

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Regular Board Meeting**  
**June 25, 2018**

The Liberty Center Local Board of Education met in regular session beginning at 7:01 p.m. in the Elementary Media Center with board members Jeff Benson, Neal Carter, Todd Spangler, John Weaver, and Andrea Zacharias present.

**#40-18 Approve Minutes**

The motion was made by Mr. Spangler and seconded by Mr. Carter to accept the minutes of the Regular Meeting of the Liberty Center Board of Education held on May 21, 2018.

VOTE: Ayes: Mr. Benson, Mr. Carter, Mr. Spangler, Mrs. Zacharias, Mr. Weaver  
Nays: None – Motion Carried

**Treasurer's Report-Mrs. Jenell Buenger**

Mrs. Buenger reported that the cafeteria prices for the 2018-19 school year are increasing. She said schools are limited on increasing our prices each year. The state provides the formula we have to use, which allows us to increase the price just enough to cover our costs, yet keeps us in line with other schools in Ohio, meaning we cannot over-increase our prices. Mrs. Buenger asked the board to approve a transfer from the General Fund to the Lunchroom fund in the amount of \$40,000. She said they are working on ways to cut costs in the cafeteria.

Mrs. Buenger asked for approval of the property, fleet and liability insurance policies with SORSA (Schools of Ohio Risk Sharing Authority), Frost Insurance Agency at a total annual premium of \$74,143. The policy will be in effect from July 1, 2018-June 30, 2019. She said this is an increase of \$5,214, due mainly to the new building and the contents. We have higher building and content values, so we needed to increase our insurance coverage.

She asked the board to approve the FY19 temporary appropriations, including the general fund, lunchroom fund and athletic fund at 75% of the FY18 appropriations. Mrs. Buenger said the FY19 temporary appropriations are \$18,359,557.55, which includes the GMP for the building project, citing the reason it is higher than last year.

Mrs. Buenger asked for approval of athletic ticket prices, which are unchanged from last year. Also, for approval of school fees and the student activity budgets presented. Additionally, she asked for approval of the preschool transportation rates for typical preschoolers only, at \$80, which is unchanged from last year.

The Board approved participation in the Secondary Transition Student with Disabilities Grant, which will provide training to teachers to lead students in this group into self-directed IEP activates. Mrs. Buenger asked the board to approve the new fund and special cost center, also to increase appropriations and the amended certificate for the grant, as well as the Building Fund LFI and the Classroom Facilities Project-Local Share.

**#41-18 CFO/Treasurer's Consent Agenda**

Upon the recommendation of the Treasurer, the motion was made by Mr. Benson and seconded by Mrs. Zacharias that the board approves the Treasurer's Consent Agenda items as follows:

Approve the financial reports, including the following:  
Monthly Bank Reconciliation  
FIN SUM  
Check Register  
Investment Report  
Budget to Actual

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Accept the following donation:

\$34.51 from Sam McMaster from his Eagle Scout Project

Approve the following Cafeteria prices for the 2018-19 school year. Any changes from the 2017-18 school year are noted:

Lunch-Grades K-8	\$2.90 (increase .10)
Lunch-Grades 9-12	\$3.00 (increase .05)
Lunch-Pk-12 reduced price	\$ .40 (no change)
Milk-all grades	\$ .50 (no change)
Lunch-Adult	\$3.50 (no change)
Breakfast-PK-12	\$1.25 (no change)
Breakfast- PK-12 reduced price	\$ .25 (no change)
Breakfast-Adult	\$1.50 (no change)

Renew the property, fleet and liability insurance policies with SORSA (Schools of Ohio Risk Sharing Authority), Frost Insurance Agency, at a total annual premium of \$74,143. The policy will be in effect from July 1, 2018 through June 30, 2019.

Approve the 2018-19 ticket prices for athletic events, which are unchanged from the 2017-18 school year, as presented.

Approve the Jr./Sr. High School Fee list for the 2018-19 school year as presented.

Approve the 2018-19 School Fees for grades Kindergarten, 1, 2, 3, 5, 6 students at \$50.00 per student, which are unchanged from last year. Approve Grade 4 student fees at \$55.00, which will enable students to keep their recorder used in music class.

