

Page Middle School

101 El Mirage P.O. Box 1927 Page, Arizona 86040



2021-2022

STUDENT HANDBOOK



**POSITIVE ♦ RESPECTFUL ♦ INVOLVED ♦ DETERMINED ♦
EXCELLENT**



Principal: Wanda Burton

Assistant Principal: Teresa Robbins

Student Success Advocate: Michael Barnes

Office hours:

Monday, Tuesday, Thursday, Friday 7:30 A.M. - 4:00 P.M.
7:30 A.M. - 2:00 P.M. Wednesdays

School Hours:

Breakfast in the Classroom (BIC) 7:50-8:10 A.M.
8:00 A.M.-3:00 P.M. Monday, Tuesday, Thursday, Friday
Early Release: Wednesday at 1:30 P.M.

Office: 928-608-4305 Fax: 928-645-9284

<https://pms.pageud.org>

<http://pagemiddle.az.schoolinsites.com/>

Page Unified School District Board of Education Members:

Robert Candelaria, Desiree Fowler, Sandra Kidman, Delores McKerry, Chuck Weiss

Superintendent: Larry Wallen

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PAGE UNIFIED SCHOOL DISTRICT VISION

Page Unified School District is a community of learners who direct our collective actions and resources towards the unique learning needs of every child in order for all students to become college and career ready and successful in a global society.

PAGE UNIFIED SCHOOL DISTRICT MISSION

Our schools are passionate about learning-for-all and understand that every student matters. We are responsible and accountable for the education of every student that walks through our doors every day.

PAGE UNIFIED SCHOOL DISTRICT MOTTO

Collectively Committed to:
Every Student, Every Day, Every Minute

DISCLAIMER: THIS STUDENT HANDBOOK HAS BEEN PREPARED TO HELP YOU AND YOUR PARENTS UNDERSTAND THE POLICIES, PROCEDURES, EXPECTATIONS AND SCHEDULES THAT ARE IN EFFECT FOR THE 2021-2022 SCHOOL YEAR. THIS HANDBOOK AND ITS CONTENT ARE PRESENTED AS A MATTER OF INFORMATION AND DIRECTION AND THE CONTENTS MAY BE CHANGED AT THE DISCRETION OF THE ADMINISTRATION. IT IS INTENDED THAT ALL PAGE UNIFIED SCHOOL DISTRICT HANDBOOKS COMPLY WITH THE POLICIES ESTABLISHED BY THE GOVERNING BOARD OF THE PAGE UNIFIED SCHOOL DISTRICT. IN THE EVENT THAT ANYTHING IN THIS HANDBOOK CONFLICTS WITH CURRENT DISTRICT POLICY, DISTRICT POLICY WILL PREVAIL.

DISTRICT POLICY ACCESS

ALL PAGE UNIFIED SCHOOL DISTRICT POLICIES ARE AVAILABLE FOR PUBLIC ACCESS AT WWW.P.AGEUD.ORG. ONCE YOU ARE AT THE SITE CHOOSE THE FOLLOWING STEPS:

- CLICK "PAGE GOVERNING BOARD..
- CLICK "[BOARD DOCS PUBLIC SITE](#)..
- CLICK ON "[POLICIES](#)"
- THEN SCROLL THROUGH "DOCUMENTS" TO [PAGE UNIFIED SCHOOL DISTRICT NO. 8](#)

DETERMINE WHICH SECTION IS APPLICABLE TO THE DESIRABLE INFORMATION.

Welcome to Page Middle School

The staff of Page Middle School joins in extending you a warm welcome to our great school. We are very proud of Page Middle School, and we welcome you to our school community. We encourage you to take an active role in our academic and extracurricular programs offered to all students.

We also encourage our parents/guardians to become an active part of our school community by scheduling to volunteer on campus, and by supporting our athletic and extracurricular programs, activities, club events, and celebrations. When visiting during school hours, parents/guardians and other visitors must check in at the front office and are required to obtain and display a visitor's badge at all times.

If at any time you have questions or concerns, please check with a teacher, counselor or an administrator who can help answer your questions or address your concerns.

We are excited about the great
for you.



and rewarding year this will be

PAGE MIDDLE SCHOOL VISION

Our vision is to empower our school community to become self-advocates who are capable of functioning in any career or college as holistically, healthy, and globally competent individuals.

PAGE MIDDLE SCHOOL MISSION

At Page Middle School, every day we build relationships so every student will reach their highest potential academically, socially, and cognitively.

PMS BELIEF STATEMENTS

- ***We Believe***-ALL students learn.
- ***We Believe***-Our students' learning impacts the future of our society.
- ***We Believe***-Best learning occurs when there is a positive environment.

PAGE UNIFIED SCHOOL DISTRICT #8

2021-2022

July						
S	M	T	W	T	F	S
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

October						
S	M	T	W	T	F	S
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January						
S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April						
S	M	T	W	T	F	S
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

August						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November						
S	M	T	W	T	F	S
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

February						
S	M	T	W	T	F	S
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					





May						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September						
S	M	T	W	T	F	S
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		





December						
S	M	T	W	T	F	S
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

March						
S	M	T	W	T	F	S
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June						
S	M	T	W	T	F	S
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

 Teacher Professional Development
 New Teacher - Orientation / PD
 Paid Holiday - Employees on contract or at will agreement
 Paid Holiday - 12 Month Employees(Cert/Class/Admin)
 Admin Non Contract Day - 12 month work day only
 Employees/Students off - 12 mo/Admin work day only
 Required Teacher/Parent Events, see listing on back
 Non Contract Day-All Employees(Cert/Class/Admin)
 = No School for Students

9, 10, 11 Mo Classified Non-Contract Days
 10/8, 12/20-12/31, 2/25, 3/14-18
 Additional 9 Mo Non-Contract Days
 10/8 and 2/18
 Days of Instruction 85 1st and 95 2nd Semester

 7/1/21 6/30/22 12 Month Employee
 7/13/21 6/24/22 11 Month Employee
 7/27/21 6/10/22 10 Month Employee
 7/30/21 5/27/22 New Teacher
 8/5/21 5/27/22 Returning Teacher
 8/6/21 5/27/22 9 Month Employee

Start Date
 End Date

GB 6/08/21

PAGE UNIFIED SCHOOL DISTRICT #8

2021-2022

August 9, 2021	Page High School Freshman Orientation	All Page High School Staff
August 17, 2021	Page MS Open House/AVID Contract Signing Party	All Middle School Certified Staff
August 25, 2021	Manson Mesa High School / SSSA Open House	All Manson Mesa Certified Staff
August 26, 2021	High School AVID Contract Signing Party	High School Counselors & AVID Teachers
September 1, 2021	High School Open House	All High School Certified Staff
September 9, 2021	Family Partnership Experience at Lake View	All Lake View Certified Staff
September 16, 2021	Family Night at Desert View	All Desert View Certified Staff
October 4, 2021	Page High School Evening Parent/Teacher Conf	All High School Certified Staff
October 5, 2021	Page Middle School Evening Parent/Teacher Conf	All Middle School Certified Staff
October 6, 2021	Lake View Evening Parent/Teacher Conf	All Lake View Certified Staff
October 7, 2021	All Schools Day Parent/Teacher Conf	All Certified Staff
October 7, 2021	Desert View Evening Parent/Teacher Conf	All Desert View Certified Staff
October 7, 2021	Manson Mesa Evening Parent/Teacher Conf	All Manson Mesa Certified Staff
October 7, 2021	Page High School College & Career Readiness Fair	All Page High School Certified Staff
October 14, 2021	Page Middle School AVID Parent Night	Middle School Counselors & AVID Teachers
November 17, 2021	Manson Mesa / SSSA Graduation	All Manson Mesa Certified Staff
December 16, 2021	Incoming 9th Grade Parent Night	High School Counselors & 9th Grade Teachers
January 19, 2022	Family Night at Desert View	All Desert View Certified Staff
January 27, 2022	Family Partnership Experience at Lake View	All Lake View Certified Staff
February 3, 2022	Desert View Evening Parent/Teacher Conf	All Desert View Certified Staff
March 7, 2022	Page High School Evening Parent/Teacher Conf	All High School Certified Staff
March 8, 2022	Page Middle School Evening Parent/Teacher Conf	All Middle School Certified Staff
March 9, 2022	All Schools Day Parent/Teacher Conf	All Certified Staff
March 10, 2022	Lake View Evening Parent/Teacher Conf	All Lake View Certified Staff
March 10, 2022	Manson Mesa Evening Parent/Teacher Conf	All Manson Mesa Certified Staff
March 10, 2022	Sand Devil Showcase	All Page High School Certified Staff
April 7, 2022	Desert View 2 nd to 3 rd Grade Transition Night	Desert View 3rd Grade Teachers & Special Teachers
April 14, 2022	Middle School AVID College Night	Middle School Counselors & AVID Teachers
April 19, 2022	High School AVID Banquet	High School Counselors & AVID Teachers
April 27, 2022	Middle School Incoming 6th Grade Parent Night	Middle School Counselors & 6th Grade Teachers
April 28, 2022	SSSA High School Graduation	All SSSA High School Certified Staff
May 18, 2022	Manson Mesa High School Graduation	All Manson Mesa High School Certified Staff
May 19, 2022	Page High School Graduation	All High School Certified Staff
May 21, 2022		



Page Middle School Events

Student & Teacher Recognition Advertisement

- Newspaper
- LakepowellLife.com
- Middle School Facebook page
- Middle School Instagram page
- Middle School Website
- Monthly Newsletter

PRIDE Assembly Dates

- 1st Qtr.: October 7
- 1st Semester: December 17
- 3rd Qtr.: March 11

End-of-Year PRIDE Assembly Dates

- May 24 – 6th grade
- May 25 – 7th grade
- May 26 – 8th grade

Monthly Reward Rallies

- August 13 – all students
- September 2nd
- October 1st
- November 5th
- December 3rd
- January 7th
- February 11th
- March 11th
- April 8th
- May 6th

Skylight Meetings

(Weds – 6th; Thurs – 7th; Fri – 8th)

- September 8-10
- October 4-6
- November 9-12
- December 8-10
- January 3-5
- February 2-4
- March 7-9
- March 30- April 1
- May 4-6

Parent/Teacher Conferences

- October 5th
- October 7th
- March 9th
- March 10th

Parent Education Nights

- August 17
- September 15
- October 13
- November 10
- December 15
- Spring Dates TBD

Track & Field Event

- May 25

8th grade Celebration

- May 26



PBIS Rewards

Page Middle School uses PBIS Rewards to assist with the management of our PBIS program. PBIS Rewards is a technology-based PBIS management system that helps us with our behavior incentive program.

PBIS Rewards has a Student App that will allow students to keep track of progress and view

our school store and upcoming events.

Skills-Development/Homebase (6th grade)

3rd hour teachers serve as the primary source of support for students. They are the main link between home and school. The 3rd hour teacher contacts parents, conducts conferences, and works with other teachers and staff to ensure student success. As the homebase teacher is the primary advocate and advisor for the student, the homebase teacher is the point of contact for parents for any concerns.

Leadership/Administration

The middle school assistant principal oversees all student behavior. Any student issues resulting in an investigation, mediation, or potential suspension from school will be overseen by the assistant principal.

Assistant Principal - Ms. Teresa Robbins

trobbins@pageud.org

The principal is available to assist if the assistant principal is not available or if you still have any concerns or questions.

Principal -Wanda Burton

wburton@pageud.org

Meeting with Staff

Parents wanting to meet with a teacher or staff member may request a meeting via telephone or email directly to the staff member (or through the office if the staff member cannot be reached). All meeting requests must be submitted at least 24 hours before the desired meeting time and are subject to teacher/staff availability. Staff will respond to phone calls and emails within one school day of having received them.

Telephone Numbers	
Attendance/Office	928-608-4305
Nurse	928-608-4318
Library	928-608-4351
Counseling Office	928-608-4370
Counseling Office	928-608-4397
Student and Family Restoration Specialist	928-608-4319
Cafeteria	928-608-4105

Bell Schedules



PAGE
MIDDLE SCHOOL

Monday, Tuesday, Thursday, Friday					
6th Grade			7th & 8th Grade		
Period	Lunch One	Minutes	Period	Lunch Two	Minutes
BIC	7:50 - 8:00	10	BIC	7:50 - 8:00	10
1	8:00-8:54	54	1	8:00-8:54	54
2	8:58 - 9:48	50	2	8:58 - 9:48	50
3/Skills/RE	9:52 - 10:52	60	3/Skills/RE	9:52 - 10:52	60
Lunch	10:52- 11:25	33	4	10:56- 11:46	50
4	11:28- 12:18	50	Lunch	11:46 - 12:18	32
5	12:22 - 1:12	50	5	12:22 - 1:12	50
6	1:16- 2:06	50	6	1:16- 2:06	50
7	2:10 - 3:00	50	7	2:10 - 3:00	50
Wednesday					
6th Grade			7th & 8th Grade		
Period	Lunch One	Minutes	Period	Lunch Two	Minutes
BIC	7:50 -8:00	10	BIC	7:50 -8:00	10
1	8:00 - 8:42	42	1	8:00 - 8:42	42
2	8:45 - 9:27	42	2	8:45 - 9:27	42
3/Skills/RE	9:30 - 9:55	25	3/Skills/RE	9:30 - 9:55	25
4	9:58 - 10:40	42	4	9:58 - 10:40	42
Lunch	10:40 - 11:15	35	5	10:43 - 11:25	42
5	11:18 - 12:00	42	Lunch	11:25 - 12:00	35
6	12:03 - 12:45	42	6	12:03 - 12:45	42
7	12:48 - 1:30	42	7	12:48 - 1:30	42

Half - Day Bell Schedule

1/2 Day Schedule		
Period	Lunch One	Minutes
BIC	7:50-8:00	10
1	8:00-8:34	34
2	8:37 - 9:11	34
3	9:14 - 9:29	15
4	9:32 -10:06	34
5	10:09 -10:43	34
6	10:46 - 11:20	34
7	11:23 - 11:57	34
Lunch	12:00 - 12:30	30



STUDENT RESPONSIBILITIES

We, PMS students, will share the responsibility of improving our academic achievement and achieve the state's high standards. Specifically, we shall:

- Attend school every day and arrive to class on time.
- Work hard to do my best in class and on homework by completing all assignments on time.
- Respect and cooperate with other students and adults.
- Monitor grades weekly online with PowerSchool.
- If I need extra help, I will see my teacher after school or attend tutoring.
- Demonstrate safe and appropriate behavior by following our P.R.I.D.E. expectations which include:
 - o Moving through the building in an orderly manner
 - o Following all school rules
 - o Respecting school property and the property of others
 - o Using appropriate language
 - o Settling conflicts appropriately
 - o Contributing to the educational process

Page Middle School Staff will commit to the following:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating students to meet the state's student academic achievement standards as follows:
 - Provide a safe and respectful environment.
 - Create a collaborative community where students learn to apply their knowledge and skills.
 - Collectively make effective decisions for our school.
2. Provide parents with access to frequent updates on their children's progress.
 - Parents will be provided with a log-in and password to access their child's grades and attendance via PowerParent.
 - Progress reports will be distributed every three weeks.
 - Page Middle School will schedule parent-teacher conferences bi-annually, which are held in fall and spring.
3. Provide parents opportunities to meet with staff. This includes:
 - Bi-annual parent-teacher conferences
 - Prescheduled individual conferencesSpecifically, staff will be available for consultation with parents as follows:
 - Parents may call teachers after 3 p.m.
 - Parents may make appointments with teachers or counselors.
 - Email and telephone numbers of teachers and counselors may be accessed by Power Parent or by contacting the school secretary.
 - A monthly newsletter will be emailed. Please ensure we have your correct email address on file. Should you wish to receive a hard copy of our letter, please make sure we have the correct address on file and that you notify our registrar of the desire to have a hard copy sent to you each month.
4. All teachers assigned full time to our campus will have two scheduled and published

- days per week to assist/tutor students after school.
5. Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities, as follows:
- Parents are welcome to participate in Site Council, PBIS Celebrations/Reward Rallies and Grade Level Skylight meetings
 - Parents may request to observe a class or volunteer through the Assistant Principal.

Parent Involvement Plan

Families as Partners

GENERAL EXPECTATIONS:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, to ensure—

- (A) that parents play an integral role in assisting their child's learning;
- (B) that parents are encouraged to be actively involved in their child's education at school;
- (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
- (D) the carrying out of other activities, such as those described in section 1118 of the ESEA. (*ESEA is available in the office*)

The school district will be governed by the statutory definition of parental involvement and expects that its Title I schools will carry out programs, activities and procedures in accordance with the above definition.

