

GREENWICH TOWNSHIP SCHOOL DISTRICT
415 Swedesboro Road
Gibbstown, New Jersey 08027
APPLICATION FOR USE OF SCHOOL FACILITIES

Today's Date: _____
Sponsoring Organization: _____
Address: _____

Responsible Official: _____
Phone Number: _____
Address: _____

Date/Time Requested: _____
Alternate Dates: _____

Nature of Activity: _____

FACILITIES NEEDED: _____ Broad Street _____ Nehaunsey
_____ Gymnasium _____ Kitchen _____ Auditorium _____ Classroom

SPECIFY CLASSROOM NEEDED: _____
EQUIPMENT NEEDED: _____

Chaperones: (Please fill in at least one)

- 1) Name: _____ Phone: _____
- 2) Name: _____ Phone: _____
- 3) Name: _____ Phone: _____

***Your group needs to carry insurance. Please attach a copy of your insurance certificate to this application or provide Company Name & Policy Number.**

By my signature, I acknowledge that I have received, read, understand and agree to the attached policies and procedures ([Policy# 7510](#) & [Policy# 2431.4](#)) of the Greenwich Township School District in reference to the Use of Facilities.

SIGNATURE OF RESPONSIBLE OFFICIAL: _____

NOTE: The responsible official **MUST** assume responsibility for familiarizing chaperones with all rules and regulations and adherence to them.

THIS PORTION FOR BOARD USE ONLY

Request Copy to Superintendent Office: _____ Copy to Facilities Manager: _____

Permission Granted: _____ Permission Not Granted: _____

Notification Given by Mail on: (Date) _____

Janitor Assigned: _____ Charges (if any) _____

Signature of Business Administrator: _____

GREENWICH TOWNSHIP BOARD OF EDUCATION

415 SWEDESBORO ROAD, GIBBSTOWN, NEW JERSEY 08027

Gerardo Batista
Supervisor of Buildings & Grounds
gbatista@gtsdk8.us

Phone: (856) 224-4900 x2129

Fax: (856) 423-1210

TERMS OF USE

**WHEN APPROVED TO USE BROAD STREET SCHOOL GYMNASIUM
AND/OR NEHAUNSEY MIDDLE SCHOOL GYMNASIUM:**

- 1) **ABSOLUTELY NO TAPE OR ANY ADHESIVE MATERIAL IS TO BE PLACED ON OR AROUND THE GYM FLOOR!**
- 2) **DO NOT DRAG ANY TYPE OF EQUIPMENT OR FURNITURE ON OR AROUND THE GYM FLOOR!**
- 3) **THE SPONSORING ORGANIZATION/LIABLE PARTY WILL BE RESPONSIBLE FOR ANY AND ALL REPAIRS OR ANY ISSUES FOUND BY OUR STAFF.**

BY SIGNING THIS, YOU AGREE TO THE TERMS OF USE ABOVE.

RESPONSIBLE OFFICIAL _____

DATE _____

HOLD HARMLESS AGREEMENT

Between _____ and _____

Witnesseth:

1. _____ agrees to release, indemnify and hold harmless _____ from and against any loss, damage or liability, including attorney's fees and expenses incurred by the latter entities and their respective employees, volunteers or other representatives arising out of or in any manner relating to: _____

2. **The applicant has furnished the Certificate of Insurance with limits of liability described below:**

General Liability _____

Auto Liability _____

Umbrella Liability _____

Workers Compensation _____

3. **The event taking place will occur:**

Event: _____

Date(s): _____

Rain Date: _____

Print Name: _____

Witness: _____

Signature: _____

[< Prev](#) [Next >](#)[To Regulation](#)[Search District Policies](#)[District Policies TOC](#)

District Policy

2431.4 - PREVENTION AND TREATMENT OF SPORTS-RELATED CONCUSSIONS AND HEAD INJURIES (M)

Section: Program
Date Created: November 2011
Date Edited: April 2024

PREVENTION AND TREATMENT OF SPORTS-RELATED CONCUSSIONS AND HEAD INJURIES (M)

2431.4

M

A concussion is a traumatic brain injury caused by a blow or motion to the head or body that disrupts the normal functioning of the brain and can cause significant and sustained neuropsychological impairments including, but not limited to, problem solving, planning, memory, and behavioral problems. In order to ensure safety, it is imperative that student-athletes participating in a program of athletic competition, coaches, and parents are educated about the nature and treatment of sports-related concussions and other head injuries. Allowing a student-athlete to return to a program of athletic competition before recovering from a concussion increases the chance of a more serious brain injury.

This Policy and Regulation 2431.4 are consistent with the requirements of N.J.S.A. 18A:40-41.1 et seq., the New Jersey Department of Education Model Policy and Guidance for Districts on the Prevention and Treatment of Sports-Related Head Injuries and Concussions, and the recommendations developed by the Center for Disease Control and Prevention (CDC).