Approve the following student activity budgets for the 2018-19 school year: **(Exhibit G)**

High School Principal's Fund  
After Prom  
Art Club  
High School Quiz Team  
Middle School Writer's Club  
Future Business Leaders of America  
Liberty Center FFA  
High School Student Council  
Liberty Center Middle School Student Council  
SADD/Stand for the Silent  
Liberty Center Elementary Student Council  
Class of 2021  
Freshman Class  
Class of 2019  
Drama  
Liberty Center Band  
Vocal Music

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Boys Basketball Fund  
 Football Camp Fund  
 Football Moms' Group  
 Liberty Center Cross Country  
 Track and Field Camp Fund  
 Baseball Moms' Group  
 Girls Basketball  
 Camp Fund-Volleyball  
 Bowling Team  
 High School Cheerleaders  
 Jr. High Cheer  
 Tigeron Yearbook  
 Tiger Tales  
 Boys Soccer  
 Girls Soccer

Approve the 2018-19 pre-school transportation rates, for typical preschoolers only, at \$80.00 per month (unchanged from last year).

Approve the transfer from the General Fund to the Lunchroom Fund in the amount of \$40,000.00.

Approve participation in the Secondary Transition Student w/Disabilities Grant for the 2017-18 school year.

Approve New Fund and Special Cost Center:

499 9018 Strategies "Secondary Transition" Student with Disabilities

<u>Acct #</u>	<u>Description</u>	<u>Amount</u>
<i>Increase Appropriations:</i>		
499 9018	Strategies "Secondary Transition" Student with Disabilities	\$ 548.00
004 0000	Building Fund	\$ 355,136.61
010 9115	Classroom Facilities Project - Local Share	\$ 360,908.69

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<u>Amended cert</u>	<u>Description</u>	<u>Account</u>
<i>Increase</i>		
\$ 548.00	Strategies "Secondary Transition" Student with Disabilities	499 9018
\$ 355,136.61	Building Fund	004 0000
\$ 360,908.69	Classroom Facilities Project - Local Share	010 9115

Approve the FY19 temporary appropriations in the amount of \$13,785,642.54. This includes the general fund, lunchroom fund and athletic fund, at 75% of the FY18 appropriations, as well as all of the district's other accounts at 100%.

VOTE: Ayes: Mr. Carter, Mr. Spangler, Mrs. Zacharias, Mr. Benson, Mr. Weaver  
 Nays: None – Motion Carried

**Superintendent's Report- Dr. Tod Hug**

Dr. Hug reported that the concrete pouring for sidewalks in front of the new school is underway, and he said the curbing will be going in prior to the parking lot being paved in August.

Dr. Hug also said the footers for the fencing at the football stadium are in and the ticket booth is framed up.

He said with all the digging at the former school lot, an underground fuel tank was found. The 8,000 gallon tank will have to be removed from the site as it is a hazardous item. He said the cost to remove it will be around \$29,000 and it is scheduled to be removed around July 20<sup>th</sup>.

Dr. Hug asked the board to approve another project connected to the new school, which involves the installation of a distributed antennae system at a cost of \$147,679.29 He said the school's FM receivers are working fine, but with the new radio frequencies emergency services use, the school needs a booster system to get the emergency signals out.

**#42-18 Superintendent's Consent Agenda**

Upon the recommendation of the Superintendent, the motion was made by Mr. Spangler and seconded by Mr. Benson that the board approves the Superintendent's Consent Agenda items as follows:

Ratify the approval of Coach Tim Davis and the Girls Basketball Team to attend an overnight basketball camp at The University of St. Francis, Ft. Wayne, Indiana, from June 20, 2018-June 22, 2018.

Approve the Educational Agreement with the Northwest Ohio Juvenile Detention, Training and Rehabilitation Center, Stryker, Ohio. Beginning July 1, 2018 through June 30, 2019, at the cost of \$40.00 per student, per week day, for our students assigned to the Northwest Ohio Juvenile Detention, Training and Rehabilitation Center (NWOJDT & RC).

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Approve the Memorandum of Understanding for the Hosting of Teacher Education Candidates with Defiance College beginning July 1, 2018-June 30, 2019.

Approve 6<sup>th</sup> grade students (Class of 2025) and teachers to attend Camp Willson from May 20-22, 2019.

Approve Coach Tim Atkinson and the Cross Country teams to attend the Team Camp of Champs in McCutchenville, Ohio, from July 29-August 2, 2018.

Approve the Services Agreement between Henry County Hospital, Inc. and Holgate Local, Patrick Henry Local, and Liberty Center Local School Districts, beginning July 1, 2018 and continuing for one year, at a cost of \$60,132.75 to Liberty Center Local.

