

DEMAREST BOARD OF EDUCATION

COW and REGULAR SESSION MEETING AGENDA

County Road School – Media Center
August 20, 2019
6:30 P.M.

I. OPENING

- A. Meeting called to order.
- B. Roll Call: Cantatore, Governale, Kirtane, Lee, Schliem, Verna, Holzberg

II. ADJOURN TO EXECUTIVE SESSION

- A. The Board has determined it will enter into Executive Session for the following reasons:
 - 1. Pearson/Aimsweb
 - 2. Northwood Ave./ High St. property
 - 3. Construction – Mark Construction ,LLC
 - 4. Personnel – Superintendent contract

- B. Move to approve the following resolution to enter the Executive Session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed Executive Session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

- C. Move to enter Executive Session

III. REOPEN PUBLIC MEETING

- A. Move to reopen the Regular Meeting to the public.
- B. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

IV. FLAG SALUTE

V. ROLL CALL

A. Roll Call: Cantatore, Governale, Kirtane, Lee, Schliem, Verna, Holzberg

VI. APPROVAL OF MINUTES OF THE MEETINGS

- July 16, 2019 COW and Regular Session Meeting Minutes
- July 16, 2019 Executive Session Meeting Minutes

VII. REVIEW OF CORRESPONDENCE

VIII. BOARD PRESIDENT'S REPORT

IX. SUPERINTENDENT'S REPORT

X. COMMITTEE REPORTS

XI. OTHER REPORTS/PRESENTATIONS

None at this time.

XII. REVIEW OF AGENDA

A. Board members review the items.

XIII. PUBLIC COMMENT (AGENDA ITEMS ONLY)

- A. Move to open the meeting to public comment limited to agenda items.
- B. Public comment.
- C. Move to close the meeting to public comment.

XIV. ACTIONS

A. Instruction – Staffing

1. Move to approve the re-appointment of the following, as substitute teachers, for the 2019/2020 school year, as recommended by the Chief School Administrator:

First Name	Last Name
Maria	Bartolomeo
Elena	Cami
Robin	Cody
Samantha	Costanzo
Maria	Drummond
Regina	Eftychiou
Anne	Feifer

Melanie	Fielder
Liz	Galow
Guitta	Ibrahim
Ellen	LaMendola
John (Glenn)	Maletich
Madeline	Merritts
Regina	Morrissey
Frank	Noviello
Matthew	Pease
Barbara	Perez
Susan	Rokeach
Tina	Schweid
Maria	Tullo
Patty	Uykan
Eun Kyung (Grace)	Woo

2. Move to approve the provisional employment of the following, substitute teachers for the remainder of the 2019/2020 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

First Name	Last Name
Julie	Appleblatt
Chris	Astarita
Marina	Kovac
Sara	Passaro
Marisa	Raymond

3. Move to approve the following mentor/mentee, for the 2019/2020 school year, as recommended by the Chief School Administrator:

Mentor	Mentee
Sharon Dippolito	Nicole Petri
Alexandra O'Hara	Katherine Shaughnessy
Jessica Schoepflin	Hyewon Mohanram
Sharon Dippolito	Jacqueline Jacobsen
Tara Kelly	Jessica Raccioppi

4. Move to approve the provisional hire of Kelly Tiscornia, nurse at County Road School, PCR 2200-030-200-00001, budget code 11-000-213-104-030-00-33, for the 2019/2020 school year, as recommended by the Chief School Administrator.

B. Instruction – Pupils/Programs

1. Move to approve the following out of district placements and tuition associated related services, transportation and cost of 1:1 aide as applicable, for the 2019/2020 school year, as recommended by the Chief School Administrator:

Student Id	School/Program	Tuition	1:1 Aide	Transportation	Term
5345952464*	Deron School	\$63,937.80	Yes	Yes	9/3-6/30
8102817393	Valley Program	\$76,519.00	Yes	Yes	7/1/-6/30

*modified from June 18, 2019

2. Move to approve the following contracts with Bergen County Special Services School District, Educational Enterprises Division for the 2019/2020 school year, as recommended by the Chief School Administrator:

Student ID	Contract #	Service	Cost
1061686747	DemarestTeOn41346	2x per week	\$13,200.00
1683624460	DemarestTeOn41347	2x per week	\$13,200.00

3. Move to approve a non-domiciled tuition agreement with Jung and Jeaneth Cho (parents) for their children to attend kindergarten at an annual rate of \$21,980.00 and seventh grade at an annual rate of \$21,365.00 as non-residents, domicile pending, as recommended by the Chief School Administrator.
4. Move to approve a non-domiciled tuition agreement with Emily and Michael Gutter (parents) for their children to attend third grade (two) at an annual rate of \$20,460.00 each and fifth grade at a rate of \$20,460.00 as non-residents, domicile pending, as recommended by the Chief School Administrator.
5. Move to approve a non-domiciled tuition agreement with Marianna Moliver and Leon Chernyavsky (parents) for their children to attend kindergarten at an annual rate of \$21,980.00 and third grade at a rate of \$20,460.00 as non-residents, domicile pending, as recommended by the Chief School Administrator.

