

**Williamsburg County School Board of Trustees  
Called Board Meeting Minutes  
Monday, December 12, 2016 – 600 p.m.  
Board/Staff Development Meeting Room  
423 School Street - Kingstree, South Carolina**

**Members Present:** Rev. Alfred Darby, Dr. Linwood Cooper, Mrs. Gladys Dorsey, Mr. Joseph Lee, Mrs. Barbara McKenzie, and Dr. Kerry Singleton

**Member Absent:** Rev. W. C. Henryhand, Sr.

**Others Present:** Ms. Carrie Brock, Dr. Kenneth Burgess, Ms. Roberta Cumbee, Ms. Cynthia Brown, Mrs. Wendy Fulton, Mrs. Priscilla McClary, Ms. Vermelle McCrea, Mr. Javonne Montgomery, Mrs. Claire Murdoch, Attorney Vernie Williams, Ms. Lorraine Wilson, and Mrs. Bonnie Grimsley

The meeting was called to order by Rev. Alfred Darby, Chair.

**Moment of Silence**

All persons were asked to observe a Moment of Silence; and to recite the Pledge of Allegiance.

**Adoption of Agenda**

A motion was made by Mrs. Barbara McKenzie and seconded by Mrs. Gladys Dorsey to adopt the agenda. The motion was carried unanimously, (4-0).

**INFORMATION ITEM**

**South Carolina Health and Safety Education Standards – Online Public Review**

Ms. Carrie Brock, Superintendent, encouraged the public, parents and stakeholders of Williamsburg County School District to review the South Carolina Health and Safety Education Standards and provide feedback through an online field review survey. The development process established provides an opportunity to ensure South Carolina's high quality standards are based on current research and best practices and meet the varied educational needs of our state's students.

The link to the online survey is included below. More detailed information regarding the organization of the standards, as well as the process for submitting feedback, is included in the draft standards and the below link. Everyone is invited to review the draft standards and provide feedback using the online form below by **January 20, 2017**.

The draft standards can be accessed using this link:

<http://ed.sc.gov/instruction/standards-learning/health-education/standards/>

The public review feedback form can be accessed using this link:

<https://scde.formstack.com/forms/schsestandardspublicreview>

**Williamsburg County School District to Acquire Virtual School**

Ms. Roberta Cumbee, Executive Director of Curriculum and Instruction, provided information to Board Members pertaining to the State Department of Education's Virtual School Program. Williamsburg County School District has positioned itself to offer Virtual School classes to high school students, beginning the second semester. She discussed the application process and the courses offerings, and stated that course would be taught by certified teachers.

### **Critical Need Teacher Incentive**

Dr. Kenneth Burgess, Chief Human Resources Officer, informed Board Members that critical needs teacher Incentives, in the amount of \$1,500, were provided, in November, to all secondary and middle school math and science teachers, and special education teachers at all levels. This incentive was provided by the South Carolina Center for Educator Recruitment, Retention and Advancement (CERRA), and is designed to encourage our teachers to remain and grow with the school district for the future of education in Williamsburg County School District.

Dr. Burgess indicated that additional funding from a different source, would be used to provide \$1,500 incentives to teachers of English and Social Studies in the spring of 2017.

Ms. Brock added that during last spring, the Office of Human Resources offered a seminar to assist in recruiting teachers. Through the seminar, teacher assistants and persons who are near certified status were informed of available help, to include funding sources, to assist them in becoming certified.

### **ACTION ITEM**

#### **Hemingway M. B. Lee Middle School's Field Trip Request**

A motion was made by Mrs. Barbara McKenzie and seconded by Dr. Linwood Cooper to accept the administration's recommendation to approve Hemingway M. B. Lee Middle School's Honor and Jr. Beta Club Students' field trip to Myrtle Beach, SC, January 12-13, 2017, to participate in the National Jr. Beta Club Convention. The motion was carried unanimously, (6-0).

#### **Office of Special Services' Travel Guidelines**

A motion was made by Mr. Joseph Lee and seconded by Mrs. Gladys Dorsey to accept the administration's recommendation to approve the Williamsburg County School District's Office of Special Services' request to continue to reimburse contracted transportation services according to State guidelines pertaining to mileage reimbursement rate: Standard Mileage Rate - \$0.54 cents per mile to deliver once and pick up once per day. The motion was carried unanimously, (6-0).

Dr. Kerry Singleton asked that the records state that he recused himself from the Executive Session discussion; and he left the meeting at that time.

### **EXECUTIVE SESSION**

A motion was made by Mr. Joseph Lee and seconded by Dr. Linwood Cooper to convene in Executive Session to discuss items listed on the agenda.

- A. Discussion of Election, Transfer, Termination, Retirement and/or Resignation of Staff**
- B. Legal Update**

The motion was carried unanimously, (6-0). The Board convened in Executive Session at 6:18 p.m.

### **OPEN SESSION**

A motion was made by Mr. Joseph Lee and seconded by Dr. Linwood Cooper to convene in Open Session to vote on any matters per Executive Session discussion. The motion was carried unanimously, (5-0). The Board convened in Open Session at 6:44 p.m.

A motion was made by Mrs. Gladys Dorsey and seconded by Dr. Linwood Cooper that in the matter involving Employee A, after considering the record in this matter, including the presentation on the employee's behalf at the Board's November meeting, that the Board deny the employee's grievance. Four

members voted in favor of the motion to deny the grievance: Dr. Linwood Cooper, Mrs. Gladys Dorsey, Mr. Joseph Lee, and Mrs. Barbara McKenzie. One member abstained: Rev. Alfred Darby. The motion was carried, (4-0-1).

A motion was made by Mrs. Gladys Dorsey and seconded by Dr. Linwood Cooper to accept the administration's recommendation not to release the following certified personnel from his/her 2016-2017 contract: Mr. Samuel Boddu, Ms. Sylvia Davis, and Ms. Heather Corcell. The motion not to release the certified personnel was carried unanimously, (5-0).

A motion was made by Mrs. Gladys Dorsey and seconded by Mrs. Barbara McKenzie to accept the administration's recommendation to transfer the following administrative personnel for the 2016-2017 school year to the designated teacher position: Mrs. Tara C. Cantey. The motion was carried unanimously, (5-0).

Rev. Darby spoke on behalf of the Board, and thanked Ms. Brock and the staff for all Holiday gifts.

#### ADJOURNMENT

A motion was made by Dr. Linwood Cooper and seconded by Mrs. Gladys Dorsey to adjourn the meeting. The motion was carried unanimously, (5-0). The meeting adjourned at 6:57 p.m.

**Note: There is a difference in votes, because Dr. Kerry Singleton arrived after the start of the meeting, and left prior to Open Session.**

Submitted by: Bonnie Brinsley Date: 1-23-17

Board Secretary: Gladys Dorsey Date: 1/23/17