

ABSENCE CODES & DEFINITIONS

FUNDING SOURCES – SPECIFIC CODES - USE THESE FIRST IF THEY APPLY:

1- TITLE I 2- TITLE II 3- LOCAL (Send School Check) 4- IDEA 5- 21ST CENTURY
6- LEA TITLE I 7- LEA LOCAL (County Pays) 8- PERKINS FUNDS

- C - COURT SUMMONS (work related)
- D - DOCKING - No Pay (reduce days to be paid)
- F - FAMILY MEDICAL LEAVE - No Pay (reduce days to be paid)
- J - JURY DUTY (summons required)
- L - LEAVE OF ABSENCE - No Pay (reduce days to be paid)
- M - MILITARY (orders required)
- O - OTHER (*SUPPORT PERSONNEL WORKSHOPS or FIELD TRIPS*)
- P - PERSONAL (*STATE PROVIDED DAYS*)
- R - PROFESSIONAL (*CERTIFIED PERSONNEL ONLY*)
- S - SICK LEAVE
- U - ADMINISTRATIVE LEAVE
- V - VACATION
- W - ON JOB INJURY
- X - *PURCHASED PERSONAL DAYS* (paid by employee)
- Y - *PURCHASED BEREAVEMENT* (paid by employee)