C. Support Services – Staffing

1. Move to approve the re-appointment of the following classroom aides, not to exceed 29 hours per week for the 2019/2020 school year, as recommended by the Chief School Administrator:

CRS	Staff	Step
Classroom Aides P3&P4	Mary Kelly	4
	Michelle Krapels	8
	Isora Abreu	4
	Nancy Gilmer	3
	Doreen Cerrone	3
Special Education Aides Kindergarten First Grade	Brenda Gensone	16
	Seong Min Chang	3
1:1 Aides First Grade	Valbona Derguti 2273019823	5
	Virginia Misa 1909502897	3

LLE		
Special Education Aides		
Second Grade	Dena Monopoli	6
Third Grade	Maureen Panagi	6
Fourth Grade	Sue Bai	7
	Michelle Whitney	9
1:1 Aides		
Fourth Grade	Dawn Toto 6980044936	2
	Jodi Sposato 3664912243	2
DMS		
Special Education Aides		
	Leslie Berkman - LLD	14
	Lauren Agresta	6
	Jeongmi Lee	6
	Rochelle Weiss	25
	Therese Fortunato	21
	Yoon Jin Choi	5
1:1 Aides		
Fifth Grade	Lucas Bohmer 9961133651	4
	Cindy Wolfer 5941246935	2
Eighth Grade	Lisa Kessler 9527396878	5
	Jodi Braunstein 3421005687	15

2. Move to approve additional position control rosters for the 2019/2020 school year, as recommended by the Chief School Administrator:

Code	Position
5050-040-500-00001	Aide for LLD program at DMS
5040-040-500-00004	1:1 Aide for DMS
5030-030-500-00003	Additional Aide at CRS – new position

3. Move to approve the provisional employment of the following Instructional Aides, not to exceed 29 hours per week, for the 2019/2020 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

School/position	Name	Step	PCR
CRS/P3	Minsun Oh	Step 1	5000-030-500-00003
CRS/First Grade	Denise McVey	Step 7	5030-030-500-00003
DMS	Caitlin Ross	Step 1	5030-040-500-00003
CRS/P4	Zoe Weinstein	Step 1	5000-030-500-00001

4. Move to accept the resignation of Yordonis Morales-Cruz, custodian, PCR 6000-050-700-00001, budget codes 11-000-262-110-050-00-28 and 11-000-263-110-050-00-28 effective August 16, 2019, as recommended by the Chief School Administrator.
5. Move to approve provisional employment of Luis Peralta, custodian step 1 of the Custodial Salary Guide, PCR 6000-050-700-00001, account codes 11-000-262-110-050-0028 and 11-000-263-110-050-0028, effective September 1, 2019, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.
6. Move to approve Brailist training for Jodi Braunstein at \$20.00 per hour for an additional 30 hours, as recommended by the Chief School Administrator.

7. Move to approve Victoria Zimmerman to update district computers during the summer months not to exceed 75 hours at her per diem rate, as recommended by the Chief School Administrator.

*modified from June 18, 2019

8. Move to approve provisional employment of Benjamin Desic, custodian step 1 (.625) on the Custodial Salary Guide, PCR 6000-030-700-00001, account codes 11-000-262-110-030-0028, effective September 1, 2019, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

D. Support Services – Board of Education

1. Move to approve the attendance of the following workshops, as noted, with all hotel, meals and travel reimbursed at the statutory rates per NJ OMB Guidelines, as recommended by the Chief School Administrator:

Name/Title	Event	Registration Fee
Julie Worgul/Reading Specialist at CRS/LLE	NJIPA Conference October 14, 2019 Somerset, N.J.	\$195.00

2. Move to approve all Board Members, the Chief School Administrator and the School Business Administrator to attend the 2019 NJSBA Workshop in Atlantic City, New Jersey, from October 21-24, 2019. The cost of registration, travel, lodging and food to be based on state statutes and GSA rates, as recommended by the Chief School Administrator.
3. Move to approve district bus route 1-2020 for the 2019/2020 school year, as recommended by the Chief School Administrator.
4. Move to approve Demarest Middle School PTO wish list, as attached for the 2019/2020 school year, as recommended by the Chief School Administrator.
5. Move to approve the District Travel Mileage Reimbursement at the NJ Statutory Level, currently \$0.35, for the 2019/2020 school year, as recommended by the Chief School Administrator.

