

TATUM ISD POLICE DEPARTMENT

420 North Hill St. Tatum, Tx. 75691 (903) 947-0128

Formal Complaint Affidavit (Instructions)

The Tatum ISD Police Department (TISD PD) is receptive to all complaints involving Department personnel. Persons wishing to make a formal complaint against a Department member must submit this completed affidavit, which will then be sworn to, and notarized. The form may be legibly handwritten or typed.

Complaints should include as much relevant known information as possible, such as:

- Date and time of the incident
- Location of the incident
- If known, the names, badge numbers of the involved officer(s).
- Names and contact information of witnesses and their relationships to the incident.
- Any action you reasonably believe amounts to officer/employee misconduct.

This Formal Complaint Affidavit is an official document to be used by the TISD PD. Your completed sworn affidavit will be forwarded to the Chief of Police for review and if necessary, investigation. The complaint (you) must swear to the truthfulness and accuracy of your complaint affidavit before a Notary Public. Intentional falsifications of this sworn affidavit could result in criminal prosecution and under statutes of the Texas Penal Code. If an internal investigation is merited, the affected Department member(s) will be provided a copy of this sworn affidavit to afford him/her an opportunity to respond to the complaint. Upon completion of an internal investigation, one of the following dispositions will be prescribed.

Sustained: The allegation is supported by sufficient evidence.

Not sustained: The available evidence was insufficient to either prove or disprove the allegation.

Exonerated: The incident being complained did occur, but Officer's actions were lawful or proper.

Unfounded: The incident did not occur.

Appropriate disciplinary action, when applicable, will be taken based upon the results of the investigation. The action taken can vary according to the severity of the misconduct, etc. All administrative action taken by the Police Department is limited and bound by the Texas Local Government Code to: Reprimand, Suspension, Dismissal.

Forward your complaint to:

Chief of Police

Tatum ISD Police Department

420 North Hill St.

Tatum, Tx. 75691

You will be notified of the results of the investigation when completed. Please acknowledge that you have been informed of this procedure by signing and dating below.

(Signature of Person Completing Affidavit)

(Date)

The Chief of Police can be reached between the hours of 8 a.m. to 4 p.m., Monday-Friday by calling (903) 947-0128.

TATUM ISD POLICE DEPARTMENT

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Formal Complaint Affidavit (Incident Details)

Date of Report: _____

Time of Report: _____ a.m. p.m.

Date of Incident: _____

Time of Incident: _____ a.m. p.m.

Name of Complainant

Age

D.O.B.

Home Address

City

State

Zip Code

Phone Number

Business Address

City

State

Zip Code

Phone Number

Driver's License Number

State

Were you charged with an offense in this incident?

YES

NO

Charges Filed:

If known, please list the name, badge number and/or assignment of the employee(s) involved in this incident:

What type of complaint are you filing?

- ☐ Service complaint- (Dissatisfaction with police service)
- ☐ Rudeness
- ☐ Excessive force
- ☐ Inappropriate conduct

Ø Other

The above statement was given of my own free will without any threats or promises and that its content is true and correct to the best of my knowledge.

(Complainant's Signature)

Subscribed and sworn before me, the undersigned authority, on this the _____ day of _____, 20____.



(Notary Signature)

Notary Public in and for _____
County, Texas.

My commission Expires: _____

TATUM ISD POLICE DEPARTMENT
420 North Hill St. Tatum, Tx. 75691 (903) 947-0128

Complaint Affidavit (cont'd)

(*Please make additional copies as needed) _____

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are approximately 20 lines visible. The paper has a slight shadow on the right side, suggesting it's resting on a surface.

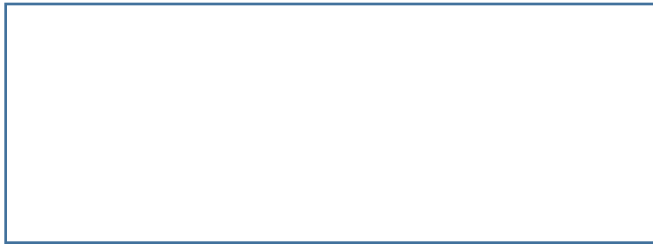
The above statement was given of my own free will without any threats or promises and that its content is true and correct to the best of my knowledge.

(Complainant's Signature)

Subscribed and sworn before me, the undersigned authority, on this the _____ day of _____,
20____.

(Notary Signature)

Notary Public in and for _____ County, Texas.



My commission Expires: _____