We, as a school, realize the impact that parents have on the growth and success of our students. All parents are invited to get involved in their child's education. This level of involvement may vary, as there are many demands on a parent's time. There are a variety of ways you can contribute to your child's progress in school:

PARENT RESPONSIBILITIES

We, as parents, will support our children's learning in the following ways:

- Talk to my child on a daily basis about school. Ask my child what they learned in school and do not accept, "nothing" as an answer. I will help my child understand the connection between school learning and learning in everyday life. Listen to what my child has to say about school and his/her activities, and ask questions. My interest can be the best motivator possible; it will help my child grow in self-confidence, social skills, and ensure a successful time in middle school.
- I will ensure regular attendance and know the PMS attendance policy. (Please check your child's attendance in Power Parent, or contact the school's attendance clerk).
- I will require punctuality to all classes. Express the importance of school and having excellent attendance.
- I will get to know my child's teachers and communicate with my child's teachers often.
- Attend all parent-teacher conferences with my student.
- Check grades once a week on Power Parent.
- Bring questions and concerns to the teacher's attention.

- Identify an appropriate time and place for homework. Provide a quiet area for homework assignments; help my child to organize his/her time and supplies for homework.
- Help my child resolve conflicts in positive ways.
- Promote positive use of my child's extracurricular time.
- Inform the school of any address and/or phone number changes.
- Promptly read all notices from the school and the school district either received by my child or by mail.
- Spend time in the classroom - volunteer to help with class or school activities.

MAINTAIN UPDATED CONTACT INFORMATION: It is important that any phone or address changes are provided to the school as soon as possible. The school uses an automated call service to communicate important information regarding student attendance, weather related cancellations, and other important information. Teachers also call home for various reasons and current phone numbers make it possible for timely communication. Please see the front office to update and keep your contact information current.

Parent/Teacher Conferences

Academic success is a priority at Page Middle School. Parents/guardians are encouraged to meet with their child's teacher regarding academic progress and areas of concern. As we are dedicated to student achievement and limit interruptions to classroom instruction, we ask that you please call ahead for an appointment.

SCHOOL VOLUNTEERS

All parents are invited to volunteer at Page Unified School District, whether you have only a few minutes or more. Yes, we need parent volunteers! As parents, grandparents, neighbors and community members, you have ideas, talents and time to share with our students and our schools. It is our belief that volunteer programs are beneficial to everyone involved.

These programs also help to foster stronger school/community relationships by creating a common ownership in the success of our schools. They also demonstrate the importance of community service to all involved in the program, especially students.

If you wish to volunteer in the district, please check with the District Office to obtain the required paperwork to ensure that it is completed prior to your beginning any volunteer work within the District.

VISITORS TO SCHOOLS (Pursuant to Policy KI-R)

Parents are encouraged to visit the schools. All visitors to any school must report to the school office upon arrival.

For those who wish to visit a classroom during the school day, it is preferred that the teacher and the principal be contacted in advance to arrange a day and time for such a visit so as to

avoid any conflicts with the school schedule.

In visiting a classroom, parents must realize that the teacher's first responsibility is to the class as a whole, and the teacher will be unable to converse at any length with the visitor. If a conference is desired, arrangements will be made by the teacher for an appointment with the parent either before or after school hours.

No person may enter onto school premises, including visits or audits to a classroom or other school activity, without approval by the principal. Neither will any person be allowed to conduct or attempt to conduct any activity on school premises that has not had prior approval by the principal.

Anyone who is not a student or staff member of the District schools, and is in violation of this policy, may be asked to leave the property of the District. Failure to comply with the lawful directions of District officials or of District security officers or any other law enforcement officers acting in the performance of their duties, and failure to identify oneself to such officials or officers when lawfully requested to do so, will be against District regulations. Failure to obey such instructions may subject the person to criminal proceedings applicable under law.

ACADEMIC INFORMATION

Dropping or Adding a Class

Our scheduling staff works diligently to ensure all students are placed in classes they need to meet the promotion requirements for middle school and receive an opportunity to demonstrate mastery of foundational concepts needed to be successful in high school. In general, it is our practice not to make any schedule changes. If errors are found in student schedules, requests for schedule changes will be responded to on a case-by-case basis with student academic needs taking precedence. The Principal or designee will review and approve any changes made after the start of the first two weeks of school.

Promotion of Students

Page Middle School is dedicated to the continuous development of each student. The Page Unified School District expects students to demonstrate mastery of the Standards in reading, writing, math, science, and social studies adopted by the Arizona State Board of Education. In addition to these standards, test scores, grades, attendance, teacher-principal recommendations, and other important data will be used to determine promotion and retention.

As we are preparing students to be college and career ready, all students must pass core content classes **each semester** in order to be promoted to the next grade. At Page Middle School, our school calendar is separated into semesters and final grades are earned by semester. Grades for quarters one and two are combined to produce a final semester grade for First Semester. Students must pass **each semester** of core classes.

Students who do not pass Math and ELA at the end of the following benchmarks may be pulled from elective classes the following quarter/semester to recover the failing grade: Quarter One, Quarter Two/Semester One, or Quarter Three. Students who have two or more F's in core subject matter will be identified as being at-risk. Scheduling decisions will be based on

sufficient data collected over a period of time and motivated by a desire to place students in school programs where they will be the most successful.

Students who continuously perform in the bands of minimally or partially proficient on district benchmark and state assessments (such as AzM2) and/or do not demonstrate understanding of core content (math, reading, science, social studies) as performed by class assignments and participation, assessments, and grades, may be required to take academic support classes, in addition, to being placed on academic probation. The final recommendation will be based on sufficient data collected over a period of time.

Caveats: A student may be removed from academic probation despite having failing grades if he/she passes all four of the Local or State Summative Assessments (Reading, Language, Math, Science) or Site or District IAs (Benchmarks-demonstrating growth at the proficient or highly proficient indicators for NWEA MAP or other district benchmark assessments), or Pre and Post Tests with a Proficient or Highly Proficient mark.

NOTE: Summer school at Page Middle School is literacy based. Students who have failed either semester of English Language Arts and/or math will be encouraged to attend summer school in order to increase literacy ability in the areas of reading, writing and mathematics. During summer school, inappropriate behavior will not be tolerated as time during summer classes will be dedicated to student academic growth and not disciplinary action. If the need for disciplinary action arises during summer school, the student will be removed from the summer school program.

AzM2

Students are required to take the AzM2 End-of-Course assessment for all English and math classes. AzM2 is a computer-based test administered when a student is enrolled or has completed the second semester of the course. AzM2 is not required to graduate from high school; however, scores will be used to communicate academic progress/proficiency to schedule courses for the students' next academic school year. AzM2 Assessments take place during the month of April. Please do your best to ensure your student is present and schedule accordingly.

AZ Science (AZSci)

Students are required to take the AZ Science assessment during their eighth grade year. AIMS Science is a computer-based test administered when a student is enrolled or has completed the second semester of eighth grade science.

NWEA (Benchmarks)

Students are required to take the NWEA three times a year for all English, math classes and science classes. NWEA is a computer-based test administered three times a year (typically in August, December or January, and March) to measure individual student growth. Students' scores are compared to the national average, the school average, and the district average of learning and cognitive development for their age/grade level group.

Interim Assessments (IAs)

IAs are given approximately once a quarter and are generated and administered by teacher content teams or Beyond Textbooks Benchmark assessments. IAs are not mandatory but highly encouraged in the form of non-traditional unit assessments or projects that culminate and measure the learning over the course of an extended time period (nine weeks/three units). If a traditional measurement is used, the assessment is limited to 25-30 questions.

Short Cycle Assessment (SCA)

SCAs are typically given at the end of a unit (three weeks). These assessments are not mandatory but highly encouraged as collaborative measurements of learning between core classes (Ex: Social Studies and English assess similar standards they have covered on the same assessment). SCA's are typically about 15 questions and can be performance based.

Common Formative Assessments (CFAs)

CFAs are mandatory quizzes that measure what has been taught in class. Teachers are required to give a CFA every week. CFAs are the same from class to class that teach the same grade level and content and the data collected from the results are used to help drive our reteach and enrich blocks to ensure students understand the concepts before moving on or are able to build upon their mastery by working on an extension project. CFA's are limited to 5 questions.

Honor Roll

Page Middle School honor roll consists of three levels:

- Principal's Honors – 4.0
- High Honors – 3.5
- Honors – 3.0

GPA is calculated each semester for determination. A student cannot have an "F" and must be enrolled as a full-time student in order to be considered for the honor roll.

Grading Scale

A	100-90%	4.0
B	89-80%	3.0
C	79-70%	2.0
D	69-60%	1.0
F	59-0%	0.0

Citizenship grades

All students will start each grading period with a Satisfactory in citizenship grades. The behavior of the student in each class will result in an increase or decrease in the citizenship grade. Students may use the following rubric to help guide their decisions about their behavior on campus:

Citizenship Grade	Descriptor
<p>E Helpful without direction</p>	<ul style="list-style-type: none"> • All of the below G behaviors, plus... • I consistently act as a role model for others • I respectfully help other students without being asked • I encourage others to have positive behavior • I do not receive warnings for my behavior • I clean up after myself and others
<p>G Helpful with direction</p>	<ul style="list-style-type: none"> • All of the below S behaviors, plus... • I follow through with what I say I am going to do • I advocate for myself by asking how I can improve my grade and keep updated on my progress in class • I ask questions for clarification and volunteer to answer questions • I receive no more than one warning per week and redirect my behavior • I clean up after myself every time
<p>S Help myself</p>	<ul style="list-style-type: none"> • I bring required materials • I enter class quietly, prepared to learn • I takes responsibility for own actions • I participate when asked, but I do not volunteer • I take less than a minute to get on task • I follow directions • I keep my hands to myself at all times • I receive no more than 2 warnings per week • I make an effort to clean up after myself
<p>N Hinder myself</p>	<ul style="list-style-type: none"> • I do not always bring materials to class • I take two or more minutes to become prepared for class or get on task. • I try to get out of taking responsibility by blaming others • I do not redirect my behavior when I am given warnings
<p>U Hinder myself and others</p>	<ul style="list-style-type: none"> • I am argumentative when I am given warnings • I am frequently unprepared for class • I disrupt others in class with sounds and actions • I call out in class • I do not listen to adults • I do not clean up after myself • I refuse to do work, or do nothing when I am supposed to be working

Gifted Education

"Gifted" means a child who is of lawful school age, who due to superior intellect or advanced learning ability, or both, is not afforded an opportunity for otherwise attainable progress and

development in regular classroom instruction and needs special instruction or special ancillary services, or both, to achieve at levels commensurate with the child's intellect and ability. Arizona Revised Statutes Article 4.1, 15-799.

Page Unified School District administers state approved tests for grades K-12 given throughout the school year. Students who score at or above the 97th percentile on national norms in any one of the three areas—verbal, quantitative, or non-verbal will be served. Students can only test once every 12 months. Students themselves, parents, teachers, and administrators may nominate students for gifted testing.

Contact the Gifted office for further information, (928) 608-4386.

ATTENDANCE POLICY

Everyday and Every Class Period Matters: Consistent attendance at school is essential for success in learning. Arizona and Navajo Nation Laws charge the parent/guardian with the responsibility for the student's consistent school attendance (A.R.S. 15-802, 15-804, 15-805 & 10 NNC 502, 10 NNC 503, 10 NNC 503).

"Students absent for ten (10) consecutive school days, except for excused absences [identified in A.R.S. §15-901], shall be withdrawn from the school, pursuant to A.R.S. §15-901 (A)(2)."

Consistent attendance at school is essential for success in learning. Arizona Law charges the parent/guardian with the responsibility for the student's consistent school attendance (A.R.S. 15-802, 15-804, 15-805).

Page Middle School will hold students and parents accountable for student attendance. A parent/guardian must communicate with the school on or before the day a student must be absent. This communication will help the attendance office to accurately complete daily attendance counts and ensure that truancy is reported in a timely manner. When a student returns to school, following an absence, any written explanation from the parent/guardian, including a doctor's excuse, must be dropped off at the attendance desk (located in the front office). Notes to explain a student's absence must include the day of the absence and a daytime phone number where the parent/guardian can be reached. For an illness, when keeping a student out of school for more than 2 days, a doctor's excuse must be submitted to the attendance clerk in order to be considered an excused absence.

Page Middle School complies with the Arizona Department of Education's ten-day drop rule. Please be advised; A student will be dropped from enrollment if he/she misses ten or more consecutive days. Please be aware that dropping enrollment is not intended to be punitive; it is a legal accounting procedure the district is required to enact by law. The student may be re-enrolled upon returning to school with a parent/guardian and completing the necessary paperwork.

Arranging for extended absence

Extended absences impact a student's education and also falls under state attendance laws. If a student will miss school for an extended period of time, which could lead to excessive absences, prior approval from the principal will be required. The following guidelines need to

be met if a student has an extended pre-arranged absence:

For non-emergencies:

- The request must be made by the parent/guardian in writing to the principal at least one week prior to the trip.
- The request shall explain the nature and purpose of the trip.
- Teachers may request that make-up work be completed prior to the trip. Otherwise, all make-up work must be completed within a time period the teacher's request after the student returns.
- The student must take the notification of absence form to each teacher prior to the trip.
- If the absence occurs at the end of the semester, all course requirements must be completed prior to leaving school and before the semester ends.
- Even if the absence is considered verified, it may adversely affect a student's grade.

For emergencies:

- Prior approval from the principal will be required. The principal will determine how the student's attendance will be marked as well as facilitate a plan with the family to ensure the absences do not adversely affect the student's education.

Making-up missed work due to absence

Students are expected to be in class unless an absence is unavoidable. Students who know in advance that they must miss a class should inform their teachers and get work prior to the absence. When an absence occurs without prior warning, students should see teachers as soon as possible after returning. If an absence is planned, work can be collected in the office for pick-up prior to the absence. Students will be expected to make-up ALL missed assignments/tests according to the policy, each day missed, students receive a day to make up the work.

Signing out a student

When signing out a student during the school day, a parent/guardian or designated emergency contact must be present with ID. This requires the parent/guardian or designated emergency contact to physically walk into the attendance office, show ID, and sign out the student. No over-the-phone sign outs will be allowed. The only exception to this procedure is if prior notice is given to the attendance clerk. In order to meet the expectations for giving prior notice, the following procedure must be followed:

- Before 8:00, the student submits a note or parent calls 608-4305 to communicate the need for signing out to the attendance clerk.
- Attendance clerk will issue the student a pass to use later in the school day to leave class.
- Student will show the classroom teacher the pass in order to be released from class at allowed time.
- Student will go to the attendance office to sign out and receive an off-campus pass.
- On the next school day (or upon signing back in), the student should give the attendance clerk any documentation provided to excuse the time away from school.

No sign outs will be allowed after 2:30 Monday, Tuesday, Thursday, Friday and 1:00 on Wednesdays as stated in the PMS enrollment packet.

Please update emergency contacts often. All updates to contact information should be made through the attendance clerk (608-4305).

All students involved in athletics or school trips will return with the team or group. In order to be released to a parent/legal guardian, a completed pre-approved form must be turned in 24 hours prior to departure of the scheduled event. (refer to Board Policy JJH - Student Travel)

Excessive Absences

Once again, regular school attendance promotes learning and achievement.

The following could be used for intervention/remediation due to excessive absences:

- After-school tutoring
 - Offered Monday, Tuesday and Thursday: 3:10-4:30
- Summer school
 - Offered the month of June each summer
- Additional academic courses in lieu of elective courses

Special Education students and English Language Learners will be referred to the school's intervention teams. The principal will have the authority to make exceptions to this policy.

Attendance Rewards

Students who receive perfect attendance will be recognized monthly during Skylight Assemblies, which take place during school hours. Only school related business or activities are acceptable absences to qualify for perfect attendance.

A student's attendance will be marked in the following manner depending on the reason for the absence:

Excused (EXC):

- absence is verified by a medical doctor or medicine man
- death in immediate family (documentation is program from service)
- family emergency
- school-related (ACT)
- court (LEG)

Verified Absence (VER):

- student misses a class
- parent/guardian calls the attendance office or writes and signs a note explaining the absence

Truant (TRU):

- student misses class
- absence is not verified by a parent/guardian

Please refer to chart on page__

Tardy to class or school

Every instructional minute counts and student tardiness interferes with the learning process. Please be respectful of your teacher and fellow classmates and be on time to class. A student who is not in class when the bell rings is considered tardy. Our expectation is students enter quietly, find their seat and begin bell work immediately. Students who do not meet this expectation may receive an in classroom consequence according to the teacher's classroom management policy.

Students carrying a pass to class after the tardy bell has rung will be marked present. Students who arrive to class between 15 and 30 minutes after the bell rings will be marked

as Excessive Tardy. Students who arrive to class more than 30 minutes after the bell rings will be marked Absent. Specific tardy procedures are as follows.

