## EAST HAMPTON UNION FREE SCHOOL DISTRICT

# REGULAR MEETING OF THE BOARD OF EDUCATION BOARD ROOM at 6:30 p.m.

#### Tuesday, April 19, 2016

#### **AGENDA**

- 1. Executive Session (5:00 p.m. to 6:30 p.m.) It is anticipated that the Board will make a motion to go into Executive Session and this session will likely run from 5:00 p.m. to 6:30 p.m.
- 2. Call Meeting to Order
- 3. Pledge
- 4. Presentations
  - Hispanic Youth Leadership Institute Awards Elizabeth Reveiz and Loren Bennett
- 5. Public Comments (Agenda Items Only)

The EHUFSD Board of Education welcomes public comment. To maintain an orderly and efficient meeting, the Board has established the following guidelines for those wishing to address the Board:

- 1. Each speaker is permitted three minutes for their comments.
- 2. The Board will listen to comments and input but will not necessarily debate or discuss items; operational matters will be directed to school administration for handling.
- 3. The Board is not permitted to address personnel or individual student matters in open session,
- 6. Superintendent's Report and Recommendations
- 7. Old Business
  - 1. Sandpebble Update
- 8. New Business
- 9. News of the Schools
- 10. Public Comments
- 11. Adjournment

#### Superintendent's Report and Recommendations:

- 1. Recommended: That the Board accept the Minutes of April 5, 2016, and April 12, 2016 as written and place on file.
- 2. Recommended: That the Board approve the following Resolution: RESOLVED, Robin Jahoda, is, upon the recommendation of the Superintendent of Schools, appointed to a secondary English teaching position within the Secondary English tenure area, who holds a valid New York State certification in the aforesaid tenure area for a probationary term to commence September 1, 2016 and expire as of August 31, 2020 at an annual salary of \$70,232.00 (Step 4/D of the salary schedule attached to the teachers' association's collective bargaining agreement).
- 3. Recommended: That the Board approve the following Resolution: RESOLVED, Urban Reininger, is, upon the recommendation of the Superintendent of Schools, appointed to the position of a Computer Science Teacher, who holds a valid New York State Computer Science permit, for a probationary term to commence September 1, 2016 and expire as of August 31, 2020 subject to and pending his obtaining certification as a Computer Science Teacher, at an annual salary of \$71,227.00 (Step 10/A of the salary schedule attached to the teachers' association's collective bargaining agreement).
- 4. Recommended: That the Board approve the following Resolution: RESOLVED, that the Board, upon the recommendation of the Superintendent of Schools, grant Robert Hagan tenure in the administration area of Director of Learning Technology and Instruction effective July 1, 2016.
- 5. Recommended: That the Board approve the following Resolution: RESOLVED, that in compliance with the provisions of Section 3012 of the Education Law and part 30.3 of the rules of the Board of Regents, and upon the recommendation of the Superintendent of Schools, that the East Hampton Union Free School District Board of Education grant Hendrik Hamer tenure in the area of Foreign Language effective September 1, 2016.
- 6. Recommended: That the Board approve the following Resolution: RESOLVED, that in compliance with the provisions of Section 3012 of the Education Law and part 30.3 of the rules of the Board of Regents, and upon the recommendation of the Superintendent of Schools, that the East Hampton Union Free School District Board of Education grant Devon Parkes tenure in the area of Secondary Social Studies effective September 1, 2016.
- 7. Recommended: That the Board approve the following Resolution: RESOLVED, that in compliance with the provisions of Section 3012 of the Education Law and part 30.3 of the rules of the Board of Regents, and upon the recommendation of the Superintendent of Schools, that the East Hampton Union Free School District Board of Education grant Nicholas Finazzo tenure in the area of Secondary Math effective September 1, 2016.
- 8. Recommended: That the Board approve the following Resolution: RESOLVED, that in compliance with the provisions of Section 3012 of the Education Law and part 30.3 of the rules of the Board of Regents, and upon the recommendation of the Superintendent of Schools, that the East Hampton Union Free School District Board of Education grant Cara Nelson tenure in the area of Secondary Social Studies effective September 1, 2016.
- 9. Recommended: That the Board approve the following appointments for the 2015-2016 school year:

#### Interscholastic Coach Amendment

Michael Vitulli, JV Lacrosse Coach, Level III, 13 years - \$7,454.00 - retroactive to February 23, 2016

#### Home Teaching (out of district employee)

Shannon Sheehan at the hourly rate of \$55.00 per hour - effective April 11, 2016

