

**HAPPY VALLEY SCHOOL DISTRICT
BOARD OF TRUSTEES
September 9, 2020
3:30pm, Via Zoom**

A. Approval of Agenda

B. Approval of Minutes- Regular Board Meeting, July 29, 2020

C. Community Input

Members of the audience are welcome to address the Board of Trustees at this time during the meeting regarding items not listed on this agenda. The Trustees may ask questions for clarity but cannot take action on those matters, if desired, until such matters are appropriately placed on a future agenda, according to law. Three minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter (Board bylaws 9323).

D. Staff Report

E. Board Report

F. Superintendent's Report

G. Public Hearing

1. 2020 Learning Continuity and Attendance Plan

A Public Hearing will be held to allow for public comment regarding the 2020 Learning Continuity and Attendance Plan.

2. Sufficient Textbooks/Instructional Materials

A hearing will be held to allow comment on whether the district has supplied each student with sufficient textbooks and instructional materials to ensure a quality educational program.

H Information Items

1. Endowment Fund Report

The Board will receive a report regarding the endowment fund through June 30, 2020.

2. Public Disclosure Document Analysis

The Board will receive information from the Santa Cruz County Office of Education regarding the Public Disclosure Documents for the California Teachers Association certificated bargaining unit of the Happy Valley Elementary School District.

3. Parcel Tax Expenditures

The Board will receive information regarding 2019-2020 Parcel Tax Expenditures.

I. Action Items

1. Board Resolution 20-21-02, Sufficient Textbook/Instructional Materials

The Board will consider approval of a resolution certifying that each student in grades K-6 has sufficient text books and instructional materials to ensure a quality educational program.

2. Approval of 2020/2021 CARS for Funding Federal Programs

The Board will consider approval of the Consolidated Application for Funding Federal Programs for 2020/2021.

3. J-13A Request for Allowance of Attendance Due to Emergency Conditions

The Board will consider approval of the Request for Allowance of Attendance Due to Emergency Conditions.

4. Certification of Provision of Standard-Aligned Instructional Materials

The Board will take action to certify that each student in the district has been provided with a standards-aligned textbook or basic instructional material in History/Social Studies, Mathematics, Reading/Language Arts and Science.

5. Board Policy Update

The Board will receive information regarding board policy updates and will consider the approval of these.

6. Quarterly Status Report of Uniform Complaint

The Board will receive the 4th quarterly report for 2019-2020 uniform complaints related to the William Settlement.

7. Inter-District Transfer Agreements for 2020/2021

The Board will consider approval of the inter-district transfer agreements for the 2020/2021 school year.

J. Consent Agenda

The Board will consider approval of vendor warrants paid since the last meeting.

K. Communications and Announcements

1. Sept. 16th- Board Meeting, 3:30pm, Via Zoom
2. Oct. 14th- Board Meeting, 3:30pm, Via Zoom

L. Adjournment

HAPPY VALLEY SCHOOL DISTRICT
Regular Board Meeting
July 29, 2020
MINUTES

The meeting was called to order by the clerk at 3:33pm

BOARD MEMBERS PRESENT: Freeman, Willet, Click Richardson, Jolliffe

BOARD MEMBERS ABSENT: Frandle

STAFF MEMBERS PRESENT: McKinny, Lynd

COMMUNITY MEMBERS PRESENT: None

A. APPROVAL OF AGENDA

MSC CLICK RICHARDSON/FREEMAN to approve the Board Meeting agenda as written. Unanimous.

B. APPROVAL OF MINUTES

MSC FREEMAN/CLICK RICHARDSON to approve the minutes from the Regular Board Meeting June 17, 2020. Unanimous.

C. COMMUNITY INPUT

1. None.

D. BOARD REPORT

1. Jacob Willet reported that Supervisor Leopold has had great community outreach at the county level regarding COVID-19 information.

E. SUPERINTENDENT'S REPORT

Michelle McKinny reported the following:

1. Office and teachers working hard on a smooth opening transition.
2. Susan Verducci, former Board member, is a professor at SJSU and is working on providing interns to help with distance learning.

F. INFORMATION ITEMS

1. BROWN ACT, ETHICS AND CONFLICT INTEREST WORKSHOP

The Board received information regarding a Zoom workshop for Board members on September 29, 2020 at 9:00am, regarding the Brown Act, offered through School and College Legal Services.

G. ACTION ITEMS

1. AB 1200 PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT WITH THE HAPPY VALLEY EDUCATION ASSOCIATION.

MSC FREEMAN/JOLLIFFE to approve the District's Disclosure of the Fiscal Impact of the 2020-2022 Collective Bargaining Agreement over the relevant fiscal year. Unanimous.

2. REOPENING PLAN

MSC FREEMAN/CLICK RICHARDSON to approve the Reopening Plan for the 2020-2021 school year. Unanimous.

3. CONTRACT AGREEMENT

MSC JOLLIFFE/FREEMAN to approve the Collective Bargaining Agreement for July 1, 2020 – June 30, 2022 with HVEA (Happy Valley Education Association). Unanimous.

4. FOUR ADDITIONAL PROFESSIONAL DEVELOPMENT DAYS

MSC FREEMAN/JOLLIFFE to approve four additional professional development days for certificated classroom teachers for the 2020-2021 school year to be paid at \$300 per day. Unanimous.

5. STIPENDS FOR DISTANCE LEARNING LEADERSHIP

MSC CLICK RICHARDSON/FREEMAN to approve two \$1500 stipends for Distance Learning Leadership for the 2020-2021 school year, to be paid evenly over 10 months: Lindsey Doolan and Sarah DeMeyer-Guyer. Unanimous.

6. REVISED BOARD SCHEDULE

MSC FREEMAN/JOLLIFFE to approve the revised Board Schedule. Unanimous.

7. RESOLUTION 20-21-01, REDUCTION OF CLASSIFIED SERVICES

MSC FREEMAN/JOLLIFFE to approve Resolution 20-21-01, Reduction of Classified Services. Unanimous.

H. CONSENT ITEMS

MSC JOLLIFFE/FREEMAN to approve the vendor warrants paid since the last meeting. Unanimous.

I. CLOSED SESSION

The Board adjourned into closed session at 4:09pm to discuss personnel matters.

J. REPORT OUT OF CLOSED SESSION

The Board reported out of closed session at 4:13pm, nothing to report.

K. COMMUNICATION AND ANNOUNCEMENTS

1. August 12, 2020 – First Day of School, Distance Learning

L. ADMOURNMENT

1. MSC FREEMAN/WILLET to adjourn the meeting, there being no further business, 4:15pm. Unanimous.

/pl

Notice of Public Hearing September 9, 2020, 3:30pm Via Zoom

The Happy Valley

Elementary School District will hold a public hearing regarding the approval of 2020 Learning Continuity and Attendance Plan at the September 9, 2020 Board Meeting which begins via Zoom at 3:30 pm, 09/9/2020. The Learning

Continuity and Attendance Plan will be discussed at approximately 3:40pm, on September 9, 2020. Detailed information is available in the school office.

Learning Continuity and Attendance Plan Template (2020–21)

The instructions for completing the Learning Continuity and Attendance Plan is available at <https://www.cde.ca.gov/re/lc/documents/lmgcntntvntatndncpln-instructions.docx>.

| Local Educational Agency (LEA) Name | Contact Name and Title | Email and Phone |
|---|------------------------------------|------------------------------------|
| Happy Valley Elementary School District | Michelle McKinny Superintendent | mmckinny@hvesd.com 831-429-1456 |

General Information

[A description of the impact the COVID-19 pandemic has had on the LEA and its community.]

Prior to the March 16, 2020 countywide school closures, Happy Valley School District was preparing models to execute conversion to K-6 Distance Learning. We benefitted significantly from countywide collaboration with all District Superintendents and the Santa Cruz County Office of Education. The early determination to work collectively accelerated the distance learning conversion and enhanced our ability to serve all students and families. HVESD staff developed and fully committed to our mission statement: "Happy Valley School's mission is to educate the whole child in a small, safe, community based school that provides a solid foundation to achieve academic, social, and emotional success."

During the week of March 16-20, teachers, staff and administration communicated directly with all families. Parents confirmed working device access or received a District Chromebook. Students and families were provided digital guidance and detailed instruction on the new classroom platforms. Teachers and specialists successfully executed a full March 23 conversion to distance learning at all grade levels. From March 23 to the end of the trimester, all students were provided daily instruction. Special Education services were implemented in this new digital format in full compliance with all Individualized Learning Plans (IEPs.) Teachers worked tirelessly in transitioning to distance learning, focusing on student engagement, social-emotional support, and targeted outreach and intervention for students with unique needs. HVESD also prioritized art, music, life lab, library and coding (first in March using pre-recorded videos and upgraded in April to live lessons) to engage learners in every dimension of a quality elementary program. The HVESD school board and community has been regularly updated by the Superintendent. Report cards were modified to provide authentic feedback while honoring a 'hold harmless' approach based on the shared value that no student would be issued a failing grade and all students would be promoted as planned.

Stakeholder Engagement

[A description of the efforts made to solicit stakeholder feedback.]

We began stakeholder engagement in the spring following eliciting feedback from parents and students via a survey. Parent advisory and parent advisory meetings were held via zoom to allow the community to share the impact of distance learning and make recommendations. Stakeholder engagement continued through summer including parent meetings and surveys to review the plan for reopening schools. The district/school leadership and staff reviewed the data from stakeholder groups and included those recommendations and concerns in this plan. The Learning Continuity Plan was approved by the HVESD board on July 29, 2020. The parents were sent two edifications of the draft in the month of July with the ability to provide feedback. The final plan was emailed to all parents and is on the HVESD Website.

[A description of the options provided for remote participation in public meetings and public hearings.]

All public meetings and hearings were conducted via zoom with notification sent out 72 hours in advance. We provided information about our meetings via our website and through our student information system (class dojo) which sent out emails. The district office remained open for business through the month of July to ensure timely feedback regarding meetings and public hearings.

[A summary of the feedback provided by specific stakeholder groups.]

In the June survey, The majority of parents surveyed indicated they would prefer an option to have students participate through in-person instruction this fall. Parents expressed concern about student engagement and asked for a daily schedule and synchronous instruction. 85% of parents surveyed stated that they want to have regular communication between school and home as well opportunities for parents to learn how best to support their students in the virtual classroom environment. Parents expressed concern about students falling behind and/or starting school in different cohorts. When the plan was to open up school on a hybrid model, each primary class had no more than nine students to a cohort and upper grades had no more than 13 to a cohort. When we had to pivot to distance learning, emails, town halls and news blasts were sent to the parents to prepare them for distance learning which includes synchronous and asynchronous learning, daily schedules of 180 minutes for Kindergarten, 230 for 1st through 3rd, and 240 for 4th through 6th. Each child will check in with the teacher each day via ZOOM and eventually, students will have one on one meetings with their teachers.

[A description of the aspects of the Learning Continuity and Attendance Plan that were influenced by specific stakeholder input.]

The county guidelines prohibit in-person learning for the fall. This plan recognizes parent recommendation for synchronous instruction which is further detailed in the section on continuity of instruction. All students will have a daily schedule that includes at least 30 minutes of synchronous instruction with their teacher. In the section on pupil engagement, we detail our plan to hold office hours for parents to check in with teachers as well as some zoom training for parents.

Continuity of Learning

In-Person Instructional Offerings

[A description of the actions the LEA will take to offer classroom-based instruction whenever possible, particularly for students who have experienced significant learning loss due to school closures in the 2019–2020 school year or are at a greater risk of experiencing learning loss due to future school closures.]

At this time, all schools in Santa Cruz County may only offer distance learning. Using the moderate restriction model, our reopening plan provides detailed information about how our school/district will support student and staff health and safety and how we will provide continuity of learning. Our learning plan includes the instructional schedule, a plan for assessing and addressing learning loss, delivering high quality instruction and attending to the social-emotional well-being of our students and staff. A link to our reopening plan under moderate restrictions can be found here:

http://www.hvesd.com/uploads/5/7/8/1/57815731/2020_lcap_covid-19_operations_written_report_happy_valley_elementary_school_20200615__3_.pdf

Actions Related to In-Person Instructional Offerings [additional rows and actions may be added as necessary]

| Description | Total Funds | Contributing |
|--|-------------|--------------|
| Updated and Replacement of Technology Hardware: 60 Student Chrome books 8 new Staff Laptops 7 new Document Cameras COVID-19 Personal Protective Equipment (PPE) and PPE Related Materials Electrostatic Cleaning Device Covid-19 Approved Cleaning Products Masks, gloves, sanitizers Portable containers and Tools for Students COVID-19 Signage | \$50,957 | Yes |

Distance Learning Program

Continuity of Instruction

[A description of how the LEA will provide continuity of instruction during the school year to ensure pupils have access to a full curriculum of substantially similar quality regardless of the method of delivery, including the LEA's plan for curriculum and instructional resources that will ensure instructional continuity for pupils if a transition between in-person instruction and distance learning is necessary.]

Distance Learning will be standards-aligned and meet the needs of all students including those who qualify for special education, language learners, students in foster care, those experiencing homelessness, students with exceptional needs, and those requiring mental health support. We will continue the work we started last spring to provide connectivity and devices to all students who are participating in distance learning. Teachers and other certificated employees will connect with students daily through internet-based classrooms or phone communication. Interaction will ensure English Language Assessment, proficiency, and reclassification through designated and integrated English Language Development. The curriculum and instructional resources for distance learning classrooms may also be utilized in an in-person instructional model. HVS has adopted Engage NY for math with the online component of Zearn. Lucy Calkins Writers Workshop, SIPPS, ReadWorks, and Leveled Readers are used for our ELA program. FOSS kits and Mystery Science are the adopted Science curriculum, Teaching Tolerance and Peacebuilders are our SEL program. Google Classroom is utilized K-6 for daily instruction in concert with ZOOM, and Class Dojo is used for a school wide notification platform.

Access to Devices and Connectivity

[A description of how the LEA will ensure access to devices and connectivity for all pupils to support distance learning.]

Technology resources, including school devices and internet connectivity assurance, were provided to all low-income students. Prioritization of Low-Income students was a key focus when reaching out to families to ensure they could participate fully in all aspects of distance learning programming. For low-income families who reported internet connectivity challenges (9% of total population), a Cruzio parking lot 'hot spot' was installed and they were able to download assignments and access instruction in this designated area. Several were issued home-based T-Mobile and Verizon devices to ensure connection to the school program.

Pupil Participation and Progress

[A description of how the LEA will assess pupil progress through live contacts and synchronous instructional minutes, and a description of how the LEA will measure participation and time value of pupil work.]

We will document daily participation and interaction in distance learning through a daily, detailed log. We will measure the number or percentage of students participating in virtual learning sessions with teacher(s), either synchronously or asynchronously through sign on data, feedback data- survey of parents, students and staff. Students who do not participate in distance learning will be marked absent for that day.

Participation in distance learning may include engagement in online activities, completion of regular assignments, completion of assessments, and contacts between staff and pupils or parents or guardians. Instructional time shall be based on the time value of assignments as determined, and certified, by an employee of the local educational agency who possesses a valid certification document.

Distance learning instructional time shall be based on the time value of assignments as determined by teachers. It must be standard-aligned and meet the needs of all students including students who qualify for special education, language learners, students in foster care, those experiencing homelessness, students with exceptional needs, and those requiring mental health support.

Distance Learning Professional Development

[A description of the professional development and resources that will be provided to staff to support the distance learning program, including technological support.]

Professional Development will be targeted based on teacher need. Time and resources for educators to build, plan and teach in a hybrid learning or distance learning environment will be provided prior and during the school year. Professional development will be ongoing through; digital learning tools, instructional approaches to balanced assessment practices, high quality instruction to engage students and to support a deeper understanding of the essential standards.

Staff attended the following PD workshops: Integrating art for SEL, Arts at the Heart of Learning, Relevance Matters, How to Launch your Literacy Blocks, Building Community, Google Classroom, Hyperdocs, Flip Grid, and Google Classroom Management. Staff also was paid for four additional days at \$300 per day for attending trainings in the summer.

Staff Roles and Responsibilities

[A description of the new roles and responsibilities of affected staff as a result of COVID-19.]

With the shift to distance learning came a shift in the role and responsibilities for staff working directly with students and those who support the operations. Instructional aides have been assigned to provide individual additional academic support for those students who are struggling with learning loss. Our counselor will coordinate a student wellness team to identify and provide support to students and their families who need social emotional support. Our attendance clerk and school community coordinator will be working with our instructional tech department to identify any families who need devices or hotspots. Some of our classified staff may be asked to support food services with distribution on site and in the community

Supports for Pupils with Unique Needs

[A description of the additional supports the LEA will provide during distance learning to assist pupils with unique needs, including English learners, pupils with exceptional needs served across the full continuum of placements, pupils in foster care, and pupils who are experiencing homelessness.]

English Learners will need additional support to rebalance and refocus on the task of learning and being productive in the school community. The goal remains for English learners to achieve the same rigorous grade-level academic standards that are expected of all students, within a reasonable period of time. To accomplish these goals, all English learners will receive a comprehensive program of designated and integrated English language development (ELD) instruction targeted to their proficiency level, and appropriate academic instruction in a language acquisition program.

Actions related to the Distance Learning Program [additional rows and actions may be added as necessary]

| Description | Total Funds | Contributing |
|--|-------------|--------------|
| Internet Hot Spots (Verizon and T-Mobil) to ensure staff and student connectivity--\$900.00 | \$16,161.29 | Yes |
| Upgraded Online Curriculum and Assessment Materials 1. SIPPS diagnostic reading program K-6--\$475.00 2. Zearn Supplemental Math Curriculum K-6--\$2,500.00 3. 1st grade literacy, Learning at the Primary Pond--\$126.00 4. Typsey by E-reflect--\$137.75 5. Scholastic News--175.59 6. Distance Learning PD by teacher who taught in China--\$210.00 7. Four extra PD days for teachers to prepare for Distance Learning--\$8400.00 8. Spell City--\$69.95 9. Simple Skilled in Second, Guided Readers--\$167.00 10. Upgraded ZOOM 11. Leadership Stipends for Distance Learning--\$3,000 | | |

Pupil Learning Loss

[A description of how the LEA will address pupil learning loss that results from COVID-19 during the 2019–2020 and 2020–21 school years, including how the LEA will assess pupils to measure learning status, particularly in the areas of English language arts, English language development, and mathematics.]

