

# Step 1

**ActiveParent**  
OR  
**Union County School District**

Username:

Password:

[Login](#) [Forgot Password?](#) [Create an Account](#)

[Download on the App Store](#) [GET IT ON Google Play](#)

**Log into your Active Parent Account**

# Step 4

online registration

A Note From The School

Welcome to the Union County School District Online Registration process!

We are excited to begin a new school year and appreciate you taking the time to complete your student's registration. While much of the registration process can be completed online, all parents and guardians are still required to attend in-person registration to provide proof of residency and complete some forms. This step is mandatory for all returning students.

All new students must register in person. Online registration is not available for students who are new to the Union County School District.

Please note that some sections of the online registration system are read-only and cannot be edited. If you notice any errors or information that needs to be corrected in those sections, please contact your child's school so staff can assist you.

In-Person Registration Dates and Times:  
 East Union: July 21st 9am - 6PM  
 Ingomar: July 23rd 9am - 6PM  
 Myrtle: July 21st 9am - 6PM  
 West Union: July 23rd 9am - 6PM

Thank you for your cooperation and for partnering with us to ensure accurate and up-to-date student information. We look forward to working with you and your family for a successful school year in Union County Schools.

**Review the in person registration date for your school to provide proof of residency**

[Continue](#)

# Step 7

## 3. Transportation/Emergency

Online Student Registration - STUDENTkmm, TEST

Step 3 - Transportation/Emergency

**Complete**

Primary AM Transportation Method:

Primary PM Transportation Method:

[Cancel Registration](#) [Save for Later](#) [Previous Step](#) [Next Step](#)

# Step 2

District and School News

No news is good news!

**Click here to begin online registration**

# Step 5

## Step 1 - Demographics

Most of this section will not be editable but please verify that the information is correct. If there is a need to make a correction, please contact your school's office to let them know. You can proceed with registration even if there is an edit needed.

**Demographics: Please read and follow directions**

**Student Name**

First:

Preferred Name:

Middle:

Last:

Suffix:

**Pertinent Student Information**

State Code:

SSN:

Date of Birth:

Current Grade:

Race:

Additional:

# Step 8

## 4. Birth & Early Childhood

Online Student Registration - STUDENTkmm, TEST

Step 4 - Birth & Early Childhood

**Review Update**

**Birth Information:** If any of the information concerning your child's birth information is incorrect, please contact the school and ask for the Coursebox. They will assist you in getting this corrected.

**Birth Certificate Info**

Birth Certificate Number:

Birth City:

Birth State:

Birth Country:

[Cancel Registration](#) [Save for Later](#) [Previous Step](#) [Next Step](#)

# Step 3

## Online Student Registration

Please Choose A Student To Begin Registration

Student:

Have a code to enter? [Click here.](#)

**UCSD does not use codes**

[Begin Registration](#)

**Select your child's name and begin registration**

# Step 6

## Step 2 - Residency Info

Please review your address and phone number for accuracy and make any necessary changes.

Verification of Residence: Proof of residency will not be uploaded. Present these during in person registration.

1. Upon enrollment and annually, any parent seeking to enroll a student must provide a current proof of residency from Group 1 and Group 2. If residency cannot be provided from both groups, you must speak with a building level administrator.

2. All proofs must be in the parent or guardian's name and match the student's primary residency address and must be dated within the last 45 days from time of registration.

You must provide one document from each group below:

Group 1: Mortgage Statement / Property Tax Display Form / Filed Homestead Exemption Application Form / Filed Property or Warranty Deed / Current Apartment Or Lease-Rental Agreement / Primary Utility Bill / Electric Bill / Gas Bill / Water Bill / Cable-Internet Bill

Group 2: Doctor-Dentist Bill / Credit Card Statement / Health Insurance Policy / State or Federal Benefit Check / Government Mailing

**Please Read**

**At least one address must be marked as a residency address to submit registration.**

**Review / Edit Address Phone**

**Click here for import instructions**

Student Addresses: [Add New Address](#) [Import Addresses](#)

Student Phone Numbers: [Add New Phone Number](#) [Import Phone Numbers](#)

[Cancel Registration](#) [Save for Later](#) [Previous Step](#) [Next Step](#)

# Step 9

## 5. Immunization & Medical

Online Student Registration - STUDENTkmm, TEST

Step 5 - Immunization & Medical

All students entering the 7th grade must have an updated immunization record showing that they received the Tdap immunization.

Any student with a medical condition that requires them to take medicine at school must have the Student Medicine Administration Form on file at the school.

Reminder, every student needs a medical history form on file with the school nurse. These will be available to print from the district's website and will be available at registration.

**Medical Conditions**

[Add New Condition](#)

**Complete**

**Additional Fields**

**Medical Info**

Does your child have an allergy that may require an EpiPen?

**Health Insurance**

Does your child have healthcare coverage?

