

RECORD OF PROCEEDINGS
Liberty Center Local Schools Regular Board Meeting
November 21, 2022

The Liberty Center Local Board of Education met in regular session on Monday, November 21, 2022 at 7:00 p.m. in the Board Room. Board members Mr. Neal Carter, Mr. Todd Spangler, Mr. John Weaver and Mrs. Andi Zacharias were in attendance. Mr. Jeff Benson was absent. The Pledge of Allegiance was recited.

#97-22 Approve Minutes

The motion was made by Mrs. Zacharias and seconded by Mr. Weaver to approve the minutes of the Regular Meeting held on October 24, 2022 of the Liberty Center Board of Education.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter
Nays: None – Motion Carried

Treasurer's Report

Mrs. Buenger updated the Board on the District's GAAP audit. The deadline to file the report is the end of November, but we filed for an extension because the inventory software has a few glitches. The State Software Development Team (SSDT) is working to resolve these issues. We are still hoping to file on time, but requested an extension to be safe. Mrs. Buenger also noted the State Auditors began the District's financial audit on November 1st. The audit is due by March 31st, but Mrs. Buenger hopes it will be completed much sooner than that.

Mrs. Buenger reviewed her consent agenda items. She updated the Board on the regular monthly reports. She noted the investment report is looking better with the increase in interest rates. She also thanked the very generous donors. Mrs. Buenger explained the Section 125 Plan Document. It is approved each year and allows employees to pay for certain qualified medical expenses, such as health insurance premiums, on a pre-tax basis.

Mrs. Buenger reviewed the 5-Year Forecast. She and Mr. Peters met with the Finance Committee on November 7th to review the forecast in detail. Revenues continue to grow, with income taxes higher again this year. Property taxes are expected to be relatively flat. She noted enrollment is steady at 994, with 183 open enrolled in. Last year there were 175 students open enrolled in. There are only 44 students open enrolled out, which is down from 47 last year. Interest income continues to increase with the rising interest rates. Mrs. Buenger forecasted a slight decrease in the revenue from the pipeline due to the depreciation of the pipeline. Additionally, Nexus has filed an appeal against the values of the pipeline, which has the potential to reduce the revenue received by the District. Changes to the state foundation funding formula have also impacted the 5-Year Forecast. Funds previously received as grants, such as the student wellness and success, are now part of the general fund.

For expenditures, salaries and benefits comprise 78% of the budget. Health insurance is increasing 6% for the PPO and 13% for the high deductible health plan. Dental insurance is increasing 1% and vision is remaining the same. Mrs. Buenger highlighted line 6.01 on the 5-Year Forecast. The District is projected to end the year in the black with \$50,900.00 in excess revenues over expenditures. When asked by Board President Mr. Carter about when the District would need to go to the ballot to seek additional funding, Mrs. Buenger informed him that based on the current 5-Year Forecast, she would recommend the Board consider going to the ballot in 2026. She noted the last time the District asked voters for operating funds was 2006. When the district asked voters for operating funds in 2006, there was a promise that the District would not return to the voters for 10 years. The District met that 10-year promise and is hoping to make it to 20 years.

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Mr. Peters thanked Mrs. Buenger and the finance staff for their work preparing the 5-Year Forecast. He noted a forecast is typically good for two years out. Mr. Peters also emphasized the forecast reflects the District being good stewards of taxpayers' money.

Mrs. Buenger explained the agenda item for the Then and Now Approval of a purchase order. This is due to the invoice being dated before the purchase order. Schools are required to Board approve any Then and Now purchase over \$3,000.00, certifying the District had the funds when the order was placed (then) and when the District is ready to pay it (now). The purchase order is dated September 6th and the invoice is dated September 3rd.

#98-22 CFO/Treasurer's Consent Agenda

Upon the recommendation of the Treasurer, the motion was made by Mr. Weaver and seconded by Mr. Spangler that the Board approve the Treasurer's Consent Agenda items as follows:

Approve the financial reports, including the following:

- Monthly Bank Reconciliation
- Cash Summary Report
- Disbursement Summary Report
- Investment Report

Approve the following donations:

Civista/Henry County Bank	Seven Cases of Three-Ring Binders	
Civista/Henry County Bank	One Case of Ivory Paper	
LC Athletic Boosters	2001 Club Golf Cart w/ Utility Carriage	\$2,300
Suzette and Brent Gerken	Tree and Memorial Plaque (Becks/Tussinger)	\$1,015
Tammy and Tom Oelkrug	4 – \$15 Restaurant Gift Cards for College and Career Night	
Sauder Woodworking	2 – \$100 Sauder Gift Cards for College and Career Night	
Ohio Northern University	ONU Gift Bag for College and Career Night	
Swanton Welding	2 – Apple Airpod Pros for College and Career Night	
North Star Bluescope	5 – \$100 Visa Gift Cards for College and Career Night	
Henry County Chamber of Commerce, Mike and Dr. Anna McMaster, and Jeff and Shelley Howell	Lenovo Laptop for College and Career Night	

Approve the Sample Plan Document, Section 125 Flexible Benefit Plan for American Fidelity for non-union employees, classified employees and certified employees, as presented.