HVS is using multiple measures of assessment beginning the very first week of school to determine functional instruction levels for all students, including screening for pupil learning loss resulting from COVID-19 during the spring trimester of 2019-2020. We will continue to use formative assessments through the 2020-2021 to monitor student learning in a distance learning environment. These assessments will provide information on student learning in the areas of English Language Arts and Mathematics. In addition to our existing district benchmark assessments, we are augmenting our digital assessment tools SIPPS for ELA and K-6 Vertically articulated, standards aligned Math assessments. This is a result of work with our math coach, Rebecca Setzoi. These measures are in place so we can offer remedial instruction to those identified as below grade level or in need of skill to achieve grade level status.

Pupil Learning Loss Strategies

[A description of the actions and strategies the LEA will use to address learning loss and accelerate learning progress for pupils, as needed, including how these strategies differ for pupils who are English learners; low-income; foster youth; pupils with exceptional needs; and pupils experiencing homelessness.]

We will stick to grade-level content and instructional rigor, and focus on the depth of instruction, rather than the pace. To provide this grade-level instruction, we will need to help teachers prioritize content and learning. Fortunately, the teachers in collaboration with a math coach, were able to vertically align the math standards into power standards benchmarks. In order to continue to reflect a districts' instructional vision and commitment to equity, educators will also need to maintain the inclusion of each and every learner and identify and address gaps in learning through instruction, avoiding the misuse of standardized testing to place kids into high or low ability groups or provide low levels of instructional rigor to lower performing students. Finally, we should consider focusing on the commonalities that students share in this time of crisis, not just on their differences. Teachers have purchased a number of different modalities and supports to serve their students.

Effectiveness of Implemented Pupil Learning Loss Strategies

[A description of how the effectiveness of the services or supports provided to address learning loss will be measured.]

Teachers will administer formative assessments every 6-8 weeks and bring this data to collaboration with their peers. Collaborative teams will use this data to develop and implement interventions with a focus on student groups including English Learners, FY, and Low-Income students. Weekly collaboration will support ongoing assessment of the impact of interventions on accelerating student learning

Actions to Address Pupil Learning Loss [additional rows and actions may be added as necessary]

| Description | Total Funds | Contributing |
|---|-------------|--------------|
| Hired a .2FTE to serve students who would otherwise be served in a RTI model. | \$12,000 | No |

Mental Health and Social and Emotional Well-Being

[A description of how the LEA will monitor and support mental health and social and emotional well-being of pupils and staff during the school year, including the professional development and resources that will be provided to pupils and staff to address trauma and other impacts of COVID-19 on the school community.]

Teachers will monitor their students for signs of stress and report concerns to their site counselor/principal.

A Counselor will be available to meet with students virtually, or in person if the scenario allows. A Counselor and classroom teachers will provide social/emotional learning to students through classroom lessons, increasing student knowledge of well-being practices. School Community Coordinators will continue to reach out to their families and offer support in basic needs as well as resources. Teachers will incorporate weekly lessons on social emotional well-being using the resources provided by our adopted SEL program, Peacebuilders and Sanford Harmony. Staff will use weekly collaboration to address any concerns about student social and emotional well-being. Principal will provide weekly resources and time during collaboration for staff to address their social emotional well-being.

Pupil and Family Engagement and Outreach

[A description of pupil engagement and outreach, including the procedures for tiered reengagement strategies for pupils who are absent from distance learning and how the LEA will provide outreach to pupils and their parents or guardians, including in languages other than English, when pupils are not meeting compulsory education requirements, or if the LEA determines the pupil is not engaging in instruction and is at risk of learning loss.]

Connecting and maintaining engagement for all students is foundational to our work with a distance learning platform. We will support a tiered response beginning with universal screenings for all students in the first week of school to identify their social-emotional well-being and level of stress. At our weekly collaboration we will identify those students who are in need of additional support. Our tier II response will be initiated for students who have not participated in distance learning for three or more days and have not responded to teacher or staff member who reached out. Tier II response will include meeting with family and connection to community resources. We will provide outreach and support to our families who first language is not English. As a small school district, it becomes clear very early on who needs extra support. We are fortunate to have two highly trained and certificated MFCC counselors who can serve students and parents during this difficult time.

School Nutrition

[A description of how the LEA will provide nutritionally adequate meals for all pupils, including those students who are eligible for free or reduced-price meals, when pupils are participating in both in-person instruction and distance learning, as applicable.]

HVESD partners with neighboring school district, Santa Cruz City Schools (SCCS) to ensure access to student meals while maintaining physical distancing protocols. Families in need of meal service will continue to receive notification that they can access safe school food distribution centers through the generosity of our partner districts. Families will be advised of pick-up locations, dates and times—and reassured that not only were all meals were free of charge, no family will be turned away. Without a licensed food service or cafeteria program in our single-school district, we are profoundly grateful to our school district neighbors for ensuring all HVESD families in need are able to collect meals at designated nearby locations.

Additional Actions to Implement the Learning Continuity Plan [additional rows and actions may be added as necessary]

| Section | Description | Total Funds | Contributing |
|--|---|-------------|--------------|
| Mental Health and Social and Emotional Well-Being | Counselors to provide remote to students who are experiencing anxiety related to distance learning. Priority will be given to low income families and foster youth. | \$10,000 | No |
| Distance Learning Program (Access to Devices and Connectivity) | 60 new chrome books 8 new laptops 5 new document cameras | \$40,353.71 | Yes |

Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students

| | |
|--|--|
| Percentage to Increase or Improve Services | Increased Apportionment based on the Enrollment of Foster Youth, English Learners, and Low-Income students |
| 2.26%% | \$20,528 |

Required Descriptions

[For the actions being provided to an entire school, or across the entire school district or county office of education (COE), an explanation of (1) how the needs of foster youth, English learners, and low-income students were considered first, and (2) how these actions are effective in meeting the needs of these students.]

Intervention services are available to all students based on needs assessment and or a direct referral. All supplemental funds are principally directed to low income and homeless students. Currently there are no Foster Youth at HVS but if we did enroll, then the funds would be directed to that student. Also, our current EL population is one student, and primary language services and interventions are targeted to that student.

[A description of how services for foster youth, English learners, and low-income students are being increased or improved by the percentage required.]

Actions related to serving the identified subgroups as a priority and based on the 2.26% increased and or improved services
 Action 1: Increase technology access with new chrome books, hotspots and daily interaction to make sure connectivity is working. Also install a Cruzio public WiFi access point at HVS.
 Action 2: Increase in social emotional support through our SEL programs, peace builders, Sanford Harmony, and two SEL counselors.
 Action 3: Purchase of SIPPS reading intervention assessment
 Action 4. Hired a .2 intervention specialist for students who qualify for RTI
 Action 5. The use of SJSU students in small groups and for read alouds or big buddies.

Notice of Public Hearing September 9, 2020, 3:30pm Via Zoom

The Happy Valley

Elementary School District will hold a public hearing regarding sufficient textbooks and instructional materials at the September 9, 2020 Board Meeting which begins at approximately 3:30pm, 09/09/2020.

Happy Valley School Foundation Fund - HVSD

Fund Type: Endowed
 Fund Purpose: Agency Fund
 Investment Pool: Long Term Investment
 Date Established: 02/26/1998

Fund Report for January 1, 2020 - June 30, 2020

| | Quarter Ending: 06/30/2020 | Year to Date: |
|--------------------------------|-------------------------------|---------------|
| Opening Fund Balance | \$619,606.93 | \$753,833.27 |
| Contributions | \$0.00 | \$500.00 |
| Grants Returned (prior years) | \$0.00 | \$0.00 |
| Earnings/(Losses) | \$72,218.62 | \$(34,074.82) |
| Foundation Services Fee* | \$(1,685.62) | \$(3,419.52) |
| Distributions for Fund Purpose | \$0.00 | \$(26,699.00) |
| Ending Fund Balance | \$690,139.93 | \$690,139.93 |
| | Fly Fund: 193,483.36 | \$ 747,339.33 |
| | County total: 57,199.40 | |
| | <u>\$940,822.69</u> | |

**The Foundation Services Fee helps to support fund stewardship as well as Foundation programs that assist donors, educate and strengthen local nonprofits, and build regional partnerships to address critical local issues.*

If you have questions regarding your fund statement, please contact Robin Larsen at (831) 662-2061 or rlarsen@cfsc.org.

*last Quarter community Foundation :
 \$ 793,316.10*



Happy Valley School Foundation Fund - HVSD

Fund Report for January 1, 2020 - June 30, 2020

Grants Distributed to Organizations Year to Date:

| Date | Grantee | Amount |
|-------------|--------------------------------|------------------|
| 03/04/2020 | Happy Valley Elementary School | 26,699.00 |
| | Total Grants: | 26,699.00 |

Happy Valley School Legacy Flex Fund - HVSL

Fund Type: Non-Endowed
 Fund Purpose: Agency Fund
 Investment Pool: Socially Responsible Long Term
 Date Established: 07/09/2014

Fund Report for January 1, 2020 - June 30, 2020

| | Quarter Ending: 06/30/2020 | Year to Date: |
|--------------------------------|-------------------------------|---------------|
| Opening Fund Balance | \$173,709.17 | \$203,288.70 |
| Contributions | \$0.00 | \$0.00 |
| Grants Returned (prior years) | \$0.00 | \$0.00 |
| Earnings/(Losses) | \$20,246.76 | \$(8,859.67) |
| Foundation Services Fee* | \$(472.57) | \$(945.67) |
| Distributions for Fund Purpose | \$0.00 | \$0.00 |
| Ending Fund Balance | \$193,483.36 | \$193,483.36 |

**The Foundation Services Fee helps to support fund stewardship as well as Foundation programs that assist donors, educate and strengthen local nonprofits, and build regional partnerships to address critical local issues.*

If you have questions regarding your fund statement, please contact Robin Larsen at (831) 662-2061 or rlarsen@cfsc.org.



Happy Valley School Legacy Flex Fund - HVSL

Fund Report for January 1, 2020 - June 30, 2020

Grants Distributed to Organizations Year to Date:

There were no grants for this period



SANTA CRUZ
COUNTY OFFICE OF
EDUCATION
DR. FARIS SABBABH • SUPERINTENDENT OF SCHOOLS

BOARD OF EDUCATION

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Dr. Faris Sabbabh, Superintendent • 400 Encinal Street, Santa Cruz, CA 95060 • Tel (831) 466-5600 • Fax (831) 466-5607 • www.santacruzcoe.org

July 29, 2020

Michelle McKinny, Superintendent
Happy Valley Elementary School District
3125 Branciforte Drive
Santa Cruz, CA 95065

Dear Michelle:

Thank you for submitting the public disclosure documents to our office for the California Teachers' Association certificated bargaining unit of the Happy Valley Elementary School District, in accordance with Government Code 3547.5. This is the first year that Happy Valley Elementary School's teachers have organized and formed a union.

We have completed an analysis of your projections, discussed information with district staff and reviewed prior and current year budget data and we note the following:

1. The district has projected a cost impact for the certificated settlement in the current fiscal year of \$25,025 and \$16,871 in 2021-22. This represents a 2% increase to the certificated salary schedule effective July 1, 2020 and a \$1,000 off schedule one-time payment, prorated on FTE. For fiscal year 2021-22, there is a 1% increase to the salary schedule plus a \$1,000 off schedule one-time payment, prorated on FTE, effective July 1, 2021. This also includes an increase to the health and welfare benefits cap of \$175.00 per month per benefitted employee effective October 1, 2020 and a \$100 increase to the cap effective October 1, 2021.
2. There are several items included in the new agreement that were already in place but are worth noting:
 - a. The salary schedule shall be based on a 184 day teacher workdays, which consists of 180 school days, two (2) staff development days, and two (2) teacher work days paid by the District.
 - b. Unit members who carry out an assignment for a District approved overnight student field trip shall be compensated by a stipend of \$100 per night.
 - c. Unit members possessing a Master's Degree shall receive annual compensation in the amount of \$1,200 in addition to their regular salary.
 - d. Teachers with classes in grades 4-6 who teach a combo class exceeding 24 students receive an annual stipend of \$1,500. Teachers who teach an extended day of 1,560 instructional minutes per year (120 additional instructional minutes per week) shall receive a stipend of \$1,500 per year.

3. Based on the district's multi-year projections as submitted, the district has a projected unrestricted, unassigned general fund ending balance in 2020-21 of \$555,069. The fund has a sufficient balance to cover the proposed increases, based on this data.
4. The district is currently projecting to deficit spend in the unrestricted resources in the current year by \$149,572 in 2021-22 by \$165,353 and in 2022-23 by \$164,294.
5. Since 2014-15, the district has experienced declining enrollment. The district is projecting to increase enrollment in 2020-21 and then to remain flat in the two subsequent years. As the district is Basic Aid, any increase in enrollment will mean the district will incur additional expenditures without generating additional revenues from an increase in average daily attendance (ADA). The district will continue to be dependent on property tax growth for increased operational revenues as long as the district remains Basic Aid.

It appears that, based on the district's current multi-year projections as submitted, the district's general fund can absorb these additional salary and benefit costs through fiscal year 2022-23.

Please note that, under the provisions of AB 2756, the district is required to approve all budget revisions necessary to cover the additional costs of these agreements, or the County Superintendent will be required to issue a Qualified or Negative certification on the next interim report.

Please submit the following information to Anna Seymour:

1. Signed page 10 (Second certification) within 3 working days of the board meeting.
2. Board meeting minutes from meeting approving the settlement within 2 months.
3. Escape budget revisions for the remainder of the settlement are due within six weeks after board meeting date.

If you have any questions, please feel free to contact me at 466-5602 or Rebecca Olker at 466-5630.

Thank you.

Sincerely,



Liann Reyes
Deputy Superintendent, Business Services/CBO

cc: Dr. Faris Sabbah, County Superintendent of Schools
Rebecca Olker, Senior Director of Fiscal Services
Anna Seymour, Financial Analyst

REPORT OF THE HAPPY VALLEY ELEMENTARY SCHOOL DISTRICT PARCEL TAX INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE

The Parcel Tax Citizens' Independent Oversight Committee ("the Committee") has met once in this fiscal year, on June 25, 2020. That meeting is the basis of this report. The Committee was originally established by the Happy Valley Elementary School District Board of Trustees on March 20, 2019, "with the responsibility of annually reviewing the expenditures of purposes set forth in the measure. Such Committee will provide an annual report to the District Board and the public summarizing its review of expenditures of the proceeds of the education parcel tax and findings relating thereto".

The Committee consists of three citizens of Happy Valley who have no fiscal or contractual relationship with HVEDS, and who have varied backgrounds in finance, business and homemaking.

During the Committee's meetings, the following documents and information were reviewed:

- Committee bylaws as established the HVEDS Board of Trustees.
- HVEDS Board Resolution 17-18-04 calling for the June 5, 2018 parcel tax (measure Q).
- HVEDS Board Resolution 18-19-01 confirming successful parcel tax election and directing county auditor-controller to levy voter approved parcel tax.
- Minutes from the June 27, 2019 Committee meeting.
- The prior year committee report.
- HVEDS budget reports and unaudited actuals for the fiscal year 19-20.
- Information from the May Revise and Common Message that was presented to the Board on June 17, 2020.
- Parcel tax exemption criteria and the process to regularly update and review the exemption rolls.

Michelle McKinny, HVEDS Superintendent/Principal was available to the Committee to answer questions and provide background information.

There was no public comment at the June 25, 2020 meeting.

The finding of the Committee are as follows:

- The parcel tax funds are being appropriately accounted for by HVEDS in accordance with fund accounting principles used by governmental entities, as required by the Governmental Accounting Standards Board. Parcel tax monies are tracked in a separate parcel tax fund.
- The parcel tax funds have been used solely for the purposes described in Measure Q parcel tax ballot language (see ballot language of parcel tax at the end of this report). Based on current budget productions, HVEDS appears to be using 2019-2020 parcel tax revenues in a consistent manner, for providing the integration of modern technology into classrooms, supporting quality art and music programs and supporting classroom instruction.
- For the fiscal year 2019-2020, HVEDS's general fund projected revenues totaled \$1,539,214.90. Parcel tax funding for that year was projected at \$52,373.41 or 3.40% of the total budget.

- HVESD's auditor, Robertson and Associates, will review revenue and expenditures from the parcel tax fund during its annual audit.
- The Committee therefore finds that HVESD has spent the parcel tax proceeds as required by law. Additionally, the Committee recognizes the significant and positive contribution the parcel tax proceeds have had. The Committee strongly recommends the HVESD Board of Trustees to continue to work with the Community Foundation and Parent Club to highlight the impact of all supplemental community funding on the continued high quality of Happy Valley School.
- We are attaching the Parcel Tax Financial History, which we feel underscores the role of the parcel tax revenues relative to overall funding of district operations.

The Committee recommends that HVESD Board take the following actions:

- Continue to publicize the purposes for which the parcel tax is being used. The parcel tax is vital to maintaining HVESD's excellent school and to providing a quality education for Happy Valley students that the community expects and benefits from.
- HVESD should make a strong effort to provide information through its newsletter, school board minutes and district website.

This report is provided to the HVESD Board of Trustees at the September 9, 2020, board meeting by the following Committee members:

Raven Harris, Pat O'Connell and Lindsay Patel

Language of Measure Q parcel tax, passed June 5, 2018:

"To support academic excellence, maintain quality art and music programs, integrate modern technology into classrooms, retain high quality teachers and provide local funding that cannot be taken by the State, shall Happy Valley Elementary School District's measure be adopted authorizing the levy of a parcel tax for six years at a rate of \$99 per year raising \$61,000 annually with an exemption for seniors and with the annual citizens' oversight?"