For the purpose this Policy and Regulation 2431.4, "program of athletic competition" shall include any competition or practice in high school interscholastic athletic programs, middle school interscholastic athletic programs where school teams or squads play teams or squads from other school districts, intramural athletic programs within a school or among schools in the district, and any cheerleading program or activity in the school district.

For the purpose of this Policy and Regulation 2431.4, "student-athlete" shall mean any student enrolled in a public or nonpublic school in New Jersey who is a participant in a program of athletic competition organized by the school district.

The staff member supervising the program of athletic competition shall take steps to prevent concussions and head injuries; ensure student-athletes have appropriate supervision and safety equipment; and ensure student-athletes avoid unsafe conditions.

School staff members supervising programs of athletic competition; licensed athletic trainers; nurses; and school/team physicians shall be trained on the possible signs or symptoms of a concussion. Any possible signs or symptoms of a concussion shall be reported by the student-athlete or an observer to the staff member supervising the program of athletic competition; athletic trainer; school/team physician; school nurse; and/or parent.

The district will adopt an Interscholastic Head Injury Training Program to be completed by the school/team physician, licensed athletic trainer, coaches, and other appropriate district personnel pursuant to N.J.S.A. 18A:40-41.2.

Pursuant to N.J.S.A. 18A:40-41.4, a student-athlete who participates in a program of athletic competition and who sustains or is suspected of having sustained a concussion or other head injury while engaged in a program of athletic competition shall be immediately removed from the program of athletic competition by the staff member supervising the program or athletic competition. A student-athlete who was removed from a program of athletic competition shall not participate in further programs of athletic competition until the student-athlete: is examined by a physician or other licensed healthcare provider trained in the evaluation and management of concussions; receives written medical clearance from a physician trained in the evaluation and management of concussions to return to a program of athletic competition; and progresses through the steps outlined in the CDC's Six-Step Return to Play Progression. The student-athlete's written medical clearance shall be reviewed and approved by the school physician.

School personnel shall contact the parent of a student-athlete to inform them of a suspected sports-related concussion or head injury as soon as possible after the incident. School personnel shall provide the parent with a checklist or copy of the return to play protocols outlined in this Policy and Regulation 2431.4.

The student-athlete may not begin the CDC's Six-Step Return to Play Progression until the student-athlete receives a medical examination, provides the required written medical clearance, and the medical clearance is approved by the school physician.

Some symptoms may require immediate medical treatment. Emergency medical responders (911) shall be called if the student-athlete is experiencing a deterioration of symptoms; loss of consciousness; direct neck pain associated with the injury; or any other symptom that may require immediate medical treatment.

The district will provide temporary supports to a student-athlete that has sustained a concussion or other head injury.

The Commissioner of Education and Commissioner of Health educational fact sheet that provides information concerning the use and misuse of opioid drugs in the event a student-athlete is prescribed an opioid for a sports-related injury shall be provided to the parents of student-athletes. The district shall obtain a signed acknowledgement of receipt by the student-athlete and their parent in accordance with the provisions of N.J.S.A. 18A:40-41.10.

The Board shall review this Policy and Regulation 2431.4 annually and update as necessary to ensure it reflects the most current information available on the prevention, risk, and treatment of sports-related concussions and head injuries pursuant to N.J.S.A. 18A:40-41.3.

The district shall provide a copy of this Policy and Regulation 2431.4 to all youth sports team organizations that operate on school grounds. In accordance with the provisions of N.J.S.A. 18A:40-41.5, the district shall not be liable for the injury or death of a person due to the action or inaction of persons employed by, or under contract with, a youth sports team organization that operates on school grounds, if the youth sports team organization provides the school district proof of an insurance policy of an amount of not less than \$50,000 per person, per occurrence insuring the youth sports team organization against liability for any bodily injury suffered by a person and a statement of compliance with this Policy and Regulation 2431.4.

Pursuant to N.J.S.A. 18A:40-41.5 and for the purpose of this Policy, a "youth sports team organization" means one or more sports teams organized pursuant to a nonprofit or similar charter or which are member teams in a league organized by or affiliated with a county or municipal recreation department.

New Jersey Department of Education Model Policy and Guidance for Districts on the Prevention and Treatment of Sports-Related Head Injuries and Concussions – August 2023

N.J.S.A. 18A:40-41.1; 18A:40-41.2; 18A:40-41.2a;
18A:40-41.3; 18A:40-41.3a; 18A:40-41.4;
18A:40-41.5

Adopted: 21 November 2011

Revised: 26 April 2022

Revised: 24 April 2024



POLICY GUIDE

GREENWICH TOWNSHIP BOARD OF EDUCATION

PROPERTY

7510 USE OF SCHOOL FACILITIES (M)

7510 USE OF SCHOOL FACILITIES (M)

The Board of Education believes the school facilities of this district should be made available for community purposes, provided that such use does not interfere with the educational and co-curricular programs of the school district. For the purpose of this policy, "school facilities" also includes school grounds.