[Cancel Registration](#) [Save for Later](#) [Previous Step](#) [Next Step](#)

6. Permissions **Step 10**

Online Student Registration - STUDENTkmm, TEST

Step 6 - Permissions

In this section you will need to grant or deny several items that involve permissions regarding data, personal information and student's activities. Several items will have an extended explanation which can be accessed by hovering your mouse over.

**Complete**

Permissions & Waivers

Student information and picture can be published online?  
Yes  No

Student information can be published in the newspaper?  
Yes  No

The Student is allowed to use internet at school?  
Yes  No

Allow Personally Identifiable Information release?  
Yes  No

The Student is allowed to appear in the yearbook?  
Yes  No

Allow PII release to Armed Forces Recruiters and IHL?  
Yes  No

Cancel Registration Save For Later Previous Step Next Step

Step 10 - Surveys

The Home Language Survey is required for the 2026-2027 school year so that we have on file. Thank you for completing this survey.

**Step 13**

Home Language Survey \*

Is a language other than English spoken at home?  
Yes  No  **Please complete the language survey**

Is your child's first language a language other than English?  
Yes  No

Does the parent/guardian need interpretation services?  
Yes  No

Did your child start school outside of the United States?  
Yes  No

Migrant Survey

Is your student part of a migrant family? (Moved to a new town to find work in the last 3 years?)  
Yes  No

In the last 3 years have you or anyone in your family worked at any migrant jobs? (Agriculture or Fishing?)  
Yes  No

What is the best time to get in touch with you?  
During the Day  Evening

## Returning Student Online Registration Now Open

1. Create or Update ActiveParent Account
2. Visit the UCSD website and access ActiveParent through the Parent tab.
3. Wait for Approval (New Accounts Only)
4. First-time users must be approved by the school before continuing.
5. Complete Online Registration
6. Follow the tutorial video to complete the registration process.
7. Attend In-Person Registration
8. Bring required Proofs of Residency on your school's registration day.

First Name, Last Name, and Relationship are, at minimum, required to save a contact.

Step 7 - Primary Contact **Step 11**

Please enter all contacts in the order you wish for them to be contacted. We suggest Parent/Guardian first, then other family members, and finally friends next. If applicable the parent, the child resides with should be listed first. All contacts must have a phone number. If you do not have this information at the time of registration, please do not add them as a contact. When you obtain all the information, you can contact the school, and they will add the information. Please be sure to add a valid email address to the primary guardian's information as this will be used throughout the year to send important information.

If you are registering a returning student, please check all existing contacts and make sure the information is correct. Please mark delete on any information that no longer applies so that it can be corrected by school personnel.

If you are choosing NO CONTACT for someone please make the school aware of the situation and that any current legal orders are on file in your student's record.

This contact will be the main contact called upon for discipline, attendance and other matters with this child.

**This page is to review edit the primary contact**

First Name:

Middle Name:

Last Name:

Preferred Name:

Suffix:

DOB:

Relationship:

Guardian Attributes \*

Resides With Student

Emergency Contact

Allowed to Check In/Out Student

Receives Mail

Military Affiliation:

Occupation:

Employer:

Primary Language:

Education:

9. Miscellaneous **Step 14**

Online Student Registration - Blakely, James Logan

Step 9 - Miscellaneous

We encourage you to visit the District website after completing your student registration and fill out the online Lunch Program form. Use the link "Online Meal Application" that is located on the District Web Page or Spectra School District Facebook link.

**This page is just for information. The 26-27 lunch form will be available in July 2026. The 26-27 Student handbook will be uploaded to the website in July 2026.**

Cancel Registration Save For Later Previous Step Next Step

8. Contacts **Step 12**

Online Student Registration - STUDENTkmm, TEST

Step 8 - Contacts

**Enter Additional Contact info**

**You must provide at least 2 contact(s) that are not marked for deletion to submit registration.**

**You must also choose one contact as a Resides With contact.**

**You must have less than 3 contacts marked as resides with.**

Add New Parent/Guardian/Contact Import Parent/Guardian Info

Cancel Registration Save For Later Previous Step Next Step

**This page is to review edit contacts**

11. Finish **Step 15**

Online Student Registration - STUDENTkmm, TEST

Step 11 - Finish

Thank you for completing the online registration process. Your time and cooperation are greatly appreciated. Union County Schools looks forward to working with you and your student to make this a successful school year.

Please visit the district website at this link [Union County School District Website](#) and review the student handbook under the Forms and Handbooks Tab. (26-27 Student Handbook will be posted soon)

Free and Reduced Meal applications will be available at the link above on July 1, 2026.

I confirm that all entered information is accurate and true to the best of my knowledge.

Please enter your full name:  
Enter Full Name

**Complete**

Cancel Registration Save For Later Previous Step Save And Finish

9. Complete Online Registration
10. Follow the tutorial video to complete the registration process.
11. Attend In-Person Registration
12. Bring required Proofs of Residency on your school's registration day.

Need Help?  
Staff and devices will be available during registration to assist families.  
New Students: Paper registration packets are required.