Parcel Tax Financial History

| As of 2/12/2020 | | 18/19 Actual | 19/20 Actual | 20/21 Budget | |
|------------------------------|---------------------|------------------|------------------|------------------|--|
| | | | | | |
| Revenue | | | | | |
| | Parcel Taxes Rcvd | 53,064.00 | 52,371.00 | 52,371.00 | |
| Expenditures | | | | | |
| | Salaries | 11,140.00 | 18,242.76 | 14,807.99 | |
| | Benefits | 1,564.08 | 2,614.49 | | |
| | Supplies | 7,028.76 | 11,960.73 | 12,000.00 | |
| | Contracted Services | 18,880.16 | 8,355.16 | 15,405.01 | |
| | Communications | 9,620.00 | 11,039.99 | 10,000.00 | |
| | Travel | 4,831.00 | 157.87 | 158.00 | |
| | Total | 53,064.00 | 52,371.00 | 52,371.00 | |
| | | | | | |
| | | | | | |
| Total General Fund Revenue | | 1,579,559.72 | 1,539,214.90 | 1,442,211.00 | |
| Parcel Tax as a % of Revenue | | 3.36% | 3.40% | 3.63% | |

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Transaction Activity by Account

Activity for Dates 07/01/2019 to 06/30/2020

Fiscal Year 2019/20

| Ref # | Payee/ Customer | Journal # | Check # | Batch # | Description | Trans | Debit | Credit | Debit - Credit |
|---|--------------------|-----------|---------|--------------|-----------------------------------|----------|-----------|--------|----------------|
| Object 1100 - CERT:TEACHERS S | | | | | | | | | |
| (000799) 01-0084-0-1110-1000-1100-200-0000 PARCEL TAX,CERT:TEACHERS | | | | | | | | | |
| | GJ20-00032 | | | | to move salaries into parcel | 06/30/20 | 523.20 | | 523.20 |
| | GJ20-00068 | | | | to move salaries into parcel | 06/30/20 | | 523.20 | 523.20- |
| | GJ20-00069 | | | | to move salaries into parcel | 06/30/20 | 3,145.26 | | 3,145.26 |
| | | | | | Account Total | 06/30/20 | 3,668.46 | 523.20 | 3,145.26 |
| (001025) 01-0084-0-1110-2100-1130-200-0000 PARCEL TAX,CERT SALARY:EW | | | | | | | | | |
| | PR20-00012 | | | 20190930-REG | 09/30/19 Regular Payroll (Earning | 09/30/19 | 1,380.00 | | 1,380.00 |
| | PR20-00020 | | | 20191031-REG | 10/31/19 Regular Payroll (Earning | 10/31/19 | 1,380.00 | | 1,380.00 |
| | PR20-00028 | | | 20191126-REG | 11/26/19 Regular Payroll (Earning | 11/26/19 | 1,800.00 | | 1,800.00 |
| | PR20-00035 | | | 20191227-REG | 12/27/19 Regular Payroll (Earning | 12/27/19 | 1,170.00 | | 1,170.00 |
| | PR20-00040 | | | 20200131-REG | 01/31/20 Regular Payroll (Earning | 01/31/20 | 1,170.00 | | 1,170.00 |
| | PR20-00045 | | | 20200228-REG | 02/28/20 Regular Payroll (Earning | 02/28/20 | 1,800.00 | | 1,800.00 |
| | PR20-00050 | | | 20200331-REG | 03/31/20 Regular Payroll (Earning | 03/31/20 | 1,590.00 | | 1,590.00 |
| | PR20-00057 | | | 20200430-REG | 04/30/20 Regular Payroll (Earning | 04/30/20 | 1,257.50 | | 1,257.50 |
| | PR20-00065 | | | 20200529-REG | 05/29/20 Regular Payroll (Earning | 05/29/20 | 2,380.00 | | 2,380.00 |
| | PR20-00071 | | | 20200630-REG | 06/30/20 Regular Payroll (Earning | 06/30/20 | 1,170.00 | | 1,170.00 |
| | | | | | Account Total | 06/30/20 | 15,097.50 | .00 | 15,097.50 |
| | | | | | | | 18,765.96 | 523.20 | 18,242.76 |

Total for Object 1100-CERT SALARY:EWA

Object 3100 - STRS:CERT

(001044) 01-0084-0-1110-1000-3101-200-0000 PARCEL TAX,STRS:CERT,INST

| | | | | | | | | | |
|--|------------|--|--|--|------------------------------|----------|--------|-------|--------|
| | GJ20-00032 | | | | to move salaries into parcel | 06/30/20 | 89.47 | | 89.47 |
| | GJ20-00068 | | | | to move salaries into parcel | 06/30/20 | | 89.47 | 89.47- |
| | GJ20-00069 | | | | to move salaries into parcel | 06/30/20 | 537.80 | | 537.80 |
| | | | | | Account Total | 06/30/20 | 627.27 | 89.47 | 537.80 |

(001034) 01-0084-0-1110-2100-3101-200-0000 PARCEL TAX,STRS:CERT,INST

| | | | | | | | | | |
|--|------------|--|--|--------------|-----------------------------------|----------|--------|--|--------|
| | PR20-00012 | | | 20190930-REG | 09/30/19 Regular Payroll (Contrib | 09/30/19 | 128.25 | | 128.25 |
| | PR20-00020 | | | 20191031-REG | 10/31/19 Regular Payroll (Contrib | 10/31/19 | 128.25 | | 128.25 |
| | PR20-00028 | | | 20191126-REG | 11/26/19 Regular Payroll (Contrib | 11/26/19 | 128.25 | | 128.25 |
| | PR20-00035 | | | 20191227-REG | 12/27/19 Regular Payroll (Contrib | 12/27/19 | 128.25 | | 128.25 |
| | PR20-00040 | | | 20200131-REG | 01/31/20 Regular Payroll (Contrib | 01/31/20 | 128.25 | | 128.25 |
| | PR20-00045 | | | 20200228-REG | 02/28/20 Regular Payroll (Contrib | 02/28/20 | 128.25 | | 128.25 |
| | PR20-00050 | | | 20200331-REG | 03/31/20 Regular Payroll (Contrib | 03/31/20 | 128.25 | | 128.25 |
| | PR20-00057 | | | 20200430-REG | 04/30/20 Regular Payroll (Contrib | 04/30/20 | 128.25 | | 128.25 |
| | PR20-00065 | | | 20200529-REG | 05/29/20 Regular Payroll (Contrib | 05/29/20 | 299.25 | | 299.25 |

Selection

Filtered by User Permissions, (Org = 2, Online/Offline = N, Fiscal Year = 2020, Start Date = 7/1/2019, End Date = 6/30/2020, Unposted JEs? = N, Actuals Only? = Y, Activity? = Y, Assets and Liabilities? = N, Restricted? = Y, Resource = 0084, Obj Digits = 2, Page Break Lvl =)

ESCAPE

ONLINE

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Transaction Activity by Account

Activity for Dates 07/01/2019 to 06/30/2020

Fiscal Year 2019/20

| Ref # | Payee/ Customer | Journal # | Check # | Batch # | Description | Trans | Debit | Credit | Debit - Credit |
|--|-----------------------------------|---------------------------------------|---------|--------------|-----------------------------------|----------|----------|--------|----------------|
| Object 3100 - STRS:CERT (continued) | | | | | | | | | |
| (001034) | 01-0084-0-1110-2100-3101-200-0000 | PARCEL TAX,STRS:CERT,INST (continued) | | 20200630-REG | 06/30/20 Regular Payroll (Contrib | 06/30/20 | 128.25 | | 128.25 |
| | PR20-00071 | | | | Account Total | 06/30/20 | 1,453.50 | .00 | 1,453.50 |
| Total for Object 3100-STRS:CERT | | | | | | | 2,080.77 | 89.47 | 1,991.30 |
| Object 3300 - MEDICARE:CERT | | | | | | | | | |
| (001041) | 01-0084-0-1110-1000-3331-200-0000 | PARCEL TAX,MEDICARE:CERT, | | | | | | | |
| | GJ20-00032 | | | | to move salaries into parcel | 06/30/20 | 7.59 | | 7.59 |
| | GJ20-00068 | | | | to move salaries into parcel | 06/30/20 | | 7.59 | 7.59- |
| | GJ20-00069 | | | | to move salaries into parcel | 06/30/20 | 45.60 | | 45.60 |
| Account Total | | | | | | | 53.19 | 7.59 | 45.60 |
| Object 3500 - STATE UNEMPLOY | | | | | | | | | |
| (001028) | 01-0084-0-1110-2100-3501-200-0000 | PARCEL TAX,MEDICARE:CERT, | | | | | | | |
| | PR20-00012 | | | 20190930-REG | 09/30/19 Regular Payroll (Contrib | 09/30/19 | 20.01 | | 20.01 |
| | PR20-00020 | | | 20191031-REG | 10/31/19 Regular Payroll (Contrib | 10/31/19 | 20.02 | | 20.02 |
| | PR20-00028 | | | 20191126-REG | 11/26/19 Regular Payroll (Contrib | 11/26/19 | 26.10 | | 26.10 |
| | PR20-00035 | | | 20191227-REG | 12/27/19 Regular Payroll (Contrib | 12/27/19 | 16.97 | | 16.97 |
| | PR20-00040 | | | 20200131-REG | 01/31/20 Regular Payroll (Contrib | 01/31/20 | 16.97 | | 16.97 |
| | PR20-00045 | | | 20200228-REG | 02/28/20 Regular Payroll (Contrib | 02/28/20 | 26.11 | | 26.11 |
| | PR20-00050 | | | 20200331-REG | 03/31/20 Regular Payroll (Contrib | 03/31/20 | 23.06 | | 23.06 |
| | PR20-00057 | | | 20200430-REG | 04/30/20 Regular Payroll (Contrib | 04/30/20 | 18.24 | | 18.24 |
| | PR20-00065 | | | 20200529-REG | 05/29/20 Regular Payroll (Contrib | 05/29/20 | 34.52 | | 34.52 |
| | PR20-00071 | | | 20200630-REG | 06/30/20 Regular Payroll (Contrib | 06/30/20 | 16.97 | | 16.97 |
| Account Total | | | | | | | 218.97 | .00 | 218.97 |
| Total for Object 3300-MEDICARE:CERT | | | | | | | 272.16 | 7.59 | 264.57 |

Object 3500 - STATE UNEMPLOY

| | | | | | | | | | |
|-------------------------------------|-----------------------------------|---------------------------|--|--------------|-----------------------------------|----------|------|-----|------|
| (001045) | 01-0084-0-1110-1000-3501-200-0000 | PARCEL TAX,STATE UNEMPLOY | | | | | | | |
| | GJ20-00032 | | | | to move salaries into parcel | 06/30/20 | .26 | | .26 |
| | GJ20-00068 | | | | to move salaries into parcel | 06/30/20 | | .26 | .26- |
| | GJ20-00069 | | | | to move salaries into parcel | 06/30/20 | 1.57 | | 1.57 |
| Account Total | | | | | | | 1.83 | .26 | 1.57 |
| Object 3500 - STATE UNEMPLOY | | | | | | | | | |
| (001030) | 01-0084-0-1110-2100-3501-200-0000 | PARCEL TAX,STATE UNEMPLOY | | | | | | | |
| | PR20-00012 | | | 20190930-REG | 09/30/19 Regular Payroll (Contrib | 09/30/19 | .70 | | .70 |
| | PR20-00020 | | | 20191031-REG | 10/31/19 Regular Payroll (Contrib | 10/31/19 | .70 | | .70 |
| | PR20-00028 | | | 20191126-REG | 11/26/19 Regular Payroll (Contrib | 11/26/19 | .91 | | .91 |
| | PR20-00035 | | | 20191227-REG | 12/27/19 Regular Payroll (Contrib | 12/27/19 | .59 | | .59 |

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Transaction Activity by Account

Activity for Dates 07/01/2019 to 06/30/2020

Fiscal Year 2019/20

| Ref # | Payee/ Customer | Journal # | Check # | Batch # | Description | Trans | Debit | Credit | Debit - Credit |
|---|--------------------|-----------|---------|--------------|-----------------------------------|----------|-------|--------|----------------|
| Object 3500 - STATE UNEMPLOYMENT (continued) | | | | | | | | | |
| (001030) 01-0084-0-1110-2100-3501-200-0000 PARCEL TAX, STATE UNEMPLOY (continued) | | | | | | | | | |
| | PR20-00040 | | | 20200131-REG | 01/31/20 Regular Payroll (Contrib | 01/31/20 | .59 | | .59 |
| | PR20-00045 | | | 20200228-REG | 02/28/20 Regular Payroll (Contrib | 02/28/20 | .91 | | .91 |
| | PR20-00050 | | | 20200331-REG | 03/31/20 Regular Payroll (Contrib | 03/31/20 | .80 | | .80 |
| | PR20-00057 | | | 20200430-REG | 04/30/20 Regular Payroll (Contrib | 04/30/20 | .63 | | .63 |
| | PR20-00065 | | | 20200529-REG | 05/29/20 Regular Payroll (Contrib | 05/29/20 | 1.20 | | 1.20 |
| | PR20-00071 | | | 20200630-REG | 06/30/20 Regular Payroll (Contrib | 06/30/20 | .59 | | .59 |
| Account Total | | | | | | | 7.62 | .00 | 7.62 |
| Total for Object 3500-STATE UNEMPLOY | | | | | | | 9.45 | .26 | 9.19 |

| | | | | | | | | | |
|---|------------|--|--|--|------------------------------|----------|-------|-------|--------|
| Object 3600 - WORKERS' COMP:C | | | | | | | | | |
| (001046) 01-0084-0-1110-1000-3601-200-0000 PARCEL TAX, WORKERS' COMP: | | | | | | | | | |
| | GJ20-00032 | | | | to move salaries into parcel | 06/30/20 | 10.01 | | 10.01 |
| | GJ20-00068 | | | | to move salaries into parcel | 06/30/20 | | 10.01 | 10.01- |
| | GJ20-00069 | | | | to move salaries into parcel | 06/30/20 | 60.23 | | 60.23 |
| Account Total | | | | | | | 70.24 | 10.01 | 60.23 |

| | | | | | | | | | |
|---|------------|--|--|--------------|-----------------------------------|----------|--------|-------|--------|
| Object 3600-WORKERS' COMP:C | | | | | | | | | |
| (001032) 01-0084-0-1110-2100-3601-200-0000 PARCEL TAX, WORKERS' COMP: | | | | | | | | | |
| | PR20-00012 | | | 20190930-REG | 09/30/19 Regular Payroll (Contrib | 09/30/19 | 26.44 | | 26.44 |
| | PR20-00020 | | | 20191031-REG | 10/31/19 Regular Payroll (Contrib | 10/31/19 | 26.44 | | 26.44 |
| | PR20-00028 | | | 20191126-REG | 11/26/19 Regular Payroll (Contrib | 11/26/19 | 34.48 | | 34.48 |
| | PR20-00035 | | | 20191227-REG | 12/27/19 Regular Payroll (Contrib | 12/27/19 | 22.41 | | 22.41 |
| | PR20-00040 | | | 20200131-REG | 01/31/20 Regular Payroll (Contrib | 01/31/20 | 22.41 | | 22.41 |
| | PR20-00045 | | | 20200228-REG | 02/28/20 Regular Payroll (Contrib | 02/28/20 | 34.48 | | 34.48 |
| | PR20-00050 | | | 20200331-REG | 03/31/20 Regular Payroll (Contrib | 03/31/20 | 30.45 | | 30.45 |
| | PR20-00057 | | | 20200430-REG | 04/30/20 Regular Payroll (Contrib | 04/30/20 | 24.09 | | 24.09 |
| | PR20-00065 | | | 20200529-REG | 05/29/20 Regular Payroll (Contrib | 05/29/20 | 45.59 | | 45.59 |
| | PR20-00071 | | | 20200630-REG | 06/30/20 Regular Payroll (Contrib | 06/30/20 | 22.41 | | 22.41 |
| Account Total | | | | | | | 289.20 | .00 | 289.20 |
| Total for Object 3600-WORKERS' COMP:C | | | | | | | 359.44 | 10.01 | 349.43 |

| | | | | | | | | | |
|--|-----------|------------|--------|------------|-------------------------|----------------------------|----------|--|----------|
| Object 4300 - MATERIALS & SUP | | | | | | | | | |
| (000172) 01-0084-0-1110-1000-4300-200-0000 PARCEL TAX, MATERIALS & SUP | | | | | | | | | |
| | HEINEMANN | EX20-00132 | 923189 | AP10072019 | PARCEL - BENCHMARK KITS | 10/07/19 | 1,021.48 | | 1,021.48 |
| Invoiced /Received 10/03/2019 | | | | | | Payment /Receipt # 7130717 | | | |

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Transaction Activity by Account

Activity for Dates 07/01/2019 to 06/30/2020

Fiscal Year 2019/20

| Ref # | Payee/ Customer | Journal # | Check # | Batch # | Description | Trans | Debit | Credit | Debit - Credit |
|--|-----------------------------------|--|-------------|---------|----------------------------|----------|-----------|--------|----------------|
| Object 4300 - MATERIALS & SUP (continued) | | | | | | | | | |
| (000172) | 01-0084-0-1110-1000-4300-200-0000 | PARCEL TAX, MATERIALS & SU (continued) | | | | | | | |
| | DELTA EDUCATION IN EX20-00276 | 933162 | AP01212020 | | FOSS KITS - PARCEL TAX | 01/21/20 | 10,939.25 | | 10,939.25 |
| | Invoiced /Received 01/17/2020 | Payment /Receipt # 302500179961 | | | | | | | |
| | | | | | Account Total | 06/30/20 | 11,960.73 | .00 | 11,960.73 |
| Object 5200 - TRAVEL & CONFER | | | | | | | | | |
| (000171) | 01-0084-0-0000-7200-5200-200-0000 | PARCEL TAX, TRAVEL & CONFE | | | | | | | |
| | BONNY DOON ELEM S EX20-00251 | 932104 | AP01082020 | | CONF STAFF DEV | 01/08/20 | 157.87 | | 157.87 |
| | Invoiced /Received 01/07/2020 | Payment /Receipt # 17720 BD | | | | | | | |
| | | | | | Account Total | 06/30/20 | 157.87 | .00 | 157.87 |
| Object 5800 - PROF/CONSULT SE | | | | | | | | | |
| (001022) | 01-0084-0-1110-1000-5800-200-0000 | PARCEL TAX, PROF/CONSULT S | | | | | | | |
| | COMPANION CORP EX20-00068 | 919393 | AP08282019 | | PARCEL LIBRARY SOFTWARE | 08/28/19 | 499.00 | | 499.00 |
| | Invoiced /Received 08/27/2019 | Payment /Receipt # 113756 | | | | | | | |
| | COMPANION CORP EX20-00068 | 919393 | AP08282019 | | Unpaid Tax | 08/28/19 | 46.16 | | 46.16 |
| | Invoiced /Received 08/27/2019 | Payment /Receipt # 113756 | | | | | | | |
| | SETZIOL, REBECCA EX20-00139 | 923196 | AP10072019 | | PARCEL - MATH COACHING | 10/07/19 | 1,800.00 | | 1,800.00 |
| | Invoiced /Received 10/03/2019 | Payment /Receipt # 8-9 2019 | | | | | | | |
| | REBECCA SETZIOL EX20-00233 | 930343 | AP12112019 | | MATH COACHING | 12/11/19 | 1,700.00 | | 1,700.00 |
| | Invoiced /Received 12/10/2019 | Payment /Receipt # OCT-DEC 2019 | | | | | | | |
| | REBECCA SETZIOL EX20-00291 | 934497 | AP01292020 | | MATH COACHING - PARCEL | 01/29/20 | 900.00 | | 900.00 |
| | Invoiced /Received 01/27/2020 | Payment /Receipt # 03-12-18 | | | | | | | |
| | REBECCA SETZIOL EX20-00306 | 935444 | AP02112020A | | MATCH COACHING CONSULT F | 02/11/20 | 500.00 | | 500.00 |
| | Invoiced /Received 02/07/2020 | Payment /Receipt # 2-7-2020 RS | | | | | | | |
| | REBECCA SETZIOL EX20-00406 | 942438 | AP04272020 | | MATCH COACHING PARCEL | 04/27/20 | 600.00 | | 600.00 |
| | Invoiced /Received 04/21/2020 | Payment /Receipt # MARCH MATH | | | | | | | |
| | WILLET, KARA EX20-00442 | 944811 | AP05222020A | | PARCEL - DISTANCE LEARNING | 05/22/20 | 210.00 | | 210.00 |
| | Invoiced /Received 05/19/2020 | Payment /Receipt # 1 | | | | | | | |
| | MORISHIGE, JOE EX20-00447 | 945272 | AP06012020 | | LIFELAB PARCEL AND OG GRAI | 06/01/20 | 2,000.00 | | 2,000.00 |
| | Invoiced /Received 05/26/2020 | Payment /Receipt # 5262020 LIFELAB | | | | | | | |
| | | | | | Account Total | 06/30/20 | 8,255.16 | .00 | 8,255.16 |
| (000173) | 01-0084-0-1110-1000-5800-200-3000 | PARCEL TAX, PROF/CONSULT S | | | | | | | |

