>	<b>40,739,675</b>	<b>21,905,443</b>	<b>4,749,617</b>	<b>92.95%</b>



## REVENUES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
43103	EXCESS COSTS	-1,089,825	0	-1,089,825	-846,923	0	-242,902	77.71%
43105	MEDICAID REIMBURSEMENT	-60,507	0	-60,507	-16,375	0	-44,132	27.06%
44105	FOI & FINGERPRINTING FEES	-1,900	0	-1,900	0	0	-1,900	0.00%
44705	BUILDING USE FEES (BASE RENTAL)	-55,000	0	-55,000	-10,273	0	-44,727	18.68%
49102	BUILDING USE FEES (CUSTODIAL)	-27,951	0	-27,951	-11,320	0	-16,631	40.50%
44800	REGULAR ED TUITION	-114,400	0	-114,400	-30,000	0	-84,400	26.22%
44822	SPECIAL ED TUITION	-29,900	0	-29,900	0	0	-29,900	0.00%
49103	DCF TUITION	-85,000	0	-85,000	0	0	-85,000	0.00%
44860	ADMISSIONS/ATHLETIC GATE RECEIPTS	-25,400	0	-25,400	-6,000	0	-19,400	23.62%
44861	PARKING PERMIT FEES	-59,824	0	-59,824	-44,000	0	-15,824	73.55%
<b>REVENUE TOTAL</b>		<b>-1,549,707</b>	<b>0</b>	<b>-1,549,707</b>	<b>-964,891</b>	<b>0</b>	<b>-584,816</b>	<b>62.26%</b>

<b>GRAND TOTAL</b>	<b>65,846,024</b>	<b>0</b>	<b>65,846,024</b>	<b>39,774,783</b>	<b>21,905,443</b>	<b>4,164,802</b>	<b>93.67%</b>
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<b><u>BOE Capital Reserve Acct #43020000-10101</u></b>	
Balance as of 2/28/22	3,061,424
Contribution Towards NMHS Roof Replacement	-450,000
Contribution Towards MAXX Renovations	-21,599
Set aside for School Security Grant Match	-201,876
<b>Projected Total</b>	<b>2,387,949</b>

<b><u>Turf Field Replacement Acct #43020000-10130</u></b>	
CONTRIBUTION - FROM BOE 17.18 FYE BALANCE	50,000
CONTRIBUTION - FROM BOE 18.19 FYE BALANCE	50,000
CONTRIBUTION - FROM BOE COLLECTED TEAM FEE'S & BANNER SALES	10,225
CONTRIBUTION - FROM TOWN DATED 6/4/20	50,000
CONTRIBUTION - FROM TOWN DATED 6/16/21	50,000
CONTRIBUTION - FROM BOE COLLECTED TEAM FEE'S 6/23/21	3,765
CONTRIBUTION - FROM BOE COLLECTED TEAM FEE'S 9/29/21	1,890
CONTRIBUTION - FROM BOE 20.21 FYE BALANCE	100,000
<b>Total as of 2/28/22</b>	<b>315,880</b>





WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

Funding	Location	Vendor Name	Description	Amount	Object Code
GENERAL	DISTRICT	SILVER / PETRUCELLI + ASSOCIATES	DATA GATHERING PHASE OF WOODSHOP HVAC SYSTEM	\$ 14,860.00	54301
GENERAL	DISTRICT	REGION 14 SCHOOL DISTRICT	VO. AG. TUITION SECOND SEMESTER 2021-2022	\$ 13,645.60	55610
GENERAL	DISTRICT	INTECH HEALTH VENTURES	BENEFIT REPORTING SERVICES FOR HEALTHCARE 1095-C FORM	\$ 12,301.50	53200
GENERAL	DISTRICT	LEXIA LEARNING SYSTEMS	CORE5 READING STUDENT SUBSCRIPTION RENEW	\$ 12,250.00	53050
GENERAL	NMHS	COLLEGE BOARD	PSAT TEST FEES FOR GRADES 10 & 11	\$ 8,456.40	53200
GENERAL	NMHS	WESTERN CONNECTICUT STATE UNIVERSITY	GRADUATION RENTAL	\$ 7,000.00	54420
GENERAL	DISTRICT	CHESTER TECHNICAL SERVICE	VIRTUOSO SYSTEM SUPPORT	\$ 5,600.00	53300
<b>GRANT</b>	<b>SPED</b>	<b>APPLE INC.</b>	<b>iPOD TOUCH (1 UNIT) &amp; iPad MINI (10 UNITS)</b>	<b>\$ 5,488.00</b>	<b>56100</b>

**GRANT EXPENDITURES ARE PRESENTED IN BOLD AND ITALICIZED FONT IN THE ABOVE LISTING**



# BUDGET TRANSFER REQUESTS

AGENDA ITEM 3B-3  
MARCH 2022 MEETING

Requesting Approval Across MOC	DETAIL			FROM (-)			TO (+)		
	#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
	FAC-1	FUND DATA GATHERING PHASE OF WOODSHOP HVAC AT NMHS USING CURRENT OVERTIME SAVINGS WITHIN THE FACILITIES BUDGET	\$14,860.00	DISTRICT	BFY26243 MAINTENANCE	51250 OVERTIME	NMHS	BFE26243 MAINTENANCE	54301 REPAIRS/BUILDING

Informational Within Major Object Code	DETAIL			FROM (-)			TO (+)		
	#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
				NONE AT THIS TIME					

*COMMENTARY: This policy is not legally mandated and can be deleted since the District has an established budgetary process and the Superintendent has the authority to direct District staff in connection with that process.*

**3321**

## **Business/Non-Instructional Operations**

### **Requesting Goods and Services (Requisitions)**

Requisitions for budgeted items shall originate from the personnel directly responsible for their use. The Superintendent of Schools or designee shall arrange appropriate administrative review channels in which all requisitions will be examined and approved prior to purchase.

The Superintendent or designee shall receive and process requisitions in a manner most beneficial to the overall purposes of the school.

