

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, February 28, 2023, 7:00 p.m.

AGENDA

Pledge of Allegiance

Roll Call

Communications Report

Approval of Minutes: Regular Meeting of January 24, 2023
 Special Meeting of February 7, 2023

Superintendent's Report

Solicitor's Report

Student Representative's Report

Treasurer's Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Policy Report

Police Report

Open Discussion

Adjournment



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Communications Report

1. Luzerne Intermediate Unit #18 submitting their regular meeting minutes of December 21, 2022.
2. West Side Career & Technology Center minutes of Joint Operating Committee of December 15, 2022.
3. Rebecca Holl, Paraprofessional, submitting her letter of resignation.
4. Ashley Moska, Teacher, requesting permission to take a maternity leave of absence.
5. Right to Know Request submitted for records regarding general data questions: air/water quality testing, COVID information and climate information.
6. Wyoming Area Kindergarten Primary Center PTO, requesting permission to use the Secondary Center cafeteria for Bingo fundraiser.
7. Leonarda Sperrazza, Chorus Teacher, requesting permission to attend the PMEA Region Chorus at Williamsport Area High School along with one student.
8. Chuck Yarmey, Drama Advisor, along with the drama students requesting permission to use the Secondary Center cafeteria for a Fairy Night fundraiser.
9. Scott Skesavage, Custodian, requesting permission to extend his medical leave of absence.
10. Kimberly D'Aiello, Elementary Teacher, requesting permission to take a maternity leave of absence.
11. Robert Galella, Director of Curriculum/Assistant Elementary Principal, submitting his letter of resignation.
12. Devin Dougherty, Head Boys Varsity Soccer Coach, submitting his letter of resignation.

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Summary of Applications Received

Cleaner – 2

Cafeteria – 1

Kindergarten Aide – 2

Special Education - 1

Elementary – 1

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Treasurer's Report

First National Community Bank	General Fund	11,380,277.60
First National Community Bank	Payroll Account	6,036.55
First National Community Bank	Cafeteria Account	161,511.42
First National Community Bank	Student Activities Account	123,563.26
First National Community Bank	Athletic Fund Account	4,924.41
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	General Fund Account	134,842.65
First National Community Bank	Series 2018 GON Account	226,013.84

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 Finance Report

1. Received the following checks:

<u>Berkheimer Income Tax</u>	
Earned Income Tax	113,564.94
Local Services Tax	1,080.02
Per Capita Tax	687.62
Delinquent Per Capita	<u>4,771.77</u>
Total:	120,104.35

<u>State & Federal Subsidy Payments</u>	
Title I – Improving Basic Programs	58,061.00
Title II – Improving Teacher Quality	7,732.07
Title IV – Student Support & Academic Enrichment	3,533.13
School District Special Education	272,115.00
ARP ESSER III	90,907.04
ARP ESSER 7%	7,065.51
ARP ESSER 2.5%	<u>920.64</u>
Total:	440,334.39

<u>Local Realty Transfer Tax</u>	
Luzerne County	50,753.53
Wyoming County	<u>1,337.70</u>
Total:	52,091.23

2. Approve the February payment of \$136,428.89 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract for Special Education Services and other related services for the 2022-2023 school year.
3. Approve the February payment of \$67,705.13 to the West Side Career & Technology Center for the 2022-2023 school year.
4. Approve the February payment of \$4,958.33 to the Luzerne Intermediate Unit for the Lighthouse Academy Dual Diagnosis Services for the 2022-2023 school year.
5. Approve the 2023-2024 Luzerne Intermediate Unit #18 General Operating Budget.

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6. Approve the credit adjustments effective for February 1, 2023.

Name	From	To	Step	Increase
GLATZ, MARJORIE	M+48	M+54	7	\$ 1,481.00
HARDEN, MICHELLE	M+54	M+60	17	\$ 1,482.00
HIZYNSKI, CHRISTOPHER	M+36	M+42	8	\$ 2,093.00
MATOSKY, JULIE	M+18	M+24	7	\$ 876.00
MOSES, MARLA	B+18	B+24	6	\$ 897.00
SELTZER, MELANIE	M+30	M+36	6	\$ 1,487.00
WARNEK, JOHN	M+06	M+12	5	\$ 876.00
TOTAL				\$ 9,192.00