The Board will permit the use of school facilities when such permission has been requested in writing and has been approved by the Superintendent. The Board reserves the right to withdraw permission after it has been granted in the event circumstances change requiring such school facilities or school grounds will be needed for a school district purpose or due to a school closing due to weather or other emergency.

In weighing competing requests for the use of school facilities, the Board will give priority to the following uses, in the descending order given:

Number the following uses in the appropriate order

1. Uses and groups directly related to the schools and the operations of the schools, including student and teacher groups;
2. Uses and organizations indirectly related to the schools, including the P.T.A., P.T.O., Home-School Association, and other school-parent related organizations;
3. Departments and agencies of the municipal government;
4. Governmental agencies;
5. Community organizations formed for charitable, civic, social, or educational purposes;
6. Private groups and organizations;

The use of school facilities will not be granted for the advantage of any commercial or profit-making organization, partisan political activity, or any private social function.

The use of school facilities will not be granted for any purpose that is prohibited by law.

Each user shall present evidence of the purchase of organizational liability insurance to the limit as prescribed by district regulations. Each user shall inspect any facility or school grounds to be used prior to such use and shall notify a district representative of any existing safety or dangerous conditions. In the event such conditions exist, the district may cancel or modify the user's access to the school facility until

POLICY GUIDE

GREENWICH TOWNSHIP BOARD OF EDUCATION

PROPERTY

7510 USE OF SCHOOL FACILITIES (M)

such conditions are addressed. Users shall be financially liable for damage to the facilities and for proper chaperonage as required by the school district administration.

Use of school equipment in conjunction with the use of school facilities must be specifically requested in writing and may be granted in accordance with Policy No. 7520. The users of school equipment must accept liability for any damage or loss to such equipment that occurs while it is in their use, regardless of any assignment of negligence. Where rules so specify, certain items of equipment may only be used by a qualified operator approved by the school district administration.

The Board shall approve annually a schedule of fees for the use of school facilities based upon the following guidelines:

1. The use of school facilities for activities directly related to the educational program and district operations shall be without cost to the user except that the user shall be responsible for any custodial costs incurred by the use and any fees charged by a law enforcement agency in connection with the use.
2. All other organizations or persons granted the use of school shall pay in advance the scheduled fee and the cost of any additional staff services required by the use.

The school district shall provide a copy of Policy and Regulation 2431.4 – Prevention and Treatment of Sports-Related Concussions and Head Injuries to all youth sports team organizations that operate on school grounds or in school facilities. In accordance with the provisions of N.J.S.A. 18A:40-41.5, the school district shall not be liable for the injury or death of a person due to the action or inaction of persons employed by, or under contract with, a youth sports team organization that uses school facilities or operates on school grounds if the youth sports team organization provides the school district proof of an insurance policy in the amount of not less than \$50,000 per person, per occurrence; insuring the youth sports team organization against liability for any bodily injury suffered by a person. The youth sports team organization must also provide a statement of compliance with the school district's Policy and Regulation 2431.4 - Prevention and Treatment of Sports-Related Concussions and Head Injuries.

For the purpose of this Policy, a "youth sports team organization" means one or more sports teams organized pursuant to a nonprofit or similar charter or which are member teams in a league organized by or affiliated with a county or municipal recreation department.

The Board shall provide to all persons who supervise youth programs that are not sponsored by the school district, but operate a program in a district building before or after school hours, on the weekend, or during a period when school is not in session, information on the district's school practices and procedures in the event of a school safety or security incident at a school including non-confidential information on evacuation procedures, emergency response protocols, and emergency contact information in accordance with the provisions of N.J.S.A. 18A:41-7.

POLICY GUIDE

GREENWICH TOWNSHIP BOARD OF EDUCATION

PROPERTY

7510 USE OF SCHOOL FACILITIES (M)

The Superintendent shall develop regulations for the use of school facilities; such regulations shall be distributed to every user of the facilities and every applicant for the use of school facilities. Permission to use school facilities shall be granted only to persons and organizations that agree to the terms of Policy and Regulation 7510, the requirements as outlined in the use of school facilities application, and in accordance with the terms outlined in the approval granted by the school district.

N.J.S.A. 18A:20-20; 18A:20-34; 18A:41-7

Adopted: 14 March 2005

Revised: 10 September 2012

Revised: 14 December 2020