Policy adopted: June 11, 2002  
Policy revised: June 10, 2008  
Policy reviewed: February 25, 2014

NEW MILFORD PUBLIC SCHOOLS  
New Milford, Connecticut

**Business/Non-Instructional Operations****Contracts**

*COMMENTARY: This document is listed as a regulation rather than a policy although it takes the form of a policy so the designation as a regulation may be incorrect. In any event, whether as a policy or regulation the document is not legally mandated. The Board may want to consider adopting the document as a policy with the suggested changes below simply as a useful reminder that all contracts that the District enters into with other entities must comply with legal requirements.*

*The suggested revisions in the first section are for clarity. In the second section, the reference to affirmative action contracting obligations has been replaced by a Non-Discrimination section. This change is recommended because Connecticut General Statutes § 4a-60 and 4a-60a only directly apply to “municipal works projects” and the Board ordinarily would not enter into such contracts since items like school construction and remediation projects are typically governed by school construction committees which are deemed town rather than board of education bodies. The added section on Non-Discrimination achieves the same objective and reflects state and federal non-discrimination statutes.*

*Follow up from Legal re question asked at full BOE meeting of February 15, 2022 regarding word “alienage”: The term “alien” means any person not a citizen or national of the United States. “Alienage” is a protected-class under Connecticut law along with the other statuses listed in the policy such as religion, national origin, color, race, etc. Since the policy lists these other protected-classes Legal decided to add it although there is no legal mandate to do so in connection with this policy so if the Board did not want to list alienage in this policy it would be free to do so and also does not need to have the policy at all if it chooses not to.*

*More specifically, discrimination on the basis of “alienage” is generally understood as discrimination targeting citizenship or immigration status, and arises when there are restrictions or requirements that result in a preference for citizens over non-citizens. Alienage discrimination has been interpreted to encompass discrimination based on:*

- how (birth, marriage, death, etc.) or when citizenship was obtained,*
- immigration status (legal residents, refugees, DACA recipients, asylum seekers, undocumented immigrants, those eligible for citizenship but have not applied, etc.)*
- naturalization status*
- sponsorship, or lack thereof*
- and duration or permanency of residency.*

*At the federal level, discrimination based on alienage is illegal when it has “the purpose or effect of discriminating against a national origin group.” Under the Immigration Reform and Control Act (IRCA), asking a job applicant if they are a United States citizen or questions about immigration status before making an employment offer may raise the inference that the employer is discriminating on the basis of immigration status. Employers are also prohibited*

## Business/Non-Instructional Operations

### Contracts

*from discriminating against refugees, individuals granted asylum, individuals with temporary visas, or undocumented workers. Employers may not refuse to accept lawful documentation that establishes the employment eligibility of an employee, or demand additional documentation beyond what is legally required based on the employee's national origin or citizenship status.*

All contracts between the district and outside ~~agencies~~ **parties including private entities, non-profit organizations and governmental bodies and organizations** shall conform to prescribed standards as required by law.

All contracts between the district and outside ~~agencies~~ **parties** shall be prepared under the supervision of the Superintendent or designee, and where appropriate, be reviewed by the legal adviser to the district.

### Affirmative Action

#### Non-Discrimination

The District shall not contract with any vendor that it knows or has reason to believe discriminates against any person on account of such person's religion, national origin, alienage, color, race, sex, gender identity or expression, sexual orientation, blindness, mental disability, physical disability or status as a veteran.

~~The school district shall require contractors to agree and warrant that they will not unlawfully discriminate on the basis of race, color, national origin, ancestry, sex, marital status, age, disability, religion, sexual orientation, gender identity or expression, veteran status, or genetic information either in employment practices or in the provision of benefits or services to students or employees.~~

Legal Reference: Title VII, Civil Rights Act, 42 U.S.C. 2000e et seq. as amended by Title IX, Equal Employment Opportunity Act

Title IX of the Education Amendments of 1972; 42 U.S.C. 1134n et seq.  
(Higher Education Act)

Connecticut General Statutes

~~4a-60 Nondiscrimination and affirmative action provisions in contracts of the state and political subdivisions other than municipalities~~

**3324.1(c)**

**Business/Non-Instructional Operations**

**Contracts**

~~4a-60a Contracts of the state and political subdivisions, other than municipalities, to contain provisions re nondiscrimination on the basis of sexual orientation~~

Regulation approved: June 11, 2002  
Regulation revised: June 10, 2008  
Regulation revised: February 25, 2014

NEW MILFORD PUBLIC SCHOOLS  
New Milford, Connecticut

## FOR SECOND REVIEW

*COMMENTARY: This policy is not legally mandated however the Board may wish to maintain such policy to clearly define the District's internal monthly budget reporting process. If the Board wishes to change its internal accounting/reporting practices it could do so via changes to the policy. FOLLOW UP to February 1, 2022 Policy discussion: Legal states that it is fine to delete 3433, since dual numbering is when the same policy applies to multiple series and that is not the case here. Legal also approved Board suggested language added in green since it reflects current practice and the intent of the Board going forward. The change is also in line with Bylaw 9132 with respect to the responsibilities of the Operations subcommittee.*

3432  
~~3433~~

### Business/Non-Instructional Operations

#### Budget & Expense Report/Annual Financial Statement

The Superintendent of Schools shall submit to the Board of Education a monthly report of disbursements and budget balances at the regular meeting each month, **and at any scheduled Operations subcommittee meeting**, and shall submit an annual report covering the preceding school year.

Legal Reference: Connecticut General Statutes  
10-222 Appropriations and budget.

Policy adopted: June 11, 2002  
Policy reviewed: June 10, 2008  
Policy reviewed: February 25, 2014

NEW MILFORD PUBLIC SCHOOLS  
New Milford, Connecticut

# FOR FIRST REVIEW

*COMMENTARY: The PowerSchool conversion requires adjustments to how the SMS Highest Honors are determined. After discussion at the March 1, 2022 Policy subcommittee meeting, the Committee suggests the revisions below to bring consistency between the two schools.*

5121.2

## Students

### Eligibility For Honor Rolls

To recognize outstanding scholastic achievement, motivate students to do well in their studies, and teach students the importance of meeting all their responsibilities, the Board of Education hereby establishes the following categories of honors and the criteria for eligibility for said honors.

#### High School (9-12)

**Highest Honors with Distinction:** All grades 90 or better in all subjects.

**High Honors:** An average of 90 or better in all subjects. ~~No grade below 70.~~

**Honors:** An average of 85 or better in all subjects. ~~No grade below 70.~~

#### Middle School (6-8)

**Highest Honors with Distinction:** All grades 90 or better in all ~~major~~ subjects.

**High Honors:** An average of 90 or better in all ~~major~~ subjects. ~~No grade below 70 in minor subjects.~~

**Honors:** An average of 85 or better in all ~~major~~ subjects. ~~No grade below 70 in minor subjects.~~

~~A middle school “major subject” includes English, mathematics, science, social studies, and world language. All other subjects are considered minor subjects.~~

Policy adopted: June 12, 2001  
Policy revised: June 11, 2002  
Policy revised: June 12, 2007  
Policy revised: June 14, 2011  
Policy revised: June 9, 2015

NEW MILFORD PUBLIC SCHOOLS  
New Milford, Connecticut



**NEW MILFORD PUBLIC SCHOOLS**  
**Technology Department**  
**50 East Street**  
**New Milford, Connecticut 06776**  
**(860) 355-8406 FAX (860) 210-4132**



**Mr. Jeffrey Turner**  
**Director of Technology**

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To: Alisha DiCorpo, Superintendent  
From: Jeff Turner, Director of Technology  
Subject: New Milford Public Schools Copier Agreement  
Date: March 8, 2022

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The New Milford Public Schools Technology Department recommends that New Milford Public Schools accept the Managed Print Services (MPS) RFP bid of BASE Technologies after reviewing all proposals submitted to the MPS RFP.