7. Approve the tuition reimbursements for February 2023.

		AMOUNT TO BE REIMBURSED
COLLURA	KAYLA	\$900.00
DAY	LISA	\$600.00
GLATZ	MARJORIE	\$600.00
HARDEN	MICHELLE	\$300.00
HINES	JENNIFER	\$300.00
HIZYNSKI	CHRISTOPHER	\$600.00
LEMONCELLI	ROBERT	\$600.00
MATOSKY	JULIE	\$600.00
MOSES	MARLA	\$1,200.00
PASQUARIELLO	MICHAEL	\$300.00
ROMAN	NANCY	\$300.00
SELTZER	MELANIE	\$600.00
SOLANO	SARAH	\$300.00
WALSH	JILL	\$900.00
WARNEK	JOHN	\$600.00
WYSOCKI	LAUREN	\$600.00
		\$9,300.00

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 Finance Report

8. Approve a refund of penalty and fees for the following paid property taxes for year 2022:

66-E10SE1-008-009-000	\$145.04
66-E10SE1-008-08A-000	<u>26.05</u>
Total:	171.09

9. Approve a refund of penalty and fees for the following paid property taxes for year 2022:

67-E10SE2-002-020-000	\$179.09
65-D11SE4—010-001-000	242.15
65-D11SE4-010-009-000	<u>284.45</u>
Total:	705.69

10. Approve Lifetouch School Portrait Agreement for the 2023-2024, 2024-2025 and 2025-2026 school years.

11. Approve the Letter of Agreement between Wyoming Area School District and The Meadows Psychiatric Center for the 2023-2024 and 2024-2025 school years.

12. Approve agreements submitted by OMNI & TSACG Compliance Services to serve as TPA for IRC Section 403(b) Salary Reduction Agreement & IRC Section 403(b) Post Severance Employer Contribution plan administration and compliance, effective March 1, 2023, subject to revision by the school solicitor and business consultant.

(13.) Approve Resolution calling for Charter School Funding Reform by the Board of Directors of the Wyoming Area School District.

(14.) Approve the step placements for the following temporary professional employees:

Keriann Balucha Masters+0 Step 4 \$51,782.00.
Marguerite MacDougall Masters+0 Step 4 \$51,782.00.
(Both Pro-rated according to start date)

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Finance Report

(15.) Approve the general ledger sheet:

Bill Listing: February 2023	1,162,253.10	
Prepays: January 2023	<u>36,386.61</u>	1,198,639.71
Cafeteria Account:	150,616.01	
Athletic Account:	<u>7,870.00</u>	<u>158,486.01</u>
		Total: 1,357,125.72

Motion by _____, second by _____, to accept the finance report.

Roll Call:

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) have been planned for the 2022-2023 school year. Anyone desiring information regarding these programs, contact Jon Pollard, Superintendent, at the District's Business Office.
2. Approve the request of Ashley Moska to take a maternity leave of absence effective on or about April 28, 2023 with an anticipated return date at the beginning of the 2023-2024 school year.
3. Approve the Early College Program between Luzerne County Community College and the Wyoming Area School District July 1, 2022 to June 30, 2027.
4. Approve the revised guest teacher/professional substitute list for the 2022-2023 school year.
5. Approve the request of Kimberly D'Aiello to take a maternity leave of absence effective on or about May 1, 2023 with an anticipated return date at the beginning of the 2023-2024 school year.
6. Accept, with regret, Robert Galella's letter of resignation as Director of Curriculum/Assistant Elementary Principal.
- (7.) Approve the appointment of _____ as special education teacher.**
- (8.) Approve the Program of Studies for middle school and high school for the 2023-2024 school year.**

Motion by _____, second by _____, to accept the education report.

Roll Call:

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Activities Report

1. Approve the request of Narda Sperrazza, Chorus Teacher, to attend the PMEA Regional Chorus, along with a student, at Williamsport Area High School, February 22, 2023 to February 24, 2023. Cost for registration, lodging and meals is \$266.00.
2. Accept, with regret, Devin Dougherty's letter of resignation as Head Boys Varsity Soccer Coach for the 2023-2024 season.
- (3.) Approve the appointments of the following assistant coaches and volunteer coaches for the 2022-2023 spring sports season:**

Baseball

Sam Parente	Assistant Coach
Dylan Melberger	Junior High Coach
Paul Angeli	7/8 Grade Coach
Rob Lemoncelli, Sr.	Volunteer Coach
Justin Martinelli	Volunteer Coach
Pat McGinty	Volunteer Coach
Matthew Wright	Volunteer Coach
Jake Hogan	Volunteer Coach
Geoff Baumes	Volunteer Coach

