

**Colebrook School Board
Meeting Minutes**

Date	February 15, 2022
Time	6:00 pm.
Location	Colebrook Elementary School Library
Chairperson	Vice Chairmen John Falconer

Attendance

Attendance Legend: **P** - Present **R** – Remote **E** - Excused Absence **A**- Absent

School Board Members				Principal		SAU Members	
P	John Falconer	P	Nathan Lebel	P	Kim Wheelock	E	Debra Taylor
P	Deb Greene	P	Tanya Young	P	Ron Patterson	P	Cheryl Covill
P	Craig Hamelin	P	Michael Pearson				
E	Brian LaPerle						

Public in Attendance: Stacey Campbell

Minutes

Item	Subject	Action
1.	The meeting was called to order at 6:00 pm by John Falconer	
2.	Agenda Adjustments: <ul style="list-style-type: none"> • Discuss Annual District Meeting under Other Business 	
3.	Reading of the Minutes: C. Hamelin/D. Greene: Motion to approve the minutes of February 1, 2022, with corrections. Page 2 # 7. Add CTE offering of Criminal Justice	Vote: Motion Carries
5.	Special Reports: <ul style="list-style-type: none"> • None 	
6.	Unfinished Business: Building/Facilities Project The school board discussed various option regarding Construction Management. <ul style="list-style-type: none"> ➤ Hire Construction Estimator ➤ Hire Construction Management Board would like more information on the role of the Construction Management in relation to the construction/bid process on the entire project. N. Lebel/D. Greene: Motion to approve hiring a Construction Estimator to work with the Architects to develop a conceptional plan.	Vote: 5 yes, 1 Abstention

7.	<p>New Business:</p> <ul style="list-style-type: none"> • Full-time preschool <p>Kim Wheelock explained the benefits of students having the option to attend a full-day program. Board asked if this means additional costs to the program. Kim responded there is a ratio of students to staffing. The Preschool program has a teacher and para educator in the classroom.</p> <p>N. Lebel/D. Greene: Motion to all for a full day Preschool Program next year.</p> <p>Long Term Substitute pay: A para educator is filling in as a long-term substitute teacher. Discussed pay scale for a long-term substitute teacher.</p> <p><u>D. Greene/N. Lebel:</u> Motion to approve \$ 140/day to fill this vacancy as a long-term substitute teacher.</p>	<p>Vote: Motion Carries</p> <p>Vote: Motion Carries</p>
8.	<p>Other Business:</p> <p>Fax Line for School Nurse</p> <p><u>D. Greene/T. Young:</u> Motion to approve installing a fax line if no other alternative is available.</p> <p>Additional cost for phone service <u>D. Greene/N. Lebel:</u> Motion to approve the additional cost of \$ 1,914 for the phone system upgrade at the SAU office.</p> <p>Contract for hood cleaning</p> <p>N. Lebel/D. Greene: Motion to approve the 5 year contract with Johnson Controls for the annual kitchen hood cleaning and inspection.</p> <p>Contract for Fire Alarm Contract</p> <p><u>N. Lebel/D. Greene:</u> Motion to authorize the Business Administrator to enter into a contract for the maintenance of the fire alarm/sprinkler system up to five years.</p> <p>Reviewed information and presentation for the annual school district meeting.</p> <p>Business Administrator discussed potential future repairs that might be necessary at Colebrook Academy to the facility.</p>	<p>Vote: Motion Carries</p> <p>Vote: Motion Carries</p> <p>Vote: Motion Carries</p> <p>Vote: Motion Carries</p> <p>Vote: Motion Carries</p>
9.	<p>Information:</p> <ul style="list-style-type: none"> • None 	

10.	Meetings: <ul style="list-style-type: none"> • Colebrook School Board Meeting: Tuesday, March 1, 2022, at 5:30pm • Annual School District Meeting, March 1, 2022, at 6:00pm in the Gymnasium. 	
11.	C. Hamelin/D. Greene: Motion to adjourn the meeting at 7:05pm.	Vote: Motion Carries

Respectfully Submitted,
Cheryl Covill
Business Administrator

Adopted 03/01/2022