



# **Title I Campus Parent Family Engagement Policy**

## **East and West Campus**

### **Title I, Part A Fund Requirements**

**2021-2022**

El Paso Academy may receive funds under Title I, Part A only if it conducts outreach to all parents and family members and implements programs, activities, and procedures for the involvement of parents in programs assisted under Title I, Part A, consistent with 20 U.S.C. 6318. Such programs, activities, and procedures shall be planned and implemented with meaningful consultation with parents of participating children. *20 U.S.C. 6318(a)(1)*.

#### **A. Campus Policy Involvement**

The El Paso Academy Campuses shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family involvement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of 20 U.S.C. 6318(c)–(f). Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school. *20 U.S.C. 6318(b)*.

An annual meeting will be held to coincide with the first Parent/Teacher conference event of the year to review Title I Program requirements, the School-Parent Compact, and Parent & Family Engagement Policy. This meeting will inform parents of their school's participation and explain the rights of parents/families to be involved. It will provide an opportunity for parents and community members to get an overview of the school and discover the school's mission and vision. In addition, the campus administrator will provide to parents an update on school test data, campus report card, schoolwide campus plan requirements in relation to the delivery of instruction, and the techniques utilized to evaluate student work.

The campus administrator will also host monthly Coffee with the Administrator to offer multiple meeting options throughout the year. These meetings will be scheduled in alternating times to provide parents and families with multiple options to accommodate for varying schedules such as morning and evening, and may provide, with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement

The campus regularly communicates with parents at quarterly Parent/Teacher conference events that provide parents with the opportunity to formally visit their child's classroom to become better informed about grade level expectations and their student's academic progress. Parents are also invited to participate in a variety of meetings and activities over the course of the school year such as health fairs, FAFSA nights, and college, career, and military events.

A variety of techniques are used to communicate with parents such as:

- ARD/504 Meetings

- Callouts and Text Messaging
- Campus Report Cards
- Parent and Family Engagement Meetings
- Parent/Teacher Conferences
- Report Cards
- School Report Cards
- School Website
- State Assessments
- Student Handbook
- Surveys

The goal is to increase parent and family participation and provide important information that results in a productive dialogue to improve student achievement. Parents and families will be provided with an overview and description of the curriculum(s) used at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.

In addition, regular conference meetings will be scheduled to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children and respond to any such suggestions as soon as practicably possible.

A parent and family resource center will also be made available to highlight various printed and downloadable pamphlets. Computers will be available to access all materials.

If the schoolwide program plan is not satisfactory to the parents of participating children, the campus will submit parents' comments about the plan to the PFE committee and revise the plan as advised.

## **B. Shared Responsibilities for High Student Academic Achievement**

As a component of the school-level parental involvement policy, the school will develop a school-parent compact that outlines how parents, teachers, staff, and students will share the responsibility for improved student academic achievement. For this reason, a Parent-Teacher-School-Student Compact has been developed and is utilized in our school.

This document serves as an agreement between all parties that they will adhere to certain duties and responsibilities to ensure the success of the student. It is distributed to all parents at the beginning of each school year usually at the first parent/teacher conference.

The compact will inform parents of their responsibility to support their child's learning by monitoring grades/attendance, maintaining proper discipline, and establishing a routine for assignment completion. Parents will be encouraged participate, as appropriate, in decisions relating to the education of their children, career/educational goals, and positive use of extracurricular time.

The compact will inform parents of the student's responsibility to work at their best ability to attend school regularly, be prepared and organized and to conform to the rules of the Student Code of Conduct.

The compact is kept by the teacher and used in student and parent conferences to remind each participant of their responsibilities. These compacts are also used to motivate students and parents to become more involved in the educational process and to let parents know that they are equal partners in their children's learning.

### **C. Building Capacity for Involvement**

To ensure effective involvement of parents and to support a partnership among the school and parents to improve student academic achievement:

- We will assist parents in understanding such topics as the state’s academic content standards, STAAR End-of-Course standards and how to monitor a child’s progress and work with teachers to improve the achievement of their children.
- Will provide materials and training to help parents work with their children, such as literacy training and using technology to foster parental involvement.
- We will educate campus administration, teachers, and other staff, with the assistance of parents, in the value of parent contributions and in how to reach out to parents as equal partners, implement and coordinate parent programs and build ties between parents and the school.
- We will solicit parental input throughout the year in meetings, through surveys and during one-on-one conferences.
- Will coordinate and integrate parental involvement programs, field experiences and on campus activities whenever possible.
- Will provide reasonable support for parental involvement activities, such as parent resource centers that encourage and support parents to be involved.
- We will make sure that information related to school and parent programs, meetings and other activities is sent to the parents in a format and in a language that all parents can understand.

### **D. ACCESSIBILITY**

In carrying out the parental involvement requirements of this part, El Paso Academy Campuses, to the extent practicable, shall provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including providing information and school reports in a format and, to the extent practicable, in a language such parents can understand.

If a special need is identified that would help a parent to understand the educational process and the academic progress of his/her child more fully, assistance will be provided to that parent. This type of support often comes in the form of interpreted school documents in a parent’s primary language, having an interpreter on hand to translate important information at school wide meetings, events, and parent/teacher conferences.

### **E. ADOPTION**

The El Paso Academy Campus Parent and Family Engagement Policy will be in effect for the period of 2021-2022 school year. The school will distribute this Parent and Family Engagement Policy at beginning of new school year to all parents and we will make it available on the school web site and at the school office with the parental engagement liaison.