The IT department reviewed all RFP responses equally; the responses received required additional work to sufficiently compare and contrast from vendor to vendor. We reviewed all costs for the full 60-month term such as, hardware lease, cost of black and white vs color impressions, print management software, and service.

The 1st lowest bid was from Prism Office Solutions. The IT Department was not satisfied that the Toshiba copiers would be able to sustain the heavy use that the public schools put on the copiers thus leading to concerns for the long-term support during the lease.

The 2nd lowest bid was from BASE Technologies Inc. with the Kyocera product line and they included "Papercut" which is a print management solution that will allow us to gather more data on use. Over time there is an expected savings from less paper waste, and end user visibility of their print and copy needs from year to year.

The 3rd lowest bid was from Ryan Business System, Inc. with the Canon product line with Uniflow print management which was highly desirable. However, the cost from Base to Ryan equated to a 5-year difference of \$32,525.10.

In agreement with the Town, it is the New Milford Public School IT Department's recommendation that we accept the RFP response from Base Technologies Inc. for the 5-year lease of copiers.

Below is a high-level comparative chart of vendor responses.

	BOE adjusted projected 5 year cost (lease, software, impressions)		
Vendor	These are not the lump sum numbers you see on the bid, they are the total number after breaking apart the responses and recognizing the Lease, Digital Paper Management, and Black and White / Color Impressions	5-Year Difference from Next Vendor	Annual Difference from Next Vendor
Prism	\$368,661.60	-\$12,800.80	-\$2,560.16
Base	\$381,462.40	-\$32,525.10	-\$6,505.02
Ryan	\$413,987.50	-\$39,620.90	-\$7,924.18
Canon	\$453,608.40	-\$28,887.60	-\$5,777.52
Kyocera	\$482,496.00	-\$45,919.20	-\$9,183.84
Ricoh	\$528,415.20	-\$59,770.20	-\$11,954.04
Konica Minolta	\$588,185.40	N/A	N/A

Approved Field Trips March 2022

	A	B	C	D	E	F	G	H	I
1	<u>School</u>	<u>Grade/Dept.</u>	<u>Trip Date</u>	<u>Day(s) of the Week</u>	<u># of Students</u>	<u># of Adults</u>	<u>Destination</u>	<u>Subs</u>	<u>Student Cost</u>
2	SMS	5-8	2/20/22	Thursday	65	2	String Fest NMHS	2	\$0.00
3	NMHS	9-12	2/26/22	Saturday	29	3	Trumbull HS/Band Competition	0	\$0.00
4	NMHS	9-12	3/5/22	Saturday	29	3	Trumbull HS/Band Competition	0	\$0.00
5	NMHS	9-12	3/12/22	Saturday	29	3	Bunnell HS/Band Competition	0	\$0.00
6	SMS	6-8	3/12/22	Saturday	10	3	The Masters School/Northern Regional Music Fest	0	\$0.00
7	NMHS	9-12	3/19/22	Saturday	29	3	Norwalk HS/Band Competition	0	\$0.00
8	NMHS	10-12	3/22/22	Tuesday	30	2	Lincoln Technical Institute	1	\$0.00
9	NMHS	10-12	3/24/22	Thursday	15	2	New Galerie NYC/German Classes	2	\$70.00
10	NMHS	9-12	3/26/22	Saturday	29	3	Shelton HS/Band Competition	0	\$0.00
11	NMHS	11-12	3/30/22	Wednesday	30	2	Naugatuck Valley Community College	2	\$0.00
12	NMHS	9-12	3/31-4/2/22	Thurs-Saturday	10	1	CT Convention Center/CMEA All State Festival	2	\$445.00
13	NMHS	11-12	4/6/22	Wednesday	30	2	Porter & Chester Institute	2	0.00/Perkins
14	NMHS	9-12	4/9/22	Saturday	29	3	Westhill HS/Band Competition	0	\$0.00
15	NMHS	9-12	4/20/22	Wednesday	56	5	Yardgoats Game/Chorus National Anthem	0	15.00 (tickets)
16	NMHS	10-12	5/4/22	Wednesday	30	2	Construction Career Days	2	10.00 Admission/Perkins pay bus
17	SMS	8	6/03/22	Friday	265	26	Lake Compounce	0	TBD



Office of Fiscal Services & Operations  
50 East Street  
New Milford, Connecticut 06776

Item of Information: 4-A  
Operations Sub-Committee: 3/8/22

TO:                    °        ) #        'o  
FROM:            **Anthony J. Giovannone, Director of Fiscal Services and Operations**  
Date:              **March 1, 2022**  
RE:                **Excess Cost**

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The Special Education Excess Cost grant reimburses school districts for the reasonable costs of special education for a student who lives in the district that exceed 4.5 times the district's average per pupil expenditures for the preceding year.

The first of two payments was received during the month of February 2022 in the amount of \$846,923 and is reflected on the Budget Position Listing as part of the monthly reports this month. The first of two payments usually constitutes roughly 75% of the total we receive in any given fiscal year. With that said, projected out, we are anticipated to at least match the budget amount for the current 21/22 budget for this item which is \$1,089,825.

This is a very volatile line each year as it offsets the equally volatile expenses for both out of district placement tuition and transportation. Further, the budget for these corresponding lines is developed many months ahead of the actual start of any given fiscal year during which time, the placements very often change or may be resolved via settlement.

I would also like to acknowledge the work and dedication of the Special Education department that diligently completes the task of making sure that every applicable good or service that qualifies for reimbursement was tracked, captured and properly reported upon.