Approve the following handbooks for the 2018-19 school year:

Elementary Student-Parent Handbook  
Middle Student Student-Parent Handbook  
High School Student-Parent Handbook

Ratify the agreement with the Northwest Ohio Educational Service Center Governing Board (NwoESC) to provide extended school year speech or language impairment services to Liberty Center Schools for the time period of June 4, 2018-Aug. 24, 2018. These services will be for approximately one hour per week for 11 weeks, but may be for additional sessions as mutually agreed upon by the district representative and NwoESC. The cost will be approximately \$487.75 with an invoice sent upon completion of services.

Amend the 2018-19 school calendar to reflect the following changes:

- Wednesday, August 29, 2018 - change from a Work day to a Professional Day for Elementary and High School Teachers only.
- Friday, August 31, 2018-Change from a Professional Day to a Work Day for Elementary and High School Teachers only.
- Monday, Feb. 18, 2019-Change from a student day to a Teacher Professional Day (non-student day).

Approve a one-year contract with Napoleon Physical Therapy & Sports Medicine at the cost of \$11,500.00 beginning on July 30, 2018 through July 29, 2019.

Approve the agreement with A Renewed Mind to provide behavioral health (mental health and substance abuse) treatment services to Liberty Center students on an as-needed basis for the 2018-19 school year.

Seek approval for PR #102 as presented.

Approve the proposal from Shook Touchstone in the amount of \$28,753.66 for the removal of the underground fuel tank discovered under the old school.

VOTE: Ayes: Mr. Spangler, Mrs. Zacharias, Mr. Benson, Mr. Carter, Mr. Weaver  
Nays: None - Motion Carried

**#43-18 Superintendent's Personnel Recommendations**

Upon the recommendation of the Superintendent, the motion was made by Mr. Carter and seconded by

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Mr. Spangler that the board approves the Superintendent's Consent Agenda items as follows:

Regretfully accept the retirement resignation of Kathy Curlis, bus driver, effective July 1, 2018.

Approve paying Stacy Bowers \$500.00 for teaching the 2018 NwOESC Summer Honors Academy at Defiance Elementary the week of June 11-15, 2018. Payment will be received from the NwOESC.

Ratify the employment of Samuel McMaster and Seth Grine as part-time (2018) summer employees in the Technology department, at the hourly rate of \$8.30 per hour with no benefits, beginning approximately June 4, 2018 through approximately August 31, 2018, pending completion of all necessary paperwork.

Offer the following teachers employment for the Elementary Jump Start Program, pending enrollment of adequate students, from July 31-August 11, 2017 at the rate of \$27.50 per hour, for four hours per day:

Kaylene Atkinson

Jan Dishop

Ashley Westbury

Stephanie Echler

Grant the following certified individuals extended day contracts for the 2018-19 school year as listed:

Nick Riley-20 days

Pam Righi-9 days

Ashley Brauckshieck-19 days

Shelley Aheleman-19 days

Brandon Readshaw-35 days

Approve Ashley Westbury, Intervention Specialist, to tutor a student during the summer of 2018 for a maximum of two hours per week at the LCCTA's tutor rate of \$25.00 per hour. Tutoring will begin the week of June 4 and end the week of August 24, with the week of July 4<sup>th</sup> off.

Approve the athletic ticket takers pay per the schedule presented, as well as approve the Athletic Director to hire event help as needed.

Ratify the following stipends to Liberty Center classroom teachers who acted as mentor teachers to Bowling Green State University (B.G.S.U.) students during spring of 2018. This money was received from B.G.S.U.

Jodi Biederstedt                    \$148.75

Karen Rettig                        \$148.75

Joanne Junge                        \$ 74.37

Jerry Oberhaus                    \$ 74.37

Approve Renee Ellis, Classroom Teacher, to tutor an incoming 5<sup>th</sup> grade student for one hour per day beginning August 20, 2018 and continuing for two weeks prior to the start of school. She will be paid at the LCCTA Negotiated Agreement's tutor rate of \$25.00/hr.

Approve Brooke Keefer and Carey Pogan, Classroom Teachers, to provide one-on-one instructional support for an incoming first grade student for a total of three hours per day beginning August 13 and continuing each weekday until Friday, August 24. They will be paid at the LCCTA Negotiated Agreement's tutor rate of \$25.00/hr.

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Offer current Director of Special Education, Kim Kamelesky, a five-year contract commencing August 1, 2019 and ending on July 31, 2024.

