

RECORD OF PROCEEDINGS
Liberty Center Local Schools Regular Board Meeting
June 26, 2023

The Liberty Center Local Board of Education met in regular session on Monday, June 26, 2023 at 7:00 p.m. in the Board Room. Board members Mr. Jeff Benson, Mr. Neal Carter, Mr. Todd Spangler, Mr. John Weaver and Mrs. Andi Zacharias were in attendance. The Pledge of Allegiance was recited.

A Public Hearing was held for the re-employment of a retired employee.

#51-23 Approve Minutes

The motion was made by Mr. Weaver and seconded by Mrs. Zacharias to approve the minutes of the Regular Meeting held on May 22, 2023 of the Liberty Center Board of Education.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter
Nays: None – Motion Carried

Treasurer’s Report

Mrs. Buenger reported on the regular monthly reports. She noted the District is still on track for the year. The catastrophic cost payment was received on June 14th in the amount of \$53,026.00, which is 42% of the actual costs filed. She also explained the High School is adding a fee for the 2023-24 school year for National Honor Society, but all of the other fees for Middle School and High School are remaining the same. Fees for K-4 are also staying the same. Mrs. Buenger provided information on the price increase for preschool transportation from \$80.00 per month to \$100.00 per month for typical students. The Northwest Ohio Educational Service Center is increasing their tuition rates, so the District is increasing to match them.

Mrs. Buenger highlighted the FY24 temporary appropriations. They are \$284,946.96 higher than last year. She also noted permanent appropriations will be set in September. Mrs. Buenger explained the two new fund and special cost centers are for two new grants the District is receiving. The modifications to appropriations and amended certificate are due to the state auditors requiring the \$628.00 for the COVID-19 Cash Assistance set up under a different cost center and the establishment of the new grant in the correct fiscal year.

#52-23 CFO/Treasurer’s Consent Agenda

Upon the recommendation of the Treasurer, the motion was made by Mr. Benson and seconded by Mrs. Zacharias that the Board approve the Treasurer’s Consent Agenda items as follows:

Approve the financial reports, including the following:

- Monthly Bank Reconciliation
- Cash Summary Report
- Disbursement Summary Report
- Investment Report
- Budget vs. Actual

Approve the following donations:

Anonymous Donor	Football Cleats	\$5,624.00
LC Wrestling Club	Wrestling Overnight Trip Expenses	\$3,724.93
LC Athletic Boosters	Fall Sports Patches	\$775.00
LC Athletic Boosters	High Jump Pads	\$9,580.00
Anonymous Donor	LC Art Club	\$300.00
Elementary PTO	Elementary Student in Need – Fees	\$200.00

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Elementary PTO	Middle School Student in Need – Fees	\$200.00
Henry County Hospital	Sports Physicals	\$2,380.00

Approve the following student activity budgets for the 2023-24 school year:

Elementary Principal's Fund
Middle School Principal's Fund
High School Principal's Fund
After Prom
Art Club
Future Business Leaders of America
Spanish Club
Liberty Center FFA
High School Student Council
Elementary Student Council
Middle School Student Council
Class of 2030
Class of 2024
Class of 2025
Class of 2026
Class of 2027
National Honor Society
Athletic Team Supporters
Boys Basketball Camp Fund
Football Camp Fund
Football Mom's Group
Cross Country Camp Fund
Girls Soccer Camp Fund
Archery Club
Bowling Team Fund
High School Cheerleaders
Junior High Cheerleaders
Tigeron Yearbook
Track and Field Camp Fund
Girls Basketball Camp Fund
LC Bands
Volleyball Camp Fund
SADD/Stand for the Silent
High School Quiz Team
Middle School Writer's Club

Approve the Middle School and High School Fee List for the 2023-24 school year as presented.

Approve the 2023-24 Elementary Fees for grades Kindergarten, 1, 2 and 3 at \$50.00 per student. Approve grade 4 student fees at \$55.00, which will allow students to keep their recorder used in music class.

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Approve the 2023-24 preschool transportation rate for typical preschool students at \$100.00 per month, which is an increase of \$20.00 from last year.

Approve the following Cafeteria prices for the 2023-24 school year:

Extra Milk: All Grades	\$0.55 (no change)
Breakfast K-12	\$1.50 (no change)
Breakfast: Reduced K-12	\$0.25 (no change)
Lunch K-8	\$3.10 (no change)
Lunch 9-12	\$3.25 (no change)
Lunch: Reduced K-12	\$0.40 (no change)
Breakfast Adult	\$2.50 (no change)
Lunch Adult	\$4.75 (no change)

Approve the FY24 temporary appropriations in the amount of \$20,968,131.76.