Selection

Filtered by User Permissions, (Org = 2, Online/Offline = N, Fiscal Year = 2020, Start Date = 7/1/2019, End Date = 6/30/2020, Unposted JEs? = N, Actuals Only? = Y, Activity? = Y, Assets and Liabilities? = N, Restricted? = Y, Resource = 0084, Obj Digits = 2, Page Break Lvl =)

002 - Happy Valley Elementary School District

Generated for Anna Seymour (ASEYMOUR), Sep 1 2020 11:21AM

ESCAPE

ONLINE

Page 4 of 6

Ledger07a

Transaction Activity by Account

Activity for Dates 07/01/2019 to 06/30/2020

Fiscal Year 2019/20

| Ref # | Payee/ Customer | Journal # | Check # | Batch # | Description | Trans | Debit | Credit | Debit - Credit |
|--|-------------------------------|------------------------|---------|------------|----------------------------|----------|-----------|--------|----------------|
| Object 5800 - PROF/CONSULT SE (continued) | | | | | | | | | |
| (000173) 01-0084-0-1110-1000-5800-200-3000 | PARCEL TAX, PROF/CONSULT S | | | | | | | | |
| | CUNNINGHAM, GARY | EX20-00229 | 930339 | AP12112019 | WINTER CONCERT SERVICES | 12/11/19 | 100.00 | | 100.00 |
| | Invoiced /Received 12/09/2019 | Payment /Receipt # 102 | | | | | | | |
| Account Total | | | | | | | 100.00 | .00 | 100.00 |
| Total for Object 5800-PROF/CONSULT SE | | | | | | | 8,355.16 | .00 | 8,355.16 |
| Object 5900 - COMMUNICATIONS | | | | | | | | | |
| (001023) 01-0084-0-1110-1000-5900-200-0000 | PARCEL TAX, COMMUNICATIONS | | | | | | | | |
| | DEI ROSSI, IVAN | EX20-00111 | 921639 | AP09232019 | TECH PROJECT - PARCEL | 09/23/19 | 912.00 | | 912.00 |
| | Invoiced /Received 09/20/2019 | Payment /Receipt # 350 | | | | | | | |
| | DEI ROSSI, IVAN | EX20-00185 | 927030 | AP11112019 | PARCEL - BIIG | 11/12/19 | 226.66 | | 226.66 |
| | Invoiced /Received 11/08/2019 | Payment /Receipt # 354 | | | | | | | |
| | DEI ROSSI, IVAN | EX20-00186 | 927030 | AP11112019 | PARCEL - TECH | 11/12/19 | 1,888.00 | | 1,888.00 |
| | Invoiced /Received 11/08/2019 | Payment /Receipt # 358 | | | | | | | |
| | DEI ROSSI, IVAN | EX20-00187 | 927030 | AP11112019 | PARCEL - TECH | 11/12/19 | 1,340.00 | | 1,340.00 |
| | Invoiced /Received 11/08/2019 | Payment /Receipt # 359 | | | | | | | |
| | IVAN DEI ROSSI | EX20-00311 | 935856 | AP02122020 | PARCEL - TECH CONSULT | 02/12/20 | 2,000.00 | | 2,000.00 |
| | Invoiced /Received 02/11/2020 | Payment /Receipt # 366 | | | | | | | |
| | IVAN DEI ROSSI | EX20-00312 | 935856 | AP02122020 | PARCEL - BIIG TECH | 02/12/20 | 260.00 | | 260.00 |
| | Invoiced /Received 02/11/2020 | Payment /Receipt # 369 | | | | | | | |
| | IVAN DEI ROSSI | EX20-00374 | 939540 | AP03232020 | PARCEL TAX SITE SUPPORT PF | 03/23/20 | 640.00 | | 640.00 |
| | Invoiced /Received 03/19/2020 | Payment /Receipt # 373 | | | | | | | |
| | IVAN DEI ROSSI | EX20-00375 | 939540 | AP03232020 | PARCEL TAX BIIG PROJECT | 03/23/20 | 600.00 | | 600.00 |
| | Invoiced /Received 03/19/2020 | Payment /Receipt # 376 | | | | | | | |
| | IVAN DEI ROSSI | EX20-00426 | 943459 | AP05112020 | TECH PROJECT PARCEL | 05/11/20 | 1,560.00 | | 1,560.00 |
| | Invoiced /Received 05/07/2020 | Payment /Receipt # 378 | | | | | | | |
| | IVAN DEI ROSSI | EX20-00427 | 943459 | AP05112020 | TECH BIIG PROJECT PARCEL | 05/11/20 | 493.33 | | 493.33 |
| | Invoiced /Received 05/07/2020 | Payment /Receipt # 381 | | | | | | | |
| | IVAN DEI ROSSI | EX20-00479 | 947459 | AP06262020 | BIIG TECH | 06/26/20 | 320.00 | | 320.00 |
| | Invoiced /Received 06/24/2020 | Payment /Receipt # 384 | | | | | | | |
| | IVAN DEI ROSSI | EX20-00480 | 947459 | AP06262020 | TECH SITE PROJECT | 06/26/20 | 800.00 | | 800.00 |
| | Invoiced /Received 06/24/2020 | Payment /Receipt # 386 | | | | | | | |
| Account Total | | | | | | | 11,039.99 | .00 | 11,039.99 |

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Transaction Activity by Account

| Activity for Dates 07/01/2019 to 06/30/2020 | | | | | | | | | | Fiscal Year 2019/20 | |
|---|-----------------------------------|-----------------------------|---------|------------|-------------------------------------|----------|----------------|-----------|-----------------------------|---------------------|--|
| Ref # | Payee/ Customer | Journal # | Check # | Batch # | Description | Trans | Debit | Credit | Debit - Credit | | |
| Object 8600 - Parcel Taxes | | | | | | | | | | | |
| (000797) | 01-0084-0-0000-0000-8621-200-0000 | PARCEL TAX, Parcel Taxes | | | | | | | | | |
| | CT20-00651 | | | | COUNTY TAXES 2019 TRUE UP | 06/19/20 | | 2,618.55 | 2,618.55- | | |
| | GJ20-00030 | | | | to record parcel tax received | 06/30/20 | | 49,752.45 | 49,752.45- | | |
| | | | | | Account Total | 06/30/20 | .00 | 52,371.00 | 52,371.00- | | |
| Object 8900 - CONTRI FR: UNRES | | | | | | | | | | | |
| (001178) | 01-0084-0-0000-0000-8980-200-0000 | PARCEL TAX, CONTRI FR: UNRE | | | | | | | | | |
| | GJ20-00031 | | | | to contribute parcel tax to donator | 06/30/20 | 3,159.93 | | 3,159.93 | | |
| | GJ20-00067 | | | | to contribute parcel tax to donator | 06/30/20 | | 3,159.93 | 3,159.93- | | |
| | | | | | Account Total | 06/30/20 | 3,159.93 | 3,159.93 | .00 | | |
| Total for Org 002-Happy Valley Elementary School District | | | | | | | | | | | |
| | | Starting Balance | | + Revenues | | | - Expenditures | | = Calculated Ending Balance | | |
| | Prior | | | | | | | | | | |
| | Activity | | | | | | 52,371.00 | | 52,371.00 | .00 | |
| | Total | | | | | | 52,371.00 | | 52,371.00 | | |

Happy Valley Elementary School District
Resolution #20-21-02
Sufficient Textbooks/Instructional Materials

WHEREAS, the governing board of the Happy Valley Elementary School District, in order to comply with the requirements of Education Code Section 60119 held a public hearing on September 9, 2020, at 3:30 pm o'clock, which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

WHEREAS, the governing board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

WHEREAS, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

WHEREAS, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the district, and;

WHEREAS, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook o instructional materials, or both, to use in class and to take home, and;

WHEREAS, sufficient textbooks and instructional materials were provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects:

- Mathematics – Engage NY, TTP, Zearn
- Science – K-5 Mystery Science, grades K-6 Foss
- History-Social Science – Scott-Foresman (K-5); Teachers' Curriculum Institute (6)
- English/language arts, including the English language development component of an adopted program – Lucy Calkins Writers Workshop, grade level novels fiction and non-fiction, Fountas and Pinnell, SIPPS reading assessment.

Therefore, it is resolved that for the 2020-2021

school year, the Happy Valley Elementary School District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

The foregoing Resolution was duly adopted at a meeting of the Board of Trustees of the Happy Valley Elementary School District on September 9, 2020 by the following called vote:

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

Kyle Frandle, President
Board of Trustees
Happy Valley Elementary School District

Date

Michelle McKinny, Administrator
Secretary to the Board
Happy Valley Elementary School District

Date

2020-21 Certification of Assurances


Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <https://www.cde.ca.gov/fg/aa/co/ca20assurancetoc.asp>.

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, conappsupport@cde.ca.gov, 916-319-0297

Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to participate in the monitoring process regarding the use of these funds according to the standards and criteria set forth by the California Department of Education Federal Program Monitoring (FPM) Office. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form are on file.

| | |
|--|--|
| Authorized Representative's Full Name | Michelle McKinny |
| Authorized Representative's Signature |  |
| Authorized Representative's Title | Superintendent/Principal |
| Authorized Representative's Signature Date | 07/17/2020 |

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2020-21 Protected Prayer Certification

Every Student Succeeds Act (ESSA) Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

CDE Program Contact:

Franco Rozic, Title I Monitoring and Support Office, frozic@cde.ca.gov, 916-319-0269

Protected Prayer Certification Statement

The local educational agency (LEA) hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

| | |
|--|--------------------------|
| The authorized representative agrees to the above statement | Yes |
| Authorized Representative's Full Name | Michelle McKinny |
| Authorized Representative's Title | Superintendent/Principal |
| Authorized Representative's Signature Date | 07/07/2020 |
| Comment If the LEA is not able to certify at this time, then an explanation must be provided in the Comment field. (Maximum 500 characters) | |

X Michelle McKinny

*****Warning*****

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2020-21 LCAP Federal Addendum Certification**CDE Program Contact:**Local Agency Systems Support Office, LCFF@cde.ca.gov, 916-323-5233**Initial Application**

To receive initial funding under the Every Student Succeeds Act (ESSA), a local educational agency (LEA) must have a plan approved by the State Educational Agency on file with the State. Within California, LEAs that apply for ESSA funds for the first time are required to complete the Local Control and Accountability Plan (LCAP), the LCAP Federal Addendum Template (Addendum), and the Consolidated Application (ConApp). The LCAP, in conjunction with the Addendum and the ConApp, serve to meet the requirements of the ESSA LEA Plan.

In order to initially apply for funds, the LEA must certify that the current LCAP has been approved by the local governing board or governing body of the LEA. As part of this certification, the LEA agrees to submit the LCAP Federal Addendum, that has been approved by the local governing board or governing body of the LEA, to the California Department of Education (CDE) and acknowledges that the LEA agrees to work with the CDE to ensure that the Addendum addresses all required provisions of the ESSA programs for which they are applying for federal education funds.

Returning Application

If the LEA certified a prior year LCAP Federal Addendum Certification data collection form in the Consolidated Application and Reporting System, then the LEA may use in this form the same original approval or adoption date used in the prior year form.

| | |
|---|--------------------------|
| County Office of Education (COE) / District For a COE, enter the original approval date as the day the CDE approved the current LCAP. For a district, enter the original approval date as the day the COE approved the current LCAP | 06/19/2019 |
| Direct Funded Charter Enter the adoption date of the current LCAP | |
| Authorized Representative's Full Name | Michelle McKinny |
| Authorized Representative's Title | Superintendent/Principal |

X 

*****Warning*****

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2020-21 Application for Funding**CDE Program Contact:**Consolidated Application Support Desk, Education Data Office, conappsupport@cde.ca.gov, 916-319-0297**Local Governing Board Approval**

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

| | |
|---|------------|
| Date of approval by local governing board | 07/29/2020 |
|---|------------|

District English Learner Advisory Committee Review

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

| | |
|---|--|
| DELAC representative's full name (non-LEA employee) | |
| DELAC review date | |
| Meeting minutes web address Please enter the web address of DELAC review meeting minutes (format http://SomeWebsiteName.xxx). If a web address is not available, then the LEA must keep the minutes on file which indicate that the application was reviewed by the committee. | |
| DELAC comment If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters) | N/A Happy Valley School has one EL student |

Application for Categorical Programs

To receive specific categorical funds for a school year, the LEA must apply for the funds by selecting Yes below. Only the categorical funds that the LEA is eligible to receive are displayed.

| | |
|---|-----|
| Title I, Part A (Basic Grant) ESSA Sec. 1111et seq. SACS 3010 | Yes |
| Title II, Part A (Supporting Effective Instruction) ESEA Sec. 2104 SACS 4035 | Yes |
| Title III English Learner ESEA Sec. 3102 SACS 4203 | No |
| Title III Immigrant ESEA Sec. 3102 SACS 4201 | No |

*****Warning*****

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2020-21 Application for Funding**CDE Program Contact:**Consolidated Application Support Desk, Education Data Office, conappsupport@cde.ca.gov, 916-319-0297

| | |
|--|-------------|
| Title IV, Part A (Student and School Support) ESSA Sec. 4101 SACS 4127 | No |
| Title V, Part B Subpart 1 Small, Rural School Achievement Grant ESSA Sec. 5211 SACS 5810 | Yes |
| Program Record/Award Number If participating, then provide the required code | S358A200081 |
| Title V, Part B Subpart 1 Alternative Uses of Funds Authority Participation | Yes |

X Muhelle McKinney

*****Warning*****

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2020-21 Substitute System for Time Accounting

This certification may be used by auditors and by California Department of Education oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the local educational agency (LEA) submits and certifies this data collection.

CDE Program Contact:

Arturo Ambriz, Fiscal Oversight and Support Office, AAmbriz@cde.ca.gov, 916-323-0765

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate.

Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the web at <https://www.cde.ca.gov/fg/ac/sa/>.

| | |
|---|----|
| 2020-21 Request for authorization | No |
| LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system (Maximum 500 characters) | |

X Hubelle McKinney

*****Warning*****

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California Department of Education
Happy Valley Elementary (44 69757 0000000)

Consolidated Application

Status: Certified
Saved by: Paige Lynd
Date: 7/17/2020 8:25 AM

2020-21 Nonprofit Private School Consultation

The local educational agency shall provide, on an equitable basis, special education services or other benefits to address the needs of eligible children and staff enrolled in nonprofit private elementary and secondary schools under the programs listed below.

CDE Program Contact:

Sylvia Hanna, Federal Programs and Reporting Office, shanna@cde.ca.gov, 916-319-0948
Rina DeRose, Federal Programs and Reporting Office, RDeroose@cde.ca.gov, 916-323-0472

In accordance with the Every Student Succeeds Act (ESSA) sections 1117 and 8501, a local educational agency shall consult annually with appropriate private school officials and both shall have the goal of reaching agreement on how to provide equitable and effective programs for eligible private school children, teachers, and families. This applies to programs under Title I, Part A; Title I, Part C; Title II, Part A; Title III, Part A; Title IV, Part A; Title IV, Part B; and section 4631, with regard to the Project School Emergency Response to Violence Program (Project SERV).

The enrollment numbers are reported under penalty of perjury by each private school on its annual Private School Affidavit. The information in the Private School Affidavit is not verified, and the California Department of Education takes no position as to its accuracy. It is expected that districts engaged in private school consultation verify the accuracy of student enrollment data and the tax exempt status if it is being used for the purpose of providing equitable services.

Private School's Believed Results of Consultation Allowable Codes

Y1: meaningful consultation occurred

Y2: timely and meaningful consultation did not occur

Y3: the program design is not equitable with respect to eligible private school children

Y4: timely and meaningful consultation did not occur and the program design is not equitable with respect to eligible private school children

Add non-attendance area school(s)

No

The local educational agency is electing to add nonprofit private schools outside of the district's attendance area.

