

LINCOLN-WOODSTOCK COOPERATIVE SCHOOL BOARD

SAU #68

DATE: January 25, 2023

SCHOOL BOARD MEETING MINUTES

SCHOOL BOARD PRESENT:

Jay Duguay, Chairperson
Brian Angelone
Kevin Bell
Joe Bossie
Jasmine Weeden
Tamra Ham

SCHOOL BOARD ABSENT:

Ashley Youngheim

ADMINISTRATION/STAFF PRESENT:

Judith McGann, Ed.D., Superintendent of Schools
Sharon Holt, Assistant to the Superintendent
Bart King, Technical Support

PUBLIC PRESENT:

None

PUBLIC PRESENT REMOTELY:

Steve

The School Board meeting was held in the Elementary School Multipurpose Room.

Meeting Call to Order:

School Board Chairperson, Jay Duguay called the School Board meeting to order at 6:47 PM.

Minutes:

Brian Angelone made a motion to approve the January 11, 2023 School Board meeting minutes as presented. Tamra Ham seconded the motion. Discussion: Tamra Ham noted there was a typo on page six; 'retain' should be 'retained.' The Board members all agreed in amending the typo in the minutes. **Jay Duguay called a vote to approve the meeting minutes as amended. All Board members present were in favor and the motion carried.**

Tamra Ham made a motion to approve the January 11, 2023 School Board non-public session minutes as presented. Brian Angelone seconded the motion. Discussion: None. **Jay Duguay called a vote to approve the non-public session minutes. All Board members present were in favor and the motion carried.**

Educational Focus-Student Assessments:

- Jay Duguay mentioned due to the inclement weather, neither Mr. Pribbernow nor Mr. Robert were present and the Education Focus-Student Assessment data would be included on the next agenda and presented at that time.

Correspondence: None

Business Administrator's Report:

- Superintendent McGann mentioned that manifests need to be reviewed and signed by Board members.

Superintendent's Report:

- Superintendent McGann mentioned the Student Assessment data presentation is on hold and will be added to the next Board meeting agenda.
- Superintendent McGann noted Precision Driving School will be utilizing the Middle/High School MPR for local driver's education classes beginning on February 11, 2022.
 - Tamra Ham mentioned this was a great idea and asked if there were any scholarships or scholarship programs available to help families that may not be able to afford the cost of driver's education classes?

Superintendent McGann thought this was a positive idea but was not currently aware of any available scholarship programs. Tamra Ham noted she has ideas for local help.

- Jay Duguay asked if local students would receive priority for inclusion in these driver's education classes? Superintendent McGann answered there will be space available in the classes for Lin-Wood students.
- Tamra Ham asked about the Ryan's Story presentation and if it would be recorded and put on the Kanc Connection? Tamra Ham also asked if the presentation was being well communicated/advertised to the Lin-Wood community? Superintendent McGann noted she was unsure if the presentation would be posted on the Kanc Connection but would check into the possibility. Superintendent McGann mentioned the Ryan's Story presentation is being communicated to families in a number of ways including take home flyers, social media, and on the website calendar. Superintendent McGann noted there would be two presentations of Ryan's Story on February 16th one for students in grades 5-12 during the day and one for parents in the evening. Ryan's Story explores lessons about bullying and suicide.

Principal's Report:

- Superintendent McGann noted that Mr. Pribbernow's Principal Report was included in the Board packet and the only addition is the information regarding Precision Driving School previously mentioned. Jay Duguay asked that the written Principal's Report be included with the minutes.
Principal Report for 1/25/2023 dated 1/18/2023:
 - Grades close for the semester on Jan. 27th. Students have until then to complete assignments. Report cards will be distributed on February 3rd, 2023.
 - HS will be completing the annual YBRS on Feb. 23, 2023. The YBRS monitors six types of health-related behaviors that contribute to the leading causes of death and disability among youth and adults, including: Behaviors that contribute to unintentional injuries and violence Sexual behaviors that contribute to unintended pregnancy and sexually transmitted diseases, including HIV infection, Alcohol and other drug use, Tobacco use, Unhealthy dietary behaviors, and Inadequate physical activity.
 - MLK day cooperative advisories were productive and the work put into producing a multi-grade poem were incredible. The mentoring and leadership by HS students was significant. MS / underclassmen benefited from these interactions in many ways.
 - Teacher in-service (Feb. 13) will focus on Suicide prevention. This is a mandated 2 hour training for all school staff members. It will coincide with the guest speaker, John Hannigan and Ryan's Story on Feb. 16th. A parent and community presentation will also be offered.

Committees:

- Superintendent McGann mentioned the Professional Development and Risk Management committees were each meeting on February 7, 2023 at 2:45 PM and that an Emergency Response Committee meeting was also scheduled. The Emergency Response Committee is made up of the local emergency services chiefs, a School Board representative, representatives from Administration, and representatives from different departments throughout the School. Joe Bossie asked for and received clarification on the date of the Emergency Response Committee meeting.

Facilities Committee:

- Brian Angelone mentioned the Facilities Committee met prior to the School Board meeting and discussed the plumbing issue from the past week. A tree root was found in the pipes which can happen in older buildings. There was also a build-up of an old cleaning material (that has not been used in a number of years) in the pipes. The pipes are now fixed/cleared and everything is in working order.