Approve the following New Funds and Special Cost Centers, Appropriation Modifications and Amended Certificate Modifications:

New Fund and Special Cost Center

499 9123 Ohio AG School/Law Enforcement Technology Linking Safety Grant
 584 9024 Stronger Connections Grant

Appropriation Modifications

006 9123	Food Service – COVID 19 Cash Assistance	\$628.00
499 9123	Ohio AG School/Law Enforcement Technology Linking Safety Grant	\$20,000.00

Amended Certificate Modifications

006 9123	Food Service – COVID 19 Cash Assistance	\$628.00
499 9123	Ohio AG School/Law Enforcement Technology Linking Safety Grant	\$20,000.00
019 9108	Wellness Grant – NBEC Even Year	-\$2,580.00
019 9109	Wellness Grant – NBEC Odd Year	\$2,580.00

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter,
 Nays: None – Motion Carried

Superintendent’s Report

Mr. Peters provided information on the \$20,000.00 safety grant. The District will purchase a new lockdown/panic button system for the facilities. The District worked with the Henry County Sheriff’s Department, the District school resource officer and the technology department to determine the need for a faster, more efficient way to notify staff and local law enforcement in an emergency situation.

Mr. Peters also explained the closeout of the K-12 building project. The Ohio Facilities Construction Commission has authorized the closeout of the project. The remaining state funds will be transferred to the District and can only be used for permanent improvement projects. The Facility Committee will be meeting to determine the best use of those funds.

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#53-23 Superintendent's Consent Agenda

Upon the recommendation of the Superintendent, the motion was made by Mr. Spangler and seconded by Mr. Weaver, that the Board approve the Superintendent's Consent Agenda items as follows:

Approve the NBEC NOVA Agreement for the administration of certain virtual courses with Northern Buckeye Education Council from August 1, 2023 through July 31, 2024.

Approve the FY24 NWOCA Membership Contract at a cost of \$40,315.03 with Northern Buckeye Education Council for the 2023-24 school year.

Approve the Technical Services Agreement with Northern Buckeye Education Council from July 1, 2023 through June 30, 2024.

Approve the Memorandum of Understanding for the Hosting of Teacher Education Candidates with Defiance College beginning July 1, 2023 through June 30, 2024.

Approve the 6th grade students (Class of 2030) and teachers to attend Camp Willson from May 6-8, 2024.

Approve the Educational Agreement with the Northwest Ohio Juvenile Detention Training & Rehabilitation Center (NWOJDT&RC) beginning July 1, 2023 through June 30, 2024 at a cost of \$77.00 per student, per week for students assigned to NWOJDT&RC.

Approve the following handbooks for the 2023-24 school year:

Elementary Student-Parent Handbook
Middle School Student-Parent Handbook
High School Student-Parent Handbook

Approve the Nursing Services Agreement between Henry County Hospital, Inc. and Holgate Local, Patrick Henry Local and Liberty Center Local School Districts, commencing August 23, 2023 and continuing for one year, at a cost of \$55,423.00.

Approve the cross country team and coaches for an overnight trip to attend a cross country team camp in Tiffin, Ohio from July 20-24, 2023.

Approve the girls soccer team and coaches for an overnight trip to attend a soccer tournament in Grand Haven, Michigan from July 28-30, 2023.

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Carter
Nays: None – Motion Carried

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#54-23 Superintendent's Personnel Recommendations

Upon the recommendation of the Superintendent, the motion was made by Mr. Benson and seconded by Mr. Spangler to board approve the Superintendent's Personnel Agenda items as follows:

Offer Sara Bateman a one-year probationary contract as a Bus Driver effective at the beginning of the 2023-24 school year, pending completion of all necessary paperwork and certification. She will start at Step 0 on the OAPSE Wage Schedule. All benefits will be per the OAPSE Negotiated Agreement.

Approve the following volunteers for the activity indicated for the 2023-24 school year, contingent upon completion of all necessary paperwork:

Bill Stoner – Archery	Jeremy Kern – Archery
Aimee Naveau – Music	Nadia Rowland – Music
Martie Rowland – Music	Carida Stevens – Music
Rachel Louiselle – Music	Victoria Leatherman – Music
Peter Leatherman – Music	Melanie Martin – Music
Wes Marthin – Music	Rhonda Brown – Music
Jerry Brown – Music	Tim Ordway – Music
Michele Ordway – Music	Tracy Weirich – Music
Julie Schultz – Music	Anna McMaster – Music
Tammy Mays – Music	Josh Huber – Music
Jennifer Huber – Music	Michelle Bailey – Music
Michelle Kunz – Music	Jessica Leatherman Trapp – Music
Andrew Genson – Music	Sarah Genson – Music
Catrina Hopkins – Music	Bryce Trapp – Music
Bonnie McGilvery – Music	

Retroactively approve Renee Ellis, Intervention Specialist, for Extended School Year (ESY) Services for a middle school student for a maximum of three hours per week for nine weeks, beginning June 5, 2023 through August 11, 2023, with no sessions the week of July 4th.