*modified from June 18, 2019

6. Move to approve contract with Bergen County Special Services School District for provision of the hospital instruction for the 2019/2020 school year at a rate of \$65.00 per hour, as recommended by the Chief School Administrator.
7. Move to approve the Demarest Mentoring Plan Statement of Assurance for the 2019/2020 school year, as approved by the Chief School Administrator.
8. Move to approve the Demarest Professional Development Plan Statement of Assurance for the 2018/2019 school year, as recommended by the Chief School Administrator.
9. Move to revise the 2019/2020 appropriations as follows, as recommended by the Chief School Administrator:

Title III	20-241-100-610	\$2,209
	20-241-200-500	\$ 313
	20-241-200-600	\$ 606
Total		\$3,128

10. Move to approve the following stipend for the 2019/2020 school year:

Sharon Dippolito Teacher in Charge LLE*	\$7037.00
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*modified from June 18, 2019

11. Move to approve participation in the ESCNJ Cooperative for the purchase of electricity, as recommended by the Chief School Administrator.
12. Move to approve participation in the ESCNJ Cooperative for the purchase of natural gas, as recommended by the Chief School Administrator:
13. Move to approve opening of a new bank account with Capital One, 'Laptop Account', as recommended by the Chief School Administrator.
14. Move to approve the following resolution, as recommended by the Chief School Administrator:

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and **WHEREAS**, the County of Bergen, hereinafter referred to as the "Lead Agency " has offered voluntary participation in the New Jersey Cooperative Purchasing Alliance # CK04- a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on June 20, 2019 the governing body of the Demarest Board of Education County of Bergen, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Demarest Board of Education Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the School Business Administrator/Board Secretary is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency. The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey. This resolution shall take effect immediately upon passage.

15. Move to approve internship at Demarest Middle School, for Sung Joon Park, Bergen Technical High School student, to take place on Wednesday's for the 2019/12020 school year, as recommended by the Chief School Administrator

E. Support Services – Fiscal Management

1. Move to confirm the July 31, 2019 payroll in the amount of \$78,354.52.
2. Move to confirm August 15, 2019 payroll in the amount of \$80,569.39.
3. Move to approve the July 2019 in office checks in the amount of \$541,521.91 and August 20, 2019 budget checks in the amount of \$542,114.46 as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$ 644,065.08
12 Capital Outlay	\$ 3,443.05
20 Special Revenue Fund	\$ 164,729.00
30 Capital Projects Funds	<u>\$ 271,399.24</u>
Total Bills:	\$1,083,636.37

4. Move to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Thomas J. Perez certify that as of July 31, 2019, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

5. Move to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of July 31, 2019 after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

6. Move to acknowledge receipt of the June 2019 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

7. Move to confirm the following budget transfers for July 2019:

<u>To:</u>	<u>Account</u>	<u>Amount</u>
11-000-270-160	Transportation Salaries Home/School	\$ 1,000
11-000-251-600	Central Services Supplies & Materials	3,000
11-190-100-640	Regular Instruction Textbooks	2,800
11-800-330-105	Community Services Salaries	29
12-214-100-730	Capital Outlay Instructional Equip - Autism	<u>2,205</u>
		\$ 9,034

<u>From:</u>	<u>Account</u>	<u>Amount</u>
11-000-270-162	Transportation Salaries Other than Home/School	\$ 1,000
11-000-251-592	Central Services Misc Purchased Services	3,000
11-190-100-610	Regular Instruction General Supplies	2,800
11-800-330-592	Community Services Purchased Services	29
11-204-100-610	Special Ed LLD General Supplies	<u>2,205</u>
		\$ 9,034

F. Other

1. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in closed Executive Sessions on Tuesday September 17, 2019 at 6:30 P.M., if necessary, to discuss personnel, student and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

XV. PUBLIC COMMENT

- A. Move to open the meeting to public comment.
- B. Move to close the meeting to public comment.

XVI. NEW BUSINESS

- 1. District and Board goals for the 2019/2020 school year

XVII. EXECUTIVE SESSION (if necessary)

- A. Move to enter the Executive Session to discuss personnel/legal matters/negotiations.
- B. Move to close the Executive Session and reenter the public session.

XVIII. ADJOURNMENT

- A. Move to adjourn.