


**Florida Department of Education  
Project Award Notification**

<b>1 PROJECT RECIPIENT</b> Liberty County School District	<b>2 PROJECT NUMBER</b> 390-90430-4P001	
<b>3 PROJECT/PROGRAM TITLE</b> Computer Science Teacher Certification  <p align="center"><b>TAPS 24A140</b></p>	<b>4 AUTHORITY</b> <b>CSFA 48.040 General Appropriations Act USDE or Appropriate Agency</b>	
<b>5 AMENDMENT INFORMATION</b> Amendment Number: Type of Amendment: Effective Date:	<b>6 PROJECT PERIODS</b>  Budget Period: 07/01/2023 - 07/31/2024 Program Period:07/01/2023 - 07/31/2024	
<b>7 AUTHORIZED FUNDING</b> Current Approved Budget:                 \$4,103.00 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount:                         \$4,103.00	<b>8 REIMBURSEMENT OPTION</b> Reimbursement with Performance	
<b>9 TIMELINES</b> <ul style="list-style-type: none"> <li>• Last date for incurring expenditures and issuing purchase orders: <span style="float: right;"><u>07/31/2024</u></span></li> <li>• Date that all obligations are to be liquidated and final disbursement reports submitted: <span style="float: right;"><u>09/01/2024</u></span></li> <li>• Last date for receipt of proposed budget and program amendments: <span style="float: right;"><u>06/30/2024</u></span></li> <li>• Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400:</li> <li>• Date(s) for program reports:</li> <li>• Last date for receipt of invoice : <span style="float: right;"><u>07/31/2024</u></span></li> </ul>		
<b>10 DOE CONTACTS</b> <b>Program:</b> Patricia Duncan <b>Phone:</b> (850) 245-0808 <b>Email:</b> <a href="mailto:Patricia.Duncan@fldoe.org">Patricia.Duncan@fldoe.org</a> <b>Grants Management:</b> Unit A (850) 245-0735	<b>Comptroller Office</b> <b>Phone:</b> (850) 245-0401  <b>UEI#:</b> LVN6Y885WAC4 <b>FEIN#:</b> F596000720001	
<b>11 TERMS AND SPECIAL CONDITIONS</b> <ul style="list-style-type: none"> <li>• This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference.</li> <li>• Any unexpended general revenue funds must be returned by check issued to the Florida Department of Education, with the final expenditure report. The check must clearly identify the project number for which funds are being returned.</li> <li>• In the event that the Governor and Cabinet are required to impose a mandatory reserve on the current year appropriation, this Agreement shall be amended to place in reserve the amount determined by the Department of Education to be necessary because of the mandatory reserve in the appropriation.</li> <li>• All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification.</li> <li>• The Department’s approval of this contract/grant does not excuse compliance with any law.</li> <li>• Other: Payment is rendered upon submission of documented allowable disbursements, plus documentation of completion of specified performance objectives.</li> </ul>		
<b>12 APPROVED:</b>  <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p align="center"><i>Patricia Duncan</i></p> <hr/> <p align="center">Authorized Official on behalf of the Commissioner of Education</p> </div> <div style="width: 45%; text-align: center;"> <p><b>4.17.24</b></p> <hr/> <p>Date of Signing</p> </div> <div style="width: 10%; text-align: right;">  <p align="right">FLORIDA DEPARTMENT OF <b>EDUCATION</b> <small>fldoe.org</small></p> </div> </div>		

**INSTRUCTIONS  
PROJECT AWARD NOTIFICATION**

- 1** Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.
- 2** Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).
- 3** Project Description: Title of program and/or project. TAPS #: Departmental tracking number.
- 4** Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.
- 5** Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.
- 6** Project Periods: The periods for which the project budget and program are in effect.
- 7** Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).
- 8** Reimbursement Options:
  - Federal Cash Advance –On-Line Reporting required monthly to record expenditures.
  - Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.
  - Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.
  - Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.
- 9** Timelines: Date requirements for financial and program reporting/requests to the Department of Education.
- 10** DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.
- 11** Terms and Special Conditions: Listed items apply to this project. (Additional space provided on Page 2 of 2 if needed.)
- 12** Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

# FLORIDA DEPARTMENT OF EDUCATION PROJECT APPLICATION

<b>Please return to:</b>  Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0735	<b>A) Program Name:</b>  <p style="text-align: center;"><b>Computer Science Teacher Certification</b></p> <p style="text-align: center;"><b>TAPS NUMBER: 24A140</b></p>	<b>DOE USE ONLY</b>  Date Received  <b>11/29/2023</b>
<b>B) Name and Address of Eligible Applicant:</b> <p style="text-align: center;">Liberty County 11051 NW SR 12, Bristol, FL, 32321</p>		Project Number (DOE Assigned)  <b>390-90430-4P001</b>
<b>C) Total Funds Requested:</b>  <p style="text-align: center;"><b>\$4,103.00</b></p> <hr style="width: 20%; margin: auto;"/> <p style="text-align: center;"><b>DOE USE ONLY</b></p> <p style="text-align: center;"><b>Total Approved Project:</b></p> <p style="text-align: center;"><b>\$ 4,103.00</b></p>	<b>D) Applicant Contact &amp; Business Information</b>	
Contact Name: <b>Mandie Fowler</b> Fiscal Contact Name: <b>Melanie King</b>		Telephone Numbers:  <p style="text-align: center;"><b>850-643-2275</b></p>
Mailing Address: <b>11051 NW SR 12, Bristol, FL, 32321</b>		E-mail Addresses: <a href="mailto:mandie.fowler@lcsb.org">mandie.fowler@lcsb.org</a> <a href="mailto:melanie.king@lcsb.org">melanie.king@lcsb.org</a>
Physical/Facility Address: <b>11051 NW SR 12, Bristol, FL, 32321</b>		UEI number: LVN6Y885WAC4  FEIN number: F596000720001
<b>CERTIFICATION</b>		
<p>I, <u>Kyle Peddie</u>, (Please Type Name) as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.</p> <p>Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.</p>		
E)	_____ Signature of Agency Head	_____ Superintendent Title
		_____ Date