*Sincerely,*  
*Anthony J. Giovannone*  
*Director of Fiscal Services and Operations*

# NEW MILFORD PUBLIC SCHOOLS 2022 – 2023 School Calendar

## August 2021 5 Days

Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

- 22 Teacher Work Day
- 23 Convocation/Prof. Dev.
- 24 Staff Meetings/K-5 Open House
- 25 Students Return-Early Dismissal for students only
- 26 Early Dismissal for students only

## September 20 Days

Mon	Tue	Wed	Thu	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

- 5 Labor Day
- 26 Rosh Hashanah
- Curriculum Night - date TBD by principal

## October 19 Days

Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

- 5 Yom Kippur
- 10 Columbus Day
- 20 Early Dismissal for students—Staff PD

## November 18 Days

Mon	Tue	Wed	Thu	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

- 8 Parent Conferences (snow day November 15)
- 9 Parent Conferences (snow day November 16)
- 11 Veterans Day Observed
- 23 Early Dismissal-all students and staff
- 24-25 Thanksgiving Recess

## December 16 Days

Mon	Tue	Wed	Thu	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

- 15 Early Dismissal for students -Staff PD
- 23 Holiday Recess
- 26-30 Holiday Recess

## January 2023 20 Days

Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

- 2 New Year's Day Observed
- 16 Martin Luther King Day

## February 18 Days

Mon	Tue	Wed	Thu	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28			

- 17 & 20 Presidents' Day Weekend

## March 23 Days

Mon	Tue	Wed	Thu	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

- 8 Early Dismissal for students
- Parent Conferences (snow day March 14)
- 9 Parent Conferences (snow day March 15)
- 16 Early Dismissal for students—Staff PD

## April 14 Days

Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

- 7 Good Friday
- 10-14 Spring Recess

## May 22 Days

Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

- 18 Early Dismissal for students—Staff PD
- 29 Memorial Day

Spring evening event

## June \* 6 Days

Mon	Tue	Wed	Thu	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

- 8 Last Day of School (early dismissal for students)
- 9 Teacher Work Day

\* NMHS Graduation Date will be set by the Board of Education at its September 2022 Meeting.

- First Day of School
- Schools Closed
- Schools Closed for PD or Parent confs.
- Early Dismissal for Students - PD or Parent confs. for Staff
- Last Day of School
- Contingency for snow days

June 12-16 snow days to be added at end of year (if needed).

Any additional days required will be taken from the April Spring Recess, beginning with April 14 and working back.

Any additional days required in excess of those indicated will be taken from the remaining days in June.

### Parent Conference Hours

November 8  
K-12 1:00 p.m. to 8:00 p.m.

November 9  
K-5 3:30 p.m. to 5:30 p.m.  
6-12 2:30 p.m. to 4:30 p.m.


March 8  
K-5 1:30 p.m. to 5:30 p.m.  
6-12 12:30 p.m. to 4:30 p.m.

March 9  
K-5 3:30 p.m. to 5:30 p.m.  
6-12 2:30 p.m. to 4:30 p.m.

181 Student Days Total  
186 Teacher Days Total

**New Milford Board of Education  
Policy Sub-Committee Meeting Minutes  
March 1, 2022  
Sarah Noble Intermediate School Library Media Center**

<b>Present:</b>	Mrs. Olga I. Rella, Chairperson Mrs. Tammy McInerney Mr. Keith A. Swanhall Jr. Mrs. Leslie Sarich
<b>Also Present:</b>	Ms. Alisha DiCorpo, Superintendent of Schools Ms. Holly Hollander, Assistant Superintendent Mr. Anthony Giovannone, Director of Fiscal Services and Operations Mr. Jeffrey Turner, Technology Director

<b>1.</b>	<b>Call to Order</b>  The meeting of the New Milford Board of Education Policy Sub-Committee was called to order at 6:45 p.m. by Mrs. Rella.	<b>Call to Order</b>
<b>2.</b>	<b>Public Comment</b>  <ul style="list-style-type: none"> <li>Ari Rosenberg said he feels the district's policy regarding bullying is not strong enough regarding hate speech. He said there should be zero tolerance and severe consequences spelled out to deter hate speech and guide school discipline. He requests a review of the current policy to make it more specific to the issue of hate speech.</li> </ul>	<b>Public Comment</b>
<b>3.</b>	<b>Discussion and Possible Action</b>  <b>A. Policy for First Review:</b>  <b>1. 5121.2 Eligibility for Honor Rolls</b> <ul style="list-style-type: none"> <li>Ms. DiCorpo said they want to continue to honor students who make honor roll but that the transition to PowerSchool requires a change to the current policy.</li> <li>Mr. Turner said the issue is that PowerSchool is not set up to calculate the highest honors at SMS as currently set up. He offered several</li> </ul>	<b>Discussion and Possible Action</b>  <b>A. Policy for First Review:</b>  <b>1. 5121.2 Eligibility for Honor Rolls</b>  RECEIVED TOWN CLERK 2022 MAR -3 A 10:10 

**NEW MILFORD, CT**

	<p>alternatives, including manually calculating to finish the year.</p> <ul style="list-style-type: none"><li>• Mrs. Rella said she feels the honor roll determination should be the same as what is used at the high school for consistency and also to show the expectation is the same for both schools.</li><li>• Mrs. McInerney agreed that she would like to see consistency. She would prefer to see honor roll determined by GPA and not grades though.</li><li>• Mr. Swanhall said he agrees with dropping the “no grade below 70” as he does not think that merits honor roll status.</li><li>• Mrs. Sarich agreed.</li><li>• Mrs. McInerney said she thinks it is unfair to make this change halfway through the year, since students have been working under the old standard until now.</li><li>• Ms. DiCorpo said any change will take three reads at the Board level so won’t go into effect until the end of the school year.</li><li>• Mrs. McInerney said SMS has a recognition ceremony and the high school does not. She would like to see consistency there. She asked if honor roll status shows on the report card and transcript.</li><li>• Mr. Turner said he would check.</li><li>• Mrs. Rella noted that National Honor Society has a recognition ceremony at the high school and eligible students may apply for membership.</li><li>• Mr. Swanhall said he would like to change the name used for Highest Honors.</li><li>• Ms. DiCorpo suggested Honors with Distinction.</li></ul> <p>Mrs. McInerney moved to bring policy 5121.2 Eligibility for Honor Rolls to the full Board for first review.</p> <p>Motion seconded by Mrs. Sarich.</p>	<p><b>Motion made and passed unanimously to bring policy 5121.2 Eligibility for Honor Rolls to the full Board for first review.</b></p>
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	<p>Motion passed unanimously.</p> <p><b>B. Policies/Regulations for Second Review:</b></p> <ol style="list-style-type: none"> <li><b>3321 Requesting Goods and Services (Requisitions)</b> <ul style="list-style-type: none"> <li>Mrs. Rella said these are back for second review. No changes to the recommendation for deletion.</li> </ul> </li> <li><b>3324.1 Contracts - Regulation</b> <ul style="list-style-type: none"> <li>Mrs. Rella said she feels this regulation should be deleted as it is already covered by law.</li> <li>Ms. DiCorpo noted the commentary in green that was added in follow up to a question asked at the full Board meeting.</li> </ul> </li> <li><b>3432/3433 Budget &amp; Expense Report/Annual Financial Statement</b> <ul style="list-style-type: none"> <li>Mrs. Rella said that additional commentary added from Legal states that it is fine to delete the reference to 3433, since dual numbering is when the same policy applies to multiple series and that is not the case here. Legal also approved the Board suggested language added in green since it reflects current practice and is the intent of the Board going forward. The change is also in line with Bylaw 9132 with respect to the responsibilities of the Operations subcommittee.</li> <li>Mrs. Rella said these policies will automatically go back to the Board for second review.</li> </ul> </li> </ol>	<p><b>B. Policies/Regulations for Second Review:</b></p> <ol style="list-style-type: none"> <li><b>3321 Requesting Goods and Services (Requisitions)</b></li> <li><b>3324.1 Contracts - Regulation</b></li> <li><b>3432/3433 Budget &amp; Expense Report/Annual Financial Statement</b></li> </ol>
4.	<p><b>Discussion</b></p> <p><b>A. Policy Review Update:</b></p>	<p><b>Discussion</b></p> <p><b>A. Policy Review Update:</b></p>