*****Warning*****

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Report Date: 7/17/2020

RO7

California Department of Education
Happy Valley Elementary (44 69757 0000000)

Consolidated Application
Status: Certified
Saved by: Paige Lynd
Date: 7/17/2020 8:25 AM

2020-21 Nonprofit Private School Consultation

The local educational agency shall provide, on an equitable basis, special education services or other benefits to address the needs of eligible children and staff enrolled in nonprofit private elementary and secondary schools under the programs listed below.

| School Name | School Code | Enrollment | Consultation Occurred | Was Consultation Agreement Met | Signed Written Affirmation on File | Consultation Code | School Added |
|-------------|-------------|------------|-----------------------|--------------------------------|------------------------------------|-------------------|--------------|
|-------------|-------------|------------|-----------------------|--------------------------------|------------------------------------|-------------------|--------------|

Warning

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Report Date: 7/17/2020

ROZ

Page 2 of 2

**REQUEST FOR ALLOWANCE OF ATTENDANCE
DUE TO EMERGENCY CONDITIONS**

Form J-13A

(Revised December 2017)

California Department of Education

School Fiscal Services Division

Website: <https://www.cde.ca.gov/fq/>

Telephone: 916-324-4541

Email: attendanceaccounting@cde.ca.gov

Form J-13A Instructions

Why file:

The Request for Allowance of Attendance Due to Emergency Conditions, Form J-13A is used to obtain approval of attendance and instructional time credit under one or more of the following conditions:

- When one or more schools were closed because of conditions described in *Education Code (EC)* Section 41422.
- When one or more schools were kept open but experienced a material decrease in attendance pursuant to *EC* Section 46392 and *California Code of Regulations (CCR)*, Title 5, Section 428.
- When attendance records have been lost or destroyed as described in *EC* Section 46391.

The California Department of Education's (CDE) approval of the J-13A, combined with other attendance records, serve to document the local educational agency's (LEA) compliance with instructional time laws and provide authority to maintain school for less than the required instructional days and minutes without incurring a fiscal penalty to the LEA's Local Control Funding Formula (LCFF) funding.

How to file:

The Form J-13A is available at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp>. Also available on the J-13A Web page are FAQs and supplemental pages for sections B and C in Excel format. All affidavits must have original signatures.

Charter schools must file separately from the authorizing school district or county office of education (COE).

The LEA governing board must approve each request by completing Section E, Affidavit of School District, County Office of Education, or Charter School Governing Board Members. Once the majority of the governing board members have approved the request, the LEA should keep a copy of the request and then submit the original to the county superintendent who must approve the request before it can be submitted to the State Superintendent of Public Instruction, CDE. Charter schools must submit the request to their authorizing LEA for approval, who will then forward to the county superintendent for approval.

The following summarizes the J-13A submittal and CDE review process:

- The county superintendent executes the Affidavit of County Superintendent of Schools, certifying the approval.
- The COE should keep a copy of the request and mail the original request to the listed CDE address.
- Once CDE has received the Form J-13A, the request will go through a review process. If the request is approved, CDE will e-mail the approval letter and a copy of the request to all contacts listed on the form. CDE will also mail a hardcopy of the approval letter. If the request is denied, CDE will e-mail the denial letter and a copy of the request to all contacts listed on the form. CDE will also mail a hardcopy of the denial letter.

Where to file:

Mail the entire original Form J-13A to:
School Fiscal Services Division
California Department of Education
1430 N Street, Suite 3800
Sacramento, CA 95814

General Instructions:

- Multiple emergency events and schools may be included on one Form J-13A. Be sure to include specific detailed information and supporting documents for each event and school.
- If the emergency event resulted in a closure and material decrease, complete sections B and C.
- Supplemental pages for sections B and C are available in Excel format for a request that requires more lines than allocated on Form J-13A.
- Attach supporting documentation. Redact any personally identifiable information. Examples of required supporting documentation:
 - Declaration of a State of Emergency
 - News articles
 - E-mails
 - Invoices

Form J-13A Instructions

- A local safety officer letter for any incident involving police activity, threats, cyber threats, etc.
- A county public health officer letter for any incident involving epidemic-type illness. The letter is to specify that the illness was an epidemic or that there was an increase in the number of cases of a disease above what is normally expected of the population in that area.

SECTION A: REQUEST INFORMATION

Refer to the California School Directory at <https://www.cde.ca.gov/schooldirectory/> for information needed to complete this section.

PART I: LOCAL EDUCATIONAL AGENCY (LEA)

- LEA Name – Enter the name of the school district, COE, or charter school submitting the Form J-13A.
- County Code – Enter the two-digit county code associated with this entity.
- District Code – Enter the five-digit district code associated with this entity.
- Charter Number – If this request is for a charter school, enter the charter number associated with this entity.
- LEA Superintendent or Administrator Name – Enter the name of the superintendent or administrator associated with this entity.
- Fiscal Year – Enter the fiscal year of the requested emergency closure, material decrease and/or lost or destroyed attendance records.
- Address – Enter the LEA's full address including:
 - Number and street
 - County name
 - City
 - State
 - Zip code
- Contact Information – Enter a contact person for this request. Include the following:
 - Name
 - Title
 - Phone number
 - E-mail address

PART II: LEA TYPE AND SCHOOL SITE INFORMATION APPLICABLE TO THIS REQUEST

Select the LEA type associated with the request and, for a school district or COE request, if all or select school sites are included in the request. Only one LEA type may be selected.

PART III: CONDITION(S) APPLICABLE TO THIS REQUEST

Read each condition carefully and select one or more that apply to this request. In addition, indicate if the request is associated with a Declaration of a State of Emergency by the Governor of California.

SECTION B: SCHOOL CLOSURE

This section is used for closures pursuant to *EC* Section 41422. If the request does not include any school closures, select the "Not Applicable" box on the top right corner and proceed to Section C.

PART I: NATURE OF EMERGENCY

Use this field to describe in detail the nature of the emergency(s) that caused the school closure.

PART II: SCHOOL INFORMATION

The fields below correspond to the columns on Form J-13A.

- A. School Name – Enter the school name of each school closed on a separate line. Use the supplemental Excel form at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> if more than 10 lines are needed for this request and select the "Supplemental Page(s) Attached" box on the top right corner.
- B. School Code – Enter the seven-digit school code associated with the school listed in Column A. Use the California School Directory at <https://www.cde.ca.gov/schooldirectory/> to locate the school code.
- C. Site Type – Enter the site type associated with the school listed in Column A. This site information is need for CDE to determine the specific instructional time requirements for the listed school. Choose one of the following site type options:
 - Charter School
 - Community Day
 - Continuation School
 - County Community
 - Juvenile Court School

Form J-13A Instructions

- Opportunity School
- Special Education
- Traditional

- D. Days in School Calendar – Provide the number of days in the school calendar. Attach a copy of the school calendar to the request. If the request includes multiple schools, attach a copy of each different school calendar and clearly identify which schools follow each calendar. If all schools have the same school calendar, note “all schools” at the top of the calendar.
- E. Emergency Days Built In – Provide the number of additional days the school has built in to the school calendar to use as make-up days for emergency closures.
- F. Built In Emergency Days Used – Provide the number of built in emergency days the school has used so far in the school year.
- G. Date(s) of Emergency Closure – Enter the date(s) closed for the emergency in the current request.
- H. Closure Dates Requested – Of the dates provided in Column G, enter the dates the school will not be able to make-up, and is requesting as part of the Form J-13A.
- I. Total Number of Days Requested – Enter the total number of days for the dates requested in Column H.

PART III: CLOSURE HISTORY

In this section, provide the closure history for the current and five prior fiscal years for all schools included in the request, regardless if a J-13A request was submitted. For example, if a school had multiple closures in one year, group the closures by fiscal year and nature.

| School Name | School Code | Fiscal Year | Closure Dates | Nature | Weather Related Yes/No |
|-------------|-------------|-------------|---------------|---------------|------------------------|
| School #1 | 0123456 | 2016-17 | 12/5, 2/10 | Flooding | Yes |
| School #1 | 0123456 | 2016-17 | 4/17-4/18 | Power Outage | No |
| School #1 | 0123456 | 2015-16 | 12/15-12/6 | Road Closures | Yes |

SECTION C: MATERIAL DECREASE

This section is used to claim attendance for material decreases pursuant to EC Section 46392. If the request does not include any credits for a material decrease in attendance, select the “Not

Applicable” box on the top right corner and proceed to Section D.

If the attendance of an LEA or a school is less than or equal to 90 percent of “normal” attendance for a reasonable time during or after an emergency event, the LEA may assume that a case exists for claiming emergency attendance credit for the “material decrease” of attendance. According to CCR, Title 5, Section 428, “normal” attendance is the average daily attendance (ADA) for the month of either October or May of the same school year. If the emergency occurred between July and September of the current year, the LEA must wait to submit the request until after October ADA of the current year can be calculated. The October or May ADA is used as a proxy for a normal day of attendance for the emergency day. However, if an emergency occurs in October or May, the LEA may request to use a different month as a proxy for a normal day of attendance for the emergency day.

Pursuant to EC Section 46392, the 90 percent threshold may be waived when the Governor has declared a “State of Emergency.” A copy of the Governor’s declaration should be included in the submittal. Any reduction of attendance in a necessary small school (NSS), even if less than 10 percent, may be considered material.

Attendance must be provided at the school site level. Approval of a districtwide material decrease is contingent upon the inclusion of all district sites, and a districtwide percentage of 90 percent or less on each emergency day. For non-districtwide emergencies, each school must meet the 90 percent threshold on each emergency day for approval of attendance credit.

PART I: NATURE OF EMERGENCY

Use this field to describe in detail the nature of the emergency(s) that caused the material decrease in attendance. Provide a detailed explanation for any gap in between emergencies. Request should be accompanied by supporting documents, if applicable.

PART II: MATERIAL DECREASE CALCULATION

The information provided in Parts II and III will be used to determine if the loss of attendance meets the 90 percent threshold for attendance credit approval (except when the governor declares a state of emergency or in the case of a NSS site), and to calculate the estimated attendance credit

Form J-13A Instructions

amount. The fields below correspond to the columns on Form J-13A.

- A. School Name – Enter the school name of each school requesting attendance credit on a separate line. Use the supplemental Excel form at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> if more than 10 lines are needed for this request and select the "Supplemental Page(s) Attached" box on the top right corner.

- B. School Code – Enter the seven-digit school code associated with the school listed in Column A. Use the California School Directory at <https://www.cde.ca.gov/schooldirectory/> to locate the school code

- C. "Normal" Attendance – Provide the ADA for the school month of October or May of the same school year.

A school month is 20 days, or four weeks of five days each, including legal holidays but excluding weekend makeup classes (EC Section 37201). The school calendar begins on the first Monday of the week that includes July 1 or the Monday of the first week of school. As a result, school months can be split between September and October; October and November; April and May; May and June. Therefore, the CDE advises LEAs to use the school month that has the most school days in either October or May.

- D. Dates Used for Determining "Normal" Attendance – Enter the date range of the school month used to provide the ADA in Column C.
- E. Date of Emergency – Enter the date of the emergency. **If the emergency lasted for more than one day, use a separate line for each date.**
- F. Actual Attendance – Provide the actual attendance for the school site on the date of emergency listed in Column E.
- G. Qualifier: 90 Percent or Less (F/C) – Calculated field. If the nature of emergency is consistent with EC Section 46392, the school may qualify for an attendance

adjustment when the Actual Attendance (Column F) divided by the "Normal" Attendance (Column C) yields a percentage of 90 percent or less. Exclude any emergency day that yields a percentage of more than 90 percent except when the governor declares a state of emergency or in a case of a NSS site.

- H. Net Increase of Apportionment Days (C-F) – Calculated field. The Actual Attendance (Column F) is subtracted from the "Normal" Attendance (Column C) to determine the Net Increase of Apportionment Days (Column H). When attendance on the date of emergency is greater than the "normal" attendance, this field will yield zero and should be removed from the material decrease calculation table.

If the request is approved, CDE's approval letter will include the total net increase of apportionment days, which may differ from the amount shown. The LEA will then divide this number by the days in the applicable P-1, P-2, or Annual reporting period to determine the ADA increase.

PART III: MATERIAL DECREASE CALCULATION FOR CONTINUATION HIGH SCHOOLS

Continuation education is an hourly program, therefore the attendance must be provided in hours for continuation schools. Three hours equals one apportionment day. The fields below correspond to the columns on Form J-13A.

- A. School Name – Enter the school name of each continuation school requesting attendance credit on a separate line. Use the supplemental Excel file at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> if more than five lines are needed for this request and select the "Supplemental Page(s) Attached" box on the top right corner.
- B. School Code – Enter the seven-digit school code associated with the school listed in Column A. Use the California School Directory at <https://www.cde.ca.gov/schooldirectory/> to locate the school code.

Form J-13A Instructions

- C. "Normal" Attendance Hours – Provide the attendance hours for the continuation school on the same day of the week prior to, or the week following the emergency.

Example: If the emergency day is on a Tuesday, provide the attendance hours on the Tuesday of the week prior to or following the emergency.

- D. Date Used for Determining "Normal" Attendance – Enter the date of the school day used to provide the attendance hours in Column C.
- E. Date of Emergency – Enter the date of the emergency. **If the emergency lasted for more than one day, use a separate line for each date.**
- F. Actual Attendance Hours – Provide the actual attendance hours for the continuation school on the date of emergency.
- G. Qualifier: 90 Percent or Less (F/C) – Calculated field. If the nature of emergency is consistent with *EC* Section 46392, the school may qualify for an attendance adjustment when the Actual Attendance Hours (Column F) divided by the "Normal" Attendance Hours (Column C) yields a percentage of 90 percent or less. Exclude any emergency day that yields a percentage of more than 90 percent except when the governor declares a state of emergency or in a case of a NSS site.
- H. Net Increase of Hours (C-F) – Calculated field. The Actual Attendance Hours (Column F) is subtracted from the "Normal" Attendance Hours (Column C) to determine the Net Increase of Hours (Column H). When attendance on the date of emergency is greater than the "normal" attendance, this field will yield zero and should be removed from the material decrease calculation table.

If the request is approved, the approval letter will include the total net increase of hours for all continuation schools on the form, which may differ from the amount shown. The LEA will then convert the hours to apportionment days and divide this number by the days in the applicable P-1,

P-2, or Annual reporting period to determine the ADA increase.

SECTION D: LOST OR DESTROYED ATTENDANCE RECORDS

If this request does not include any lost or destroyed attendance records, select the "Not Applicable" box on the top right corner and proceed to Section E.

PART I: PERIOD OF REQUEST

Enter the dates of the records that were lost or destroyed.

PART II: CIRCUMSTANCES

Provide a detailed explanation on the emergency condition(s) and the extent of the lost or destroyed records.

PART III: PROPOSAL

Provide a detailed proposal or estimation in the allotted space.

SECTION E: AFFIDAVIT

A completed affidavit is required before submitting the entire Form J-13A request to CDE.

PART I: AFFIDAVIT OF SCHOOL DISTRICT, COUNTY OFFICE OF EDUCATION, OR CHARTER SCHOOL GOVERNING BOARD MEMBERS

- Enter the name of the school district, COE, or charter school.
- Enter the names of the all the board members.
- At least a majority of the board members must sign this affidavit.
- The governing board signatures must be witnessed. The witness person must complete the following fields:
 - Witnessed date
 - Name
 - Signature
 - Title
 - County name

PART II: APPROVAL BY SUPERINTENDENT OF CHARTER SCHOOL AUTHORIZER

Only complete for a charter school request. Once the governing board members and witness fields have been completed, this request will be submitted to the charter school's authorizer for approval. An authorizer for a charter school may be

Form J-13A Instructions

a school district, COE or State Board of Education.

If approved, the superintendent of the charter school's authorizer will complete the following fields:

- Name
- Signature
- Authorizing LEA Name

PART III: AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS

All requests must go to the COE for approval. If approved, the COE will complete Part III of the affidavit. The county superintendent's signature must be witnessed.

- Name of the County Superintendent of Schools (or designee)
- Signature of the County Superintendent of Schools (or designee)
- Witnessed date
- Witness name
- Witness signature
- Witness title
- County name
- Contact person/individual responsible for completing the county affidavit.
Include the contact person's name, title, phone number and e-mail address.

CALIFORNIA DEPARTMENT OF EDUCATION
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS
 FORM J-13A, REVISED DECEMBER 2017

SECTION A: REQUEST INFORMATION

- This form is used to obtain approval of attendance and instructional time credit pursuant to *Education Code (EC)* sections 41422, 46200, 46391, 46392 and *California Code of Regulations (CCR)*, Title 5, Section 428.
- Only schools that report Principal Apportionment average daily attendance (ADA) for the purpose of calculating a K-12 Local Control Funding Formula (LCFF) entitlement should submit this form.
- Refer to the instructions and frequently asked questions at <https://www.cde.ca.gov/ta/tf/fm/lc/lcfa/faq.asp> for information regarding the completion of this form.