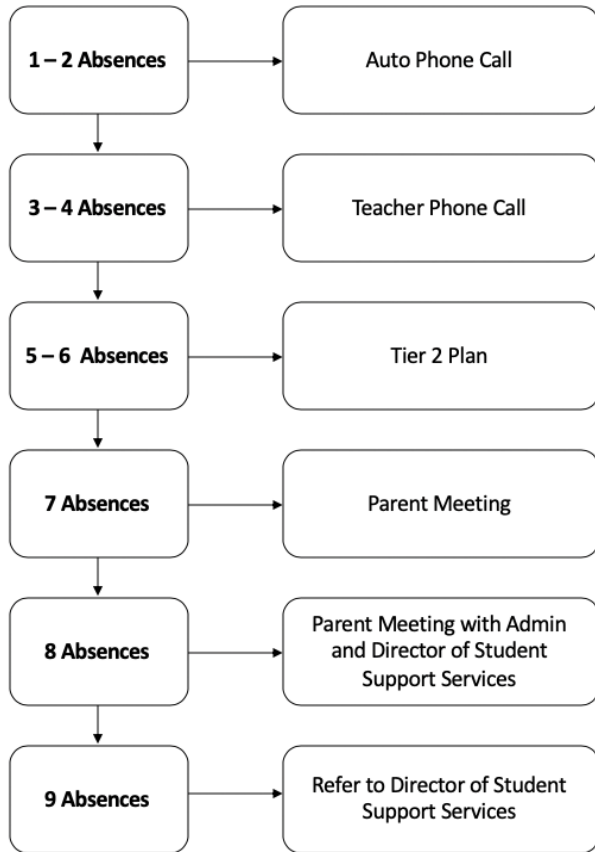
<u>TARDY</u> <u>#</u>	<u>CONSEQUENCE(S)</u>
1-2	Teacher records the tardy (include the tardy #), communicates expectation to the student (re-teach), and utilizes classroom management procedures to reinforce expectation.
3-4	Referral (tardy ODR).. Student assigned to lunch detention to complete a reflection sheet. Parents notified by teacher.
5-6	Referral (tardy ODR) to Student Success Advocate's office. Student assigned to 4:30pm After-School Detention (ASD) to complete reflection sheet and to make-up missing academics. Parents notified by the teacher.
7+	Referral (tardy ODR) to Student Success Advocate's office. Student assigned to 6pm After School Detention (ASD) to complete reflection sheet and to make up missing academics. Parents notified by the Student Success Advocate. Student referred to counselor for time management sessions.
10+	Referral (tardy ODR) to Student Success Advocate's office. Student meets with teachers, parents, counselor, and the Student Success Advocate to formulate an intervention plan. Structured day.

After School Detention (ASD) will be assigned from 3:05-4:30pm OR 3:05- 6:00pm (dependant on the infraction)

Tardies are not by individual class but accumulate throughout the day. Example: Tardy Period 1 & 2 count as 2 tardies.

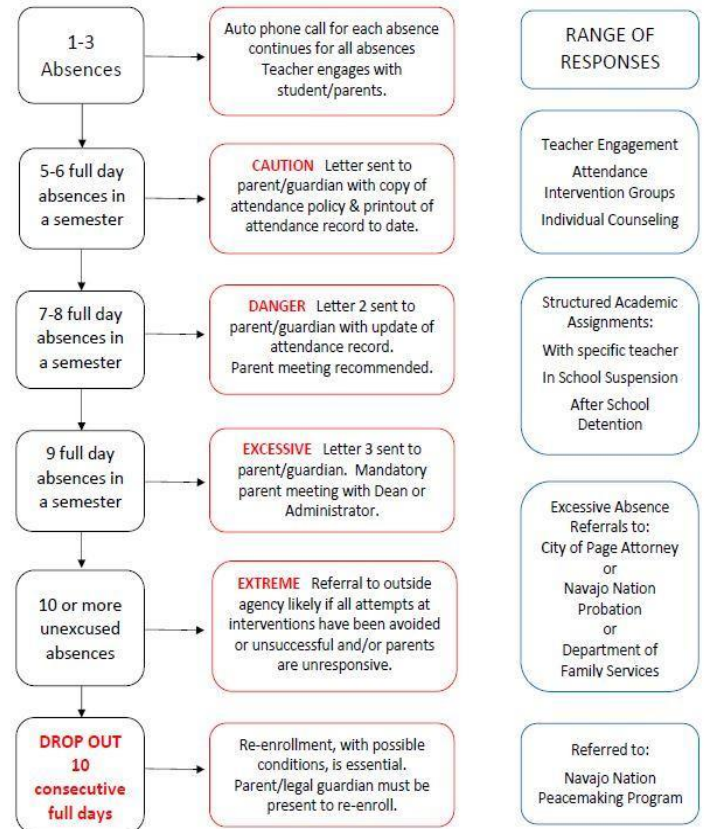
*Excessive tardies can result in loss of privileges such as field trips, class or school activities & celebrations, etc. This includes participation in extracurricular sports.

Page Middle School's Response to



PUSD Attendance Procedures: *Response to Absences*

Absence Count = UNV + TRU + VER (Does not include EXC, ACT, ONC)



RANGE OF RESPONSES

Teacher Engagement
Attendance
Intervention Groups
Individual Counseling

Structured Academic Assignments;
With specific teacher
In School Suspension
After School Detention

Excessive Absence Referrals to:
City of Page Attorney
or
Navajo Nation Probation
or
Department of Family Services

Referred to:
Navajo Nation Peacemaking Program

Intervention for Absences

ACCOUNTABILITY SYSTEM
PAGE MIDDLE SCHOOL PANTHERS ROAR with P.R.I.D.E.



All schools in the Page Unified School District are Positive Behavioral Intervention and Support (PBIS) schools. PBIS places emphasis on school-wide systems of support that include proactive strategies for defining, teaching, promoting and reinforcing positive student behaviors to create positive school culture and increase teaching and learning. Our school-wide expectation is that our students will display P.R.I.D.E. every day, throughout the day by being:

- Positive
- Respectful
- Involved
- Determined
- Excellent

as evidenced by positive actions, words, and work ethic for academic, extracurricular, and social events and towards other students and staff members.

Page Middle School will define, teach and reinforce these expectations and behaviors for all students. The Behavior Expectation Matrix on the following page defines the behaviors Page Middle School expects from all of our students. Our goal is to have our students display P.R.I.D.E. in everything they do at Page Middle School and in the community.

Page Middle School's Desired Outcome

- Increased academic achievement and performance
- Decreased classroom disruptions and office discipline referrals
- Improved school climate and safety

To make these desired outcomes happen, Page Middle School has a systematic approach to proactive, school-wide discipline based on a Response to Intervention Model. Data will be used to track, identify and respond to school-wide behavior issues and trends.

Each teacher will deal with general classroom disruption **through effective classroom management, positive interventions and support that centers on the re-teaching of behavioral expectations. It is expected that parents/guardians and/or school counselors will be involved when problem behaviors continue.** Only when the action taken by the teacher is ineffective, should the student be referred to the principal or his/her designee(s) and the discipline system.

Any violation that disrupts the educational system of the school or may harm or endanger the safety or well-being of a student but is not listed in the disciplinary system, will be

enforced at the discretion of the principal or designee. It is the sole responsibility of the principal or designee to investigate and determine the level of discipline to be applied.

Positive Reinforcement of School-Wide Expectations:

When a student meets our P.R.I.D.E. expectations, they are reinforced using a 3 step method. The staff member will acknowledge the expectation and skill being displayed and scan the student's ID card to give him/her PAW points. These P.R.I.D.E. points can be used to purchase items from the P.R.I.D.E store, in addition, students have a chance to be drawn during our P.R.I.D.E. quarterly and semester drawings or raffles. Page Middle School also provides opportunities for students who haven't received any office discipline referrals to receive special prizes and earn additional privileges, i.e. access to activities, early release to lunch, and monthly prizes are just a few. Please refer to the matrix on page 24 for PRIDE expectations.

Possible Behavior Interventions:

- **P.R.I.D.E. Group**-Specific re-teaching of our school-wide behavior expectations in a small group or individual setting specific to the discipline infraction
- **Social Skills Group**-The teaching of social skills for students who need additional support in handling specific social issues and/or acting appropriate in social situations
- **Substance Groups**-The teaching of substance awareness and preventions. Groups are held with middle school counselors or by outside agencies.
- **Academic Skills**-This intervention targets students with low grades and teaches organization and provides academic support by meeting with students individually or in a group check-in on academic progress.
- **Individual/Group Counseling**-Group and/or individual counseling on specific issues.
- **Check-in & Check Out (CICO)**-Extra support for students having trouble following school-wide expectations. Students check-in with a staff member in the morning and at the end of the day. Each teacher during the day provides feedback to the student on their CICO sheet.
- **Behavior Plan**-Creation of a plan to address specific behaviors of an individual student. The creation of the behavior plan involves teachers, counselors, administration and other staff to address behaviors of concern.
- **Conflict resolution/mediation**-Counseling involving groups of students or an individual to resolve the personal or group conflict.
- **Structured Day** - Students will report to the attendance office upon arrival. They will be greeted by a staff member and will be escorted from class to class, throughout the day. With no passing periods. He/she will serve lunch in the detention room. Passing periods will be scheduled as escorted by the staff member. Students will be assigned a minimum of 3 days with an "early out" option dependent upon behavior.
- **Check and Connect** - Students will check in with an assigned staff member for daily updates.

Panther P.R.I.D.E



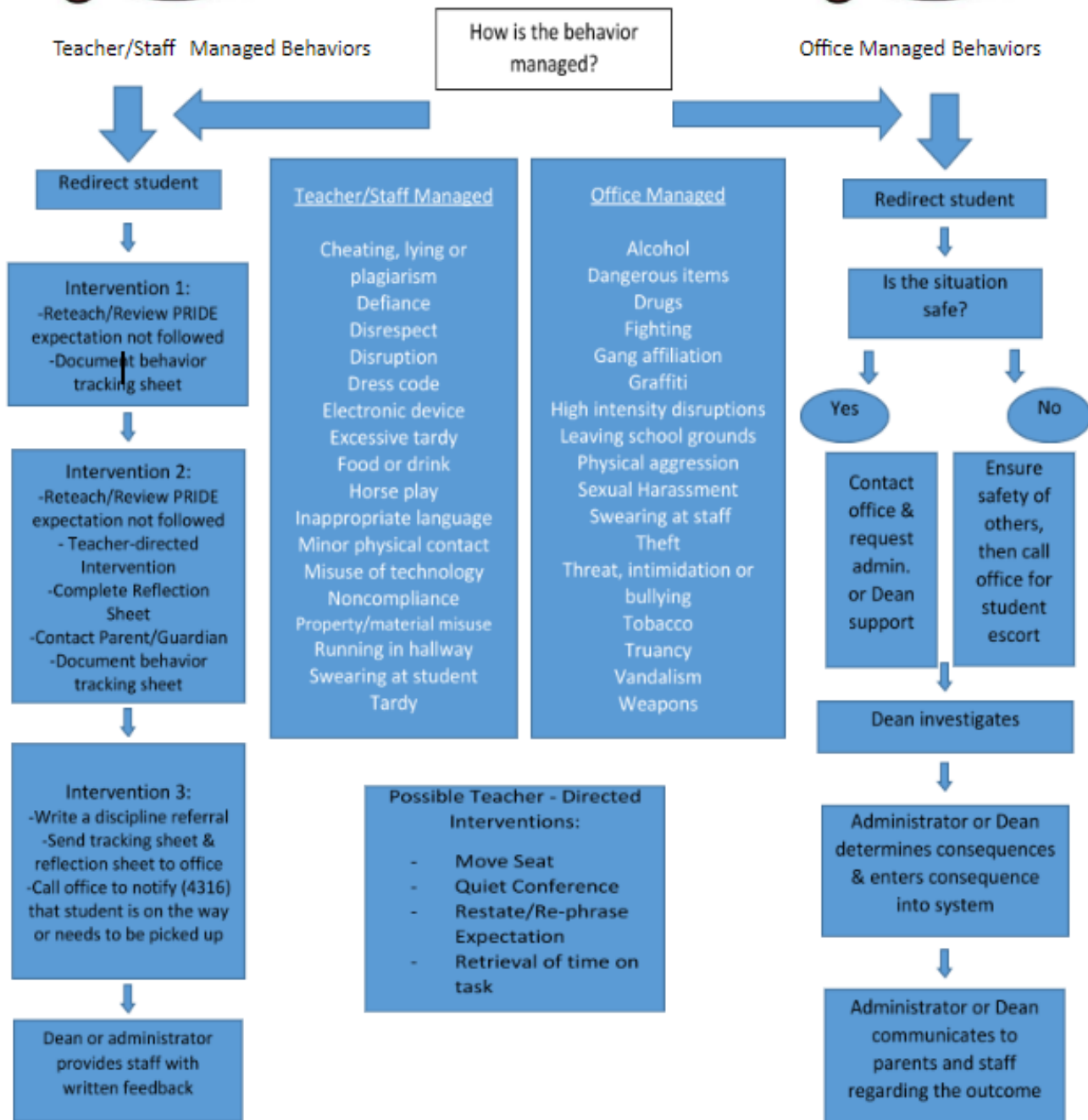
Campus Wide Behavior Expectations

Behavior Expectation	Classroom	Hallways/ Courtyard	Cafeteria	Restroom	Assembly/ Skylight	Bus
Positive	<ul style="list-style-type: none"> · Have positive attitude · Respond positively & appropriately to request 	<ul style="list-style-type: none"> · Keep locker & combination private · Use an inside voice 	<ul style="list-style-type: none"> · Use positive language and actions · Use an inside voice 	<ul style="list-style-type: none"> · Use positive language and actions 	<ul style="list-style-type: none"> · Use positive language and actions 	<ul style="list-style-type: none"> · Use positive language at all times · Use inside voice
Respectful	<ul style="list-style-type: none"> · Keep hands, feet and objects to yourself · Use materials appropriately · Keep your area clean 	<ul style="list-style-type: none"> · Keep hands, feet and objects to yourself · Clean-up after yourself 	<ul style="list-style-type: none"> · Keep, hands, feet and objects to yourself · Keep and clean your area 	<ul style="list-style-type: none"> · Keep hands, feet and objects to yourself · Respect the privacy of others 	<ul style="list-style-type: none"> · Keep hands, feet and objects to yourself · Clap & cheer when appropriate · Sit where directed 	<ul style="list-style-type: none"> · Keep hands, feet, and objects to yourself · No eating on the bus
Involved	<ul style="list-style-type: none"> · Follow directions · Participate in class · Listen attentively to speaker 	<ul style="list-style-type: none"> · Share the space to get into your lockers · Walk and pay attention 	<ul style="list-style-type: none"> · Follow staff directions · Present ID & know your PIN 	<ul style="list-style-type: none"> · Leave no trace of your presence 	<ul style="list-style-type: none"> · Follow directions · Listen to the speaker 	<ul style="list-style-type: none"> · Follow directions the first time · Assist with younger students
Determined	<ul style="list-style-type: none"> · On time to class · Come prepared with all materials and assignment 	<ul style="list-style-type: none"> · On time to class · Gather necessary materials 	<ul style="list-style-type: none"> · Move with a purpose · always walk 	<ul style="list-style-type: none"> · Use the bathroom during passing time 	<ul style="list-style-type: none"> · Be on time and move with a purpose 	<ul style="list-style-type: none"> · Be at the bus stop 10 minutes early, load in single file · Keep your book bag under the seat
Excellent	<ul style="list-style-type: none"> · Manage and organize your binder · Go above and beyond expectations 	<ul style="list-style-type: none"> · Report problems to an adult 	<ul style="list-style-type: none"> · Line-up to enter the cafeteria · Wait your turn 	<ul style="list-style-type: none"> · Report problems to an adult 	<ul style="list-style-type: none"> · Enter and exit in an orderly fashion 	<ul style="list-style-type: none"> · Use bus time as study time · Bottom to bottom, back to back, feet on the floor



Page Middle School

Behavior Accountability Process



Discipline System

Each teacher will address general classroom disruptions through effective classroom management, the use of PBIS, re-teaching expectations, and the involvement of parents, guardians, or school counselors. Only when the action taken by the teacher is ineffective, in accordance with a predetermined cycle of classroom expectations, procedures and consequences, will the student be referred to the Dean. The main objective of Page Middle School's discipline plan is to teach students to be responsible for their own behavior.

We are committed to the process of restorative discipline here at Page Middle School. The goal of restorative discipline is to work with students (the victims and the accused) to come to a solution rather than simply handing down punishment. Restorative discipline seeks to fix the problem, impose a fair consequence, foster understanding, and adjust student behavior. Restorative discipline is a whole school, relational approach to building school climate and addressing student behavior that fosters belonging over exclusion, social engagement over control, and meaningful accountability over punishment. Its practices replace fear, uncertainty, and punishment as motivators with belonging, connectedness, and the willingness to change because people matter to each other. (Dr. Marilyn Armour)

Office Referrals – Acts of Misconduct

Any violation not listed in the disciplinary system, but disrupts the educational system of the school or may harm or endanger the safety or well being of a student or students, will be enforced at the discretion of the Principal or designee. It is the responsibility of the Dean to investigate and determine, in collaboration with Assistant Principal, the level of discipline to be applied.

