

**Calhoun County Public Schools
Minutes of the Board of Trustees
District Office
November 21, 2022
Dr. Ferlondo Tullock, Superintendent**

Members Present: Mr. Gary Porth, Chairperson; Mr. Kevin Jenkins, Vice Chairperson; Ms. Debra Fredrick, Secretary; Mrs. Sandra Tucker; and Mr. Ned Nelson.

Call to Order/Moment of Silence: Mr. Gary Porth, Chairperson, called the meeting to order, welcomed visitors and staff and asked everyone present to stand for a Moment of Silence and the "Pledge of Allegiance to the Flag".

Notice to the Media: In accordance with the S.C. Code of Laws, 1976, Section 30-4-80-(E), as amended, the following have been notified of this meeting: The Calhoun Times; The Times and Democrat; the District Website and notices placed on the bulletin boards in all schools and the District Office.

Approval of Agenda: Mr. Nelson moved, with a second by Ms. Fredrick, to approve the agenda as submitted. Passed unanimously.

Approval of Minutes: Mr. Jenkins moved, with a second by Ms. Fredrick, to approve the minutes of October 17, 2022 and November 14, 2022, as submitted. Passed unanimously.

Chairperson's Report: None

Financial Report: Mrs. Sky Strickland, Chief Financial Officer, introduced Mr. Bill Pouncey with J.W. Hunt and Company to the Board. Mr. Bill Pouncey, CPA, J.W. Hunt and Company, LLP, presented the Audit Report and Finding Statements of Calhoun County Public Schools, St. Matthews, South Carolina (the District), as of and for the year ended June 30, 2022, for Board action. The District received an unmodified (clean) opinion from the Auditors.

Mr. Nelson moved, with a second by Mrs. Tucker, to approve the Audit of the District's Financial Records for FY2021 - 2022. Passed unanimously.

Mrs. Sky Strickland, Chief Financial Officer, presented the September 2022 Monthly Financial Report and Budget Adjustments for Board consideration. Mrs. Strickland informed the Board that in September 2022, the District received \$2,000,000.00 which is 10% of General Fund Budgeted Revenue and expended \$3,500,000.00, which is 18% of the General Fund Budgeted Expenditures and encumbered \$11,700,000, which is 61% of the General Fund Budgeted Expenditures, with a total of 81% of the General Fund Budgeted Expenditures. She added the current taxes collected for September 2022 was approximately \$355,000.00, which is 6% of the budget and delinquent taxes collected for September 2022 was approximately \$54,000.00, which is 11% of the budget totaling \$408,000.00, which is 7% of the current and delinquent tax budget.

Mr. Jenkins moved, with a second by Mrs. Tucker, to approve the Monthly Financial Report for September 2022. Passed unanimously.

Mr. Nelson moved, with a second by Mrs. Tucker, to approve the Monthly Budget Adjustments for September 2022. Passed unanimously.

Mrs. Sky Strickland, Chief Financial Officer, presented the October 2022 Monthly Financial Report and Budget Adjustments for Board consideration. Mrs. Strickland informed the Board that as of October 2022, the District received Year-to-Date Revenue of approximately \$2,900,000.00, which is 15% of General Fund Budgeted Revenue and collected the Year-to-Date Expenditures of approximately \$5,000,000.00 with \$10,000,000.00 encumbered which is 81% of the General Fund Budgeted Expenditures. She added the current taxes collected for October 2022 was approximately \$475,000.00, which is 8% of the budget and delinquent taxes collected for October 2022 was approximately \$78,000.00, which is 16% of the delinquent tax budget totaling \$553,000.00, which is 9% of the current and delinquent tax budget.

Mr. Jenkins moved, with a second by Mrs. Tucker, to approve the Monthly Financial Report and Budget Adjustments for October 2022. Passed unanimously.

Mrs. Strickland presented Policy DKC - Expense Authorization/Reimbursement for First Reading and Amendment.

Mr. Nelson moved, with a second by Ms. Fredrick, to approve Policy DKC - Expense Authorization/Reimbursement for First Reading and Amendment. Passed unanimously.

Superintendent's Report: Mr. George Kiernan, Chief of Human Resources and Operations, presented Policy IHAE – Physical Education for Second Reading and Amendment.

Ms. Fredrick moved, with a second by Mrs. Tucker, to approve Policy IHAE – Physical Education for Second Reading and Amendment. Passed unanimously.

Mr. Kiernan presented Policy JJ – Student Activities, File JJ-E1 and File JJ-E2 – Student Activities for Second Reading and Amendment.

Ms. Fredrick moved, with a second by Mr. Jenkins, to approve Policy JJ – Student Activities, File JJ-E1 and File JJ-E2 – Student Activities for Second Reading and Amendment. Passed unanimously.