PART I: LOCAL EDUCATIONAL AGENCY (LEA)

| | | | | |
|--|---|-----------------------------------|-----------------------------------|---------------------------------|
| LEA NAME: Happy Valley Elementary School District | | COUNTY CODE: 44 | DISTRICT CODE: 69757 | CHARTER NUMBER (IF APPLICABLE): |
| LEA SUPERINTENDENT OR ADMINISTRATOR NAME: Michelle McKinny | | | FISCAL YEAR: 2020-2021 | |
| ADDRESS: 3125 Branciforte Drive | | COUNTY NAME: Santa Cruz | | |
| CITY: Santa Cruz | | STATE: CA | ZIP CODE: 95065 | |
| CONTACT NAME: Paige Lynd | TITLE: Administrative Assistant | PHONE: 831-429-1456 | E-MAIL: plynd@hvesd.com | |

PART II: LEA TYPE AND SCHOOL SITE INFORMATION APPLICABLE TO THIS REQUEST (Choose only one LEA type):

| | | |
|--|---|--|
| <input checked="" type="checkbox"/> SCHOOL DISTRICT Choose one of the following: <input checked="" type="checkbox"/> All district school sites <input type="checkbox"/> Select district school sites | <input type="checkbox"/> COUNTY OFFICE OF EDUCATION (COE) Choose one of the following: <input type="checkbox"/> All COE school sites <input type="checkbox"/> Select COE school sites | <input type="checkbox"/> CHARTER SCHOOL |
|--|---|--|

PART III: CONDITION(S) APPLICABLE TO THIS REQUEST:

| |
|---|
| <input checked="" type="checkbox"/> SCHOOL CLOSURE: When one or more schools were closed because of conditions described in <i>EC</i> Section 41422. LCFF apportionments should be maintained and instructional time credited in Section B for the school(s) without regard to the fact that the school(s) were closed on the dates listed, due to the nature of the emergency. Approval of this request authorizes the LEA to disregard these days in the computation of ADA (per <i>EC</i> Section 41422) without applicable penalty and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to <i>EC</i> Section 46200, et seq. <input checked="" type="checkbox"/> There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request. |
| <input type="checkbox"/> MATERIAL DECREASE: When one or more schools were kept open but experienced a material decrease in attendance pursuant to <i>EC</i> Section 46392 and <i>CCR</i> , Title 5, Section 428. Material decrease requests that include all school sites within the school district must demonstrate that the school district as a whole experienced a material decrease in attendance. Material decrease requests for one or more but not all sites within the school district must show that each site included in the request experienced a material decrease in attendance pursuant to <i>EC</i> Section 46392 and <i>CCR</i> , Title 5, Section 428. The request for substitution of estimated days of attendance for actual days of attendance is in accordance with the provisions of <i>EC</i> Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of LCFF apportionments for the described school(s) and dates in Section C during which school attendance was materially decreased due to the nature of the emergency. <input type="checkbox"/> There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request. |
| <input type="checkbox"/> LOST OR DESTROYED ATTENDANCE RECORDS: When attendance records have been lost or destroyed as described in <i>EC</i> Section 46391. Requesting the use of estimated attendance in lieu of attendance that cannot be verified due to the loss or destruction of attendance records. This request is made pursuant to <i>EC</i> Section 46391. <i>"Whenever any attendance records of any district have been lost or destroyed, making it impossible for an accurate report on average daily attendance for the district for any fiscal year to be rendered, which fact shall be shown to the satisfaction of the Superintendent of Public Instruction by the affidavits of the members of the governing board of the district and the county superintendent of schools, the Superintendent of Public Instruction shall estimate the average daily attendance of such district. The estimated average daily attendance shall be deemed to be the actual average daily attendance for that fiscal year for the making of apportionments to the school district from the State School Fund."</i> |

Supplemental Page(s) Attached

PART II: SCHOOL INFORMATION (Use the supplemental Excel form at [https://www.irs.gov/efile/efile-2019-2020-1040-1041-1042-1043-1044-1045-1046-1047-1048-1049-1050-1051-1052-1053-1054-1055-1056-1057-1058-1059-1060-1061-1062-1063-1064-1065-1066-1067-1068-1069-1070-1071-1072-1073-1074-1075-1076-1077-1078-1079-1080-1081-1082-1083-1084-1085-1086-1087-1088-1089-1090-1091-1092-1093-1094-1095-1096-1097-1098-1099-1100-1101-1102-1103-1104-1105-1106-1107-1108-1109-1110-1111-1112-1113-1114-1115-1116-1117-1118-1119-1120-1121-1122-1123-1124-1125-1126-1127-1128-1129-1130-1131-1132-1133-1134-1135-1136-1137-1138-1139-1140-1141-1142-1143-1144-1145-1146-1147-1148-1149-1150-1151-1152-1153-1154-1155-1156-1157-1158-1159-1160-1161-1162-1163-1164-1165-1166-1167-1168-1169-1170-1171-1172-1173-1174-1175-1176-1177-1178-1179-1180-1181-1182-1183-1184-1185-1186-1187-1188-1189-1190-1191-1192-1193-1194-1195-1196-1197-1198-1199-1200-1201-1202-1203-1204-1205-1206-1207-1208-1209-1210-1211-1212-1213-1214-1215-1216-1217-1218-1219-1220-1221-1222-1223-1224-1225-1226-1227-1228-1229-1230-1231-1232-1233-1234-1235-1236-1237-1238-1239-1240-1241-1242-1243-1244-1245-1246-1247-1248-1249-1250-1251-1252-1253-1254-1255-1256-1257-1258-1259-1260-1261-1262-1263-1264-1265-1266-1267-1268-1269-1270-1271-1272-1273-1274-1275-1276-1277-1278-1279-1280-1281-1282-1283-1284-1285-1286-1287-1288-1289-1290-1291-1292-1293-1294-1295-1296-1297-1298-1299-1300-1301-1302-1303-1304-1305-1306-1307-1308-1309-1310-1311-1312-1313-1314-1315-1316-1317-1318-1319-1320-1321-1322-1323-1324-1325-1326-1327-1328-1329-1330-1331-1332-1333-1334-1335-1336-1337-1338-1339-1340-1341-1342-1343-1344-1345-1346-1347-1348-1349-1350-1351-1352-1353-1354-1355-1356-1357-1358-1359-1360-1361-1362-1363-1364-1365-1366-1367-1368-1369-1370-1371-1372-1373-1374-1375-1376-1377-1378-1379-1380-1381-1382-1383-1384-1385-1386-1387-1388-1389-1390-1391-1392-1393-1394-1395-1396-1397-1398-1399-1400-1401-1402-1403-1404-1405-1406-1407-1408-1409-1410-1411-1412-1413-1414-1415-1416-1417-1418-1419-1420-1421-1422-1423-1424-1425-1426-1427-1428-1429-1430-1431-1432-1433-1434-1435-1436-1437-1438-1439-1440-1441-1442-1443-1444-1445-1446-1447-1448-1449-1450-1451-1452-1453-1454-1455-1456-1457-1458-1459-1460-1461-1462-1463-1464-1465-1466-1467-1468-1469-1470-1471-1472-1473-1474-1475-1476-1477-1478-1479-1480-1481-1482-1483-1484-1485-1486-1487-1488-1489-1490-1491-1492-1493-1494-1495-1496-1497-1498-1499-1500-1501-1502-1503-1504-1505-1506-1507-1508-1509-1510-1511-1512-1513-1514-1515-1516-1517-1518-1519-1520-1521-1522-1523-1524-1525-1526-1527-1528-1529-1530-1531-1532-1533-1534-1535-1536-1537-1538-1539-1540-1541-1542-1543-1544-1545-1546-1547-1548-1549-1550-1551-1552-1553-1554-1555-1556-1557-1558-1559-1560-1561-1562-1563-1564-1565-1566-1567-1568-1569-1570-1571-1572-1573-1574-1575-1576-1577-1578-1579-1580-1581-1582-1583-1584-1585-1586-1587-1588-1589-1590-1591-1592-1593-1594-1595-1596-1597-1598-1599-1600-1601-1602-1603-1604-1605-1606-1607-1608-1609-1610-1611-1612-1613-1614-1615-1616-1617-1618-1619-1620-1621-1622-1623-1624-1625-1626-1627-1628-1629-1630-1631-1632-1633-1634-1635-1636-1637-1638-1639-1640-1641-1642-1643-1644-1645-1646-1647-1648-1649-1650-1651-1652-1653-1654-1655-1656-1657-1658-1659-1660-1661-1662-1663-1664-1665-1666-1667-1668-1669-1670-1671-1672-1673-1674-1675-1676-1677-1678-1679-1680-1681-1682-1683-1684-1685-1686-1687-1688-1689-1690-1691-1692-1693-1694-1695-1696-1697-1698-1699-1700-1701-1702-1703-1704-1705-1706-1707-1708-1709-1710-1711-1712-1713-1714-1715-1716-1717-1718-1719-1720-1721-1722-1723-1724-1725-1726-1727-1728-1729-1730-1731-1732-1733-1734-1735-1736-1737-1738-1739-1740-1741-1742-1743-1744-1745-1746-1747-1748-1749-1750-1751-1752-1753-1754-1755-1756-1757-1758-1759-1760-1761-1762-1763-1764-1765-1766-1767-1768-1769-1770-1771-1772-1773-1774-1775-1776-1777-1778-1779-1780-1781-1782-1783-1784-1785-1786-1787-1788-1789-1790-1791-1792-1793-1794-1795-1796-1797-1798-1799-1800-1801-1802-1803-1804-1805-1806-1807-1808-1809-1810-1811-1812-1813-1814-1815-1816-1817-1818-1819-1820-1821-1822-1823-1824-1825-1826-1827-1828-1829-1830-1831-1832-1833-1834-1835-1836-1837-1838-1839-1840-1841-1842-1843-1844-1845-1846-1847-1848-1849-](#)

[illegible]

| A | B | C | D | E | F |
|--------------------------------|-------------|-------------|--------------------|--|------------------------|
| School Name | School Code | Fiscal Year | Closure Dates | Nature | Weather Related Yes/No |
| Happy Valley Elementary School | 69757 | 2019-2020 | 10/28/2019 | PSPS dry warm and strong wind conditions- power lines down | Yes |
| Happy Valley Elementary School | 69757 | 2018-2019 | 12/18/2018 | inclement weather, downed trees and power lines at school | Yes |
| Happy Valley Elementary School | 69757 | 2016-2017 | 1/20/17 and 2/9/17 | inclement weather, road closures and downed power lines | Yes |
| Happy Valley Elementary School | 69757 | 2015-2016 | 1/20/2016 | inclement weather, road closures and downed power lines | Yes |
| Happy Valley Elementary School | 69757 | 2014-2015 | 12/11/14 | inclement weather, road closures and downed power lines | Yes |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

PART I: NATURE OF EMERGENCY (Describe in detail.)

☐ **Not Applicable (Proceed to Section D)**☐ Supplemental Page(s) Attached

| |
|--|
| |
|--|

| A | B | C | D | E | F | G | H |
|-------------|-------------|--------------------------------------|---|-------------------|-------------------|---------------------------------|---|
| School Name | School Code | 'Normal' Attendance (October/May) | Dates Used for Determining 'Normal' Attendance | Date of Emergency | Actual Attendance | Qualifier: 90% or Less (F/C) | Net Increase of Apportionment Days (C-F) |
| | | - | - | | | 0.00% | 0.00 |
| | | - | - | | | 0.00% | 0.00 |
| | | - | - | | | 0.00% | 0.00 |
| | | - | - | | | 0.00% | 0.00 |
| | | - | - | | | 0.00% | 0.00 |
| | | - | - | | | 0.00% | 0.00 |
| | | - | - | | | 0.00% | 0.00 |
| | | - | - | | | 0.00% | 0.00 |
| | | - | - | | | 0.00% | 0.00 |
| | | - | - | | | 0.00% | 0.00 |
| Total | | 0.00 | | | 0 | | 0.00 |

| A | B | C | D | E | F | G* | H |
|-------------|-------------|---------------------------|---|-------------------|-------------------------|------------------------------|-----------------------------|
| School Name | School Code | "Normal" Attendance Hours | Date Used for Determining "Normal" Attendance | Date of Emergency | Actual Attendance Hours | Qualifier: 90% or Less (F/C) | Net Increase of Hours (C-F) |
| | | | | | | 0.00% | 0.00 |
| | | | | | | 0.00% | 0.00 |
| | | | | | | 0.00% | 0.00 |
| | | | | | | 0.00% | 0.00 |
| | | | | | | 0.00% | 0.00 |
| | Total | 0.00 | | | 0.00 | | 0.00 |

Form J-13A | 3

SECTION D: LOST OR DESTROYED ATTENDANCE RECORDS

☒ Not Applicable (Proceed to Section E)

PART I: PERIOD OF REQUEST The entire period covered by the lost or destroyed records commences with _____ up to and including _____.

PART II: CIRCUMSTANCES (Describe below circumstances and extent of records lost or destroyed.)

PART III: PROPOSAL (Describe below the proposal to reconstruct attendance records or estimate attendance in the absence of records.)

CALIFORNIA DEPARTMENT OF EDUCATION
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS
FORM J-13A, REVISED DECEMBER 2017

SECTION E: AFFIDAVIT

PART I: AFFIDAVIT OF SCHOOL DISTRICT, COUNTY OFFICE OF EDUCATION, OR CHARTER SCHOOL GOVERNING BOARD MEMBERS – All applicable sections below must be completed to process this J-13A request.

We, members constituting a majority of the governing board of Happy Valley Elem School Dist, hereby swear (or affirm) that the foregoing statements are true and are based on official records.

Board Members Names

Board Members Signatures

Kyle Frandle

Katie Freeman

Jacob Willet

Rachel Click Richardson

Alyssa Jolliffe

At least a majority of the members of the governing board shall execute this affidavit.

Subscribed and sworn (or affirmed) before me, this 9th day of September, 2020.

Witness: Michelle McKinny (Name) Michelle McKinny (Signature) Title: Superintendent of Santa Cruz County, California

PART II: APPROVAL BY SUPERINTENDENT OF CHARTER SCHOOL AUTHORIZER (Only applicable to charter school requests)

Superintendent (or designee): _____ (Name) _____ (Signature) Authorizing LEA Name: _____

PART III: AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

County Superintendent of Schools (or designee): _____ (Name) _____ (Signature)

Subscribed and sworn (or affirmed) before me, this _____ day of _____, _____.

Witness: _____ (Name) _____ (Signature) Title: _____ of _____ County, California

COE contact/individual responsible for completing this section:

Name: _____ Title: _____ Phone: _____ E-mail: _____

HAPPY VALLEY ELEMENTARY SCHOOL DISTRICT

2020-2021 SCHOOL CALENDAR

Revised Approved 03/11/2020

| JULY 2020 | | | | | JANUARY 2021 | | | | |
|----------------|-----|-----|-----|-----|---------------|----|----|----|----|
| M | T | W | T | F | M | T | W | T | F |
| | | 1 | 2 | 3 | | | | | 1 |
| | | | | | | | | | |
| 6 | 7 | 8 | 9 | 10 | 4 | 5 | 6 | 7 | 8 |
| 13 | 14 | 15 | 16 | 17 | 11 | 12 | 13 | 14 | 15 |
| 20 | 21 | 22 | 23 | 24 | 18 | 19 | 20 | 21 | 22 |
| 27 | 28 | 29 | 30 | 31 | 25 | 26 | 27 | 28 | 29 |
| AUGUST 2020 | | | | | FEBRUARY 2021 | | | | |
| M | T | W | T | F | M | T | W | T | F |
| 3 | 4 | 5 | 6 | 7 | 1 | 2 | 3 | 4 | 5 |
| 10 | 11 | 12 | 13 | 14 | 8 | 9 | 10 | 11 | 12 |
| 17 | 18 | 19 | 20 | 21 | 15 | 16 | 17 | 18 | 19 |
| 24 | 25 | 26 | 27 | 28 | 22 | 23 | 24 | 25 | 26 |
| 31 | | | | | | | | | |
| SEPTEMBER 2020 | | | | | MARCH 2021 | | | | |
| M | T | W | T | F | M | T | W | T | F |
| | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | 5 |
| 7 | 8 | 9 | 10 | 11 | 8 | 9 | 10 | 11 | 12 |
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| 28 | 29 | 30 | | | 29 | 30 | 31 | | |
| OCTOBER 2020 | | | | | APRIL 2021 | | | | |
| M | T | W | T | F | M | T | W | T | F |
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| 19 | 20 | 21 | 22 | 23 | 19 | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 | 26 | 27 | 28 | 29 | 30 |
| NOVEMBER 2020 | | | | | MAY 2021 | | | | |
| M | T | W | T | F | M | T | W | T | F |
| 2 | 3 | 4 | 5 | 6 | 3 | 4 | 5 | 6 | 7 |
| 9 | 10 | 11 | 12 | 13 | 10 | 11 | 12 | 13 | 14 |
| 16* | 17* | 18* | 19* | 20* | 17 | 18 | 19 | 20 | 21 |
| 23 | 24 | 25 | 26 | 27 | 24 | 25 | 26 | 27 | 28 |
| 30 | | | | | 31 | | | | |
| DECEMBER 2020 | | | | | JUNE 2021 | | | | |
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| | 1 | 2 | 3 | 4 | | 1 | 2 | 3 | 4 |
| 7 | 8 | 9 | 10 | 11 | 7 | 8 | 9 | 10 | 11 |
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| 21 | 22 | 23 | 24 | 25 | 21 | 22 | 23 | 24 | 25 |
| 28 | 29 | 30 | 31 | | 28 | 29 | 30 | | |

Every Friday is a restructured day - Grades 1-6 dismissed at 12:45pm Days Taught 180, Teacher Contract Days 184

Saturday, August 22

Hello Parents,

After careful consultation with our Trustees, Teachers, Staff, and parents, both Happy Valley School and Mountain School have determined it is best to **CLOSE SCHOOL next week, August 24-28, reopening on Monday, August 31.** There are several key reasons we have arrived at the decision to close Distance Learning schooling for next week:

1. Although neither district is in an evacuation warning zone, our families have been heavily impacted by the fires. Some are housing displaced loved ones or have left the area for improved air quality; others are juggling heavy stress and unsettled children who are looking to parents for calm reassurance.
2. Some of our teachers and staff have also been impacted, and although they very much want to stay connected to their students, they are concerned that diminished attendance and/or challenges with ability to focus on the lessons will limit their ability to offer the high quality program you have come to know and expect from our teams.
3. All of us are in one form or another overwhelmed by multiple crises, and our hearts and minds are calling for a break from the rigors of school to prioritize health, safety, and family.

Our initial thought earlier this past week was to provide your children the routine and connection of Distance Learning so that students could experience some normalcy and support around daily schooling. Upon closer review, it is clear now that this would have inadvertently created more stress in your households—which would be counterproductive and not in keeping with our vision to gently and proactively guide our students through these very difficult times. Although both school districts will be applying for a State waiver of the requirement to offer these five days of school, we want to make you aware there is a possibility the California Department of Education will require us to ‘make up’ these days after Memorial Day on Tuesday June 1 – Friday June 4 and Monday June 7. Please make note of this in the event we hold school for that extra week in the spring.

In closing, we heard some of you requesting that school stay open next week, and acknowledge that we are not able to meet everyone’s divergent needs at this time. That said, we sincerely want to thank you for sharing such thoughtful, clear, respectful feedback as we undertook this difficult decision. Community solidarity and high integrity communications are so very important at this time; we are honored serve in our small, connected school districts. We wish your family all the best in the coming week, and look forward to ‘seeing’ your children on Monday, August 31.