Policy Committee:

- Jay Duguay mentioned copies of the policies up for first reading were included in the School Board packet along with copies of the New Hampshire School Board Association (NHSBA)'s sample versions of those policies.
- Jay Duguay noted, as the Board are not the only personnel involved in reviewing and hiring Principals, paragraph three of policy CFA-Individual School Administrative Personnel should be amended to include information on the hiring team: Board member(s), Superintendent, and staff members from each level/building.
- Jay Duguay mentioned that the NHSBA's recommendation regarding no sneakers for staff in the sample version of policy GBEB-Staff Dress Code is harsh. This limitation is not included in the Lin-Wood version of policy GBEB.

- Jay Duguay mentioned in policy BDG-School Attorney, the list of examples provided in the policy as to when the Superintendent may consult with the School Attorney without requesting permission from the Board is limiting and may hamstring the Superintendent and District in unforeseen circumstances where legal counsel is needed as quickly as possible. The Board discussed this and all agreed; the last paragraph of the policy will be changed to remove language that administration will make a request to the Board for additional legal services to, the Board will be promptly notified that these legal services were necessary.
- Brian Angelone noted there was a typo on the Agenda in the list of policies to be withdrawn, CFG should be CFC. Superintendent McGann mentioned policies CFC and CFC-F are recommended to be withdrawn because there is an Administration evaluation process that was developed by the State and the District utilizes this State process for Administration evaluations.

Tamra Ham made a motion to move policies BA, BCA, BCB, BDB, BDG, BEB, BEDA, BEDC, BEDD, BEDD-R, CB-R, CFA, and GBEBA to second reading. Jasmine Weeden seconded the motion. Discussion: Noting further. **Jay Duguay called a vote to approve the motion. All Board members present were in favor and the motion carried.**

Business Requiring Board Action:

Staff Nominations, Recommendations, and Resignations: None

Approval of Staff Handbook and 2023-2024 School Year Calendar:

- Jay Duguay mentioned, to allow more time for the Board members to review the documents, the School Year Calendar and Staff Handbook would be put on the next meeting's agenda and discussed at that time.
- Tamra Ham noted that the line on page eight in the Staff Handbook regarding conduct points for tardiness should be removed as this is no longer done.
- Tamra Ham asked if the Elementary School would be processing attendance and report cards through ALMA as noted in the Staff Handbook, as this is not currently done. Superintendent McGann noted she would look into these items.
- Tamra Ham asked if there had been any questions about the School Year Calendar. Superintendent McGann answered there had been no questions.

2022 Audit Board Member Questionnaire:

- Jay Duguay read the questions on the Questionnaire aloud and the Board members answered together and in agreement. While completing the Questionnaire, the Board included notice that a School Board member's husband purchased a surplus school bus from the Board after two attempts at a sealed bidding process failed for garner any bids.
- Jay Duguay asked that Sharon Holt type the Board responses on a clean copy and noted he would stop at the SAU office to sign when the typed document was ready.

New Business: None

Continuing Business:

COVID-19: None

ESSER Funds: None

Strategic Plan: None

2022-2023 Budget: None

Recognition of Visitors/Public Participation:

Staff:

- Superintendent McGann mentioned the Teacher Representative, Shaun Hagan, was not present due to the inclement weather but a report was provided for the Board.

Teacher Representative Report for 1/25/2023:

- Congratulations to Dalton Lylyk for winning the Lin-Wood school wide Poetry Out Loud competition last Wednesday at the Woodstock Station. Other finalists included second place alternate Sarah Jolly,

Shanna Drapeau, Emma McNamara, and Evan Bujeaud. Roughly 25 4th-7th graders also performed poems thanks to the support of Mrs. Houde and Mrs. Morris. Mrs. Witcher and Mrs. Krill would like to thank Mr. Untersee and the band for making the evening extra special. Dalton performs at Plymouth State University on February 16 in the North Country Regional Competition. Please wish him luck when you see him.

- The Lin-Wood MHS students have been working on a collaborative found poetry experience based on Martin Luther King, Jr's "I have a Dream" speech. The plumbing and snow days have delayed their presentations a bit, but photos will be shared when the presentations are finished. However, the students have had very meaningful conversations and worked well in smaller mixed advisory groups. Thank you to all Lin-Wood students for contributing to the conversation positively.
- Joe Bossie asked if the School or District had sent a thank you to the Woodstock Inn for the use of the space to hold the school-wide Poetry Out Loud competition? Judy McGann answered that yes, a thank you will be sent.

Student:

- Tamra Ham mentioned there was a successful student election at the School and a Student Representative would be joining the Board.
- Superintendent McGann mentioned the Student Representative was not present due to the inclement weather but will begin attending meetings in February.
- The Board agreed they were looking forward to meeting the new Student Representative and learning who the Representative will be.

Community: None present.

Tamra Ham made a motion to adjourn the School Board meeting. Joe Bossie seconded the motion. Discussion: None. Jay Duguay called a vote to approve the motion. All Board members present were in favor and the meeting adjourned at 7:19 PM.

Respectfully submitted,
Sharon Holt, Assistant to the Superintendent, SAU#68