



SECOND MESA DAY SCHOOL VACANCY ANNOUNCEMENT SY 2024-2025

CERTIFIED POSITIONS:

**Certified Elementary Teacher
**Math Teacher
**Reading Teacher
**G.A.T.E. Teacher
Exceptional Student Services
Teacher'
Behavior Interventionist

CLASSIFIED POSITIONS:

Custodian
Paraprofessional (2)
Library Technician
School Receptionist
Administrative Assistant

Closing Date: July 12, 2024, by 4:00 PM

****Sign-On Bonus Available for Certified Teaching Positions.**

If interested, please submit the following:

1. Completed & Signed SMDS Employment Application
2. Resume
3. Letter of Interest
4. Three (3) Letter of Recommendation (*Current-within the last 6 months*)
5. Unofficial HS/College Institution Transcripts (*Official Transcripts will be required upon hiring*)
6. Copy of HS Diploma/GED Certificate/College Degree
7. Copy of Valid ADE Teaching Certification (*for Certified Positions*)
8. Copy of State Valid Driver License
9. Copy of AZ DPS Fingerprint Clearance Card (*for Certified Positions*)
10. Copy of Certificate of Indian Blood (*Pursuant to Hopi/Indian Preference Policy*)

SMDS offers competitive salary, a sign-on bonus for certified teaching positions, 100% employee health benefits for all employees and dependents, 4% guarantee contribution with retirement plans and affordable teacher housing available.

In accordance to P.L. 101-630, P.L. 101-647 & 25 CFR 63, all applicants are subject to complete and pass a criminal background check and character investigation upon prior to hire which includes a favorable state, federal and local Hopi background check.

**For more information, please contact Human Resources Department
at (928) 737-2571 ext. 4212 or email: dakota.francis@secondmesa.org.**

**Visit our website: www.smads.k12.az.us
Po Box 98 Second Mesa, Arizona 86043**

EQUAL OPPORTUNITY EMPLOYER

Second Mesa Day School does not discriminate against any individual on the basis of race, color, ethnicity, national origin, religion, sex or gender, sexual orientation, disability, age, or marital status.