	<p><b>1. 5132 Dress and Grooming</b></p> <ul style="list-style-type: none"> <li>Ms. Hollander said Mr. Manka reached out to other districts who were in the process of reviewing their dress code policies and there was no real consensus of the process. Our next process step will be to form an advisory committee to review our policy, other district policies in our DRG, along with CAFE, and to offer feedback for the Board's consideration.</li> <li>Mrs. Rella asked that the information be brought to the next Policy meeting so that any changes the Board might make could be reflected in the student handbooks for next year.</li> </ul> <p>Mrs. McInerney moved that district administrators form an advisory committee to provide feedback to the Board regarding the current dress code policy.</p> <p>Motion seconded by Mrs. Sarich.</p> <p>Motion passed unanimously.</p>	<p><b>1. 5132 Dress and Grooming</b></p> <p><b>Motion made and passed unanimously that district administrators form an advisory committee to provide feedback to the Board regarding the current dress code policy.</b></p>
<b>5.</b>	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>There was none.</li> </ul>	<b>Public Comment</b>
<b>6.</b>	<p><b>Adjourn</b></p> <p>Mrs. McInerney moved to adjourn the meeting at 7:27 p.m. seconded by Mr. Swanhall and passed unanimously.</p>	<p><b>Adjourn</b></p> <p><b>Motion made and passed unanimously to adjourn the meeting at 7:27 p.m.</b></p>

Respectfully submitted:



Olga I. Rella, Chairperson  
Policy Sub-Committee

**New Milford Board of Education  
Committee on Learning Meeting Minutes  
March 1, 2022  
Sarah Noble Intermediate School Library Media Center**

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2022 MAR - 3 A 10:16

NEW MILFORD, CT

Present:	Mrs. Tammy McInerney, Chairperson Mr. Brian McCauley Mr. Keith A. Swanhall Jr. Mrs. Leslie Sarich
Also Present:	Ms. Alisha DiCorpo, Superintendent of Schools Ms. Holly Hollander, Assistant Superintendent

<b>1.</b>	<b>Call to Order</b>  The meeting of the New Milford Board of Education Committee on Learning was called to order at 7:30 p.m. by Mrs. McInerney.	<b>Call to Order</b>
<b>2.</b>	<b>Public Comment</b>  • There was none.	<b>Public Comment</b>
<b>3.</b>	<b>Discussion and Possible Action</b>  <b>A. Review and Approval of Curricula</b>  <ul style="list-style-type: none"> <li>As someone new to the district, Ms. Hollander said she was very impressed with the clear and consistent process of curriculum approval, from the training, to writing in conjunction with a template, through vetting and approval. The curricula presented tonight show it is a “living” process in the revisions presented, and an innovative process in the new curriculum presented.</li> <li>Mrs. McInerney said the curriculum will be considered one at a time for questions and comments and then proposed for a motion as a unit.</li> <li>Mr. McCauley said he thought Modern World History and World History were approved previously.</li> <li>Mrs. McInerney said the courses had been previously approved, but not the curriculum.</li> </ul>	<b>Discussion and Possible Action</b>  <b>A. Review and Approval of Curricula</b> <ol style="list-style-type: none"> <li>Advanced Video Production</li> <li>French IV CP</li> <li>French IV Honors</li> <li>Graphic Novel Studies</li> <li>Math 7</li> <li>Modern World History</li> <li>Pre-AP World History</li> <li>World History</li> <li>Physical Education - 3rd Grade</li> <li>Physical Education - 4th Grade</li> <li>Physical Education - 5th Grade</li> <li>Physical Education 09</li> <li>Physical Education 10</li> <li>Physical Education 11</li> <li>Physical Education 12</li> <li>Practical Math - Applications of Probability</li> </ol>