Any staff member (such as a teacher, bus driver, librarian, custodian, etc.) may submit a conduct referral to the office if a student commits an act of misconduct. This includes acts of misconduct committed by students on their way to and from school. The referral should describe in detail the problem, and include the signature of the referring person. An administrator or designee will talk with the student to allow the student to explain his/her side of the incident, then decide if the student has broken the discipline rule(s) and determine the consequence(s). The consequence(s) will depend on the rule broken, the history of the student, and previous actions taken. On serious offenses, effort will be made to contact the parent/guardian by phone concerning the referral and the consequences.

Discipline

Below are guidelines for the disposition of discipline. Depending on the circumstances of the offense and the history of the offender, the action taken may vary at the administrator's discretion. Consequences vary and range from a conference to expulsion.

Problem areas marked with one asterisk (*) violate Arizona Revised Statutes and will be reported to the Arizona Department of Education for tracking purposes. Areas marked with two asterisks (**) are to be reported to police agencies. The police may be called to investigate serious violations. If this occurs, school officials will make every effort to notify

parents or guardians. Any actions taken by law enforcement officials will be in addition to action taken by the school. Each incident will incur a District Hearing and steps toward minimizing the possibility of recurrence. Students with multiple (3 or more) offenses during his or her middle school career classified at that level are at risk of long term suspension (up to one year) or expulsion with an opportunity for appeal at the end of two complete semesters. Other activities, due to severity in nature, may warrant an Expulsion Hearing on a first incident. (JKE)

Expulsion Hearings are requested for serious incidents. A recommendation to expel shall be made by the Superintendent. The authority to expel rests solely with the School Board. Expulsion is the permanent exclusion of a student from school and school activities. The student may not be readmitted until at least two (2) complete semesters have passed (the remainder of the semester in which the violation has occurred and two (2) additional semesters). (JKE)

It is the responsibility of all school employees to report all suspected instances of the use, possession, or sale of drugs. Distribution, possession, and/or under the influence of drugs is prohibited by district policy. (JICH-R) Research and studies have shown that a student can be considered "under the influence" of drugs, including marijuana, for up to 36 hours and are then subject to school discipline.

Page Unified School District has zero tolerance for Gang activity. Gang dress, graffiti, talk, drawings, etc. will be documented and students identified. If any discipline activity is tied to Gangs in any way, the severity of consequence will be increased. (JICF).

Student Conduct on School Buses resulting in a discipline referral will follow policy JICC.

JICK-EB ©

EXHIBIT

STUDENT BULLYING / HARASSMENT / INTIMIDATION (To be displayed in school buildings and in student handbooks)

The Governing Board of the Page Unified School District believes it is the right of every student to be educated in a positive, safe, caring, and respectful learning environment. The Governing Board further believes a school environment that is inclusive of these traits maximizes student achievement, fosters student personal growth, and helps a student build a sense of community that promotes positive participation as citizens in society.

To assist in achieving a school environment based on the beliefs of the Governing Board, bullying, harassment, or intimidation in any form will not be tolerated.

Bullying: Bullying may occur when a student or group of students engages in any form of behavior that includes such acts as intimidation and/or harassment that

- A. has the effect of physically harming a student, damaging a student's property, or placing a student in reasonable fear of harm or damage to property,

- B. is sufficiently severe, persistent or pervasive that the action, behavior, or threat creates an intimidating, threatening, or abusive environment in the form of physical or emotional harm,
- C. occurs when there is a real or perceived imbalance of power or strength, or
- D. may constitute a violation of law.

Bullying of a student or group of students can be manifested through written, verbal, physical, or emotional means and may occur in a variety of forms including, but not limited to

- A. verbal, written/printed or graphic exposure to derogatory comments, extortion, exploitation, name calling, or rumor spreading either directly through another person or group or through cyberbullying,
- B. exposure to social exclusion or ostracism,
- C. physical contact including but not limited to pushing, hitting, kicking, shoving, or spitting, and
- D. damage to or theft of personal property.

Cyberbullying: Cyberbullying is, but not limited to, any act of bullying committed by use of electronic technology or electronic communication devices, including telephonic devices, social networking and other Internet communications, on school computers, networks, forums and mailing lists, or other District-owned property, and by means of an individual's personal electronic media and equipment.

Harassment: Harassment is intentional behavior by a student or group of students that is disturbing or threatening to another student or group of students. Intentional behaviors that characterize harassment include, but are not limited to, stalking, hazing, social exclusion, name calling, unwanted physical contact and unwelcome verbal or written comments, photographs and graphics. Harassment may be related, but not limited to, race, religious orientation, sexual orientation, cultural background, economic status, size or personal appearance. Harassing behaviors can be direct or indirect and by use of social media.

Intimidation: Intimidation is intentional behavior by a student or group of students that places another student or group of students in fear of harm of person or property. Intimidation can be manifested emotionally or physically, either directly or indirectly, and by use of social media.

Students are prohibited from bullying, harassment, or intimidation on school grounds, school property, school buses, at school bus stops, at school-sponsored events and activities, and through the use of electronic technology or electronic communication equipment on school computers, networks, forums, or mailing lists.

Disciplinary action may result for bullying, harassment, or intimidation which occurs outside of the school and the school day when such acts result in a substantial physical, mental, or emotional negative effect on the victim, while on school grounds, school property, school buses, at school bus stops, or at school-sponsored events and activities, or when such act(s) interfere with the authority of the school system to maintain order. All suspected violations of law will be reported to local law enforcement.

Students who believe they are experiencing being bullied, harassed, or intimidated or suspect another student is bullied, harassed, or intimidated should report their concern to any staff member of the School District. School personnel are to maintain appropriate confidentiality of the reported information.

Reprisal by any student directed toward a student or employee related to the reporting of a case or a suspected case of bullying, harassment, or intimidation shall not be tolerated, and the individual(s) will be subject to the disciplines set out in applicable District policies and administrative regulations.

Students found to be bullying, harassing, or intimidating others will be disciplined up to and including suspension or expulsion from school.

Knowingly submitting a false report under Policy JICK or this exhibit shall subject the student to discipline up to and including suspension or expulsion. Where disciplinary action is necessary pursuant to any part of Policy JICK or this exhibit, relevant District policies shall be followed.

Law enforcement authorities shall be notified any time District officials have a reasonable belief that an incidence of bullying, harassment, or intimidation is a violation of the law.

Report Bullying

Page Middle School is committed to the protection and safety of each of its students. It is the expectation of each student to help us protect the emotional and physical safety of every other student. Any student who witnesses or is included in an incident of bullying, harassment or other forms of intimidation is expected to help in stopping, minimizing, or eliminating the act. Failure to intervene may result in disciplinary action.

Students who receive acts or words of harassment, bullying or intimidation should immediately leave the location and report the act or behavior to a trusted P.M.S. staff member, counselor, Dean, or administrator. Each incident will be investigated and Page Middle School will implement the necessary safeguards and or consequences to eliminate recurrence. Anonymity and confidentiality will be maintained to the best of the investigators ability throughout the process.

StopIt Anonymous Reporting System (App): The StopIt Anonymous Reporting System supports and empowers Page Middle School's students to anonymously report issues (i.e, bullying, violence, self-harm) before they escalate. This reporting app provides anonymous 2-way dialogue between reporters and administrators. Utilize the website or app to anonymously report bullying, violence, or self harm. School code: PagePanthers!

Hazing: Page Unified School District has adopted a policy in accordance with the state mandate against Hazing. Hazing, soliciting engagement to haze, and aiding and abetting another person to haze is strictly prohibited. Consent to hazing is not a defense to a hazing violation. Students, teachers and staff shall take reasonable measures to prevent

hazing. Reporting of suspected incidents should be submitted to administration immediately. Hazing is defined as any intentional, knowing, reckless act committed by a student against another student in which (1) the act was committed in connection with an initiation into, affiliation with, or maintenance of membership in any organization that is affiliated with an educational institution and (2) it contributes to a substantial risk of potential physical injury, mental harm or degradation, extreme humiliation or embarrassment. Consequences for Hazing/Initiation may include Off Campus Suspension, District Hearing, and/or Long Term Suspension/Expulsion. This may be coupled with a possible Police Referral. This policy is in place year round, including summer off-campus activities.

Discipline proceedings will generally involve incidents that occur on Page Middle School campus and property (this includes property inside and outside of the gates and school vehicles) during school hours and school related activities and field trips. Students and parents should be aware of the extent of authority of school officials in relation to off-campus conduct. School Boards and its agents can govern conduct which can be shown to be detrimental to the operation of schools. The effect on the schools, rather than where an incident occurs, determines the scope of school officials' authority. The right to punish for offenses off school property is based upon, "not the time or place of the offense, but its effect upon the morale and efficiency of the school." Page Middle School will work hard to protect its interests while protecting the rights of parents and students, with safety and well-being guiding its purpose.

The Page Middle School Student Expectations

Page Middle School Contract Agreement

All students and their parent/guardian must sign the Page Middle School Student Handbook agreement upon enrollment or at the start of each school year. This agreement states that:

- Students must demonstrate appropriate behavior and have fewer than ten days of suspension per school year. On the tenth day of suspension, the following progressive options apply:
 - Student will be placed on a behavior contract;
 - Student will be given a structured or modified schedule;
 - Student will be placed in an alternate setting.

Student Behavior-Rewards and Consequences

Support and Report

The school support and report link (StopIt) may be found on the middle school page of the school website. This anonymous link allows students to report positive behavior to reward students and any instances of bullying or other inappropriate behavior.

Positive Behavior Rewards

1) Students may earn PRIDE PAW points for being a great Panther citizen while on campus. PRIDE PAW points may be redeemed at the school store any day before school, during lunch or after school to purchase prizes:

- **5 PRIDE PAWS--prize from the mystery box; positive note/phone call home**
- **10 PRIDE PAWS-- bathroom pass; Panther pen; free entry to athletic event; one time use--you and a friend eat lunch in the library for movie day.**
- **20 PRIDE PAWS-- front of lunch line pass; or five day personal phone/tablet pass during lunch time;**
- **30 PRIDE PAWS--Morning announcement music selection**
- **40 PRIDE PAWS--Lunch game area pass (for student and a friend).**
- **50 PRIDE PAWS-- Mystery Snack Box; Shout out in morning video announcement;**
- **75 PRIDE PAWS--Admission to a dance;**
- **100 PRIDE PAWS--first-class dining in cafeteria;**
- **150 PRIDE PAWS--School Store employee; Bring a drink**
- **200 PRIDE PAWS-Pizza delivered at lunch**

2) Additional incentives are provided monthly throughout the school year and in our Page Middle School Student Store.

Our Pride Expectations are to be followed at all times.

Progressive Discipline

Classroom Consequences:

1. Verbal warning: The first time a student defies an expectation=verbal reminder and reteach the expectation.
2. Interventions 1 - Reteach the expectation and record infraction using a tracking sheet.
3. Intervention 2 - Teacher-directed Intervention with reflection sheet (assigned in individual classrooms): The second time a student defies an expectation=teacher records infraction using tracking sheet, communicates expectation to the student (re-teach), and utilizes classroom management procedures to reinforce expectation, inform parents.
4. Intervention 3 - Referral: The third time a student defies an expectation=staff/student contacts parents; staff member writes a referral.

Every day a student is given two chances. The first is a warning and the second is a warning and a reteach. The third infraction will result in a referral that becomes a progressive discipline consequence. A pattern of repeated behavior will result in further action towards alternate or additional consequence. When a staff member notices a pattern of behavior infractions with a student, the staff member will follow the MTSS referral process.

Page Middle School students are committed to making a great life for themselves by remaining focused on their studies during the school day. Students are not permitted to have items at school that distract from this goal. The PANTHER Way states, "I never bring materials to school that may interfere with my learning, and my cell phone is turned off during school hours."

Inappropriate items include: pictures, toys, electronics, excess cash, cell phones that are turned on, gum/candy and any other items as determined by a school official. For all offenses, the item will be confiscated and the student will receive a referral.

Progressive Discipline Consequences—Each referral moves a student to the next level of consequences.

1. Ten minute detention with teacher and teacher calls home.
2. Lunch detention and teacher calls home.
3. Assigned 90-minute after school detention (ASD) and phone call home. The student will ride the 4:30 bus or walks home at 4:30pm. *Note: Athletes or club members assigned to the 4:30 ASD must go home after their assignment and will not be able to participate in practice that day or the day of the infraction.*
4. The student will attend ASD until 5:45 and a phone call home will be made. The student will ride the 6:00 pm bus home or walk home at 6:00pm. *Note: Athletes or club members assigned to ASD will not be permitted to participate in practice or games on the day of their assignment or the day of the infraction.*
5. Alternate class placement, followed by a parent conference with the Assistant Principal or Dean (includes a written reflection).
6. Parent shadow with teacher Prior notification.
7. Independent Learning Day/Formal Suspension determined by the administration.

Some behaviors may require a more severe consequence, by passing progressive discipline steps. This will be determined by the assistant principal or the principal.

Students who go ten school days without a referral will move back down to the 1st step in the progressive discipline consequence levels.

Reintegration into Middle School Classes

- Students returning to the general education setting must go through a transition process before being placed in a full day of classes.

- Students returning from a long term suspension will participate in a meeting with their parent/guardian, and administrative designee to create a behavior contract.
- Students returning from a long term suspension may be expected to participate in a restorative circle.

Truancy

Students who are truant (missing class) will be assigned consequences.

- **First incident**--phone call home, conference with teacher (one period) or conference with student liaison (more than one period);
- **Second incident**--ASD (4:30 bus) phone call home, conference with Dean or administrator;
- **Third incident**--parent meeting and ASD (6:00 bus);
- **Fourth incident**--referral and meeting with behavior committee and parent, plan developed and ASD (6:00 bus);
- **Fifth incident**--referral, phone call home, ISS;
- **Sixth incident**--phone call home, district hearing; additional occurrences, referral to city attorney or Navajo Nation Prosecutor.

Cheating

Students caught cheating on a class assignment or test will receive a failing grade and lunch detention. Continued instances of cheating will result in more severe consequences. Please refer to the discipline matrix included in this handbook.

Inappropriate Behavior with Guest Teachers (Substitutes)

Any students who disrupt the class or exhibit inappropriate behavior with a guest teacher will receive an automatic ASD (4:30 bus). Continued instances will result in more severe consequences.

Guidelines for Proper Dress and Grooming

Students should dress neatly and appropriately, recognizing that everyone feels more at ease when properly dressed and groomed. To uphold the image of the school as a place of business, the following dress policy has been adopted (JICA & JICA-R):

The Board authorizes the Superintendent to develop and enforce school regulations prohibiting student dress or grooming practices that:

- A. Present a hazard to the health or safety of the student or to others in the school.
- B. Materially interfere with school work, create disorder, or disrupt the educational program.
- C. Cause excessive wear or damage to school property.
- D. Prevent students from achieving their educational objectives.
- E. Represent membership in a gang.

F. Obscene language or symbols, or symbols of sex, drugs, or alcohol on clothing are expressly prohibited.

The District encourages students to take pride in their attire as it relates to the school setting. Students should dress in a manner that, in addition to the following guidelines, takes into consideration the educational environment, safety, health, and welfare of self and others.

A. Only tailored shorts and skirts that are hemmed may be worn in grades kindergarten (K) through twelve (12).

- Shorts and skirts must be mid-thigh or longer, which means shorts must have at least a 5 inch inseam.
- *No ripped jeans with rips **higher than mid thigh**.*
- *Pants must be worn at the waist. Sagging pants/shorts will not be allowed.*

B. Bare midriffs, halter tops, and spaghetti straps are not acceptable past the third grade.

- Shirts with low-cut necklines, off-the-shoulder sleeves, or see-through material will not be allowed
- Tank tops should have straps that measure 1 inch or wider
- Undergarments must always be covered and never visible.

C. Bare feet are never acceptable. In the interests of student safety, shoes must be worn at all times. Closed shoes are to be worn for any type of physical activity, such as physical education, etc. Slippers will not be allowed.

D. Jewelry shall not be worn if it presents a safety hazard to self and/or others.

E. Profane or defamatory writing on clothing or jewelry is not acceptable.

F. No bandannas of any color, size, or shape may be worn, carried or displayed in any classroom or at any school activity. This also includes simulations of anything representing "colors."

G. Hats and beanies may be worn throughout the school; however, if requested by a teacher to remove the hat or beanie in their classroom, the student must immediately comply with the request or hat privileges may be revoked. **No hoodies will be worn anywhere in the building at any time.**

H. Gang-related personalization is not permitted on hats, on items of clothing, or on one's person. One's entire outfit may not be more than 50% red or blue--excluding denim jeans or shirts.

I. Obscene language or symbols, or symbols of drugs, sex, or alcohol on clothing or hats is expressly prohibited.

Students who volunteer for extracurricular activities, such as athletics, band, chorus, etc., are subject to the standards of dress as defined by the sponsors of such activities.

Accessories

No sunglasses will be allowed in the school building unless deemed medically necessary with proper paperwork completed. Documentation supporting visual accommodations must be on file with the school nurse.