Approve Amber Flory, Educational Aide, to assist classroom teachers with instructional support for a student. She will be compensated at her hourly rate of pay, per submitted timesheet, up to 3 hours per day beginning August 13 and continuing each weekday until Friday, August 24.

Whereas the Board of Education has offered and advertised the following supplemental positions per ORC. 3313.53, and received no interested or qualified licensed employees, move to employ the following non-certified persons on supplemental contracts as indicated below for the 2018-2019 school year with pay as stipulated in the collective bargaining agreement:

Chris Righi - Assistant Football Coach  
Nick Miller – Assistant Football Coach  
Paul Amstutz – Assistant Football Coach  
Dan Clendenin - Freshman Football Coach  
Josh Drain – Freshman Football Coach  
Matt Furko –Jr. High Football Coach  
James Whitmire –Jr. High Football Coach  
Brandi Lingruen-Head Volleyball Coach  
Tina Hammontree - JV Volleyball Coach  
Shawna Rauch – Cross Country Assistant Coach  
Greg Badenhop-Head Boys Basketball Coach  
Kyle Bostater-Assistant Boys Basketball Coach  
Nick Pieracini-Jr. High Boys Basketball Coach (7<sup>th</sup> Grade)  
Kyle Pieracini-Jr. High Boys Basketball Coach (8<sup>th</sup> Grade)  
Tim Davis-Head Girls Basketball Coach  
Kaitlyn Cordes-Assistant Girls Basketball Coach  
Mike Bailey-Freshman Girls Basketball Coach  
Scott Army-Jr. High Girls Basketball Coach  
Troy Westhoven – Head Wrestling Coach  
Chris Box - Assistant Wrestling Coach  
Tyler Short –Assistant Wrestling Coach (50%)  
Joe Prchlik – Assistant Wrestling Coach (50%)  
Clayton Hill - Jr. High Wrestling Coach  
Brett Rohda – Jr. High Wrestling Coach  
Shelley Davis – Varsity Cheerleader Advisor - (Football)  
Sydney Davis -Varsity Cheerleader Advisor - (Basketball)  
Sue Irving – Freshman Cheerleading Advisor  
Brianna Tammarine-Jr. High Cheerleader Advisor- 50% (Basketball)  
Rick Shadday – Girls Bowling Head Coach  
Bruce Engler – Boys Bowling Head Coach  
Bill Strauss – Boys Head Soccer Coach  
Jeremy Killam – Boys Soccer Assistant Coach  
Dave Busick – Girls Soccer Head Coach  
Chad Ball – Girls Soccer Assistant Coach (50%)  
Colleen Roth – Girls Soccer Assistant Coach (50%)

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Linnea Mack – Varsity Wrestlerette Advisor

Offer the following certified individuals each a one year supplemental contract for the 2018-19 school year for the position indicated. His/her salary will be per the LCCTA Negotiated Agreement.

Kyle Kanuckel – Assistant Boys Basketball Coach

Brian Miller – Jr. High Football Coach

Tim Atkinson – Cross Country Head Coach

Hillary McBride-Jr. High Volleyball Coach

Accept the resignation of Mrs. Danett Setmire, classroom art teacher, effective at the end of her contract.

Approve the following volunteers to the sport indicated for the 2018-19 school year, contingent upon the completion of all necessary paperwork:

Sara Lawniczak-Volleyball

Ken Barnes-Cross Country

Tom Gerberich-Cross Country

Sean Westhoven - Weight room

Justin Spieth-Weight room

Tyler Short-Weight room

Chris Box-Weight room

Troy Westhoven-Weight room

Brett Green-Golf

Scott Slee-Boys Basketball

Ryan Zeiter-Boys Basketball

Seth Atkinson-Boys Basketball

Darren Estelle-Boys Basketball

Justin Frye-Boys Basketball

Kurt Rohrs-Girls Basketball

Bob Jones-Girls Basketball

Steve Giesige-Girls Basketball

Greg Westhoven-Wrestling

Sean Westhoven-Wrestling

Brian Dotson-Wrestling

Jarred Gillen-Wrestling

Jimmy Spieth-Wrestling

Kyle Kern-Wrestling

Rob Long-Wrestling

Sean Slee-Wrestling

Collin Vollmar-Wrestling

Don Johnson-Wrestling

Todd Box-Wrestling

Angie Sonnenberg-Cheerleading

Scott Lange-Bowling

Rod Metzger-Bowling

Rachel Amstutz-Gymnastics



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Erica Wolfe-Gymnastics  
Bethany Wolfe-Gymnastics  
Rob Reimund-Boys Soccer  
Andy Storer-Boys Soccer  
Dave Barrett-Boys Soccer  
Rick Roell-Girls Soccer  
Ali Busick-Girls Soccer