#### Lunch Monitor

Cindy Giraldo Patino at the hourly rate of \$17.94 per hour

- 10. Recommended: That the Board approve the Contractual Agreement between East Hampton Union Free School District and Anthony Defino, Maintenance Crew Chief, effective July 1, 2016 through June 30, 2019.
- 11. Recommended: That the Board approve the Proposal from School Source Technologies for the purpose of providing transportation advisory and consulting services at a fixed cost of \$30,000.00. The project will begin immediately following Board approval, and for duration of time projected to be between 90 and 120 days for project completion.
- 12. Recommended: That the Board approve the Smart Schools Bond Act of 2014 Resolution as follows:

WHEREAS, pursuant to Chapter 56 of the Laws of 2014, the Smart Schools Bond Act of 2014 was enacted, which authorized, subject to voter approval which was subsequently obtained, the creation of state debt of up to \$2 billion to provide access to classroom technology and high-speed internet connectivity to equalize opportunities for children to learn, add classroom space to expand high quality prekindergarten programs, replace classroom trailers with permanent instructional space, and install high-tech smart security features in schools, and

WHEREAS, pursuant to Chapter 56 of the Laws of 2014, the Smart Schools Implementation Act of 2014 was enacted to provide for the implementation of the Smart Schools Bond Act of 2014, and

WHEREAS, the District was allocated a maximum total of \$273,186 in accordance with the provisions of the aforesaid Acts, and

WHEREAS, in order to obtain any portion of the said allocation, the District is required to submit and have approved, a Smart Schools Investment Plan ("SSIP") which has been approved by the Board of Education, and

WHEREAS, the Director of Learning, Technology and Instruction has prepared an initial SSIP designed to provide students and teachers with technology infrastructure updates necessary to provide continuous uninterrupted educational communication at the Middle School, and

WHEREAS, the total cost of the aforesaid SSIP is \$45,343.81 of which \$37,457.76 is expected to be reimbursable as part of the District's \$273,186 Smart Schools allocation, now therefore be it

RESOLVED, that the Board hereby approves the aforesaid SSIP, and be it further

RESOLVED, that Administration be and hereby is authorized and directed to take any and all necessary and appropriate steps to submit the aforesaid SSIP to the State Education Department for their review and approval.

- 13. Recommended: That the Board approve the Library Weeding Log (from September 8, 2015 to March 30, 2016) to discard obsolete and damaged books from the East Hampton Middle School Library Media Center collection.
- 14. Recommended: That the Board adopt the 2016-2017 proposed budget in the amount of \$66,721,301.00
- 15. Recommended: That the Board approve the Capital Related Improvements, SED# 58-03-01-02-0-006-027 for the East Hampton High School; SED#58-03-01-02-0-003-021 for the East Hampton Middle School; and SED#58-03-01-02-0-004-018 for the John M. Marshall Elementary School to be awarded as follows:
  - 1) Contract #1 General Construction

Stalco Construction, Inc. – 1316 Motor Parkway, Islandia, NY 11749 Recommended Bid Award, \$487,372.00

Alternate #1 – Admin. Bldg. (Add – Cross Corridor Doors), \$24,600.00 Alternate #2 – Admin. Bldg. (Add – Door Board Room), \$7,000.00

Total Base Bid + Alternates

Recommended Bid Award, \$518,972.00

2) Contract #2 HVAC

Dominion Construction Corp. – 108 Allen Boulevard, Farmingdale, NY 11735 Recommended Bid Award, \$38,944.00

3) Contract #3 Electrical

3558 Park Avenue, Wantagh, NY 11793 Recommended Bid Award, \$38,000.00

16. Recommended: That the Board approve the following Resolution: BE IT RESOLVED, that the East Hampton Union Free School District Board of Education hereby casts it vote for the Administrative Budget of Eastern Suffolk BOCES for the 2016-2017 year, as indicated below:

Approve the Eastern Suffolk BOCES Administr	tive Budge
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17. Recommended: That the Board approve the following Resolution: BE IT RESOLVED, that the East Hampton Union Free School District Board of Education hereby casts it vote for the following Eastern Suffolk BOCES Board Candidates. (The Board may vote for up to six (6) candidates with no more than one (1) vote cast for each candidate).