Dress for Physical Education

All students participating in physical education or strength training are expected to change into athletic attire and athletic shoes before class begins. Athletic attire are shorts, t-shirts, socks, sweatpants and athletic shoes. These clothing items are to be different from what students wear to school and should follow regular dress code guidelines.

College Shirt Day

Page Middle School is an AVID (Advancement Via Individual Determination) School. AVID supports college and career readiness. Students are encouraged to show their post-secondary school pride by wearing any shirt, sweatshirt, or jacket that is college/university related on Wednesdays.

- Items may be any color, as long as they have a college/university logo or name.
- Sports jerseys are not allowed.
- Items may have a hood, but the hood cannot be worn on campus.
- Items must have school-appropriate logos, sayings, pictures, etc

, Aggression		Recommended Action
Verbal Provocation	Use of language or gestures that may incite another person or other people to fight.	Administrative Conference After School Detention (ASD) In School Suspension (ISS) Off Campus Suspension
Minor Aggressive Act	Student engages in horseplay or other non-serious but inappropriate physical contact, i.e., poking, <i>[pulling]</i> or pushing (not to provoke). Other behaviors that may be considered under this violation are running in the building, hallways, or corridors, pulling a chair out from underneath another person, or other behaviors that demonstrate low level hostile behaviors.	Administrative Conference After School Detention (ASD) In School Suspension (ISS) Off Campus Suspension
Disorderly Conduct	<u>13-2904. Disorderly conduct; classification</u> A. A person commits disorderly conduct if, with intent to disturb the peace or quiet of a neighborhood, family or person, or with knowledge of doing so, such person: 2. Makes unreasonable noise; or 4. Makes any protracted commotion, utterance or display with the intent to prevent the transaction of the business of a lawful meeting, gathering or procession; or 5. Refuses to obey a lawful order to disperse issued to maintain public safety in dangerous proximity to a fire, a hazard or any other emergency;	Administrative Conference After School Detention (ASD) In School Suspension (ISS) Off Campus Suspension District Hearing
*Endangerment	<u>13-1201. Endangerment; classification</u> A. A person commits endangerment by recklessly endangering another person with a substantial risk of imminent death or physical injury. B. Endangerment involving a substantial risk of imminent death is a class 6 felony. In all other cases, it is a class 1 misdemeanor.	After School Detention (ASD) In School Suspension (ISS) Off Campus Suspension (short) Off Campus Suspension (long) District Hearing
*Fighting /Boxing	Mutual participation in an incident involving physical violence, where there is no major injury. (US Department of Education, Office of Safe and Drug-Free Schools Uniform Management Information and Reporting System guidelines, 10/06) Verbal confrontation alone does not constitute fighting.	Off Campus Suspension– 3-9 days 2nd Offense+: Off Campus Suspension/ District Hearing
*One-sided Fight	Physical contact made with provocation but without reciprocal contact. If contact continues without reciprocation, may be classified as assault.	Off Campus Suspension– 3-9 days 2nd Offense+: Off Campus Suspension/ District Hearing
*Assault	<u>A.R.S. §13-1203. Assault</u> ; A person commits assault by: 1. Intentionally, knowingly or recklessly causing any physical injury to another person; or 2. Intentionally placing another person in reasonable apprehension of imminent physical injury; or 3. Knowingly touching another person with the intent to injure, insult or provoke such person.	Off Campus Suspension/ District Hearing *Police Referral Threat Assessment may be conducted

**Aggravated assault	<u>A.R.S. §13-1204. Aggravated assault</u> ; A person commits aggravated assault if the person commits assault as defined in section 13-1203 under any of the following circumstances: 1. If the person causes serious physical injury to another, 2. If the person uses a deadly weapon or dangerous instrument, 3. If the person commits the assault after entering the private home of another with the intent to commit the assault, 4. If the person is eighteen years of age or older and commits the assault upon a child the age of fifteen years or under, 5. If the person commits the assault knowing or having reason to know that the victim is a peace officer, or a person summoned and directed by the officer while engaged in the execution of any official duties, 6. If the person commits the assault knowing or having reason to know the victim is a teacher or other person employed by any school and the teacher or other employee is upon the grounds of a school or grounds adjacent to the school or is in any part of a building or vehicle used for school purposes, or any teacher or school nurse visiting a private home in the course of the teacher's or nurse's professional duties, or any teacher engaged in any authorized and organized classroom activity held on other than school grounds.	Off Campus Suspension/ District Hearing Expulsion Hearing *Police Referral Threat Assessment may be conducted
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Arson		
*Arson of a structure or property	<u>A.R.S. §13-1703. Arson of a structure or property:</u> A person commits arson of a structure or property by knowingly and unlawfully damaging a structure or property by knowingly causing a fire or explosion.	Off Campus Suspension/ District Hearing Expulsion Hearing *Police Referral Threat Assessment may be conducted
**Arson of an occupied structure	<u>A.R.S. §13-1704 Arson of an occupied structure</u> A person commits arson of an occupied structure by knowingly and unlawfully damaging an occupied structure by knowingly causing a fire or explosion. <u>A.R.S. §13-1701, 2. Occupied structure</u> means any structure as defined in paragraph 4 in which one or more human beings either is or is likely to be present or so near as to be in equivalent danger at the time the fire or explosion occurs. The term includes any dwelling house, whether occupied, unoccupied or vacant.	Off Campus Suspension/ District Hearing Expulsion Hearing *Police Referral Threat assessment may be conducted

Attendance Policy Violation: Violation of state, school district, or school policy relating to attendance. Please reference the Attendance Policy on Page		
Tardy	Arriving to school or class after the scheduled start time.	Classroom re-teach Lunch Detention After School Detention (ASD) In School Suspension (ISS)
*Excessive Absences (VER & UNV)	When a student is not in attendance for a period or an entire day. Excessive absences (verified or unverified) adversely affect academic performance. All absences are monitored and communication with parent will begin with 5 absences and consequences may be incurred with continued accumulation of absences (see Attendance Policy on page 13.	Administrative Conference After School Detention (ASD) In School Suspension (ISS) Letter to Parent (3,5,7) Attendance Behavior Contract District Hearing Counseling or other Intervention Referral to City Attorney or Navajo Nation Prosecutor
Truancy	<p>The state of Arizona requirement for school attendance and definitions for truancy are as follows:</p> <p><u>A.R.S. §15-803. School attendance; exemptions; definitions</u></p> <p>A. It is unlawful for any child between six and sixteen years of age to fail to attend school during the hours school is in session, unless either:</p> <ol style="list-style-type: none"> 1. The child is excused pursuant to A.R.S. §15-802, subsection D or A.R.S. §15-901, subsection A, paragraph 6, subdivision (c). 2. The child is accompanied by a parent or a person authorized by a parent. 3. The child is provided with instruction in a home school. <p>B. A child who is habitually truant or who has excessive absences may be adjudicated an incorrigible child as defined in A.R.S. § 8-201. Absences may be considered excessive when the number of absent days exceeds ten percent of the number of required attendance days prescribed in A.R.S. §15-802, subsection B, paragraph 1.</p> <p>C. As used in this section:</p> <ol style="list-style-type: none"> 1. "Habitually truant" means a truant child who is truant for at least five school days within a school year. 2. "Truant" means an unexcused absence for at least one class period during the day. 3. "Truant child" means a child who is between six and sixteen years of age and who is not in attendance at a public or private school during the hours that school is in session, unless excused as provided by this section 	Administrative Conference After School Detention (ASD) In School Suspension (ISS) Letter to Parent (5,7,9) Attendance Contract District Hearing Referral to City Atny or Navajo Nation Prosecutor
Non Attendance to ASD/ISS/Lunch Deter	Failure to complete disciplinary assignment. Failure to attend ASD, ISS, Lunch Detention or comply with any suspension or other discipline requirements.	After School Detention (ASD) In School Suspension (ISS) Off-Campus Suspension
Harassment, Threat, and Intimidation		

Note: If a violation is known to be Bullying or Hazing, record the violation as such. Otherwise, indicate Harassment, Nonsexual. If the harassment or intimidation is of a sexual nature, record under Sexual Offenses as Harassment, Sexual.		
*Harassment, Nonsexual	<u>A.R.S. §13-2921. Harassment; classification; definition</u> A. A person commits harassment if, with intent to harass or with knowledge that the person is harassing another person, the person: 1. Anonymously or otherwise communicates or causes a communication with another person by verbal, electronic, mechanical, telegraphic, telephonic or written means in a manner that harasses. 2. Continues to follow another person in or about a public place for no legitimate purpose after being asked to desist. 3. Repeatedly commits an act or acts that harass another person. 4. Surveils or causes another person to surveil a person for no legitimate purpose. 5. On more than one occasion makes a false report to a law enforcement, credit or social service agency.	Administrative Conference After School Detention (ASD) In School Suspension (ISS) Off Campus Suspension Threat assessment may be conducted
*Bullying (including Cyber-Bullying)	Bullying is repeated acts over time that involves a real or perceived imbalance of power with the more powerful child or group attacking those who are less powerful. Bullying can be physical in form (e.g., pushing, hitting, kicking, spitting, stealing); verbal (e.g., making threats, taunting, teasing, name-calling); or psychological (e.g., social exclusion, spreading rumors, manipulating social relationships). (Paraphrased from: Ericson, Nels, 2001, Addressing the Problem of Bullying, U.S. Dept. of Justice, Fact Sheet #FS-200127.)	Administrative Conference In School Suspension (ISS) Off Campus Suspension District Hearing *Police Referral Threat assessment may be conducted
*Threat or Intimidation (Major Harassment)	When a person indicates by word or conduct the intent to cause physical injury or serious damage to a person or their property. (Paraphrased from A.R.S. §13-1202) <u>A.R.S. §13-1202. Threatening or intimidating</u> A. A person commits threatening or intimidating if the person threatens or intimidates by word or conduct: 1. To cause physical injury to another person or serious damage to the property of another; or 2. To cause, or in reckless disregard to causing, serious public inconvenience including, but not limited to, evacuation of a building, place of assembly or transportation facility; or 3. To cause physical injury to another person or damage to the property of another in order to promote, further or assist in the interests of or to cause, induce or solicit another person to participate in a criminal street gang, a criminal syndicate or a racketeering enterprise.	Off Campus Suspension District Hearing *Police Referral Threat assessment may be conducted
*Hazing	<u>A.R.S. §15-2301. Hazing prevention policies; definitions</u> 2. "Hazing" means any intentional, knowing or reckless act committed by a student, whether individually or in concert with other persons, against another student, and in which both of the following apply:	Off Campus Suspension District Hearing *Police Referral

	<p>(a) The act was committed in connection with an initiation into, an affiliation with or the maintenance of membership in any organization that is affiliated with an educational institution.</p> <p>(b) The act contributes to a substantial risk of potential physical injury, mental harm or degradation or causes physical injury, mental harm or personal degradation.</p> <p>3. "Organization" means an athletic team, association, order, society, corps, cooperative, club or other similar group that is affiliated with an educational institution and whose membership consists primarily of students enrolled at that educational institution.</p>	
**Homicide: Includes first degree murder, second degree murder, manslaughter or negligent homicide. Intentionally or recklessly causing the death of another person. (Paraphrased from A.R.S. §13, Chapter 11)		Expulsion Hearing *Police Referral
**Kidnapping: A.R.S. §13-1304. <u>Kidnapping; classification; consecutive sentence</u> A. A person commits kidnapping by knowingly restraining another person with the intent to: <ol style="list-style-type: none"> 1. Hold the victim for ransom, as a shield or hostage; or 2. Hold the victim for involuntary servitude; or 3. Inflict death, physical injury or a sexual offense on the victim, or to otherwise aid in the commission of a felony; or 4. Place the victim or a third person in reasonable apprehension of imminent physical injury to the victim or such third person. 5. Interfere with the performance of a governmental or political function. 6. Seize or exercise control over any airplane, train, bus, ship or other vehicle. 		Off Campus Suspension District Hearing Expulsion Hearing *Police Referral
Lying, Cheating, Forgery or Plagiarism		Recommended Action

Cheating	Merriam Webster Dictionary Online: 1 : to deprive of something valuable by the use of deceit or fraud 2 : to influence or lead by deceit, trick, or artifice	Administrative Conference Negative impact on grade/class standing After School Detention (ASD) In School Suspension (ISS) Off Campus Suspension
Forgery	Merriam Webster Dictionary Online: falsely and fraudulently making or altering a document	Administrative Conference After School Detention (ASD) In School Suspension (ISS) Off Campus Suspension
Lying	Merriam Webster Dictionary Online: 1 : to make an untrue statement with intent to deceive 2 : to create a false or misleading impression	Administrative Conference After School Detention (ASD) In School Suspension (ISS) Off Campus Suspension
Plagiarism	Merriam Webster Dictionary Online: to steal and pass off the ideas or words of another as one's own	Administrative Conference Negative impact on grade/class standing After School Detention (ASD) In School Suspension (ISS) Off Campus Suspension

School Policies, Other Violations of: This category comprises misbehavior defined in district policy but not captured elsewhere.	Recommended Action
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Defiance, Disrespect Towards Authority, Insubordination, and Non-Compliance	Student engages in refusal to follow directions, talks back, or delivers socially rude interactions. Use of profanity or threatening behavior increases consequence.	Administrative Conference After School Detention (ASD) In School Suspension (ISS) Off Campus Suspension
Combustible	Student is in possession and/or use of substance or object that is readily capable of causing bodily harm or property damage, i.e., matches, lighters, firecrackers, gasoline, and lighter fluid.	Administrative Conference Confiscation of items After School Detention (ASD) In School Suspension (ISS) Off Campus Suspension
Contraband	Having at school or on the bus items that are harmful, or could cause harm, or are being used in a questionable, inappropriate or unsafe manner. Includes, but is not limited to items such as: water balloons, water guns, snap caps, stink bombs, itching powder, rubber bands and shooters, eggs, shaving cream, laser pointer, aerosol sprays of any type, toys, bandannas, pagers, cell phones, music players or other electronic devices (see Guidelines for Personal Electronic Devices)	Administrative Conference Confiscation of items After School Detention (ASD) In School Suspension (ISS) Off Campus Suspension

Disruption	Student engages in behavior causing an interruption in a class or activity, and other school property (including busses). Disruption includes sustained loud talk, yelling, or screaming; noise with materials; horseplay or roughhousing; or sustained out-of-seat behavior.	Administrative Conference After School Detention (ASD) In School Suspension (ISS) Off Campus Suspension
Dress Code Violation	Student wears clothing that does not fit within the dress code guidelines stated by school or district policy (See Guidelines for Dress and Grooming, page 38-39).	Administrative Conference Possible change of clothing Confiscation of Item After School Detention (ASD) In School Suspension (ISS) Off Campus Suspension
Gambling	To play games of chance for money or to bet a sum of money.	Administrative Conference After School Detention (ASD) In School Suspension (ISS) Off Campus Suspension
Food and Drink	(See Guidelines for Food and Drink, page .)	Administrative Conference Lunch Detention After School Detention (ASD) In School Suspension (ISS) Off Campus Suspension
Leaving Campus in the Morning	Students are prohibited from leaving campus in the morning. Once students arrive on campus in the morning, they must stay on campus until lunch or checked-out by parent/guardian for personal/school business.	Administrative Conference Lunch Detention Loss of Off-Campus Lunch
Gate Violation	Unauthorized opening of gates. Climbing over the fence or gates.	Administrative Conference Lunch Detention Loss of Off-Campus Lunch After School Detention (ASD) In School Suspension (ISS)
Language, Inappropriate	Student delivers verbal messages that include swearing, name calling, or use of words in an inappropriate way.	After School Detention (ASD) In School Suspension (ISS) Off Campus Suspension (short)
Negative Group Affiliation (Gangs, etc.)	Specific attitudes and actions of a student affiliated with a negative group typically include most of the following: <ul style="list-style-type: none"> • May or may not have a recognized leader. • Do most things together, especially socially. • Stick together on issues. • Act bored, disinterested, or imposed upon by teacher ideas, suggestions, or requirements. • Involve themselves in each other's problems; therefore, perpetuate each other's problems. • Claim loyalty and righteousness if reprimanded. All the interference they cause is in the name of friendship. • Likely to confront authority as a group when one member has been disciplined. 	Administrative Conference After School Detention (ASD) In School Suspension (ISS) Off Campus Suspension District Hearing Expulsion Hearing Threat assessment may be conducted