VOTE: Ayes: Mrs. Zacharias, Mr. Benson, Mr. Carter, Mr. Spangler, Mr. Weaver  
Nays: None - Motion Carried

**#44-18 Superintendent's Personnel Recommendation**

Upon the recommendation of the Superintendent, the motion was made by Mrs. Zacharias and seconded by Mr. Benson that the board approves the following volunteers to the sport indicated for the 2018-19 school year, contingent upon completion of all necessary paperwork:

Todd Spangler-Football  
Liz Spangler-Cheerleading

VOTE: Ayes: Mr. Benson, Mr. Carter, Mrs. Zacharias, Mr. Weaver  
Abstained: Mr. Spangler  
Nays: None - Motion Carried

**#45-18 Superintendent's Personnel Recommendation**

Upon the recommendation of the Superintendent, the motion was made by Mr. Benson and seconded by Mr. Carter that the board approves the following volunteer to the sport indicated for the 2018-19 school year, contingent upon completion of all necessary paperwork:

Tom Mohler-Girls Basketball

VOTE: Ayes: Mr. Carter, Mr. Spangler, Mr. Benson, Mr. Weaver  
Abstained: Mrs. Zacharias  
Nays: None - Motion Carried

**#46-18 Superintendent's Personnel Recommendation**

Upon the recommendation of the Superintendent, the motion was made by Mr. Spangler and seconded by Mr. Benson to offer Chris Zacharias, a certified individual, one year supplemental contracts for the positions indicated below for the 2018-19 school year. His salaries will be per the LCCTA Negotiated Agreement.

Head Golf Coach  
Assistant Girls Basketball Coach

VOTE: Ayes: Mr. Spangler, Mr. Benson, Mr. Carter, Mr. Weaver  
Abstained: Mrs. Zacharias  
Nays: None - Motion Carried

**#47-18 Superintendent's Personnel Recommendation**

Upon the recommendation of the Superintendent, the motion was made by Mr. Carter and seconded by

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Mr. Spangler to offer Stephanie Sharpe, a non-certified individual, a one year supplemental contract as the Freshman Volleyball Coach for the 2018-19 school year. Her salary will be per the LCCTA Negotiated agreement.

VOTE: Ayes: Mrs. Zacharias, Mr. Benson, Mr. Carter, Mr. Weaver  
Abstained: Mr. Spangler  
Nays: None - Motion Carried

**#48-18 Superintendent's Personnel Recommendation**

Upon the recommendation of the Superintendent, the motion was made by Mr. Carter and seconded by Mr. Spangler to approve the NWOESC substitute and paraprofessional substitute list attached, as well as all of the upcoming lists for the 2018-19 school year, as the lists to obtain substitute teachers and paraprofessionals from for the Liberty Center Local School District.

VOTE: Ayes: Mrs. Zacharias, Mr. Benson, Mr. Carter, Mr. Spangler, Mr. Weaver  
Nays: None - Motion Carried

**Board Members' Committee Reports**  
**Educational Foundation Report**

Mrs. Zacharias reported that the Golf Outing was cancelled and that the brick campaign is going well.

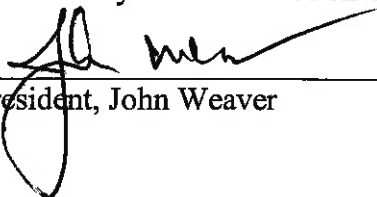
**Policy Review Committee**

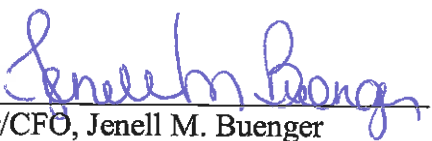
Mr. Benson and Mr. Carter said they will be reviewing policies and will have some recommendations at the next board meeting.

**#49-18 Adjournment**

It was moved by Mr. Benson and seconded by Mr. Spangler to adjourn the June 25, 2018 regular meeting of the Liberty Center Local Board of Education at 7:31 p.m.

VOTE: Ayes: Mr. Carter, Mr. Spangler, Mrs. Zacharias, Mr. Benson, Mr. Weaver  
Nays: None - Motion Carried

  
\_\_\_\_\_  
President, John Weaver

ATTEST   
Treasurer/CFO, Jenell M. Buenger