Retroactively approve Jan Strauss as a reading tutor for elementary students for a maximum of 15 hours per week for six weeks during the summer, starting July 10, 2023.

Approve Jen Schroeder, Classroom Teacher, as a tutor for an elementary student for a maximum of four hours the week of August 14, 2023.

Approve Merry Giesige, Classroom Teacher, as a tutor for an elementary student for a maximum of four hours the week of August 14, 2023.

Approve Christy Myers, Classroom Teacher, as a tutor for an elementary student for a maximum of four hours the week of August 14, 2023.

Approve Annette Niekamp, Intervention Specialist, as a tutor for elementary students for a maximum of four hours the week of August 14, 2023.

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Approve Regina Babcock, Classroom Teacher, as a tutor for an elementary student for a maximum of four hours the week of August 14, 2023.

Approve Ashley Chapa, Intervention Specialist, as a tutor for an elementary student for a maximum of four hours the week of August 14, 2023.

Approve Andrea Panning, Classroom Teacher, as a tutor for a middle school student for a maximum of four hours the week of August 14, 2023.

Approve Renee Ellis, Intervention Specialist, as a tutor for a middle school student for a maximum of four hours the week of August 14, 2023.

Offer Mike Weaver a one-year probationary contract as a Lunchroom Aide effective at the beginning of the 2023-24 school year, pending completion of all necessary paperwork and training. He will start at Step 0 on the OAPSE Wage Schedule. All benefits will be per the OAPSE Negotiated Agreement.

Approve advancing Katherine Bell, Classroom Teacher, to the Masters column on the LCCTA Negotiated Agreement's salary schedule, effective at the beginning of the 2023-24 school year.

Offer Missy Knapp a two-year contract as a custodian beginning July 5, 2023 through July 4, 2025. Salary and benefits will be per the OAPSE Negotiated Agreement.

Offer Amber Wymer a two-year contract as EMIS Coordinator for 210 days beginning August 1, 2023 through July 31, 2025 on the Non-Union Wage Schedule. All insurances, leaves of absence, vacation and holidays will be per Board Policy.

Grant the following individuals extended day contracts for the 2023-24 school year as listed:

Pam Righi – 9 days
Alexandra Geahlen – 19 days
Shelley Ahleman – 19 days
Brandon Readshaw – 35 days
Katherine Bell – 35 days
Lynn Leatherman – 20 days

Approve Allison Postl, Elementary Principal, as the Grants Coordinator for the 2023-24 school year with a stipend of \$4,000.00.

Offer Onalee Pierce a one-year probationary contract as an Educational Aide/Crossing Guard effective at the beginning of the 2023-24 school year, pending completion of all necessary paperwork and certification. Placement on the salary schedule is pending verification of certification and experience. All benefits will be per the OAPSE Negotiated Agreement.

Whereas the Board of Education has offered and advertised the following supplemental position per ORC 3313.53, and received no interested or qualified licensed employees, move to offer the following non-certified

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individual a one-year supplemental contract for the position indicated for the 2023-24 school year, pending completion of all necessary paperwork with salary as stipulated per the LCCTA Negotiated Agreement:

Paul LaPlante – Head Baseball Coach

VOTE: Ayes: Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Weaver, Mr. Carter
Nays: None – Motion Carried

#55-23 Ohio Facilities Construction Commission Resolution

Upon the recommendation of the Superintendent, the motion was made by Mrs. Zacharias and seconded by Mr. Weaver to approve the Resolution with the Ohio Facilities Construction Commission to close the Project Construction Fund.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter
Nays: None – Motion Carried

New Business

The next Board meeting is July 17, 2023 at 7:00 p.m. in the Board Room.

#56-23 Executive Session

The motion was made by Mr. Weaver and seconded by Mr. Benson to adjourn to Executive Session at 7:11 p.m. for the purpose of considering the employment of a public employee of the District.

The Board returned from Executive Session at 7:57 p.m.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter
Nays: None – Motion Carried

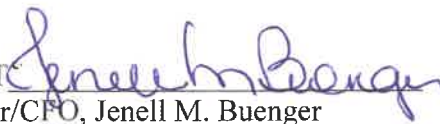
#57-23 Adjournment

It was moved by Mr. Weaver and seconded by Mr. Benson to adjourn the June 26, 2023 regular meeting of the Liberty Center Local Board of Education at 7:58 p.m.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter
Nays: None – Motion Carried



President, Neal Carter

ATTEST 
Treasurer/CFO, Jenell M. Buenger