## **Scope of Work Narrative**

### **Liberty County**

#### **Computer Science Certification**

Grant funds will be utilized to provide 3 district teachers (2 middle school teachers & 1 high school teacher) the opportunity to participate in FLDOE Computer Science Professional Learning (and travel costs) during the summer of 2024 as well as follow up PLC activities in-district (3 teachers \* 4 days \* \$125, PLUS 3 day of follow up PLC). Follow up PLC dates will provide teachers the opportunity to develop and explore quality lesson plans and activities based on PLC materials and aligned with Florida State Standards.

**Liberty County does not have any charter schools.**

## **Scope of Work Narrative**

### **Liberty County**

#### **Computer Science Certification**

**Project Design:** Grant funds will be utilized to provide 3 district teachers (2 middle school teachers & 1 high school teacher) the opportunity to participate in FLDOE Computer Science Professional Learning (and travel costs) during the summer of 2024 as well as follow up PLC activities in-district (3 teachers \* 4 days \* \$125, PLUS 3 day of follow up PLC). Follow up PLC dates will provide teachers the opportunity to develop and explore quality lesson plans and activities based on PLC materials and aligned with Florida State Standards.

**Baseline Data:** 3 district teachers identified based on teaching assignments & survey for Professional Learning opportunities

**Project Goals:** Increase teacher efficacy

**Project Outcomes:** Teacher professional growth with lesson plan development for the 2024-25 academic year as the intended grant deliverable

Liberty County does not have any charter schools.



## Project Performance Accountability Form

Program Name: Computer Science Certification Project Number: 390-90430-4P001 Reporting Period: 2023-24

Scope of Work Tasks/Activities	Deliverables (product or service)	Evidence (verification)	Due Date (completion)	Financial Consequences/ Unit Cost
The grant program goal is increases teacher efficacy for Computer Sciences courses through PLC participation	FLDOE Professional Learning Event participation & district PLC meetings, as reflected through teacher certification inservice points	Evidence will include: <ul style="list-style-type: none"> <li>• FLDOE Professional Learning Event participation &amp; district PLC participation and inservice points (PAEC ePDC transcript)</li> <li>• Inservice agendas/sign in sheets for district PLC</li> <li>• Applicable lesson plans de</li> <li>• Travel receipts (fuel/hotel costs)</li> <li>• Student CTE certifications</li> </ul>	7/31/2024	<ul style="list-style-type: none"> <li>• \$2628.00 Teacher daily rate to participate in FLDOE Summer PLC &amp; follow up.                             <ul style="list-style-type: none"> <li>– +\$85.23 benefits</li> </ul> </li> <li>• \$1,389.77 travel costs for participating teachers</li> </ul> Total \$4,103
			Total Amount	\$4,103

*Note: Add additional lines if necessary*

## 2023-2024 General Appropriations Act

PROGRAMMATIC, FISCAL, AND REPORTING ASSURANCES The Applicant assures the following:

### 24A061 | Computer Science Teacher Certification

The applicant will use grant funds in accordance with the requirements of this RFA. The purpose of the Computer Science Teacher Certification project is to cover the costs associated with computer science certification and/or professional learning.

I certify that in accordance with the requirements of this funding, the LEA will:

1. Comply with all reporting requirements and submit required reports to the Florida Department of Education at such time and in such manner and containing such information as the department may subsequently require.
2. Cooperate with any examination of records with respect to such funds by making records available for inspection, production, and examination, and authorized individuals available for interview and examination, upon the request of (i) the Florida Department of Education, the Florida Auditor General; (ii) the Department and/or its Inspector General; or (iii) any other federal or state agency, commission, or department in the lawful exercise of its jurisdiction and authority.
3. Report, at the end of the grant period, on the computer science professional learning teachers participated in that supported their pursuit of K-12 computer science certification, industry certification associated with computer science courses identified in the Course Code Directory, and professional learning in computer sciences courses and content.
4. Provide a proportional allocation based on total FTE enrollment to each charter school in the district, collect charter school assurances from charter schools accepting funds and include that documentation as part of the district grant application, and make charter school closeout documentation available to the Florida Department of Education.

*Kyle Peddie*  
Printed Name of Superintendent

*Liberty*  
District

Applicant's Superintendent or Authorized Representative:

Signature: <i>Kyle Peddie</i>	Date: <i>1/5/2024</i>
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