Boys Lacrosse

Lindo Sabatini	Volunteer Coach
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Girls Lacrosse

Rob Switzer	Volunteer Coach
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Softball

Dean Carey	Assistant Coach
Nicole Turner (Thomas)	Junior High Coach
Kayla Taddei	Assistant Junior High Coach

Tennis

Joe Skrip	Volunteer Coach
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Track & Field

Mike Fanti	Assistant Coach
Kristen Lombardo	Assistant Coach
Ashton Ashby	Assistant Coach
Lou DeMark	Junior High Coach
Jason Speece	Junior High Coach
Elizabeth Waleski	Junior High Coach
Randy Spencer	Volunteer Coach
Ron D'Eliseo	Volunteer Coach
Bree Bednarski	Volunteer Coach
Drew Bednarski	Volunteer Coach
Mark Farrell	Volunteer Coach
Janine (Smith) Mitkus	Volunteer Coach

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Building Report

1. Accept, with regret, Rebecca Holl's letter of resignation as a paraprofessional retroactive to February 3, 2023.
2. Approve the request of the Wyoming Area Kindergarten Primary PTO to use the Secondary Center cafeteria for a bingo fundraiser on Sunday, April 23, 2023, 11:00 a.m. to 5:00 p.m., pending approval by the building principal and food service director.
3. Approve the request of Chuck Yarmey, Drama Advisor, along with the drama students to use the Secondary Center cafeteria for Fairytale Night fundraiser on Saturday, March 18, 2023 12:00 p.m. to 5:00 p.m. Drama students will dress up as fairytale characters. There will be face painting, snacks and activities. Pending approval by the building principal and food service director.
4. Approve the revised support personnel substitute list for the 2022-2023 school year.
5. Approve the request of Scott Skesavage, Custodian, to extend his medical leave of absence through approximately July 31, 2023.
- (6.) Approve the appointment of _____ as kindergarten aide.**
- (7.) Approve the appointment of _____ as 10 month cleaner.**
- (8.) Approve JBM Mechanical for option _____ at a cost of _____ for HVAC project at the Kindergarten Center.**
- (9.) Approve contract with NRG for HVAC system upgrades at the Kindergarten Center at a cost of no more than \$18,500.00.**
- (10.) Approve the MOU between Wyoming Area School District and United Way of Wyoming Valley to establish a nurse pantry at the district's elementary buildings.**

Motion by _____, second by _____, to accept the building report.

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Policy Report

1. Approve the second reading of revised Volume IV policies of 2022:

- Policy# 200 Enrollment of Students
- Policy# 202 Eligibility of Nonresident Students
- Policy# 203 Immunizations and Communicable Diseases
- Policy# 204 Attendance
- Policy# 217 Graduation
- Policy# 221 Dress and Grooming
- Policy# 233 Suspension & Expulsion
- Policy# 251 Students Experiencing Homelessness Foster Care & Other Educational Instability
- Policy# 810 Transportation

2. Approve the second reading of revised Volume V policies of 2022:

- Policy# 610 Purchases Subject to Bid/Quotation
- Policy# 611 Purchases Budgeted
- Policy# 626 Procurement-Federal Programs Attachment

3. Approve the second reading and adoption of Policy #701.1 Facilities Naming.

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 Police Report

**Wyoming Area Police Department
 Monthly Report for January 2023
 Total Calls for Service**

<u>CODE</u>		<u>COUNT</u>
0002	Transport	1
2400	Disorderly Conduct	4
2450	Harassment	11
2480	Juvenile Petition Filed	1
2601	Use of Tobacco in Schools	8
2660	Trespassing of Real Property	2
2664	All Other Offenses – All Other (Misc.)	2
2890	Curfew & Loitering (Juvenile) – Reports	4
2910	Lost/ Missing Property	3
3100	Motor Vehicle Accidents	1
3400	Mental Health	1
3610	Disturbances - Juvenile	1
3870	Medical Emergency	3
3900	Traffic & Parking Problems	3
4010	Traffic Offenses	1
4090	Non-Criminal – Reports	1
7016	Follow Up Information	8
7502	Assist Fire Department	1
7504	Assist Other Agencies – Other Police	5
7506	Assisting Other Agencies –All Others	3
TRUA	Compulsory School Attendance	10
Total		74

Monthly Comparison

December Calls for Service
26

January Calls for Service
74

Plus/Minus Comparison
+48