 Christopher	Cariello,	Little	Flower	<b>UFSD</b>
<del>-</del>				

	Mary Louise Cohen, Bayshore UFSD
	Linda Goldsmith, Oysterponds UFSD
····	William Hsiang, Riverhead CSD
	Lisa Israel, Greenport UFSD
	Fred Langstaff, Sayville UFSD
	Theresa McNamee, Connetquot CSD
	John Wyche, Bridgehampton UFSD

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# CONTRACTUAL AGREEMENT BETWEEN EAST HAMPTON UNION FREE SCHOOL DISTRICT AND ANTHONY DEFINO

Agreement made this	day of April 2016 by and between ANTHONY DEFINO
possessing an address	and the EAST HAMPTON
UNION FREE SCHOOL DIS	STRICT possessing its principal offices at 4 Long Lane, East
Hampton, NY 11937.	

WHEREAS, the parties wish to memorialize the terms and conditions of employment to be undertaken by Anthony DeFino as its Maintenance Crew Chief effective July 1, 2016; and

WHEREAS, the parties recognize that the below terms in no manner bestow upon the Maintenance Crew Chief a specific term of employment; that, rather, merely state the benefits and terms and conditions of employment to apply while he is employed by the School District through June 30, 2019.

NOW THERERFORE IT IS AGREED that the following terms and benefits are provided Anthony DeFino:

- 1. the Maintenance Crew Chief is to receive annual salary effective July 1, 2016 as follows:
  - a. July 1, 2016 through June 30, 2017 \$100,829.54
  - b. July 1, 2017 through June 30, 2018 \$102,341.98
  - c. July 1, 2018 through June 30, 2019 \$103,877.11
- 2. the employee is to be provided health coverage (individual or family/dependents); provided he contributes 10% of the premium cost of the coverage (family or individual) as applicable.
- 3. the Maintenance Crew Chief is to receive fifteen (15) sick days per year;
- 4. the Maintenance Crew Chief is to receive four (4) weeks' vacation annually;
- 5. the Maintenance Crew Chief is to receive the vision, dental and LTD coverages afforded District unit employees;
- 6. the Maintenance Crew Chief may accumulate unused sick leave to a maximum of 200 days; should the Maintenance Crew Chief serve the School District for ten years, he will be entitled to be reimbursed for 50% of the sick days accumulated at the time of his submitting a retirement filing while employed by East Hampton Union Free School District to the New York State and Local Retirement System.
- 7. the Maintenance Crew Chief will be granted two (2) personal days to be utilized to undertake "business" not able to be accomplished during non-work days;
- 8. the Maintenance Crew Chief will be allowed five (5) days of leave without loss of salary for death in his immediate family to include husband, wife, mother, father, sister, brother, son, daughter, father-in-law, mother-in-law, grandfather, or grandmother.
- 9. the Maintenance Crew Chief shall have leave for the following holidays provided school is not in session:

Independence Day Christmas Day Memorial Day Labor Day New Year's Day Note: Rosh Hashanah, Columbus Day M. Luther King Jr.'s Day Yom Kippur and Veterans' Day President's Day Christmas Eve will be Day before Thanksgiving Good Friday paid holidays if school is (floating) closed in observance of

those days.

- 10. The Maintenance Crew Chief will receive term insurance in the amount of \$20,000.00; the premium thereof to be paid by the District (follows non-instructional contract).
- 11. See Attached ADDENDUM I to this Contract: Separation Agreement
- 12. See Attached ADDENDUM II to this Contract: Civil Services Job Description and Duties Statement

Anthony DeFino, Maintenance Crew Chief	Date	
Richard J. Burns, Chief Executive Officer	Date	





# SCHOOLSOURCE TECHNOLOGIES, LLC.

## East Hampton UFSD

#### PROPOSAL:

TRANSPORTATION ADVISORY & CONSULTING SERVICES
STATEMENT OF WORK



Provided by:

John Robertson - Managing Director SchoolSource Technologies, LLC. 1500 Stony Brook Rd. Research & Development Park CEWIT Building - Suite 236-238 Stony Brook, New York 11794 Tel: 631 638-5280

Monday, April 04, 2016
ORIGINAL





## TABLE OF CONTENTS

Section I	
Part I - Management & Experience	3- <i>6</i>
Approach & Deliverables	7
Part II - Pricing and Terms	. 9
Key Assumptions	s





#### PART I

#### MANAGEMENT AND EXPERIENCE

SchoolSource Technologies is pleased to propose the services of our Transportation Advisory and Consulting Team to the East Hampton UFSD. The lead consultant on this project will be our managing director John Robertson. Mr. Robertson joined our company in May of 2015. John has over 35 years of pupil transportation experience both as a school district administrator and as a transportation consultant.

Listed below are the Long Island Districts that Mr. Robertson has provided consulting services for, with a description of the scope of work completed and references.