Approve the Five-Year Forecast as presented.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter
Nays: None – Motion Carried

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Principals' Reports

Elementary

Ms. Postl provided the Board with an update on the elementary. The NOETIC Math Test took place today. Teachers nominated students in 3rd and 4th grade to participate based on their gifted identification in math. She also noted 2nd grade students recently took the COGAT test. This test is used to identify students as being gifted in the areas of superior cognitive abilities and creative thinking abilities.

Ms. Postl informed the Board the Title 1 Reading Teacher will be attending a Structured Literacy/Dyslexia Interventionist certification in December in Stryker. This will be beneficial for the District with the new dyslexia law that goes into effect during the 2023-24 school year. Starting next year, all teachers in grades K-1 are required to complete 18 hours of training for dyslexia. Liberty Center teachers will complete modules for this training through the ESC prior to the start of next school year.

Lastly, Ms. Postl announced that students in grades 2 and 4 will have their music performance on December 20th.

Middle School

Mr. Storrer updated the Board on activities in the middle school. The first quarter assembly was held on November 4th. Students of the month, fall sports teams and the middle school band were recognized. Mr. Hutchinson, 5th Grade Science Teacher, recognized three students who scored perfect or nearly perfect on the Ohio Science Test last year. Each grade level also competed in a variety of competitions planned by Student Council.

Liberty Center Middle School students also assisted with the October Senior Citizen Breakfast. Student Council helped serve and cleanup the meal. Staff and students also presented information on the buildings SEL goals and how 7 Mindsets is being implemented.

High School

Mr. Radwan updated the board on academics, arts and athletics in the high school. The College and Career Fair was held on November 14th. There were many presenters, colleges and employers in attendance. On November 8th, the National Honor Society held inductions for the class of 2022.

Mr. Radwan commended the choir and band for their fall concerts. He also recognized students Alan Blair, Logan Jones, Meredith Bowers and Savannah Hernandez for being selected for the BGSU Honors Band. The spring musical was also announced – *Footloose*.

Mr. Radwan congratulated the football team and wished them good luck as they continue their playoff journey. He also wished all winter sport athletes good luck as they begin their season.

Athletic Director's Report

Mr. Pohlman was absent.

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Superintendent's Report

Mr. Peters explained the easement agreement with Ohio Gas. The easement is for the northeast corner of the Spring Sports Complex property. Ohio Gas plans to install a gas line through the property in anticipation of future development in the area. Ohio Gas will be donating \$3,500.00 to the district as part of the agreement for the easement. The amount was determined by a formula used for non-agricultural land, which is \$6 per linear foot. He informed the Board the District would not be able to construct any permanent buildings over this area.

#99-22 Superintendent's Consent Agenda

Upon the recommendation of the Superintendent, the motion was made by Mr. Spangler and seconded by Mrs. Zacharias that the Board approve the Superintendent's Consent Agenda items as follows:

Approve membership in the Community Improvement Corporation of Henry County at a cost \$250.00.

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Spangler, Mr. Carter
Nays: None – Motion Carried

#100-22 Superintendent's Personnel Recommendations

Upon the recommendation of the Superintendent, the motion was made by Mr. Weaver and seconded by Mr. Spangler, that the Board approve the Superintendent's Consent Agenda items as follows:

Approve the NWOESC substitute teacher and paraprofessional list, as presented for the 2022-23 school year, to obtain substitute teachers and paraprofessionals.

Retroactively approve Carly Zeiter as a monitoring aide substitute for recess duty.

Through the passage of HB 583 and ORC 3319.36 and 3319.101, retroactively approve the following individuals as Substitute Teachers for the 2022-23 school year with the 1-Year Temporary Non-Bachelors Substitute Teaching license:

Kelsey Crow
Jerica Hollenbaugh
Maryann Reimund

Approve advancing Teresa Detmer, Classroom Teacher, to the Masters +15 column on the LCCTA Negotiated Agreement's salary schedule, retroactively effective at the beginning of the 2022-23 school year.