In Community Partnership,

Michelle McKinny

Superintendent, Happy Valley Elementary School District

Diane Morgenstern,

Superintendent, Mountain Elementary School District



SANTA CRUZ
COUNTY OFFICE OF
EDUCATION
DR. FARIS SABBAN - SUPERINTENDENT OF SCHOOLS

BOARD OF EDUCATION
Ms. Jane Royer Barr
Ms. Rose Filicetti
Ms. Sandra Nichols
Ms. Sue Roth
Mr. Dana M. Sales
Mr. Abel Sanchez
Mr. Bruce Van Allen

400 Encinal Street, Santa Cruz, CA 95060 • Tel (831) 466-5600 • Fax (831) 466-5607 • www.santacruzcoe.org

August 31, 2020

**Attn: Elizabeth Dearstyne, Director
California Department of Education
1430 N. Street
Sacramento, CA 95814**

Re: Letter in Support of J13-A Waivers for Santa Cruz County Schools

Dear Ms. Dearstyne,

Due to the extensive impacts the CZU Lightning Complex fire has had on all Santa Cruz County school districts, I am writing to respectfully request that the California Department of Education accept J13-A waivers for all schools in Santa Cruz County, both within and beyond evacuation zones, who have had to suspend instructional programs due to evacuations and environmental hazards.

The CZU Lightning Complex fire has been named the second largest fire in California's history. As of this morning, the CZU Lightning Fire has scorched 84,860 acres of land in the Santa Cruz mountain region, forcing 77,000 people to evacuate their homes and destroying at least 861 residences and counting. 77,000 people represent over 30% of our county's population who have been directly impacted by this event. The damage caused by this fire has still not been fully accounted for as damage inspection teams continue to review the devastated areas of our community.

The fire has imposed severe loss and disruption to a significant percentage of Santa Cruz County school personnel and the families we serve. Beyond the four school districts which were ordered to evacuate and remain physically inaccessible at this time, five other school districts were forced to suspend instructional programs because the number of staff directly impacted by the fires and unable to work was too great to continue to operate. Families and school personnel in our county are reeling from complete or partial loss of their homes, ongoing evacuations, hazardous air quality index (AQI) of over 150, power outages, inability to access distance learning programs due to loss of devices, and the impacts of closure of feeder school districts.

Our county is coming together to support each other and rebuild, but in the meantime, we ask for your support during this extremely difficult time to accept the submission of J13-A forms from all Santa Cruz County school districts. Should you have any questions or

require further information, please feel free to contact me at (831)466-5900 or fsabbah@santacruzcoe.org.

Sincerely,

Dr. Faris Sabbah
County Superintendent of Schools

X

Adopted 08/25/2020
Board of Supervisors
DOC-2020-701

BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

RESOLUTION NO. 185-2020

On the motion of Supervisor McPherson

Duly seconded by Supervisor Coonerty

The following resolution is adopted:

RESOLUTION RATIFYING EXISTENCE OF A LOCAL EMERGENCY

WHEREAS, Santa Cruz County Code Section 2.26.040 empowers the Director of Emergency Services to proclaim the existence or threatened existence of a local emergency when said county is affected or likely to be affected by a public calamity and the County Board of Supervisors is not in session, subject to ratification by the County Board of Supervisors within seven (7) days; and

WHEREAS, conditions of extreme peril to safety of persons and property have arisen within this County, caused by the wildfires known as the CZU August Lightning Complex Fires, that began on or about August 15, 2020, and have destroyed structures and threatened numerous residences and acres of valuable wildland and watershed resulting in evacuations and displacement of residents; road closures; areas of isolation; damage to property and utility systems; and damage to critical infrastructure and endangered species within the County of Santa Cruz; and

WHEREAS, the wildfires continue burning out of control, with minimal containment reported as of this date; the wildfires have charred in excess of 50,000 acres in the Counties of Santa Cruz and San Mateo, damaged or destroyed multiple homes and structures, are threatening numerous residences and accessory buildings, and damaged power, phone and other critical infrastructure in the fire area; have caused the evacuation of approximately 64,000 people, with more people expected to be required to evacuate in response to the fires; and there is a continuing and imminent threat to yet more persons and properties; and

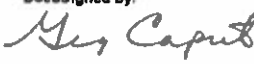
WHEREAS the Director of Emergency Services of the County of Santa Cruz did proclaim the existence of a Local Emergency within said County on the 19th day of August, 2020;

NOW, THEREFORE, IT IS HEREBY RESOLVED AND ORDERED that the proclamation of a Local Emergency by the Director of Emergency Services of the County of Santa Cruz is hereby ratified, and that said Local Emergency shall be deemed to continue to exist until its termination is proclaimed by the County Board of Supervisors of the County of Santa Cruz.

//

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz, State of California, this 25th day of August, 2020, by the following vote:

| | | |
|----------|-------------|---|
| AYES: | SUPERVISORS | Leopold, Friend, Coonerty, McPherson, Caput |
| NOES: | SUPERVISORS | None |
| ABSENT: | SUPERVISORS | None |
| ABSTAIN: | SUPERVISORS | None |

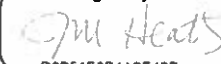
DocuSigned by:

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GREG CAPUT
CHAIRPERSON OF SAID BOARD

ATTEST: 
5F3EB32A693849D...

SUSAN GALLOWAY
CLERK OF THE BOARD

APPROVED AS TO FORM:

DocuSigned by:

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COUNTY COUNSEL

8/21/2020 (AMS# 9521)

DocuSigned by:

Clerk of the Board of Supervisors
F2707B2E5811438...

Distribution: Board of Supervisors
Governor Newsom
Santa Cruz County Sheriff-Coroner
Santa Cruz County Office of Emergency Services
Emergency Consolidated Communications Center
Congressmember Jimmy Panetta
Congressmember Anna Eshoo
Senator Bill Monning
Assemblymember Mark Stone
California Office of Emergency Services
City of Santa Cruz Emergency Services Coordinator
City of Capitola Emergency Services Coordinator
City of Scotts Valley Emergency Services Coordinator
City of Watsonville Emergency Services Coordinator
County Counsel
Public Works
General Services

Exhibit

**BY THE DIRECTOR OF EMERGENCY SERVICES
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA**

PROCLAMATION OF EXISTENCE OF A LOCAL EMERGENCY

WHEREAS, Ordinance No. 5279 of the County of Santa Cruz, codified as Santa Cruz County Code, Section 2.26.040, empowers the Director of Emergency Services to proclaim the existence or threatened existence of a local emergency when said county is affected or likely to be affected by a public calamity; and

WHEREAS, the wildfires known as the CZU August Lightning Complex Fires that began on August 15, 2020 have destroyed structures and threatened numerous residences and acres of valuable wildland and watershed resulting in evacuations and displacement of residents; road closures; areas of isolation; damage to property and utility systems; and damage to critical infrastructure and endangered species within the County of Santa Cruz; and

WHEREAS, the wildfires are still burning out of control, with minimal containment reported as of this date; the wildfires have charred in excess of 11,000 acres in the Counties of Santa Cruz and San Mateo, damaged or destroyed multiple homes and structures, are threatening numerous residences and accessory buildings, and damaged power, phone and other critical infrastructure in the fire area; and there is an imminent threat to yet more properties at risk for additional damage and/or destruction; and,

WHEREAS, efforts to bring these wildfires under control, and to assist the affected population and restore the burned area and/or recover from the effects of the wildfire damage, involve assets from Santa Cruz County government, other local governments in Santa Cruz County, and other local governments within California, as well as California State and federal fire and law enforcement assets, the American Red Cross and other volunteer organizations; and,

WHEREAS, the Director of Emergency Services has contacted each member of the Board of Supervisors to inform them of the facts giving rise to the existence or threatened existence of local emergency, and received their advice and counsel, and granted the Board the opportunity to come into session; and

WHEREAS, neither the chairperson nor a majority of the Board has deemed it necessary to come into session:

NOW, THEREFORE, IT IS PROCLAIMED AS FOLLOWS:

1. The wildfires extant in the County of Santa Cruz pose a threat to the safety of persons and their property, and that such conditions have existed since 08:00 am on August 16, 2020 and are projected to continue for, at a minimum, eleven (11) days from the date this Proclamation is executed.

2. A local emergency, as defined in Government Section 8558(c) and Public Contract Code Section 1102, now exists throughout the County of Santa Cruz.

3. During the existence of said local emergency the powers, functions, and duties of the County Administrative Officer or designee, the Department of Public Works, the General Services Department, and the Santa Cruz County Office of Emergency Services shall be those prescribed by State law and the ordinances, resolutions, and approved plans of the County of Santa Cruz in order to mitigate the effects of the local emergency.

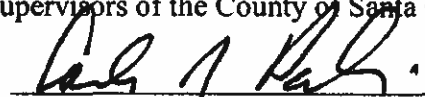
4. Pursuant to Public Contract Code Sections 20134, 20395, 22035(b), and 22050, the County Purchasing Agent or designee is hereby authorized to engage independent contractors to complete all necessary work to mitigate the effects of said local emergency. Contracts for this work may be executed without prior Board of Supervisors approval of the plans, specifications, and working details, without giving notice for bids to let contracts

5. Pursuant to Ordinance No. 5279 of the County of Santa Cruz, codified as Santa Cruz County Code Section 2.26.080, all expenditures made in connection with this local emergency, including mutual aid activities, shall be deemed conclusively to be for the direct protection and benefit of the inhabitants and property of the County of Santa Cruz.

6. Carlos J. Palacios, or designee, is hereby designated as the authorized Agent for public and individual assistance of the County of Santa Cruz for the purpose of receipt, processing, and coordination of all inquiries and requirements necessary to obtain available state and federal assistance.

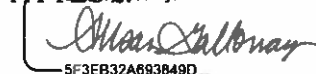
7. That said local emergency shall be deemed to continue to exist for a period of up to seven (7) days, and hereafter by ratification of the County Board of Supervisors, until it is terminated as proclaimed by the County Board of Supervisors of the County of Santa Cruz.

DATE: 8/19/20


CARLOS J. PALACIOS
DIRECTOR OF EMERGENCY SERVICES

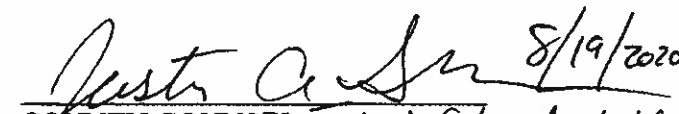
ATTEST

Witnessed by:


5F3EB32A693849D

SUSAN GALLOWAY
CLERK OF THE BOARD

APPROVED AS TO FORM:


COUNTY COUNSEL Justin A. Graham, Assistant County Counsel

Distribution: Board of Supervisors
Governor Newsom
Santa Cruz County Sheriff-Coroner
Santa Cruz County Office of Emergency Services

Emergency Consolidated Communications Center
Congressmember Jimmy Panetta
Congressmember Anna Eshoo
Senator Bill Monning
Assemblymember Mark Stone
California Office of Emergency Services
City of Santa Cruz Emergency Services Coordinator
City of Capitola Emergency Services Coordinator
City of Scotts Valley Emergency Services Coordinator
City of Watsonville Emergency Services Coordinator
County Counsel
Public Works

Certificate Of Completion

Envelope Id: AE966F84A33D4C36869BC9E5196D3239

Subject: Resolution 185-2020 adopted Aug 25 BOS (DOC-2020-701) eSignature

Source Envelope:

Document Pages: 5

Certificate Pages: 2

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Envelope Stamping: Enabled

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Completed

Envelope Originator:

Susan Galloway

408 St Peter Street

Saint Paul, MN 55102

susan.galloway@co.santa-cruz.ca.us

IP Address: 69.5.90.9

Record Tracking

Status: Original

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Holder: Susan Galloway

susan.galloway@co.santa-cruz.ca.us

Location: DocuSign

Signer Events

Jason M. Heath

Jason.Heath@co.santa-cruz.ca.us

Accela, Inc.

Security Level: Email, Account Authentication
(None)

Signature

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Jason M. Heath
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Signature Adoption: Drawn on Device

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Electronic Record and Signature Disclosure:

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Greg Caput

Greg.Caput@co.santa-cruz.ca.us

eSign

Security Level: Email, Account Authentication
(None)

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Greg Caput
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Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Susan Galloway

Susan.Galloway@co.santa-cruz.ca.us

Chief Deputy, Clerk of the Board of Supervisors
County of Santa Cruz

Security Level: Email, Account Authentication
(None)

DocuSigned by:

Susan Galloway
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Signature Adoption: Drawn on Device

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Signed: 8/27/2020 10:09:43 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

CBD eSignature

CBD.eSignature@co.santa-cruz.ca.us

Clerk of the Board of Supervisors

County of Santa Cruz

Security Level: Email, Account Authentication
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CBD eSignature
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Freeform Signing

Electronic Record and Signature Disclosure:

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In Person Signer Events

Signature

Timestamp

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| Agent Delivery Events | Status | Timestamp |
| Intermediary Delivery Events | Status | Timestamp |
| Certified Delivery Events | Status | Timestamp |
| Carbon Copy Events | Status | Timestamp |
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| County Administrative Office Nancy.Weitzel@santacruzcounty.us Accelea, Inc. Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign | COPIED | Sent: 8/27/2020 10:11:27 AM |
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| Notary Events | Signature | Timestamp |
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| Completed | Security Checked | 8/27/2020 10:11:27 AM |
| Payment Events | Status | Timestamps |



County of Santa Cruz

HEALTH SERVICES AGENCY

POST OFFICE BOX 962, 1080 Emeline Ave., SANTA CRUZ, CA 95061-0962
TELEPHONE: (831) 454-4000 FAX: (831) 454-4488 TDD: Call 711

Public Health Division

DECLARATION OF LOCAL HEALTH EMERGENCY REGARDING THE CZU AUGUST LIGHTNING COMPLEX FIRES

WHEREAS, California Health and Safety Code, Division 101, Part 3, Chapter 2, Article 2, Sections 101075 through 101095, confer upon local health officers of the political subdivisions of the State of California, emergency powers necessary to protect public health and safety; and

WHEREAS, Section 101080 of the California Health and Safety Code authorizes a local health officer to declare a local health emergency whenever the local health officer reasonably determines that hazardous waste or medical waste, or waste that may become a hazardous waste or medical waste, is an immediate threat to public health; and

WHEREAS, Health and Safety Code section 101040 confers upon the local Health Officer emergency powers necessary to protect public health and safety; and

WHEREAS, on August 18, 2020, the Governor of the State of California proclaimed a state of emergency exists statewide due to fires burning statewide; and

WHEREAS, on August 19, 2020, the County Administrative Officer, in his capacity as the County Director of Emergency Services, proclaimed the existence of a local emergency due to fires at various locations in Santa Cruz County (referred to herein as the "CZU August Lightning Complex Fires"); and

WHEREAS, on August 22, 2020, the President of the United States issued a Major Disaster Declaration due to the fires throughout California; and

WHEREAS, on August 25, 2020, the Board of Supervisors ratified the County Administrative Officer's Proclamation of Local Emergency due to the conditions of extreme peril caused by these fires, which are exacerbated by extreme heat and fire danger weather, rolling power outages, and the ongoing COVID-19 pandemic; and

WHEREAS, the Health Officer of the County of Santa Cruz makes the following findings:

- a. The conditions created by the 2020 CZU August Lightning Complex Fires have created and are continuing to create debris which constitute hazardous waste and a threat to public health, such as smoke, ash, charred remains and significant damage to buildings and infrastructure that include hazardous materials; and
- b. These imminent and proximate threats to public health necessitate the proclamation of the existence of a local health emergency; and

WHEREAS, the local health emergency shall not remain in effect after seven days from the date of this declaration unless it has been ratified by the County of Santa Cruz Board of Supervisors;

NOW, THEREFORE, the Health Officer of the County of Santa Cruz hereby declares that as of August 26, 2020, a local health emergency exists in the County of Santa Cruz.

Date: 8-26-2020

Issued By:



Gail Newel, MD

Santa Cruz County Health Officer

Approved as to Form:



Office of the County Counsel

**Happy Valley Elementary School District
Instructional Materials Funding Realignment Program (IMFRP)
Certification of Provision of Standards-Aligned Instructional Materials**

The local governing board of the Happy Valley Elementary School District hereby certifies that as of this date, each pupil in the district, in kindergarten through grade six, has been provided with standards-aligned textbook or basic instructional materials in each of the following areas:

History/Social Science

Mathematics

Reading/Language Arts

Science

The instructional materials were purchased from an approved standards-aligned state adoption list as required by CCR, Title 5, Section 9531

Certification was approved by the local governing board at a public meeting held on September 9, 2020.

CSBA MANUAL MAINTENANCE SERVICE CHECKLIST – July 2020

District Name: Happy Valley School District

Contact Name: Michelle McKinny Phone: 831-429-1456 Email: mmckinny@hvesd.com

| POLICY | TITLE | OPTIONS/BLANKS | ADOPT DATE |
|----------------------------------|---|---|------------|
| BP 3555 | Nutrition Program Compliance | OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/> N/A | 9/9/20 |
| E 3555 | Nutrition Program Compliance | NEW EXHIBIT | |
| AR 4030 | Nondiscrimination in Employment | Fill in Blanks Superintendent/Principal 3125 Branciforte Dr Santa Cruz, CA 95065 831-429-1456 mmckinny@hvesd.com | |
| BP 4119.11 4219.11 4319.11 | Sexual Harassment | | |
| AR 4119.11 4219.11 4319.11 | Sexual Harassment | Fill in Blanks Superintendent/ Designee _____ _____ _____ | |
| AR 4119.12 4219.12 4319.12 | Title IX Sexual Harassment Complaint Procedures | NEW REGULATION | |
| BP 5141.22 | Infectious Diseases | | |
| AR 5141.22 | Infectious Diseases | | |
| AR 5145.3 | Nondiscrimination/Harassment | Fill in Blanks Superintendent/Principal 3125 Branciforte Dr Santa Cruz, CA 95065 831-429-1456 mmckinny@hvesd.com | |
| BP 5145.6 | Parental Notifications | | ✓ |

CSBA MANUAL MAINTENANCE SERVICE CHECKLIST – July 2020

District Name: _____

| POLICY | TITLE | OPTIONS/BLANKS | ADOPT DATE |
|------------|--|---|------------|
| E 5145.6 | Parental Notifications | | 9/9/20 |
| BP 5145.7 | Sexual Harassment | | |
| AR 5145.7 | Sexual Harassment | Fill in Blanks <u>Superintendent / Principal</u> <u>3125 Branciforte Dr</u> <u>Santa Cruz, CA 95065</u> <u>831-429-1456</u> <u>mmlkinny@kuesd.com</u> | |
| AR 5145.71 | Title IX Sexual Harassment Complaint Procedures | NEW REGULATION | |
| BP 6142.7 | Physical Education and Activity | | |
| AR 6142.7 | Physical Education and Activity | | |
| BP 6159 | Individualized Education Program | | |
| AR 6159 | Individualized Education Program | | |
| BP 6159.1 | Procedural Safeguards for Special Education | | |
| AR 6159.1 | Procedural Safeguards for Special Education | | |
| BP 6159.2 | Nonpublic, Nonsectarian School and Agency Services for Special Education | | |
| AR 6159.2 | Nonpublic, Nonsectarian School and Agency Services for Special Education | | ✓ |

CSBA POLICY GUIDE SHEET

July 2020

Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts and county offices of education should review the sample materials and modify their own policies accordingly.