## • Transportation Consultant Baldwin UFSD 12/2014-9/2015

- Review large and mini bus schematic for efficiency provide recommendations for savings
- Bell schedule analysis (savings \$700,000-\$1,000,000)
- Walker/rider eligibility analysis
- Owner/operator vs contract transportation analysis
- Review current RFP provide recommendations for improvement

## • Transportation Consultant Hauppauge UFSD 7/2014-present

- Create all runs/routes for 2014-15 school year.
- Bell schedule analysis
- Walker/rider eligibility analysis
- Prepare NAPD worksheet for submission to NYS SED

## Transportation Consultant Central Islip UFSD 4/2012-9/2012

- Complete route analysis of the large bus schedule 8/2013-present
- Created new efficient route set (saving \$150,000)
- Built all routes in Transfinder
- Develop Transportation budget
- Prepare NAPD worksheet for submission to NYS SED





## Transportation Consultant Babylon UFSD 4/2015-9/2015-present

- Complete Transportation Review and Route Efficiency study
- Complete re-routing of all large bus and vans creating a cost savings of (\$125,000)

## Transportation Consultant Bethpage UFSD 4/2015-Present

- Complete Transportation Review and Route Efficiency study
- Transportation eligibility analysis (walker/rider)
- Bell schedule study
- Evaluation of District roads for hazard zones (child safety zones)

## Transportation Consultant Plainview Old Bethpage UFSD 7/2015-Present

- Assist incoming Transportation Director with all transportation matters
- Complete Transportation Review and Route Efficiency study
- Assist with the run/route building for upcoming school year including building reconfiguration
- Assist with all NYSED reporting

## Transportation Consultant Huntington UFSD 12/2013-5/2014

- Complete Transportation Review and Route Efficiency study
- Complete re-routing of all large bus and vans creating a cost savings of (\$325,000)

#### Transportation Consultant Lindenhurst UFSD 4/2013-4/2014

- Assist the District with the development and evaluation of a new Transportation RFP
  - Transportation Consultant Brentwood UFSD 11/2012- 10/2013
- Assist the District with any transportation issues
- Assist with the data build and implementation of new routing and scheduling software. (Edulog) (savings \$325,000)

## Transportation Consultant Glen Cove Public Schools 12/2012-6/2013

- Transportation Efficiency and Feasibility Study
- Bell schedule study
- Created complete new efficient route set for all routes in and out of district which resulted in a savings of (\$700,000)





## Transportation Consultant East Islip UFSD 4/2012-6/2012

- Developed and Evaluated Summer Transportation RFP
  - Transportation Consultant Syosset Central School District 4/2013-6/2013
- Budget, Route and Contract analysis
  - Transportation Consultant West Hempstead Public Schools 4/2012-9/2012

5/2013-7/2013

- Performed a complete route analysis of all district routes
- Built a complete new route set (saving \$340,000)
- Assisted the district with determining which routes needed to be re-bid
- Trained district staff on Transfinder.

## Transportation Consultant Kings Park CSD 7/2007-10/2007

- Build complete set of new routes in Versatrans for school opening
- Determine if new school requests should be bid or become work of district drivers
- Provide district with complete set of bus passes
- Provide district with complete set of routes for annual pick of runs

## • Transportation Consultant South Huntington UFSD 7/2003-11/2003

- Implementation of routing software (Versatrans)
- Evaluate current routes and bus stop locations
- Consolidate/adjust routes for greatest efficiency
- Build complete set of new routes in Versatrans for school opening
- Evaluate fleet maintenance /repair operation
- Evaluate routes assigned to outside contractor
- Provide district with complete set of bus passes
- Provide district with complete set of routes for annual pick of runs
- Train incoming Transportation Supervisor

## Transportation Supervisor Kings Park CSD 1995-2006

- Responsible for transporting over 3900 students daily
- Built all routes in Versatrans for in and out of district buses
- Developed all specifications for bus purchases
- Developed bid specs for all bus/auto parts
- Managed/designed fleet maintenance program
- Supervised/Hired/trained all Transportation staff
- State Aid Reporting (ST-3 Non Allowable Pupil Decimal)
- Redistricted attendance zones for elementary schools
- Standardized all bus stops district wide (public/private)





#### Transportation Coordinator Brentwood UFSD 2006 - 2012

- Responsible for transporting over 17,000 students daily
- Created RFP for the current 5yr contract
- Created RFP for the Summer contract
- Built all routes in Transfinder for 115 large buses both in and out of district
- Built all routes in Transfinder for 54 in-district mini bus special ed. runs
- Built all routes in Transfinder for 51 out of district special ed. mini vans
- Built all routes in Transfinder for 35 private/parochial mini vans
- Schedule daily transportation for district homeless students (McKinney-Vento)
- State Aid Reporting (ST-3 Non Allowable Pupil Decimal)
- Supervise 110 Bus Monitor