	<ul style="list-style-type: none"> • Usually uncooperative, and possibly hostile. • As a group, likely to be either very good or very poor students. • Conduct themselves as though no other individuals exist in the school, including other students. • Not objective. They turn-off to everything, sometimes without even knowing what they are doing. <p>Gang dress, graffiti, talk, drawings, etc. will be documented and students identified. If any discipline activity is tied to Negative Group Affiliation (Gangs) in any way, the consequence tied to the discipline activity will be assessed and added to by 10 points and the increased severity of consequence as aligned with similar point totals.</p>	
Parking Lot Violation	Not following school policy on student parking or unlawful/ dangerous use of an automobile on school property.	Administrative Conference After School Detention (ASD) Possible loss of parking privileges In School Suspension (ISS)
Public Display of Affection	Kissing, sexual touching, or other displays of affection are in violation of school policy.	Administrative Conference Lunch Detention After School Detention (ASD) In School Suspension (ISS) Off Campus Suspension (short)
Skateboard/Bicycle/Rollerblade Misconduct	Failure to comply with laws, rules or guidelines for use (see Guidelines for Bicycle Use).	Administrative Conference Lunch Detention Confiscation of item After School Detention (ASD) In School Suspension (ISS) Off Campus Suspension (short)

Other Violation of School Policy	Defined by school district policy.	As defined by District Policy
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<p>School Threat (Threat of destruction or harm) or Interference with or Disruption of an Educational Institution: Any threat (verbal, written, or electronic) by a person to bomb or use other substances or devices for the purpose of exploding, burning, causing damage to a school building or school property, or to harm students or staff (National Forum on Educational Statistics, Safety in Numbers).</p> <p><u>A.R.S. §13-2911. Interference with or disruption of an educational institution</u></p> <p>A. A person commits interference with or disruption of an educational institution by doing any of the following:</p> <ol style="list-style-type: none"> 1. Intentionally, knowingly or recklessly interfering with or disrupting the normal operations of an educational institution by either: <ol style="list-style-type: none"> (a) Threatening to cause physical injury to any employee or student of an educational institution or any person on the property of an educational institution. (b) Threatening to cause damage to any educational institution, the property of any educational institution or the property of any employee or student of an educational institution. 2. Intentionally or knowingly entering or remaining on the property of any educational institution for the purpose of interfering with the lawful use of the property or in any manner as to deny or interfere with the lawful use of the property by others. 3. Intentionally or knowingly refusing to obey a lawful order given pursuant to subsection C of this section. <p>B. To constitute a violation of this section, directed at a specific individual, a specific educational institution or any specific property of an educational institution.</p> <p>J. For the purposes of this section:</p> <ol style="list-style-type: none"> 3. "Interference with or disruption of" includes any act that might reasonably lead to the evacuation or closure of any property of the educational institution or the postponement, cancellation or suspension of any class or other school activity. For the purposes of this paragraph, an actual evacuation, closure, postponement, cancellation or suspension is not required for the act to be considered an interference or disruption. 	<p>Recommended Action</p>
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**Bomb Threat	Threatening to cause harm using a bomb, dynamite, explosive, or arson-causing device.	Off Campus Suspension District Hearing Expulsion Hearing Threat assessment may be conducted
**Chemical or Biological Threat	Threatening to cause harm using dangerous chemicals or biological agents.	Off Campus Suspension District Hearing Expulsion Hearing Threat assessment may be conducted
**Fire Alarm Misuse	Intentionally ringing fire alarm when there is no fire.	Off Campus Suspension District Hearing Expulsion Hearing
*Other School Threat	The incident cannot be coded in one of the above categories but did involve a school threat.	Off Campus Suspension District Hearing Expulsion Hearing Threat assessment may be conducted

Sexual Offenses		Recommended Action
Pornography	Viewing and/or possessing pornography as defined by the sexually explicit depiction of persons, in words or images, created with the primary, proximate aim, and reasonable hope, of eliciting significant sexual arousal on the part of the consumer of such materials. (VanDeBeer, Donald. 1992. "Pornography." <i>Encyclopedia of Ethics</i> . New York: Garland Publishing.)	Administrative Conference After School Detention (ASD) In School Suspension (ISS) Off Campus Suspension
Indecent Exposure or Public Sexual Indecency / Sexting	<p><u>13-1402. Indecent exposure; exception; classification</u> A. A person commits indecent exposure if he or she exposes his or her self as defined in ARS 13-1402 and is reckless about whether the other person, as a reasonable person, would be offended or alarmed by the act. This includes, but is not limited to "sexting".</p> <p><u>13-1403. Public sexual indecency; public sexual indecency to a minor; classifications</u> A. A person commits public sexual indecency by intentionally or knowingly engaging in any of the acts listed in ARS 13-403, and the defendant is reckless about whether such other person, as a reasonable person, would be offended or alarmed by the act. B. A person commits public sexual indecency to a minor if the person intentionally or knowingly engages in any of the acts listed in subsection A and such person is reckless about whether a minor under the age of fifteen years is present.</p> <p><u>ARS §8-309. Unlawful use of an electronic communication device by a minor</u> A. It is unlawful for a juvenile to intentionally or knowingly USE an electronic communication device to TRANSMIT or display a visual depiction of a minor that depicts explicit sexual material. B. It is unlawful to POSSESS that which was transmitted to the juvenile through the use of an electronic communication device.</p>	Administrative Conference After School Detention (ASD) In School Suspension (ISS) Off Campus Suspension District Hearing Expulsion Hearing

*Harassment, Sexual	<p><u>U.S. Department of Education, Office of Civil Rights, Revised Sexual Harassment Guidance: Harassment of Students by School Employees, Other Students, or Third Parties, Title IX, January 2001:</u></p> <p>Sexual harassment is unwelcome conduct of a sexual nature that denies or limits a student's ability to participate in or to receive benefits, services, or opportunities in the school's program. It can include unwelcome sexual advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature.</p> <p>Relevant factors in determining whether behavior rises to the level of sexual harassment include:</p> <ul style="list-style-type: none"> • The degree to which the conduct affected one or more students' education • The type, frequency and duration of the conduct • The identity of and relationship between the alleged harasser and the subject or subjects of the harassment • The number of individuals involved • The age and sex of the alleged harasser and the subject or subjects of the harassment • Location of the incidents, and the context in which they occurred 	<p>Administrative Conference After School Detention (ASD) In School Suspension (ISS) Off Campus Suspension District Hearing Threat assessment may be conducted</p>
*Harassment, Sexual with Contact	Sexual harassment that includes unwanted physical contact of non-sexual body parts.	<p>Administrative Conference After School Detention (ASD) In School Suspension (ISS) Off Campus Suspension District Hearing Threat assessment may be conducted</p>
**Sexual Abuse or Sexual Conduct with a Minor or Child Molestation	<p><u>A.R.S. §13-1404. Sexual abuse; classifications</u> - A. A person commits sexual abuse by intentionally or knowingly engaging in sexual contact with any person fifteen or more years of age without consent of that person or with any person who is under fifteen years of age if the sexual contact involves only the female breast.</p> <p><u>A.R.S. §13-1405. Sexual conduct with a minor; classifications</u> - A. A person commits sexual conduct with a minor by intentionally or knowingly engaging in sexual intercourse or oral sexual contact with any person who is under eighteen years of age.</p> <p><u>A.R.S. §13-1410. Molestation of child; classification</u> - A. A person commits molestation of a child by intentionally or knowingly engaging in or causing a person to engage in sexual contact, except sexual contact with the female breast, with a child under fifteen years of age.</p>	<p>Off Campus Suspension District Hearing Expulsion Hearing Threat assessment may be conducted</p>
**Sexual Assault (Rape)	<u>A.R.S. §13-1406. Sexual assault; classification; increased punishment;</u> as stated in ARS 13-1406.	<p>Expulsion Hearing Threat assessment may be conducted</p>

Substance

Alcohol Violation	The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession or use of intoxicating alcoholic beverages or substances represented as alcohol. This includes being intoxicated at school, school-sponsored events and on school-sponsored transportation.		
Drug Violation	<p>The unlawful use, cultivation, manufacture, distribution, sale, purchase, possession, transportation or importation of any controlled drug or narcotic substance or equipment and devices used for preparing or taking drugs or narcotics. Includes being under the influence of drugs at school, school-sponsored events and on school-sponsored transportation. Category includes over-the-counter medications if abused by the student. This category does not include tobacco or alcohol.</p> <p><u>"Drug"</u> means any narcotic drug, dangerous drug, marijuana or peyote (A.R.S. §13-3415).</p> <p><u>"Drug paraphernalia"</u> means all equipment, products and materials of any kind which are used, intended for use or designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, concealing, injecting, ingesting, inhaling or otherwise introducing into the human body a drug in violation of this chapter (A.R.S. §13-3415 F. 1.).</p>		
Tobacco Violation	The possession, use, distribution or sale of tobacco or other nicotine products on school grounds, at school-sponsored events and on school-sponsored transportation. (Paraphrased from: A.R.S. §36-798.03) A person who knowingly sells, gives or furnishes cigars, cigarettes or cigarette papers, smoking or chewing tobacco, to a minor, and a minor who buys, or has in his possession or knowingly accepts or receives from any person, cigars, cigarettes or cigarette papers, smoking or chewing tobacco of any kind, is guilty of a petty offense (A.R.S. §13-3622).		
Substance		Sale, Distribution, or Intent to Sell or Distribute or Third Offense	Use /Possession
*Alcohol		Off Campus Suspension/ District Hearing Expulsion Hearing *Police Referral	May result in Off Campus Suspension of up to 9 days pending a district hearing Restricted off campus lunch upon return *Police Referral
*Tobacco (Including E-Cigarettes and Vaporizers)		In School Suspension (ISS) Off Campus Suspension	After School Detention (ASD) In School Suspension (ISS) Off Campus Suspension May result in restricted off campus lunch
Drugs			
	*Inhalants	Off Campus Suspension/ District Hearing Expulsion Hearing *Police Referral	Off Campus Suspension/ District Hearing * Police Referral
	**Prescription Drugs (Inappropriate Use of)	Off Campus Suspension/ District Hearing Expulsion Hearing *Police Referral	Off Campus Suspension/ District Hearing * Police Referral
	*Over the Counter Drugs (Inappropriate Use of)	Off Campus Suspension/ District Hearing	Off Campus Suspension/ District Hearing * Police Referral

	Expulsion Hearing *Police Referral	
**Illicit Drugs (Including, but not limited to Ecstasy, Cocaine, Hallucinogens, Heroin, Marijuana, Methamphetamines, Salvia, Spice, and other unknown drugs)	Off Campus Suspension/ District Hearing Expulsion Hearing *Police Referral	Off Campus Suspension/ District Hearing * Police Referral
Drug Paraphernalia	Off Campus Suspension/ District Hearing Expulsion Hearing *Police Referral	Off Campus Suspension/ District Hearing * Police Referral
Substance represented as illicit drug	Off Campus Suspension/ District Hearing Expulsion Hearing *Police Referral	Off Campus Suspension/ District Hearing * Police Referral

Technology, Improper use of		Recommended Action
Computer/ Network Infraction/Telecommunication Device/Other Technology	Inappropriate use of school computer, hardware or software, as defined in "Guidelines for Media Computer Use"	After School Detention (ASD) Loss of independent computer privileges In School Suspension (ISS) May results in removal from class Off Campus Suspension

Theft: Indicate whether School Property or Non-School Property; dollar amount is recorded on the incident description page. <u>A.R.S. §13-105.11</u> (See definition of Extortion, Burglary-First Degree and Armed Robbery below) Dangerous instrument: Anything that under the circumstances in which it is used, attempted to be used, or threatened to be used is readily capable of causing death or serious physical injury.	Recommended Action
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Theft	<p>Taking or attempting to take money or property belonging to another person or the school with the intent to permanently deprive the victim of his or her possessions.</p> <p><u>ARS §13-1802. Theft: classification</u></p> <p>A. A person commits theft if, without lawful authority, the person knowingly:</p> <ol style="list-style-type: none"> 1. Controls property of another with the intent to deprive the other person of such property; or 2. Converts for an unauthorized term or use services or property of another entrusted to the defendant or placed in the defendant's possession for a limited, authorized term or use; or 3. Obtains services or property of another by means of any material misrepresentation with intent to deprive the other person of such property or services; or 4. Comes into control of lost, mislaid or misdelivered property of another under circumstances providing means of inquiry as to the true owner and appropriates such property to the person's own or another's use without reasonable efforts to notify the true owner; or 5. Controls property of another knowing or having reason to know that the property was stolen; or 6. Obtains services known to the defendant to be available only for compensation without paying or an agreement to pay the compensation or diverts another's services to the person's own or another's benefit without authority to do so. 	<p>Administrative Conference</p> <p>After School Detention (ASD)</p> <p>In School Suspension (ISS)</p> <p>Off Campus Suspension</p> <p>District Hearing</p> <p>Restitution</p>
*Burglary or Breaking and Entering (Second or Third Degree)	<p><u>ARS §13-1507. Burglary in the second degree; classification</u></p> <p>A. A person commits burglary in the second degree by entering or remaining unlawfully in or on a residential structure with the intent to commit any theft or any felony therein.</p> <p>B. Burglary in the second degree is a class 3 felony.</p> <p><u>ARS §13-1506. Burglary in the third degree; classification</u></p> <p>A. A person commits burglary in the third degree by:</p> <ol style="list-style-type: none"> 1. Entering or remaining unlawfully in or on a nonresidential structure or in a fenced commercial or residential yard with the intent to commit any theft or any felony therein. 2. Making entry into any part of a motor vehicle by means of a manipulation key or master key, with the intent to commit any theft or felony in the motor vehicle. 	<p>Administrative Conference</p> <p>After School Detention (ASD)</p> <p>In School Suspension (ISS)</p> <p>Off Campus Suspension</p> <p>District Hearing</p> <p>Restitution</p>
**Burglary	<p><u>ARS §13-1508. Burglary in the first degree; classification</u></p> <p>A. A person commits burglary in the first degree if such person or an accomplice violates the provisions of either section 13-1506 or 13-1507 and knowingly possesses explosives, a deadly weapon or a dangerous instrument in the course of committing any theft or any felony.</p> <p>B. Burglary in the first degree of a nonresidential structure or a fenced commercial or residential yard is a class 3 felony. <i>It is a class 2 felony if committed in a residential structure.</i></p>	<p>Off Campus Suspension</p> <p>District Hearing</p> <p>Expulsion Hearing</p> <p>Restitution</p>
*Extortion	<p><u>ARS §13-1804. Theft by extortion; classification</u></p> <p>A. A person commits theft by extortion by knowingly obtaining or seeking to obtain property or services by means of a threat to do in the future any of the following:</p> <ol style="list-style-type: none"> 1. Cause physical injury to anyone by means of a deadly weapon or dangerous instrument. 2. Cause physical injury to anyone except as provided in paragraph 1 of this subsection. 3. Cause damage to property. 	<p>Off Campus Suspension</p> <p>District Hearing</p> <p>Expulsion Hearing</p> <p>Restitution</p>

	<p>4. Engage in other conduct constituting an offense.</p> <p>5. Accuse anyone of a crime or bring criminal charges against anyone.</p> <p>6. Expose a secret or an asserted fact, whether true or false, tending to subject anyone to hatred, contempt or ridicule or to impair the person's credit or business.</p> <p>7. Take or withhold action as a public servant or cause a public servant to take or withhold action.</p> <p>8. Cause anyone to part with any property.</p>	
*Robbery	<p>Using force or threatening to use force to commit a theft or while attempting to commit a crime.</p> <p><u>ARS §13-1902. Robbery:</u> A person commits robbery if in the course of taking any property of another from his person or immediate presence and against his will, such person threatens or uses force against any person with intent either to coerce surrender of property or to prevent resistance to such person taking or retaining property.</p>	<p>Off Campus Suspension</p> <p>District Hearing</p> <p>Expulsion Hearing</p> <p>Restitution</p>
**Armed Robbery	<p><u>ARS §13-1904. Armed robbery:</u> A person commits armed robbery if, in the course of committing robbery as defined in section 13-1902, such person or an accomplice: 1. Is armed with a deadly weapon or a simulated deadly weapon; or 2. Uses or threatens to use a deadly weapon or dangerous instrument or a simulated deadly weapon.</p>	<p>Expulsion Hearing</p> <p>Restitution</p>

<p>Trespassing: To enter or remain on a public school campus or school board facility without authorization or invitation and with no lawful purpose for entry. This includes students under suspension or <u>expulsion</u> and unauthorized persons who enter or remain on a campus or school board facility after being directed to leave by the chief administrator or designee of the facility, campus or function.</p> <p><u>A.R.S. §13-1503. Criminal trespass in the second degree:</u> A person commits criminal trespass in the second degree by knowingly entering or remaining unlawfully in or on any nonresidential structure or in any fenced commercial yard.</p>	<p>May result in any of the following:</p> <p>Administrative Conference</p> <p>Off Campus Suspension</p> <p>Police Referral</p>
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<p>Criminal Damage: Willful destruction or defacement of school or personal property (National Forum on Educational Statistics, Safety in Numbers). (JICB)</p> <p>A.R.S. §13-1602. Criminal damage; A person commits criminal damage by recklessly: Defacing or damaging property of another person; or 2. Tampering with property of another person so as substantially to impair its function or value; or 3. Parking any vehicle in such a manner as to deprive livestock of access to the only reasonably available water. 4. Drawing or inscribing a message, slogan, sign or symbol that is made on any public or private building, structure or surface, except the ground, and that is made without permission of the owner.</p> <p>Examples: Destroying school computer records, carving initials or words in desk top, spray painting on walls, or damaging vehicles.</p> <p>Note: When using this code record the cost of repairing or replacing the damaged property under “Cost.”</p>	Recommended Action
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*Vandalism of personal property	Willful destruction or defacement of personal property, including but not limited to graffiti or tagging [i.e. writing on walls, drawings or words that are scratched, painted, or sprayed on walls or other surfaces in public places (MSN Encarta Online Dictionary)].	May result in any of the following: Administrative Conference After School Detention (ASD) In School Suspension (ISS) Off Campus Suspension Restitution District Hearing Police Referral
*Vandalism of school property	Willful destruction or defacement of school property, including but not limited to graffiti or tagging [i.e. writing on walls, drawings or words that are scratched, painted, or sprayed on walls or other surfaces in public places (MSN Encarta Online Dictionary)].	May result in any of the following: Administrative Conference After School Detention (ASD) In School Suspension (ISS) Off Campus Suspension Restitution District Hearing Police Referral

Weapons and Dangerous Items: (JICI)

A.R.S §13-3101. Definitions

A. In this chapter, unless the context otherwise requires:

1. **"Deadly weapon"** means anything that is designed for lethal use. The term includes a firearm.
3. **"Explosive"** means any dynamite, nitroglycerine, black powder or other similar explosive material, including plastic explosives. Explosive does not include ammunition or ammunition components such as primers, percussion caps, smokeless powder, black powder and black powder substitutes used for hand loading purposes.
7. **"Prohibited weapon"** means, but does not include fireworks imported, distributed or used in compliance with state laws or local ordinances, any propellant, propellant actuated devices or propellant actuated industrial tools that are manufactured, imported or distributed for their intended purposes or a device that is commercially manufactured primarily for the purpose of illumination, including those found in A.R.S §13-3101, A.R.S §13-3102.

