

Stewartstown School Board							
Meeting Minutes							
Date	June 5, 2023						
Time	5:15 pm						
Location	Stewartstown Community School						
Chairperson	Philip Pariseau						
Attendance							
Attendance Legend: P – Present at SCS A – Absent Z – Via Zoom C – Cell Phone							
School Board Members			Principals		SAU Members		
P	Betsy Gray	A	Courtney Sierad	P	Stephanie Humphrey	P	Debra Taylor
P	Philip Pariseau					A	Bridget Cross
Public in Attendance:							

Philip Pariseau, Chairman, opened the meeting at 5:15 pm.

Hearing of the Public: None

Adjustments to the Agenda: None

Reading of the Minutes: School Board Meeting Minutes of May 1, 2023

B. Gray/P. Pariseau: To accept the minutes of May 1, 2023 as presented.

VOTE: AFFIRMATIVE

School Administrator’s Report – Stephanie Humphrey

- Stephanie reported that the candy bar sales profit was \$1700 (40% profit).
- Twenty-three students and families attended the Student Showcase
- NHSAS has been completed. Growth is showing.
- Grades 5 & 6 had a great time at the CJEJ Natural Resource Day.
- The whole school went to the Living Shores Aquarium on June 2 and the 8th grade went to the White Mountain Science Institute in Littleton. On June 6, the 8th graders will leave at 5:00 am to head to the Boston Museum of Science. Grades 4-7 will go to SISKIN on June 7 and grade 3 will attend the Planetarium in Vermont. Finally on June 12, students in grades K-2 will go to Mrs. Hemon’s farm.
- Besides field trips, students will have a whole day field day on June 9 with a BBQ.
- Three eighth-grade students will graduate on June 13.
- All teacher and support staff evaluations are complete. At this time we have no open positions for 2023-2024.
- As we wrap up the school year, thank you to the school board for your support for our staff and students. We have a wonderful opportunity to make a true difference in the lives of our students, and we would not be able to without it. I would also like to thank my staff, who go above and beyond daily.

Superintendent’s Report – Dr. Debra Taylor:

- Dr. Taylor offered Congratulations to the graduates. One of the commencement celebrations is the North Country Scholars program sponsored by North Country Education Services and North Country School Administrators Association that recognizes the Valedictorians and Salutatorians from high schools and CTE Centers. This year marks the 18th anniversary of this celebration.

2. Mark your calendars for these important dates:
Colebrook HS Graduation: June 8th at 6:00 pm
Pittsburg HS Graduation: June 9th at 6:00 pm
Stewartstown Eighth Grade Graduation: June 13th at 5:00 pm
3. Our staff expressed their thanks for the school board gifts for staff appreciation week.

Betsy Gray asked if there was any way to find out how well prepared our 8th grade graduates are for 9th grade. Debra will check into this.

Business Manager's Report – Bridget Cross:

1. Bridget was unable to attend the meeting, so Debra presented her information. First was the budget analysis.
2. Currently we pay a staff member a minimum of two hours per day to do the weekend building checks. After review, we have learned that the law only requires us to pay the two-hour minimum if we call an employee in for an emergency that is not a scheduled occurrence. It takes approximately 10-20 minutes each day for scheduled checks. Also, overtime can only be paid on worked hours. Currently we have been incorrectly including the two hours into the calculation of overtime. We will be implementing the new overtime payment on only hours worked effective July 1, 2023. We are looking for guidance on whether we should continue to pay the two-hour minimum or pay only based on actual time worked.

B. Gray/P. Pariseau: To continue paying the two-hour minimum as in the past.

VOTE: AFFIRMATIVE

3. We still have not received any bid on removing and replacing the shingle roof on the garage. We have sent the specs to three companies and advertised in the News & Sentinel twice. Philip will check with EKP & Associates to see if they have time.

New Business: None

Meetings:

Past practice is to have a meeting the last week of June instead of a meeting in July. Both Debra and Stephanie will be at conferences the last week of June, so a tentative date of June 22nd was set if a meeting is needed.

Next meeting is August 7, 2023 at 5:15 pm.

B. Gray/P. Pariseau: To adjourn the meeting at 5:45 pm.

VOTE: AFFIRMATIVE

Respectfully submitted,

Patricia E. Grover
Minutes Taker

Minutes Adopted: August 1, 2023