#### REFERENCES

Stacy O'Connor James Stucchio Dr Shari Camhi Jackie Scrio Dr Peter Daly Richard Cunningham	Asst. Supt. for Business Asst. Supt. for Business Superintendent of Schools Asst. Supt. for Business Deputy Superintendent Asst. Supt. for Business	Brentwood UFSD Hauppauge UFSD Baldwin UFSD Lindenhurst UFSD Babylon UFSD PlainviewOld Bethpage UFSD
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The East Hampton UFSD desires to review and evaluate for improvement the District's overall transportation processing procedures. Leveraging the expertise and experience of SchoolSource Technologies Transportation Advisory and Consulting Services Team, this project review will include but will not be limited to the following:

- Complete review/evaluation of District Transportation Department policies and practices for compliance, efficiency and safety. Provide a comprehensive written report of all of the areas studied.
  - o Run/route analysis
  - Bell schedule analysis
  - o Management of "alternate stops"
  - Fleet utilization/shared service opportunity analysis
  - o Planned vs actual ridership analysis
  - o NAPD (Non-allowable Pupil Decimal)
  - o Complete Invoice Analysis/Review (contracted routes)
- Study the Viability and possible savings achieved through a centralization of pick up/drop off points for "out of district" transportation routes.
- Upon request of the District, attend meetings within the district including BOE meetings.
- SchoolSource Technologies, LLC will provide East Hampton UFSD with an experienced Senior Business Consultant and associated resources as required.

#### APPROACH & DELIVERABLES

- 1. Written report for all areas of study
- Project Summary presentations, including evaluations, recommendations and next steps for furthering the District's processing improvement requirements.





#### ESTIMATED SCHEDULE

This project will begin immediately following Board of Education approval. Between 90-120 days will be needed for completion.

#### PART II

#### PRICING AND TERMS

This project will be priced on a fixed price basis set at \$30,000.00 to facilitate the District's budget procurement processing procedures and pending the required approval of the District's Board.

\*\*\* SchoolSource Technologies guarantees efficiencies equal to or greater than \$30,000 (thirty thousand dollars). In the event that these savings are not realized there will be no charge to the East Hampton UFSD.

In appreciation of our developing partnership, our proposal includes a blended resource pool that will utilize the required combined expertise of qualified SST resources. This will include the services of John Robertson — Managing Director, and as required a Senior Business Analyst, and the required administrative support to complete this project.

#### Fee Schedule:

This project will be invoiced in full upon completion.

\*\*Invoice payment terms are net-30 days from invoice date.





#### **KEY ASSUMPTIONS**

- 1. EAST HAMPTON UFSD will provide SST a Project Lead to facilitate success of this engagement.
- 2. EAST HAMPTON UFSD will provide the requested data, including remote access to the District's routing program in a timely manner.
- 3. EAST HAMPTON UFSD will provide access to personnel as required in a timely manner.
- 4. Work will be performed at both SchoolSource Technologies and EAST HAMPTON UFSD locations.
- 5. SST will provide the combined expertise and resource personnel to complete this project.

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Author: Wren, Laura	Lee.	LCCN: 98-29493	Published: 1999	
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Author: Zindel, Paul.		ISBN: 0-553-26599-7	Published: 1981	
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Author: Codell, Esmé Raji,	, 1968-	LCCN: 2002-27589	Published: 2003	
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Author: Corcoran, Barbara	l.	LCCN: 82-1726	Published: 1982	
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Author: Collins, Suzanne.		ISBN: 0-545-31780-0	Published: 2010	Removed By Not
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Author: Riordan, Rick.		ISBN: 978-9-57326596-2 (set : pbk.)	Published: 2010	
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Author: edited by Jol	hanna Hurwitz.	LCCN: 94-26640	Published: 1995	
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Cezanne Pinto : a me			m	
Author: Stolz, Mary,		ISBN: 0-679-88933-7	Published: 1997	
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Author: Shan, Darre		LCCN: 2004-48548	Published: 2005	
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The cook's family (Re	emoved: 1)			
Author: Yep, Lauren	ce, 1948-	LCCN: 97-23892	Published: 1998	
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FIC YEP	T 9604	\$15.95	9/16/2009	smarigliano
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The e-mail mystery (F	•			
Author: Keene, Caro	-	ISBN: 0-671-00121-3 (pbk.)	Published: 1998	
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**East Hampton Middle School** 

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