	<p><b>1. Advanced Video Production</b></p> <ul style="list-style-type: none"> <li>• Mrs. McNerney said this is an English course that aligns with Greenwave TV.</li> <li>• Ms. Hollander said this is a revision to this full year course for grades 11 and 12. It builds on the Introductory course. Students analyze, write and produce in different media types.</li> <li>• Mrs. Sarich said she loves this course. She asked how many students take the prerequisite course. Ms. Hollander said she would check.</li> <li>• Ms. DiCorpo said she would report on that in the Friday notes to the Board.</li> <li>• Mrs. McNerney said current enrollments used to be included as part of the presentations and she suggested that they be included in the future.</li> </ul> <p><b>2. French IV CP</b></p> <ul style="list-style-type: none"> <li>• Ms. Hollander said this curriculum is a revision. It is a full year course available for grades 10-12 and connects with AP themes for the target language and builds proficiency.</li> <li>• Mrs. Sarich asked if Spanish was offered as well. Ms. Hollander said it is; revisions are done in a cycle.</li> <li>• Ms. DiCorpo noted that the committee has two new members and suggested that an “intro to curriculum” workshop be set up to review the Five Year Curriculum Plan and how to read the documents. She said this is the backbone of the school district.</li> </ul> <p><b>3. French IV Honors</b></p> <ul style="list-style-type: none"> <li>• Ms. Hollander said this is very similar to the CP level but is more demanding in pace and rigor. It is specifically tied to students considering the AP level.</li> <li>• Mrs. McNerney clarified that AP is not required of students following this class. Ms. Hollander agreed it is not, it’s an option.</li> </ul>	<p><b>17. Practical Math - Applications of Statistics</b></p>
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	<p><b>4. Graphic Novel Studies</b></p> <ul style="list-style-type: none"><li>Ms. Hollander said this curriculum is for a new half-year course elective for grades 11 and 12. Students are introduced to the graphic novel and practice visual literacy and storytelling techniques. The graphic novel is taught as a unit at the middle school; this is the next step up.</li></ul> <p><b>5. Math 7</b></p> <ul style="list-style-type: none"><li>Ms. Hollander said this is a revision to the Grade 7 Math curriculum.</li></ul> <p><b>6. Modern World History</b></p> <ul style="list-style-type: none"><li>Ms. Hollander said this new full year course for grade 10 replaces Global Studies and provides a comprehensive view of world events.</li></ul> <p><b>7. Pre-AP World History</b></p> <ul style="list-style-type: none"><li>Ms. Hollander said this course is a revision and available for grade 9. It covers pre-history to 1450. It is a lead in to the AP course if students wish.</li><li>Mrs. McInerney asked if this is the honors level course. Ms. Hollander said yes; it has been renamed to stress the pathway to the AP course.</li></ul> <p><b>8. World History</b></p> <ul style="list-style-type: none"><li>Ms. Hollander said this is a new full year course for grade 9, similar to Modern World History for grade 10.</li></ul> <p><b>9. Physical Education - 3rd Grade</b> <b>10. Physical Education - 4th Grade</b> <b>11. Physical Education - 5th Grade</b></p> <ul style="list-style-type: none"><li>Ms. Hollander said these revised curricula focus on helping students develop a healthy,</li></ul>	
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	<p>balanced lifestyle. Skills taught are similar but build in complexity from year to year.</p> <ul style="list-style-type: none"> <li>• Ms. DiCorpo said they start to build the skills students will be assessed on in grade 5.</li> <li>• Mrs. McInerney said they also provide an introduction to sports they may see at the middle school.</li> </ul> <p><b>12. Physical Education 09</b>  <b>13. Physical Education 10</b>  <b>14. Physical Education 11</b>  <b>15. Physical Education 12</b></p> <ul style="list-style-type: none"> <li>• Ms. Hollander said these curricula have updated pacing guides and expected skills at each level.</li> </ul> <p><b>16. Practical Math - Applications of Probability</b>  <b>17. Practical Math - Applications of Statistics</b></p> <ul style="list-style-type: none"> <li>• Ms. Hollander said these are revisions to half-year electives for grades 11 and 12. They stress appropriate vocabulary and application of use of probability and statistics in real life situations.</li> <li>• Mrs. McInerney asked if they are both CP level and Ms. DiCorpo said yes.</li> <li>• Mrs. McInerney asked if statistics is only offered at the CP and AP levels. Ms. Hollander said she will double check.</li> <li>• Mrs. McInerney said these curricula represent a tremendous amount of work and she thanked all involved.</li> </ul> <p>Mr. McCauley moved to bring the following curricula to the full Board for approval:</p> <ol style="list-style-type: none"> <li>1. Advanced Video Production</li> <li>2. French IV CP</li> <li>3. French IV Honors</li> <li>4. Graphic Novel Studies</li> <li>5. Math 7</li> <li>6. Modern World History</li> <li>7. Pre-AP World History</li> </ol>	<p><b>Motion made and passed unanimously to bring the following curricula to the full Board for approval:</b></p> <ol style="list-style-type: none"> <li>1. Advanced Video Production</li> <li>2. French IV CP</li> <li>3. French IV Honors</li> <li>4. Graphic Novel Studies</li> <li>5. Math 7</li> </ol>
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	8. World History 9. Physical Education - 3rd Grade 10. Physical Education - 4th Grade 11. Physical Education - 5th Grade 12. Physical Education 09 13. Physical Education 10 14. Physical Education 11 15. Physical Education 12 16. Practical Math - Applications of Probability 17. Practical Math - Applications of Statistics  Motion seconded by Mr. Swanhall.  Motion passed unanimously.	6. Modern World History 7. Pre-AP World History 8. World History 9. Physical Education - 3rd Grade 10. Physical Education - 4th Grade 11. Physical Education - 5th Grade 12. Physical Education 09 13. Physical Education 10 14. Physical Education 11 15. Physical Education 12 16. Practical Math - Applications of Probability 17. Practical Math - Applications of Statistics
4.	<b>Public Comment</b>  <ul style="list-style-type: none"> <li>There was none.</li> </ul>	<b>Public Comment</b>
5.	<b>Adjourn</b>  Mr. McCauley moved to adjourn the meeting at 8:02 p.m., seconded by Mrs. Sarich, and passed unanimously.	<b>Adjourn</b>  <b>Motion made and passed unanimously to adjourn the meeting at 8:02 p.m.</b>

Respectfully submitted:



Tammy McInerney, Chairperson  
Committee on Learning

**New Milford Board of Education  
Facilities Sub-Committee Minutes  
March 8, 2022  
Sarah Noble Intermediate School Library Media Center**

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2022 MAR -9 P 2:16

NEW MILFORD, CT

<b>Present:</b>	Mr. Brian McCauley, Chairperson Mr. Eric Hansell Mr. Pete Helmus Mr. Tom O'Brien
<b>Also Present:</b>	Ms. Alisha DiCorpo, Superintendent Mr. Matthew Cunningham, Facilities Director Mr. Anthony Giovannone, Director of Operations and Fiscal Services Ms. Holly Hollander, Assistant Superintendent Mr. Jeffrey Turner, Technology Director

<b>1.</b>	<b>Call to Order</b>  The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. McCauley.	<b>Call to Order</b>
<b>2.</b>	<b>Public Comment</b>  • There was none.	<b>Public Comment</b>
<b>3.</b>	<b>Items for Information and Discussion</b>  <b>A. NMHS Roof Project Update</b>  • Mr. Cunningham said safety plans have been reviewed by both the Facilities Department and the Municipal Building Committee. There will be weekly updates about how interior work will be conducted, and daily contact with the Facilities Department to ensure that work is being conducted in areas not directly impacting staff and students. The work schedule is to fully complete Phase 1 which is the standing seam roof at the north end of the building, predominately the theater. They then anticipate working above unoccupied gyms later this	<b>Items for Information and Discussion</b>  <b>A. NMHS Roof Project Update</b>