**Firearm (Including
Destructive Devices)

A.R.S. §13-3101. Definitions

4. **"Firearm"** means any loaded or unloaded handgun, pistol, revolver, rifle, shotgun or other weapon that will expel, is designed to expel or may readily be converted to expel a projectile by the action of an explosive. Firearm does not include a firearm in permanently inoperable condition.

The following is paraphrased from: 18 USC 921

Firearm: Any weapon, including a starter gun, which will be or is designed to or may be readily converted to expel a projectile by the action of an explosive. This includes the frame or receiver of any such weapon, any firearm muffler or silencer or any destructive device.

Other Firearms or Destructive Device—As defined by A.R.S. §13-3101

Dangerous instrument: Anything that under the circumstances in which it is used, attempted to be used or threatened to be used is readily capable of causing death or serious physical injury— As defined by A.R.S. §13-105.12

**Firearms	Possession and/or use of handgun or pistol, shotgun or rifle, starter gun, other fire arm.	<u>Immediate</u> Off Campus Suspension and shall result in an Expulsion Hearing *Police Referral
	Possession and/or use of destructive Device (Including Bombs and Grenade, etc.)	<u>Immediate</u> Off Campus Suspension and shall result in an Expulsion Hearing *Police Referral
**Other Weapons	Possession and/or use of billy club, brass knuckles, knife with blade at least 2.5 inches, nunchakus, and others.	Shall result in Off Campus Suspension- 3-9 days May results in District Hearing, Expulsion Hearing *Police Referral Threat assessment may be conducted
`*Dangerous Items	Possession and/ or use of Air Soft Gun, BB Gun, knife with blade less than 2.5 inches, laser pointer, letter opener, mace, paintball gun, pellet gun, razor blade or box cutter, simulated knife, taser or stun gun, tear gas, or other dangerous item.	Shall result in Off Campus Suspension- 3-9 days May result in District Hearing, Expulsion Hearing Threat assessment may be conducted
Simulated Firearm	Possession and/or use of any simulated firearm made of plastic, wood, metal or any other material which is a replica, facsimile, or toy version of a firearm or any object such as a stick or finger concealed under clothing and is being portrayed as a firearm.	Shall result in Off Campus Suspension- 3-9 days May result in District Hearing, Expulsion Hearing
1 A dangerous item used to cause bodily injury to, threaten, or intimidate another person may be classified as a dangerous instrument (See A.R.S. definition for dangerous instruments listed above) and must be reported to law enforcement.		

Student Rights Under Due Process

Due process is the student's right to be clearly informed about any rules for which they will be held accountable, to be informed of any charges which may be made against them, and to ask for consideration of special circumstances. It is also the students' right to appeal a disciplinary action taken against them by the school. Students may appeal a disciplinary decision in writing to the principal or designee. The principal is the final level of appeal for any disciplinary decision involving restriction of privileges, restitution, disqualification of tests or assignments, A.S.D., suspension of bus privileges, or short-term suspensions (10 days or less).

All students have the right to a free and appropriate education. If students find themselves in the unfortunate position of losing that right, they are entitled to due process. Due process means school officials must follow certain procedures before taking appropriate disciplinary action. Students must also follow certain procedures if they do not agree with the actions of the school.

If students become involved in situations in which a suspension or expulsion may result, both the students and their parents should be aware of due process rights.

Student Concerns, Complaints, and Grievances

A student may present a complaint or grievance regarding one or more of the following:

- Violation of the student's constitutional rights
- Denial of an equal opportunity to participate in any program or activity for which the student qualifies
- Discriminatory treatment on the basis of race, color, religion, sex, age, national origin, or disability
- Harassment of the student by another person, or
- Concern for the student's personal safety

Refer to Board Policy JII-EB for further information.

Student Interrogations, Searches, and Arrests

Interviews: Arizona State Statutes permit great latitude in investigation of child abuse and abandonment by the Department of child services (DCS) and peace officers (PO). This latitude includes interviewing the child, siblings and others who live with the child, in the school setting, without parent/guardian, or school personnel present and, if necessary, taking the child or children into temporary custody.

When a student is taken into protective (temporary) custody on campus by law enforcement (DCS or PO), it is the responsibility of the school to request the identification and the authority of the person taking the student into custody. If the person refuses to respond with the proper information, it would be appropriate for the school to call local law enforcement officials with whom they may be familiar. It is the responsibility of the school to establish the identity of any person taking custody of a child from the school.

In instances that do not involve child abuse or abandonment, or in circumstances other than abuse and abandonment where law enforcement enters the campus intending to interview a student without a search warrant, subpoena or probable cause to arrest the child and not at the request of the school, the school will make a reasonable effort to contact the

parent(s)/guardian.

School officials are not required to comply with unconditional demands from parents for prior notice of, or consent to, police or discipline interviews of a student. This issue may appropriately be addressed in school policies.

School officials may question students regarding matters related to school without limitation. The parent will be contacted if a student interviewed is then subject to discipline for a serious offense.

Refer to Board Policy JIH

Law Enforcement Invited on Campus

For the safety and protection of other students in the custodial environment, the school has authority to permit investigatory interviews without contacting the parent. Law enforcement would also be called due to the requirements of statute for reporting criminal activity, weapons, drugs and other serious incidents. If public safety or the safety of other students is in question, there shall be no requirement to notify parents of the interview.

School Resource Officer (SRO) interviews and actions require different analysis. The SRO is on school campus by agreement with a law enforcement agency. In general, the SRO falls under an invited peace officer because the school has requested the presence of the officer due to concern for the continued safety of students. A student may decline at any time to be interviewed by the School Resource Officer (SRO) or another peace officer.

If DCS or a peace officer enters the campus to interview a student attending the school, the school administrator will be notified. Parents will be contacted and will be asked if they wish the student to be interviewed, except in the instance related to criminal activity on the part of the parent/guardian or incidents of abuse or abandonment.

Searches

School officials have the right to search and seize property, including school property temporarily assigned to students, when there is reason to believe that some material or matter detrimental to the health, safety, and welfare of the student(s) exists. Disrobing of a student is overly intrusive for purposes of most student searches and is improper without express concurrence from district counsel.

Items provided by the District for storage (e.g., lockers, desks) or personal items are provided as a convenience to the student but remain the property of the school and are subject to its control and supervision. Students have no reasonable expectation of privacy, and lockers, desks, storage areas, etc. may be inspected at any time with or without reason, or with or without notice, by school personnel.

As a component of the District's program to provide a safe environment for students, staff, and visitors, the District will, in conjunction with the Page Police Department or other law enforcement agency, use specially trained canines to conduct searches for contraband, controlled, illegal, or dangerous items.

The following protocols will be followed for conducting a canine search:

- A search may encompass any District property or facility including, but not limited to, student lockers and student parking lots as well as unattended student property. No student will be subjected to a search of his or her person unless the school administrator has a reasonable suspicion that the student has contraband, illegal, controlled, or dangerous items.
- Random classroom searches may be conducted. Students will be directed to leave personal belongings behind and exit the classroom. The search dog will survey the empty classroom and personal belongings left by students.
- Searches will be conducted only in the presence of school personnel.

Right of Privacy

Students possess the right of privacy of person as well as the freedom from unreasonable search and seizure of property. This right, however, is balanced by the school's responsibility to protect the health, safety and welfare of all students. School employees may conduct searches when they have reason to suspect that the health, safety, or welfare of students may be in danger. For more information, please call the Page Middle School main office.

Students' Rights Information

Students have the right to a quality education in a clean, safe environment. Page Middle School prides itself in the diversity and quality of learning opportunities available to students. The middle school offers an environment aimed at giving students a comfortable place to advance their education while maintaining a mutual respect for the rights of others.

Possible Responses to Inappropriate Behavior

Disciplinary actions may occur at any of the levels listed below, depending upon the severity of the infraction. Below are listed possible actions that may be taken and an explanation of what each entails (Please refer to pages 26-39 for consequences listed by major infractions):

1. **Restriction of Privileges**-This action may result in the loss or restriction of athletic, social, campus or bus privileges. Privileges include, but are not limited to, the following: cafeteria use, library use, classroom or lab participation, bus use, school passes, off-campus privileges, school trips, and dances.
2. **Administrative Conference**-The student, parents, and an administrator meet to discuss the behavior and the behaviors impact on the learning and/or safety of the student and others.
3. **Restitution**-A student responsible for destruction or theft of school property will be required to pay for its repair, replacement and labor costs. (Failure to comply may result in recommendation for suspension).
4. **Disqualification of Test or Assignment**-A student's work may be disqualified from consideration without the right of make-up.
5. **After School Detention (ASD):**
 - Students may be assigned ASD Monday through Thursday
 - Students will be required to attend from 3:05 p.m. to either 4:30 pm or 5:45 p.m.

- Students need to bring all belongings to ASD – jacket, backpack, homework, etc.
- Students may ride the 4:30 pm or 6:00 pm bus home.
- Legal quarantine, doctor, extenuating circumstances such as hospitalization, death in the family, or chronic medical conditions are *the only excused reasons* to miss ASD
- Students will complete homework or quietly read during this time.
- ***If a student does not show up for their assigned ASD, an additional day will be added to the time to be served. Additionally, these students may be referred to the In School Suspension Program.***

6. In School Suspension (ISS)–This program is an alternative to out of school suspension. Students will be expected to follow all of the ISS Room rules to be released on schedule. Failure to comply with the rules will result in extra days or out of school suspension.

7. Lunch-time Detention–A student reports to the lunch detention location during their normal lunch time. While in lunch detention students lose the privilege of social interaction with their peers, eat a sack lunch and assist with cleaning the cafeteria. Students who do not report to their assigned lunch detention are subject to further disciplinary action.

8. Short-term Suspension (OCS)–A student may be suspended off campus for a period not to exceed ten (10) school days. Students suspended off campus are ineligible to practice/participate or compete in any school activity and may not be present on campus or at school events during the suspension. **A parent conference must be held before the student may return to school.** If a parent does not come for a mandatory conference after the child has been suspended, an advocate will be appointed by the principal. Beyond the principal, there is no appeal from a short-term suspension. Suspensions will be served consecutively.

9. Long-term Suspension (OCS)–Suspension exceeding ten (10) days. The administrator must set up a formal hearing before a hearing officer who is appointed by the Governing Board. After the hearing, the officer will render his/her decision within one school day. The decision must be written and sent to the parents of the student and to the Superintendent. The suspension must be reported to the school board within five days.

10. Expulsion–A student expulsion may be imposed only by the Governing Board and requires a formal hearing. Expulsion is the permanent loss of the right to attend ANY state education institution for a minimum of two complete semesters. Only the School Board may reverse an expulsion, upon appeal of the expelled student after completion of the semester in which the expulsion occurred plus two complete semesters.

11. Behavior Contract–Is a contract that is created to address a student’s behaviors and describes how they are impacting the safety and learning environment of the school. The student, administrator and parents review and sign the contract. Failure of the student to follow the contract will lead to further disciplinary action and a district hearing.

12. Police involvement–When a law is broken the police will be contacted. School related conduct resulting in an arrest may also be cause for suspension or expulsion from school.

13. Suspension of Bus Privileges—Students who violate school rules while riding the bus may lose bus privileges or be suspended.

14. School or Community Service assignment—green sheet

District Discipline Hearing Procedures

District Discipline Hearings will be assigned through a hearing officer or the district secretary. Informational packets will be given out before the hearing date to the hearing officer and the family so that preparations can be made for the hearing.

Offenses and Consequences:

Any offense in which the required disciplinary consequences are not completed within that school year will carry over to the next school year. Participation in summer school may be affected. If a student carries over a suspension into the following school year he/she will begin over in the discipline process for that next school year.

A Request for an Early Return can be made after the student serves one day more than half of the original suspension. This information will be provided in a separate letter, attached to the hearing decision that is mailed to the parents informing them of the hearing decision. The superintendent will determine all requests for early return. An early return form will be completed and sent to the student's school informing them of the decision regarding the early return request. Any student who is granted an early return and commits an offense before the conclusion of their original suspension date will be automatically required to complete the original suspension.

Early Return Criteria:

- Counseling
- Homework completion form signed by building (form)
- Student Letter
- Parent request for an Early Return
- Additional requirements as identified by hearing officer

The student or parent must provide to the superintendent's secretary documentation that all of the above criteria have been met before an early return appointment is scheduled.

Homework may be requested by parents during any suspension. Buildings will notify teachers and collect homework. Homework will not be collected again until the previously collected homework has been picked up and returned. There may be classes or circumstances in which alternative assignments are provided instead of the regularly assigned class work.

If a student has need for multiple district hearings due to multiple discipline offenses, the district may have cause for expulsion.

Recording/Cell Phone Expectations

Audio or video recording is NOT permitted using a cell phone or any other device on a school campus. Students are not allowed to take pictures or record in the classroom without the permission of the teacher. Any student who violates this will receive a school consequence.

Arizona Illegal Filming and Photography Laws A.R.S. 13-3019:

It is unlawful for any **person** to knowingly photograph, **videotape**, film, digitally **record** or by any other means secretly view, with or **without** a device, another **person without** that **person's consent**.

Personal Electronic Devices

Students who bring personal electronic devices to school, will do so at their own risk. **The school/district is not responsible for lost or stolen electronic devices.**

All electronic devices MUST remain OFF and PUT AWAY in your locker, including but not limited to, smart watches, cell phones, iPods, MP3 players, iPads, tablets, and accompanying earbuds and headsets, chargers and/or other electronic devices unless **pre-authorized by the instructor** to be in the classroom for instructional use. In such cases, the following rules also apply:

- Students are required to turn electronic devices over to school personnel when requested.
- Use of cameras or camera features on an electronic device for use constituting an invasion of any person's reasonable expectation of privacy is strictly prohibited.

If a personal electronic device is used when prohibited by school personnel, the device may be confiscated. Violation of this policy may not only result in confiscation of the electronic device, but may also lead to a disciplinary referral, and may be subject to disciplinary action up to and including suspension or expulsion from school. The confiscated items may be obtained by the parent or guardian from a site administrator.

Emergency communication with parents can be made by the student to and from the school office.

Guidelines for School Computer/Technology Use

The Page Unified School District's acceptable computer use policy forms will be sent home annually. Parents and students are to sign the form and return the form to the school. Students are responsible for appropriate use of technology. Refusal or failure to abide by the technology use agreement may result in an interruption or suspension from using school computers for a period of time as deemed necessary by the administration. More information is available in the Page Middle School main office.

Student Drop Off/Pick up and Student Safety

All students are to be dropped off and picked up off 9th Avenue by pulling into the school parking lot in the front of the school. Please DO NOT drop off or pick up students off El Mirage

Street, as this is a safety hazard for students. Students walking to and from school must use the crosswalks and obey traffic signals. Once on campus, students are to proceed to the courtyard or attendance office area until directed otherwise.

Bus Safety

Once a student is on the bus, they cannot be taken off. If there is a change in their travel plans, please inform your student before they leave for school. Messages to students to change plans must be received before 2:00 PM Monday, Tuesday, Thursday, Friday and 12:30 PM on Wednesdays in order to provide adequate time for the information to be given to the student. The number for our transportation department is 928-608-4131. You can contact the front office for changes at 928-608-4305.