Mr. George Kiernan presented Policy JJI Student Athletics for Second Reading and Amendment.

Mr. Nelson moved, with a second by Mrs. Tucker, to approve Policy JJI Student Athletics for Second Reading and Amendment. Passed unanimously.

Mr. Kiernan presented Policy EF-Food Services for action. He said the change to this policy would be to change the cost of employees lunch meals from \$4.75 to \$6.00.

Mr. Nelson moved, with a second and Mr. Jenkins, to approve amended Policy EF-Food Services. Passed unanimously.

Mr. George Kiernan presented Policy CCA – Organizational Chart for First Reading and Amendment.

Ms. Fredrick moved, with a second by Mrs. Tucker, to approve Policy CCA – Organizational Chart for First Reading and Amendment. Passed unanimously.

Mr. Kiernan and Dr. Tullock presented the 2023-2034 Academic Calendar to the Board for information. Dr. Tullock said Mr. Kiernan would be presenting two calendars. He said both calendars through consultation with the Faculty Advisory Council were developed. He said calendar A is called a modified calendar by the State Department because it is starting before the third Monday in August. He said calendar B is called the traditional calendar because of the third Monday start. Dr. Tullock said both calendars are 180 student days and 190 staff days. He added both calendars have been presented to the State Department for review. Dr. Tullock said both calendars will be posted on the District's website Tuesday, November 22 until midnight Monday, December 6, 2022 for vote. He said the tally of the vote will be presented to the Board for approval at the December 12, 2022 Board Meeting.

Mr. Kiernan presented in detail to the Board the 2023-2024 Academic Calendars for information.

Mr. George Kiernan shared with the Board the following Facility Updates:

- The playground synthetic surface project has been completed. All playgrounds used by our students at both K8 schools have synthetic surfaces.
- Mr. Kiernan is working with MECCA on finishing the bid package for the gyms at both K8 schools and the cafeteria at St. Matthews K8 School.
- A bid has been placed for nineteen HVAC units to replace all of the units at St. Matthews K8 School on the Early Education hallway. The bid closes on December 3, 2022.
- Salary study RFP ends on November 29, 2022.
- Security fence bid ends on December 19, 2022.
- Mr. Kiernan has been in contact with the SC State Surplus Department regarding the district's used desks and chairs. A representative will be coming to the district late December to look at the furniture and provide information as to the condition and cost at that time.

Mr. Mark Parker, Director of Technology, updated the Board with Technology Updates. He shared with the Board the new Student ID's and explained the required information that will be displayed on the card.

Mr. Parker told the Board that the sound system in the St. Matthews K8 School Gymnasium has been completed. He explained to the Board how the system is set-up and works. He added that the system is currently being installed at Sandy Run K8 School and will be completed tomorrow, November 22, 2022. Mr. Parker said the sound equipment for Calhoun County High School will arrive the end of this month and after it is completed, the football field sound system will be installed.

Mr. Parker said the digital sign at Calhoun County High School should arrive by the end of the month.

Dr. Tullock shared District Updates with the Board. He said the District is going through the accreditation process with Cognia. He said this process is a virtual review that will take place on February 28, 2023.

Dr. Tullock said that Saturday with the Superintendent will be held on Saturday, December 17, 2022. He said he is very pleased with the turnout for Saturday with the Superintendent. Dr. Tullock reminded everyone that those wanting to take advantage of the Saturday hours should sign up via the District’s website or by calling the District Office and scheduling with Mrs. Kennedy.

Dr. Tullock reminded the Board that the December Board Meeting will take place on December 12, 2022. He said prior to the Board Meeting, the Teacher of the Year and Staff of the Year ceremony will take place at 6:00 p.m. in the Training Room.

Dr. Tullock extended Holiday Greetings from his family to everyone.

Dr. Tullock shared with the Board the following upcoming District Events:

- November 23-25, 2022 District Closed Observance of Thanksgiving
- December 16, 2022 Early Dismissal for Students
- December 19-30, 2022 District Closed Observance of Winter Holidays
- January 2, 2023 Staff will Return
- January 3, 2023 Students will Return

Public Participation: None

Executive Session: Mr. Jenkins moved, with a second by Mrs. Tucker, to go into Executive Session to consider Personnel Recommendation(s) and Resignation(s) and then return to open session at the completion of discussions. Passed unanimously.

Upon returning from Executive Session, Mr. Porth announced that the Board was back in open session.

Board Action(s): None

Adjournment: Mrs. Tucker moved, with a second by Ms. Fredrick, to adjourn at 9:28 p.m. Passed unanimously.


Board of Trustees Secretary

12-12-22
Date of Approval

Respectfully Submitted,
Pamela Kennedy
Executive Administrative Assistant to the Superintendent