	<p>spring when students would be conducting PE classes outside.</p> <ul style="list-style-type: none"> <li>• Mr. McCauley asked if the overall project was still on schedule. Mr. Cunningham said it is; contingencies for delays had been built into the project.</li> <li>• Mr. Hansell asked for confirmation that Phase 2 is scheduled to begin April 1st. Mr. Cunningham said that is correct; that will be on the gyms and rear canopy.</li> <li>• Mr. O'Brien asked when final completion is scheduled. Mr. Cunningham said Fall 2022.</li> </ul>	
<b>B.</b>	<p><b>Woodshop HVAC Update</b></p> <ul style="list-style-type: none"> <li>• Mr. Cunningham said a request to transfer funds is being presented to the Operations sub-committee. This would be to allocate money for Silver Petrucelli &amp; Associates to conduct data gathering for the woodshop. This data gathering phase will consist of an in-depth code review and projected costs for HVAC renovations.</li> <li>• Mr. Helmus said they had previously requested to see a comparison with the original design and code requirements.</li> <li>• Mr. Cunningham said the requested \$14,860 data gathering phase will speak to that. The full quote for \$50,000 includes preparing construction and bidding documents. This first phase will determine if the Board wants to go ahead with that.</li> <li>• Mr. Helmus noted that these costs don't even include the actual cost of the project itself which he has heard is estimated at over \$150,000.</li> <li>• Mr. Cunningham said that is correct, and that figure is speculative at this point while the data gathering is done.</li> <li>• Mr. O'Brien asked how it was determined that this work is needed. Mr. Cunningham said it is an offshoot of the roof fire. While not part of the fire itself, and therefore not covered by</li> </ul>	<p><b>B. Woodshop HVAC Update</b></p>



	<p>insurance, the Town noted concerns with code in the wood shop area when the ceiling was opened up for remediation from the fire.</p>	
<b>C.</b>	<p><b>School Based Health Centers Update</b></p> <ul style="list-style-type: none"> <li>• Mr. Cunningham said rooms have been prepared at Schaghticoke and the High School for operating the behavioral health element of the school based health centers. Staff from the Connecticut Institute for Communities dropped off some furniture for these spaces on March 2nd. Additionally, a purchase order is being processed in order to retain the services of the architectural firm Silver Petrucelli &amp; Associates who will guide the renovations at Northville and Schaghticoke for their respective school based health center medical clinics. We hope to bid this spring for construction over the summer.</li> <li>• Mr. Helmus asked if there is a date for the opening of the behavioral health piece.</li> <li>• Ms. DiCorpo said they are two weeks out. The clinician is meeting with staff this week, and the district is planning a parent information evening.</li> <li>• Mr. Helmus asked that invitations be sent to the Town Council as well. Ms. DiCorpo said she would, and to the Board of Finance too.</li> <li>• Mr. McCauley asked if the clinician is a LCSW and Ms. DiCorpo said she is.</li> </ul>	<p><b>C. School Based Health Centers Update</b></p>
<b>D.</b>	<p><b>SNIS Oil Tank Update</b></p> <ul style="list-style-type: none"> <li>• Mr. Cunningham said the State Office of School Construction Grants &amp; Review asked for some additional documentation to verify the local funding source and if the money allocated for this project is still accounted for in the Town Capital. In addition, they have requested a cost estimation from the Town for this project. Due to the time that had elapsed</li> </ul>	<p><b>D. SNIS Oil Tank Update</b></p>

	<p>since first applying, he and Ms. DiCorpo had to resubmit the grant application paperwork via the state portal last Friday.</p>	
<b>E.</b>	<p><b>NV5/ESG Update</b></p> <ul style="list-style-type: none"> <li>Mr. Cunningham said ESG has completed a little over half the exterior parking lot lights at the High School. They are looking to complete this when there is no school. Site visits are being conducted at Sarah Noble and the High School for boiler replacement. Lighting is currently being upgraded at the Central Office. Attached in the Facilities packet is a layout showing the proposed roof penetrations at NMHS for the new condensing boilers. This work will be done with United who is already contracted to do roof work at the school.</li> </ul>	<b>E. NV5/ESG Update</b>
<b>F.</b>	<p><b>NMHS Scoreboard Update</b></p> <ul style="list-style-type: none"> <li>Mr. Cunningham said replacement of the scoreboard at NMHS was completed last week. They are still waiting for an electrician to power up the scoreboard and officially sign off on the project, but that will be done prior to spring sports starting.</li> </ul>	<b>F. NMHS Scoreboard Update</b>
<b>G.</b>	<p><b>Turf Field Committee (TFC) Update</b></p> <ul style="list-style-type: none"> <li>Mr. Cunningham said the TFC met on March 2nd to discuss fundraising. Athletic Director Keith Lipinsky has done a tremendous amount of leg work to present the committee with information on a fundraising brick campaign. This would consist of selling personalized bricks that will eventually be arranged in an outdoor display, most likely at the north end of the turf field at New Milford High School. The money raised will ultimately go to the eventual replacement of the turf field in the future. They</li> </ul>	<b>G. Turf Field Committee Update</b>

	<p>are hoping to roll out the campaign at the end of this month.</p> <ul style="list-style-type: none"> <li>• Ms. DiCorpo said she has approved the fundraiser and it will show up on the March report to the Board.</li> <li>• Mr. Giovannone said they are working with the company to coordinate acceptance of funds. A mechanism is already in place internally to transfer accepted funds into the turf field account.</li> <li>• Mr. McCauley said it will make a nice gift for a student athlete who is graduating.</li> <li>• Mr. Helmus said the student representatives on the TFC are excited about the project.</li> <li>• Mr. O'Brien asked what the lifespan is of the turf field.</li> <li>• Mr. Cunningham said it is estimated for the end of the decade. They have actually held up well so far, better than expected.</li> <li>• Mr. Helmus said that is kudos to the Facilities maintainers.</li> </ul>	
<b>4.</b>	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>• There was none.</li> </ul>	<b>Public Comment</b>
<b>5.</b>	<p><b>Adjourn</b></p> <p>Mr. Helmus moved to adjourn the meeting at 7:10 p.m., seconded by Mr. Hansell, and passed unanimously.</p>	<p><b>Adjourn</b></p> <p><b>Motion made and passed unanimously to adjourn the meeting at 7:10 p.m.</b></p>

Respectfully submitted:



Brian McCauley, Chairperson  
Facilities Sub-Committee

**New Milford Board of Education  
Operations Sub-Committee Minutes  
March 8, 2022  
Sarah Noble Intermediate School Library Media Center**

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2022 MAR -9 P 2:16

NEW MILFORD, CT

<b>Present:</b>	Mrs. Wendy Faulenbach, Chairperson Mr. Eric Hansell Mr. Pete Helmus Mr. Tom O'Brien
<b>Also Present:</b>	Ms. Alisha DiCorpo, Superintendent Mr. Anthony Giovannone, Director of Fiscal Services and Operations Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Matthew Cunningham, Facilities Director Ms. Holly Hollander, Assistant Superintendent Mr. Jeffrey Turner, Technology Director