Students are expected to continue to display their P.R.I.D.E. while on the bus. **Transportation services provided by the district are a privilege-not a right.** Student behavior on a school/activity bus should be the same as that in a well-ordered classroom with the exception that students are free to talk in a low voice. Disorderly conduct or refusal to respect the authority of the driver shall be sufficient reason for the student to receive a discipline referral. This includes transportation to and from school, athletic/activity school events, field trips, and the late bus.

When inappropriate or unacceptable behavior occurs on the bus, the bus driver will issue a conduct report and refer the student(s) to the office. School officials will enforce policy when taking the following action:

- o On the first incident, the driver will verbally reprimand and explain the violation.
- o If the violation is repeated, the driver will give a referral to the student and send a copy to the Dean of Students where the incident will be investigated and the proper disciplinary actions will be taken.
- o In the event that a violation that is of such a serious nature and students are endangered or the driver's authority is at risk, steps in this process may be skipped and a long term suspension from bus privileges may be imposed on the first referral.

Major incidences or multiple incidences and referrals may result in suspension or revocation of bus privileges. Students whose transportation privileges have been revoked are still expected to attend school on a regular basis, and it is the parent's responsibility to provide such transportation. Good citizenship does not stop at the bus door. Reference ARS 15-341 EEAE bus safety/ JIC- student conduct

Guidelines for Personal Transportation Devices

For the safety of all students and to prevent damage to school property, the riding of personal transportation devices including, ***but not limited to***: bicycles, skateboards, rollerblades, and/or scooters are prohibited on campus. Students are permitted to ride the above modes of transportation to school, but must not ride them on the school campus. During the school day, they must be chained up to the bike rack. Students who violate this rule will receive a disciplinary referral. Page Police may be contacted. Such devices will be confiscated and released to the parent/guardian.

Activity Fee

Every student who attends Page Middle School is required to pay a \$5 activity fee. This covers the cost of our ID Cards with which students can gain free or discounted entrance to events (depending on the event venue and sponsor).

ID Cards

Page Middle School students must wear school ID badges daily while on campus to increase safety. Each Page Middle School student shall receive a new student ID card after the pictures are taken at the beginning of the school year. It is the expectation that IDs will be worn throughout the day while on campus. IDs will be scanned to record P.R.I.D.E. Paw points. IDs will also provide access to lunch activities, restroom passes, and other campus permissions. In addition, IDs will grant students access to campus events free or at a discounted rate.

Student ID is required in the following situations:

- To enter a sponsored dance
- To check out a book at the library
- To check out textbooks
- To use computers in the library

If an ID card is lost or damaged, a student must go to the main office to get it replaced. There is a \$5 replacement fee which must be paid to the Activities Secretary prior to the student receiving a replacement ID card.

Locker Usage

Lockers will be assigned to all students. No specific locker may be requested. Lockers remain the property of the school and as such are subject to search. The student assigned to a locker is considered to be in possession of all contents of the locker. ***Students are not to share combinations or allow others use of their locker.*** This responsibility rests on the student assigned to that locker.

Backpacks

Bags including but not limited to backpacks, book bags, purses, drawstring bags, athletic bags may be brought to school, but must be kept in the student's locker during the school day.

Food and Drink

With the exception to our morning breakfast time, no food or drink, other than water in a clear bottle, will be allowed in any middle school building other than the cafeteria. All food and drinks must be thrown away prior to entering the school gates or office. *Any student who repeatedly violates this policy will be assigned school service.*

Meal Programs/Guidelines for Cafeteria Use

Young people need healthy meals in order to experience proper physical (body) and cognitive (brain) development. For the 2021-2022 school year, Page Unified School District will be participating in the National School Lunch Program and the School Breakfast Program. As part of this program, Page Middle School will offer healthy meals every school day at no cost to students due to the implementation of the Community Eligibility Provision. Students will be able to enjoy these meals without having to pay a fee or submit a household application. This year all Page Middle School students will receive free breakfast and lunch daily. Adults visiting for lunch or breakfast, however, will need to pay the normal adult price for meals.

The middle school lunch program uses the student's ID number in place of a breakfast/lunch

ticket. For this, and other purposes, it is important that students make an effort to remember their student ID number.

All P.R.I.D.E. expectations of Page Middle School are expected to be followed by students while in the cafeteria. Failure to follow rules may result in a disciplinary referral.

Activities including Athletics

Students involved in the Page Middle School Athletics/Activity Program should derive a sense of accomplishment and self pride because of their decision to participate in athletics/activities. Students should be proud of their community and school. This section of the handbook has been written to answer the most common questions asked about athletics/activity participation. If you have any other questions, ask the athletic director, athletic secretary or a coach.

PMS Dance Rules

All school and district rules, policies and regulations are in place during PMS dances and other activities.

Requirements for Athletic Participation

You are not eligible to participate in any athletic event until the following items have been submitted through the RegisterMyAthlete.com page.

1. Application for permission to participate.
2. Physical examination and forms completed. Forms may be picked up on or after March 1st of the current year. (Physical examinations are not required for participation in choir/orchestra programs)
3. Insurance records.
4. A copy of your birth certificate.
5. Emergency release form.
6. Verification that you have viewed the informed consent program "Sports Risk: You Be the Judge". (Not required for participation in choir or orchestra programs)
7. All students 6-8th grade must be enrolled in a minimum of five classes to be eligible to participate in extracurricular activities. Home schooled students are eligible for participation.
8. All eligibility requirements have been satisfied.

Conduct of Participants in Activities and Athletics

Students involved in activities should be leaders and provide a positive example to the rest of the student body, acting as role models and representatives of Page Middle School.

School rules and regulations apply to behavior not only in Page but also while traveling to or attending events either at home or away. Violation of all Page Middle School rules will be communicated to the athletic director. Students involved in an activity that violates school policies or regulations will be disciplined according to the guidelines established in the Student Handbook. Coaches/Sponsors may also impose additional penalties due to their disciplinary expectations.

Coaches/sponsors are **required** to provide students with a **written** copy of their rules and regulations and to have students and parents/legal guardians sign acknowledgements of them. Coaches/Sponsors may also impose additional penalties due to their disciplinary

expectations. A copy of the rules and regulations will be on file in the middle school athletic office. Discipline for violation of a particular sport/activity rule or regulation developed for that particular sport/activity, is the responsibility of that head coach/sponsor. Any student found responsible for multiple discipline infractions could be removed from the activity program for the remainder of that season.

If the discipline infraction is a serious offense that involves alcohol, drugs, tobacco or any incidence of criminal behavior when charges are instituted by an officer of law will be cause for suspension. The suspension from the activity program will end following the last competition of the activity from which he/she was suspended. A second offense will be a one-calendar year suspension from all activities. A third offense will result in permanent removal from all activities for the remainder of the student's school career at PMS. An offense will be identified as any of the above mentioned violations or any combination thereof.

Due Process

A student or parent/legal guardian contesting the disciplinary action based on team/group or department rules shall have the right to a hearing with the Athletic Director. In cases of disciplinary action taken by the Athletic Director, the principal of the school will hear the appeal. Requests for a hearing may be made orally or in writing to the principal.

Attendance for activities

Students participating in activities at Page Middle School must meet the following attendance requirements:

1. Students must attend the **entire school day** in order to be eligible to attend an activity function occurring that day.
2. For weekend competitions or activities, students must attend the **entire day prior** to the competition or activity.
3. Exceptions must be cleared through the principal or his/her designee prior to participation in a game or practice.

Athletic Department Policies

- **Equipment:** All equipment checked out by students is their responsibility. They are expected to keep it clean and in good condition. Loss of any equipment is the student's financial obligation. All equipment must be returned within one week of your last event, or the student will be charged for the replacement of lost equipment. All equipment must be returned or fines paid prior to participating in another sport/activity.
- **Travel: All** students must travel to and from out of town contests in transportation provided by the activities department. Exceptions will only be made for extreme circumstances such as doctor's appointments, etc. Exceptions must be cleared in writing by the principal or designee a minimum of 24 hours in advance of the trip.

Students will remain with their squad or group and under the supervision of school personnel when attending away activities.

Students will be expected to follow all regular school & bus rules, including food, noise,

remaining in seats and care and respect for equipment. In returning from events, all students will return with the team or group unless released to the parent/legal guardians with complete forms before releasing the student. Exceptions must be cleared by the principal or designee a minimum of 24 hours in advance of the trip.

Conflicts in Extracurricular/Athletic Activities

A student who attempts to participate in a number of co-curricular activities will, undoubtedly, be in a position of a conflict of obligation. Students have a responsibility to do everything they can to avoid continuous conflicts. This responsibility includes being cautious about participating in too many activities where conflicts are bound to happen. It also means notifying the involved faculty sponsors immediately when a conflict arises. The sponsors will attempt to resolve the situation with as little discomfort as possible. If a solution cannot be determined, the student will make the decision. Once the decision is made, the student will not be penalized by the coaches/sponsors. Missed time because of a conflict may result in a student having to earn a position back. Team or group membership will not be taken away because of an activity conflict.

State Athletic Tournaments

Page Middle School **does not** send our athletic teams to state tournaments.

Page Middle School Eligibility Rules

- **Age:** If he/she becomes 15 years of age on or before September 1, he/she is not eligible to participate in athletics for any part of that school year.
- **Page Middle School's Academic Eligibility: Academics** need to be your number one priority. A student, in order to participate in any extracurricular activities must pass all classes and meet any additional requirements established by the coach or sponsor. The period of ineligibility will last until the student's grades are passing. If a student's quarter grades make them ineligible, the athlete will remain ineligible for the first two weeks of the next quarter. During the period of ineligibility, the student is required to spend one hour, as designated by the coach, working on academics. During the period of ineligibility, the student shall not travel, miss any school due to team/group functions, be in uniform with the team/group, or represent the team/group at any scheduled function.

Thank you for your interest in the program. The student must remember that participation in activities is not a right; it is a privilege you earn by adhering to the rules established at Page Middle School, and the individual sport or activity. We hope that you will enjoy participating in your favorite sport/activity.

OTHER BUSINESS and INFORMATION

Incidents of Abuse

Page Unified School District policy is to protect children from abuse no matter who inflicts it. PUSD teachers and staff will report suspected incidents of abuse. "Any person who causes a child...to suffer physical injury or abuse" where the injury was inflicted intentionally, knowingly, recklessly, or with criminal negligence is guilty of abuse (ARS 13-3623(B)).

Page Middle School has a designated coordinator for communication of suspected abuse. If you are a victim or suspect a victim in our school, please contact a PMS counselor and Principal

Covington at 608-4300.

Administering Medicine to Students (Board Policy JLCD)

For occasions when it is necessary for a student to receive a prescription and/or over-the-counter drug during the school day, the following procedure has been established to ensure the protection of the school and the student and to assure compliance with existing rules and regulations:

- The medication must be prescribed by a physician.
- The parent or guardian must provide written permission to administer the medicine to the student.
- Drugs must be kept in a locked container in the Nurse's Office.
- When the physician feels it is necessary for the student to carry and self-medicate, they will provide written recommendation.
- The medication must come to the Nurse's Office in a prescription container.
- Over-the-counter medication follows the same above rules, but a parent can send written permission for student self-medication.

Student Accident/Emergency Transportation

A student requiring emergency medical treatment from the Page Emergency Medical Technicians (EMT) may be transported by the Page EMT Squad to a local medical facility. Parents are financially responsible for treatment/transportation.

Inclement or Bad Weather

At certain times of inclement or bad weather, PUSD may find it necessary to alter the schools' schedules for safety of students. If you suspect the possibility of this, the following media are available to help us communicate:

- Emergency Weather Hotline – 928-608-4100 (Option 1)
- District Web Page – www.pageud.org
- Radio Stations
 - o KAFF 92.9
 - o KPGE 93.3
 - o KTNN 660
 - o KPGE 1340

In cases of prolonged inclement weather, the District may cancel school. If a school day is canceled, it must be made-up on a future date.

Property Damage – Liability

Student Liability - Students have the responsibility to protect school property, equipment, books and other materials issued to or used by them in the instructional process. Students who deface or otherwise damage school property may be suspended or expelled from school.

Parent Liability - Under Arizona law, parents are liable for damage done to school property by their children. Parents will be notified and charged for the cost of such damage.

Student Accident/Emergency Transportation - A student requiring emergency medical treatment from the Page Emergency Medical Technicians (EMT) may be transported by the Page EMT Squad to a local medical facility. Parents are financially responsible for treatment/transportation

PUSD Student Release Form

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that Page Unified School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Page Unified School District may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the Page Unified School District to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory Information: Is information that is generally not considered harmful or an invasion of privacy, such as a student's name and address, if released, can also be disclosed to outside organizations without a parent's prior written consent.

If you do not want Page Unified School District to disclose directory information from your child's education records without your prior written consent, you must notify the District in writing by September 30, 2020.

Footnotes:

1. These laws are: Section 9528 of the ESEA (20 U.S.C. 7908), as amended by the No Child Left Behind Act of 2001 (P.L. 107-110), the education bill, and 10 U.S.C. 503, as amended by section 544, the National Defense Authorization Act for Fiscal Year 2002 (P.L. 107-107), the legislation that provides funding for the Nation's armed forces.

Video/Filming Disclaimer

There may be times when videotaping and photographing of students occurs on campus by district employees. Teachers or staff will be videotaping classroom lessons and/or school activities for different purposes. These purposes may include but not limited to the following; teacher reflective coaching, staff development and training or district promotion.

Annual Notification of Non-discrimination

Page Unified School District does not discriminate on the basis of race, color, national origin, gender, age or disability in admission to its programs, services, or activities, in access to them, in treatment of individuals, or in any aspect of their operations. The Page Unified School District also does not discriminate in its hiring or employment practices.

This notice is provided as required by Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990. Questions, complaints, or requests for additional information regarding these laws may be forwarded to the designated compliance coordinator: Larry Wallen, Superintendent, 500 South Navajo

Drive Page, Arizona, (928)608-4117. Director of Educational Services, 500 South Navajo Drive Page, Arizona, (928) 608-4154.

GUIDELINES FOR COMPUTER USE

The purpose of the computer network is to enhance student education and it should only be used for this purpose. Outside chat rooms are NOT considered appropriate use for the network. Students may not use the computers for private, commercial, political or religious reasons. Computers may not be used for illegal purposes or to access obscene, pornographic or satanic materials. Students who come across inappropriate materials should leave the area immediately and inform PMS staff.

Please respect the rights and property of others. Do not share the computer you have been assigned with other students. You should be in the practice of making back-up copies of documents critical to you. You are not allowed to save your documents to the hard drive of the computer. Please bring a flash drive of your own to save any information. It is unlawful to copy software from the school computer or load any programs onto the school computers.

E-mail is provided thru Google for exchanging information for educational uses only. The school computer is not the place for private, personal correspondence.

Acceptable Use

I will use the technology resources to support personal educational objectives within the educational goals and objectives of the school district. I will use electronic information resources for educational purposes only. Inappropriate disciplinary action. I will not submit, publish, display, or retrieve materials forbidden by statutes, laws, or District policies and regulations. I will abide by all copyright regulations.

I will abide by such rules as adopted by Page Unified School District including the Page Unified School District Technology Resources Acceptable Use Policy.

I will not use district technology resources to submit, publish, display, or retrieve any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or illegal material.

Network Security

I will not attempt to harm, modify or destroy hardware or software, or interfere with system security.

I understand that if I am issued a network user account, I may not share that account with anyone or leave my account open or unattended. Accounts and passwords will be kept confidential and not accessible to others. Passwords are required to be changed regularly, using combinations of letters and numbers and avoiding Standard English words and names. I am required to take all responsible precautions to prevent the use of network user accounts by unauthorized persons.

Network Services

The District has the right to review any material stored on any system provided by the District and to edit or remove any material. I hereby waive any right that I may otherwise have to such material.

Page Unified School District reserves the right to log the use of all systems and monitor file-server space utilization. Should it become necessary, files may be deleted, accounts may be closed, and access may be denied.

REFER To Regulation IJND-R Technology Resources

Page Middle School Community Service Log

Today, _____ from _____ - _____, my student _____
Print Date **Start-End Time** **Print Student's First and Last Name**
completed _____ minutes of community service
Number of Minutes

by _____
Detail What the Student Did During These Minutes Toward Their Community Service Time.



Parent Signature

Student Signature



Page Middle School Community Service Log

Today, _____ from _____ - _____, my student _____
Print Date **Start-End Time** **Print Student's First and Last Name**
completed _____ minutes of community service
Number of Minutes

by _____
Detail What the Student Did During These Minutes Toward Their Community Service Time.



Parent Signature

Student Signature



Page Middle School Community Service Log

Today, _____ from _____ - _____, my student _____
Print Date **Start-End Time** **Print Student's First and Last Name**
completed _____ minutes of community service
Number of Minutes

by _____
Detail What the Student Did During These Minutes Toward Their Community Service Time.



Parent Signature

Student Signature