Approve the following individuals as chaperones for the 2023 Washington D.C. trip, pending completion of all necessary paperwork:

Tabitha Bergstedt	Bradley Booth	Bradley Crow
Kara Estelle	James Foster	David Gebers
Paula Grooms	Robert Jones	Reagan Keller
Michelle Kunz	Timothy Ordway	Andrea Oyer
Kendra Scarberry	Rory Strugalski	

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Whereas the Board of Education has offered and advertised the following supplement positions per ORC 3313.53, and received no interested or qualified licensed employees, move to offer the following non-certified individuals each a one-year supplemental contract for the position indicated for the 2022-23 school year, with salary as stipulated per the LCCTA Negotiated Agreement:

Tyler Short – Assistant Wrestling Coach
Brian Dotson – Assistant Wrestling Coach
Brett Rohda – Junior High Wrestling Coach
Clayton Hill – Junior High Wrestling Coach
Drew Horner – Assistant Baseball Coach
Todd Geahlen – JV Baseball Coach

Approve the following volunteers for the activity indicated for the 2022-23 school year, contingent upon completion of all necessary paperwork:

Denise Brown – Swimming
Mitch Delaney – Swimming
Kristin Shepard – Swimming
Adam Foster – Wrestling
Mike Shaneyfelt – Wrestling
Jeremiah Taylor – Wrestling
Sean Westhoven – Wrestling
Dylan Matthews – Wrestling
Jared Gillen – Wrestling
Cameron Henneman – Wrestling
Caleb Carpenter – Wrestling
Jimmy Spieth – Wrestling
Tyler Kay – Wrestling
Chris Box – Wrestling
Aaron Shafer – Boys Basketball
Austin Like – Boys Basketball

Approve Nancy McCann as a long-term substitute beginning November 17, 2022 through the end of the 2022-23 school year, pending completion of all necessary paperwork and following the LCCTA Negotiated Agreement for long-term substitutes.

VOTE: Ayes: Mrs. Zacharias, Mr. Spangler, Mr. Weaver, Mr. Carter
Nays: None – Motion Carried

#101-22 Ohio Gas Company Gas Pipeline and Appurtenances Easement Agreement

Upon the recommendation of the Superintendent, the motion was made by Mrs. Zacharias and seconded by Mr. Spangler to approve the Gas Pipeline and Appurtenances Easement Agreement with Ohio Gas Company.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter
Nays: None – Motion Carried

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#102-22 Approve Then and Now Purchase Order

Upon the recommendation of the administration, the motion was made by Mr. Weaver and seconded by Mr. Spangler to approve the following "Then and Now" purchase order in accordance with ORC Section 5705.41 (D)(1) which states, "Except as otherwise provided in division (D)(2) of this section and section 5705.44 of the Revised Code, make any contract or give any order involving the expenditure of money unless there is attached thereto a certificate of the fiscal officer of the subdivision that the amount required to meet the obligation or, in the case of a continuing contract to be performed in whole or in part in an ensuing fiscal year, the amount required to meet the obligation in the fiscal year in which the contract is made, has been lawfully appropriated for such purpose and is in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances. This certificate need be signed only by the subdivision's fiscal officer. Every such contract made without such a certificate shall be void, and no warrant shall be issued in payment of any amount due thereon. If no certificate is furnished as required, upon receipt by the taxing authority of the subdivision or taxing unit of a certificate of the fiscal officer stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances, such taxing authority may authorize the drawing of a warrant in payment of amounts due upon such contract, but such resolution or ordinance shall be passed within thirty days after the taxing authority receives such certificate; provided that, if the amount involved is less than one hundred dollars in the case of counties or three thousand dollars in the case of all other subdivisions or taxing units, the fiscal officer may authorize it to be paid without such affirmation of the taxing authority of the subdivision or taxing unit, if such expenditure is otherwise valid."

Purchase Order #2300474 to Screencastify, LLC in the amount of \$3,216.00

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter
Nays: None – Motion Carried

New Business

The next Senior Citizen Breakfast is December 15, 2022 at 8:30 a.m. in the Auditoria.

The next Board Meeting is December 19, 2022 at 7:00 p.m.

Board Members' Committee Reports

Facility Committee: Delventhals will be planting eight trees at Rex Lingruen Stadium to replace trees taken down during the construction project. Mr. Peters noted the committee will be meeting to discuss future planning for the District, specifically the needs at the spring sports complex.

#103-22 Executive Session

The motion was made by Mr. Spangler and seconded by Mr. Weaver that the Board adjourn to Executive Session at 7:23 p.m. for the purpose of considering the employment of a public employee of the District.

Mr. Peters and Mrs. Buenger left Executive Session at 8:29 p.m. and re-entered Executive Session at 8:34 p.m.

The Board returned from Executive Session at 8:34 p.m.

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Spangler, Mr. Carter

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Nays: None – Motion Carried

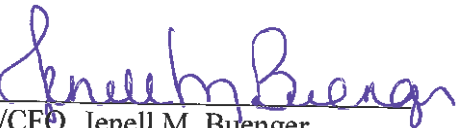
#104-22 Adjournment

Mrs. Zacharias made the motion and Mr. Spangler seconded the motion to adjourn the November 21, 2022 regular meeting of the Liberty Center Local Board of Education at 8:35 p.m.

VOTE: Ayes: Mrs. Zacharias, Mr. Spangler, Mr. Weaver, Mr. Carter
Nays: None – Motion Carried



President, Neal Carter

ATTEST 
Treasurer/CFO, Jenell M. Buenger