<b>1.</b>	<b>Call to Order</b>  The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:30 p.m. by Mrs. Faulenbach.	<b>Call to Order</b>
<b>2.</b>	<b>Public Comment</b>  • There was none.	<b>Public Comment</b>
<b>3.</b>	<b>Discussion and Possible Action</b>  <b>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</b> <ul style="list-style-type: none"> <li>Ms. DiCorpo said there will be a revision in Friday's Board packet.</li> <li>Mrs. Faulenbach asked how we are with spring coaches. Ms. DiCorpo said they are all filled.</li> </ul> <p>Mr. Helmus moved to bring Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>Motion seconded by Mr. Hansell.</p> <p>Motion passed unanimously.</p>	<b>Discussion and Possible Action</b>  <b>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</b>  <p><b>Motion made and passed unanimously to bring Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</b></p>

<p><b>B.</b></p>	<p><b>Monthly Reports</b></p> <ol style="list-style-type: none"> <li><b>1. Budget Position dated February 28, 2022</b></li> <li><b>2. Purchase Resolution D-756</b></li> <li><b>3. Request for Budget Transfers</b></li> </ol> <ul style="list-style-type: none"> <li>• Mr. Giovannone said the legal line on page 2 continues in the negative. They are holding off on a transfer since additional expenses are expected prior to year end. They will be making a transfer from the COVID account for some of the difference, since some legal expenses are directly related.</li> <li>• Mr. Helmus asked what that amount would be.</li> <li>• Ms. DiCorpo said it will be \$32,000.</li> <li>• Mrs. Faulenbach said with that transfer the line will still be overdrawn, but more in line with prior years.</li> <li>• Ms. DiCorpo said they have also course corrected this line in next year's budget.</li> <li>• Mr. Giovannone said page 4 shows payment 1 of excess costs received. There is a memo later on that speaks to this; we do expect to meet the line item as budgeted this year.</li> <li>• Mr. Giovannone said page 4 also reflects the transfer of the 20-21 end of year audited amount into capital reserve, as well as pending withdrawals which have already been approved by the Board. The turf field account balance has been updated as well to capture the 20-21 deposit.</li> <li>• Mr. Helmus said he would like to see some reflection on the report of the anticipated replacement cost for the turf field and when the funds will be needed so as to capture it historically.</li> <li>• Mrs. Faulenbach noted that this is a joint Board and Town project to which both contribute.</li> <li>• Mr. Giovannone said he would go back to the original minutes to see how best to capture the request.</li> <li>• Mrs. Faulenbach asked what the final audited year end amount was.</li> </ul>	<p><b>B. Monthly Reports</b></p> <ol style="list-style-type: none"> <li><b>1. Budget Position dated February 28, 2022</b></li> <li><b>2. Purchase Resolution D-756</b></li> <li><b>3. Request for Budget Transfers</b></li> </ol>
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- Mr. Giovannone said it was \$3,098,775. Of that amount, \$2,798,775 was deposited into capital reserve; \$200,000 went into the COVID account; and \$100,000 was deposited into the turf field account.
- Mrs. Faulenbach said this balance is an outlier due to COVID.
- Mr. Giovannone said that is correct. Most year end balances are usually within the 0.6% to 1.0% range.
- Mrs. Faulenbach asked about the mechanics of the electricity payment due at the end of December, especially in regards to the ESG project.
- Mr. Giovannone said the budgeted amount did not change. There will be no general encumbrance for electricity in July/August as the Board has seen historically. Instead, monthly payments will be made to Eversource based on their billing, with the remainder of the budgeted amount held for ESG.
- Mrs. Faulenbach said this is a new program and there is some uncertainty with how the numbers will play out. She said she is concerned that there is a small window to capture savings to offset the bill. It might be good to talk to the Town about a "Plan B" with all the moving parts.
- Mr. Helmus said the ESG bill is front loaded and with costs going up he is concerned the energy efficiencies might not be sufficient to cover it. It will be important to have tight reporting.
- Ms. DiCorpo said they will review this with the Board monthly beginning in July. She said they had reached out to another district who is involved in a similar project and they hired an outside consultant to track. She said there is also discussion about hiring a company to manage mechanicals, with that cost to the Board after a time.
- Mrs. Faulenbach asked about DCF tuition on page 4. Mr. Giovannone said it has been billed

	<p>but not yet received. He said we will be close to the targeted amount.</p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach said the transportation line is also under review and she expects movement there.</li> <li>• Mrs. Faulenbach said next month we will begin to drill down to end of year balances. She said she hopes the Board will continue to follow the current path of approving motions in June to capture capital reserve and to expedite needed capital projects.</li> </ul> <p>Mr. Helmus moved to bring Monthly Reports: Budget Position dated February 28, 2022, Purchase Resolution D-756 and Request for Budget Transfers to the full Board for approval.</p> <p>Motion seconded by Mr. O'Brien.</p> <p>Motion passed unanimously.</p>	<p><b>Motion made and passed unanimously to bring Monthly Reports: Budget Position dated February 28, 2022, Purchase Resolution D-756 and Request for Budget Transfers to the full Board for approval.</b></p>
<p><b>4.</b></p> <p><b>A.</b></p>	<p><b>Items of Information</b></p> <p><b>Excess Cost</b></p> <ul style="list-style-type: none"> <li>• Mr. Giovannone said that while this is a volatile line, they do expect to hit the budgeted target.</li> </ul> <p><b>B. NMPS 2022-2023 School Calendar</b></p> <ul style="list-style-type: none"> <li>• Ms. DiCorpo said the calendar is presented for review. She thanked Ms. Hollander for leading the calendar committee.</li> <li>• Ms. Hollander said the committee, which consisted of Board representatives, teachers, and other union membership met three times for discussion and input.</li> <li>• Ms. DiCorpo said the calendar was reviewed in light of all district collective bargaining agreements. She noted the addition of a ½ day for students and staff on November 23rd and a ½ day for students on March 8 to allow more</li> </ul>	<p><b>Items of Information</b></p> <p><b>A. Excess Cost</b></p> <p><b>B. NMPS 2022-2023 School Calendar</b></p>

New Milford Board of Education  
Operations Sub-Committee Minutes  
March 8, 2022  
Sarah Noble Intermediate School Library Media Center

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	conference time. She also noted a typo under the March 8 parent conferences. The ending time for K-5 should be 5:30 p.m. not 4:30 p.m. A revision will be in Friday's Board packet.	
5.	<b>Public Comment</b> <ul style="list-style-type: none"><li>• There was none.</li></ul>	<b>Public Comment</b>
6.	<b>Adjourn</b>  Mr. Hansell moved to adjourn the meeting at 8:23 p.m. seconded by Mr. Helmus, and passed unanimously.	<b>Adjourn</b>  <b>Motion made and passed unanimously to adjourn the meeting at 8:23 p.m.</b>

Respectfully submitted:



Wendy Faulenbach, Chairperson  
Operations Sub-Committee