Board Policy 3555 - Nutrition Program Compliance

Policy updated to reflect **NEW STATE REGULATIONS** (Register 2020, No. 21) which provide that complaints regarding meal counting and claiming, reimbursable meals, eligibility of children or adults, or use of cafeteria funds and allowable expenses should be submitted directly to the California Department of Education (CDE), and complaints alleging discrimination on the basis of race, color, national origin, sex, age, or disability should be submitted to the U.S. Department of Agriculture (USDA). Complaints regarding other program requirements or other bases for discrimination are to be investigated and resolved at the district level. Policy also deletes the USDA nondiscrimination statement that must be included on all forms of communication regarding program availability, which is now presented in the accompanying exhibit.

NEW - Exhibit 3555 - Nutrition Program Compliance

New exhibit presents the USDA statement, formerly in BP 3555, which must be included on all forms of communication available to the public regarding the availability of child nutrition programs in order to advise the public of the district's status as an equal opportunity provider and the address of the agency with responsibility to handle complaints against the district.

Administrative Regulation 4030 - Nondiscrimination in Employment

Regulation updated to reflect **NEW FEDERAL REGULATIONS (85 Fed. Reg. 30026)** which require that allegations of sexual harassment that meet the federal definition be investigated through Title IX complaint procedures, as described in AR 4119.12/4219.12/4319.12 - Title IX Sexual Harassment Complaint Procedures, rather than the complaint procedures detailed in this regulation.

Board Policy 4119.11/4219.11/4319.11 - Sexual Harassment

Policy updated to reflect **NEW FEDERAL REGULATIONS (85 Fed. Reg. 30026)** which require that complaints of behavior that meets the federal definition of sexual harassment be addressed through new Title IX complaint procedures. Title of compliance officer changed to Title IX Coordinator pursuant to federal regulations, and responsibility assigned to Title IX Coordinator to receive complaints and determine the appropriate complaint procedure to use.

Administrative Regulation 4119.11/4219.11/4319.11 - Sexual Harassment

Regulation updated to reflect **NEW LAW (SB 778, 2019)** which (1) requires a district with five or more employees to provide two hours of sexual harassment training to supervisory employees and one hour of sexual harassment training to nonsupervisory employees by January 1, 2021 and every two years thereafter, and (2) requires new nonsupervisory employees and employees promoted to supervisory positions to receive the training within six months of hire or promotion. Regulation also reflects **NEW FEDERAL REGULATIONS (85 Fed. Reg. 30026)** which require the district to designate a Title IX Coordinator and disseminate the Coordinator's contact information.

NEW - Administrative Regulation 4119.12/4219.12/4319.12 - Title IX Sexual Harassment Complaint Procedures

New regulation reflects **NEW FEDERAL REGULATIONS (85 Fed. Reg. 30026)** which establish a Title IX complaint procedure for addressing complaints of behavior that meets the federal definition of sexual harassment. Regulation describes the types of behavior subject to these complaint procedures, the process for filing a complaint with the Title IX Coordinator, the requirement to offer supportive measures to the complainant, the option for the parties to participate in an informal resolution process, required

notifications, the investigation process, issuance of a written decision, the right to appeal the decision, and the requirement to maintain records of sexual harassment complaints and training materials for seven years.

Board Policy 5141.22 - Infectious Diseases

Policy reflects **NEW LAW (AB 262, 2019)** which requires local health officers to notify and update districts of an outbreak, or imminent outbreak, of a communicable disease and requires districts to comply with any orders issued by the health officers and all applicable privacy laws. Policy also clarifies that any allowable exclusions apply only to on-campus instruction and provides that the superintendent or designee will, when necessary, inform the local health official of any potential outbreak.

Administrative Regulation 5141.22 - Infectious Diseases

Regulation updated to add section on "Prevention and Mitigation Plan" reflecting general best practices based on COVID-19 guidance. Regulation also adds recommendations from CDE's Science Safety Handbook pertaining to experiments involving human blood sampling.

Administrative Regulation 5145.3 - Nondiscrimination/Harassment

Regulation updated to reflect **NEW FEDERAL REGULATIONS (85 Fed. Reg. 30026)** which require that allegations of sexual harassment that meet the federal definition be investigated through Title IX complaint procedures, as described in AR 5145.71 - Title IX Sexual Harassment Complaint Procedures, rather than the district's uniform complaint procedures.

Board Policy 5145.6 - Parental Notifications

Policy updated for gender neutrality and to update legal references based on new laws reflected in the accompanying exhibit.

Exhibit 5145.6 - Parental Notifications

Exhibit updated to reflect **NEW LAW (SB 74, 2020)** which extends the suspension of certain mandated activities through the 2020-21 school year; reflect **NEW FEDERAL REGULATION (85 Fed. Reg. 30026)** which requires notice of the contact information of the district's Title IX Coordinator; delete legal cites for the Open Enrollment Act, which is no longer operational; delete reference to BP 5141.33 which is no longer applicable to exclusions from school; reflect **NEW LAW (SB 1109, 2018)** which requires dissemination of an opioid fact sheet to parents/guardians of student athletes; reflect **NEW LAW (AB 2370, 2018)** which requires child care centers with buildings constructed before 2010 to test drinking water for lead and notify parents/guardians of the results of that test; add notice requirements for districts receiving Impact Aid for children residing on Indian lands; reflect **NEW FEDERAL REGULATION (85 Fed. Reg. 30026)** which requires notifications to the parents/guardians of a student who complains of sexual harassment regarding rights, the complaint process, and the availability of supportive measures; and move the classroom notice requirement pertaining to complaints about health and safety in California State Preschool Programs to AR/E 1312.3 - Uniform Complaint Procedures consistent with CDE's Federal Program Monitoring instrument.

Board Policy 5145.7 - Sexual Harassment

Policy updated to include examples of actions to reinforce the district's sexual harassment policy, consistent with **NEW LAW (AB 34, 2019)** which requires posting the sexual harassment policy on the district's web site and **NEW LAW (AB 543, 2019)** which requires displaying a poster and providing the sexual harassment policy in student orientations. Policy also reflects **NEW FEDERAL REGULATIONS (85 Fed. Reg. 30026)** which require that complaints of behavior that meets the federal definition of sexual harassment be addressed through new Title IX complaint procedures. Title of compliance officer changed to Title IX Coordinator throughout policy pursuant to federal regulations.

Administrative Regulation 5145.7 - Sexual Harassment

Regulation updated to reflect **NEW FEDERAL REGULATIONS (85 Fed. Reg. 30026)** which amend the process for resolving complaints of sexual harassment, including, but not limited to, requirements to designate a Title IX Coordinator and disseminate the Coordinator's contact information. Regulation also reflects **NEW LAW (AB 543, 2019)** which requires the district to create a poster notifying students of the district's sexual harassment policy and to display the poster in specified locations, and requires the district

to provide a copy of the policy to students as part of any orientation program for new and continuing students. Regulation reflects **NEW LAW (AB 34, 2019)** which requires the district to post the district's sexual harassment policy and the definition of sexual harassment in a prominent location on the district's web site.

NEW - Administrative Regulation 5145.71 - Title IX Sexual Harassment Complaint Procedures

New regulation reflects **NEW FEDERAL REGULATIONS (85 Fed. Reg. 30026)** which establish a Title IX complaint procedure for addressing complaints of behavior that meets the federal definition of sexual harassment. Regulation describes the types of behavior subject to these complaint procedures, the process for filing a complaint with the Title IX Coordinator, the offer of supportive measures to the complainant, the option for the parties to participate in an informal resolution process, required notifications, the investigation process, issuance of a written decision, the right to appeal the decision, and the requirement to maintain records of sexual harassment complaints and training materials for seven years.

Board Policy 6142.7 - Physical Education and Activity

Policy updated to add statement on equal access and equal opportunities for participation in physical education regardless of gender, gender expression, sexual orientation, and mental or physical disability, as included in CDE's Federal Program Monitoring instrument. Policy also reflects U.S. Department of Health and Human Services recommendations for moderate to vigorous physical activity in children, clarifies credential requirements for teachers of physical education, and reflects the requirement that students who have been granted a permanent exemption from physical education must still be offered physical education courses of at least 400 minutes each 10 school days.

Administrative Regulation 6142.7 - Physical Education and Activity

Regulation updated to reflect **NEW LAW (SB 75, 2019)** which extends the use of uniform complaint procedures (UCP) to include complaints alleging noncompliance with physical education instructional minutes in grades 7-12. Regulation also reflects U.S. Department of Health and Human Services recommendations for moderate to vigorous physical activity in children and expands the list of duties of the physical fitness test coordinator as described in state regulations.

Board Policy 6159 - Individualized Education Program

Policy updated to include the requirement, formerly in BP/AR 0430 - Comprehensive Local Plan for Special Education, to provide a free appropriate public education (FAPE) to students who have been suspended or expelled from school or who are placed by the district in a nonpublic, nonsectarian school. Policy adds the requirement to provide FAPE to individuals age 18-21 who are incarcerated in an adult correctional facility if they had been identified as students with disabilities or had an individualized education program (IEP) in their prior educational placement. Paragraph on the rights of foster parents moved to AR.

Administrative Regulation 6159 - Individualized Education Program

Regulation updates the section on "Contents of the IEP" to consolidate lists of IEP requirements for clarity. Regulation reflects **NEW LAW (SB 98, 2020)** which requires the IEP to describe the means by which the IEP will be provided under emergency conditions in which instruction and/or services cannot be provided to the student at school or in person for more than 10 school days. Regulation also reflects **NEW LAW (AB 947, 2019)** which (1) authorizes districts to consider elements of the "expanded core curriculum," as defined, when developing an IEP for a student who is blind, has low vision, or is visually impaired, and (2) establishes requirements for orientation and mobility evaluations conducted for such students. Regulation also reflects **NEW LAW (AB 605, 2019)** which requires districts to provide assistive technology devices for use in a student's home or other setting when required by the student's IEP, and requires that such students be given continued access to assistive technology devices for up to two months after transferring out of the district. Section on "Parent/Guardian Consent for Provision of Special Education and Services" revised to more directly reflect law.

Board Policy 6159.1 - Procedural Safeguards for Special Education

Policy updated to encourage early, informal resolution of any dispute regarding special education services. Policy also reflects **NEW STATE REGULATIONS (Register 2020, No. 21)** which establish a complaint

process, separate from UCP, for complaints alleging noncompliance with federal or state laws related to the provision of FAPE to students with disabilities, such as the district's violation of the federal Individuals with Disabilities in Education Act or state law on special education, violation of a settlement agreement, failure to implement a due process hearing order, or physical safety concerns that interfere with the provision of FAPE.

Administrative Regulation 6159.1 - Procedural Safeguards for Special Education

Regulation updated to clarify that due process complaints should be filed with the state Office of Administrative Hearings and that such complaints must generally be filed within two years of the date the parent/guardian or district knew or should have known about the alleged violation. Regulation also adds new section on "State Compliance Complaints" reflecting **NEW STATE REGULATIONS (Register 2020, No. 21)** which establish a complaint process, separate from UCP, for complaints alleging noncompliance with federal or state laws related to the provision of FAPE to students with disabilities, such as the district's violation of the federal Individuals with Disabilities Education Act or state law on special education, violation of a settlement agreement, failure to implement a due process hearing order, or physical safety concerns that interfere with the provision of FAPE.

Board Policy 6159.2 - Nonpublic, Nonsectarian School and Agency Services for Special Education

Policy updated to include the provision of nonpublic, nonsectarian school and agency (NPS/A) services in the comprehensive local plan of the Special Education Local Plan Area. Policy reflects **NEW LAW (AB 1172, 2019)** which requires districts to verify that the NPS/A provides staff training in the use of practices and interventions specific to the unique behavioral needs of the student population at the NPS/A. Policy also reflects the requirement for the district to pay the full amount of the school's tuition or, as amended by AB 1172, the fees for the agency. Legal cite for Education Code 56366.3 deleted as it has been repealed.

Administrative Regulation 6159.2 - Nonpublic, Nonsectarian School and Agency Services for Special Education

Regulation updated to include the maximum term of the master contract between the district and NPS/A, expand the components of the contract in accordance with state law and regulations, and include the ability to terminate the contract for cause with 20 days' notice. Regulation also provides more detail regarding the annual IEP review focused on NPS/A students. New section on "On-Site Visits" reflects **NEW LAW (AB 1172, 2019)** which (1) requires the district to conduct an on-site visit of an NPS/A the first time the district places a student at that NPS/A, and (2) requires the district to annually conduct an on-site monitoring visit to review the services provided to the student, the facilities, and the student's progress.

**QUARTERLY DISTRICT STATUS REPORT OF UNIFORM COMPLAINTS
TO THE COUNTY SUPERINTENDENT OF SCHOOLS
QUARTER ENDED June 30, 2020**

DISTRICT: Happy Valley Elementary Date Reported to District Governing Board September 9, 2020

I. INSTRUCTIONAL MATERIALS

A) Insufficient text books or instructional materials in classroom:

| | | |
|----------------------|-------------------------------|----------------------------------|
| # of Complaints 0 | # of Complaints Resolved 0 | # of Complaints Unresolved* 0 |
|----------------------|-------------------------------|----------------------------------|

- Explanation: _____

B) Insufficient textbooks or instructional materials to take home:

| | | |
|----------------------|-------------------------------|----------------------------------|
| # of Complaints 0 | # of Complaints Resolved 0 | # of Complaints Unresolved* 0 |
|----------------------|-------------------------------|----------------------------------|

- Explanation: _____

C) Textbooks or instructional materials in poor or unusable condition:

| | | |
|----------------------|-------------------------------|----------------------------------|
| # of Complaints 0 | # of Complaints Resolved 0 | # of Complaints Unresolved* 0 |
|----------------------|-------------------------------|----------------------------------|

- Explanation: _____

II. TEACHER VACANCY OR MISASSIGNMENT

A) No assigned certified teacher at beginning of semester:

| | | |
|----------------------|-------------------------------|----------------------------------|
| # of Complaints 0 | # of Complaints Resolved 0 | # of Complaints Unresolved* 0 |
|----------------------|-------------------------------|----------------------------------|

- Explanation: _____

**B) Teacher lacking credentials or training to teach English Language Learners (ELL) with
More than 20% ELL in class:**

| | | |
|----------------------|-------------------------------|----------------------------------|
| # of Complaints 0 | # of Complaints Resolved 0 | # of Complaints Unresolved* 0 |
|----------------------|-------------------------------|----------------------------------|

- Explanation: _____

D) Teacher instructing class lacking subject matter competency:

| | | |
|----------------------|-------------------------------|----------------------------------|
| # of Complaints 0 | # of Complaints Resolved 0 | # of Complaints Unresolved* 0 |
|----------------------|-------------------------------|----------------------------------|

- Explanation: _____

III. FACILITIES

A) Conditions pose an emergency or urgent threat to the health or safety of students/staff:

| | | |
|----------------------|-------------------------------|----------------------------------|
| # of Complaints 0 | # of Complaints Resolved 0 | # of Complaints Unresolved* 0 |
|----------------------|-------------------------------|----------------------------------|

- Explanation: _____

Happy Valley Elementary

3125 Branciforte Dr.
Santa Cruz, CA 95065-9775
(831) 429-1456

Inter District Students - Current School

Page 1 of 1

| | Student | Grade | Teacher | Transfer Date | District Of Residence |
|----|-------------------------------|-------|---------------|---------------|----------------------------|
| 1 | Asche, Jordan K. | 06 | Royer | 11/14/19 | Soquel Union Elementary |
| 2 | Asche, Morgan K. | 02 | Demeyer-Guyer | 11/14/19 | Soquel Union Elementary |
| 3 | Beck, Charlee Rose E. | 04 | Frier | 08/23/16 | Santa Cruz City Elementary |
| 4 | Beck, Hallie Drew E. | 01 | Ruwe | 08/21/19 | Santa Cruz City Elementary |
| 5 | Brockington, Amy J. | 06 | Royer | 08/27/14 | Soquel Union Elementary |
| 6 | Franz, Caetano G. | 03 | Doolan | 08/22/17 | Live Oak Elementary |
| 7 | Grell, Juna | 04 | Frier | 08/22/17 | Soquel Union Elementary |
| 8 | Guyer, Ella S. | 03 | Doolan | 08/22/17 | Santa Cruz City Elementary |
| 9 | Hansen, Henry G. | 05 | Royer | 08/21/19 | Santa Cruz City Elementary |
| 10 | Harvey, Flynn D. | 02 | Demeyer-Guyer | 08/22/18 | Santa Cruz City Elementary |
| 11 | Harvey, Samuel J. | 06 | Royer | 08/22/18 | Santa Cruz City Elementary |
| 12 | Hoye, Kianna R. | 05 | Frier | 08/22/18 | Scotts Valley Unified |
| 13 | Hutchings, Lucy Z. | 04 | Frier | 08/23/16 | Santa Cruz City Elementary |
| 14 | Jackel, Rose | 03 | Doolan | 08/22/17 | Santa Cruz City Elementary |
| 15 | Jenkins, Vivienne C. | 03 | Doolan | 08/22/18 | Soquel Union Elementary |
| 16 | Jones, Atom E. | 03 | Doolan | 08/22/17 | Santa Cruz City Elementary |
| 17 | Jones, Xander R. | 03 | Doolan | 08/22/17 | Santa Cruz City Elementary |
| 18 | Keenan, Charles W. | 03 | Doolan | 02/06/19 | Soquel Union Elementary |
| 19 | Keenan, Georgia A. | 05 | Frier | 02/06/19 | Soquel Union Elementary |
| 20 | Le Duc, Vincent A. | 04 | Frier | 08/22/18 | Santa Cruz City Elementary |
| 21 | McElroy, Gavin C. | 04 | Frier | 08/22/18 | Scotts Valley Unified |
| 22 | McElroy, James P. | 06 | Royer | 08/22/18 | Scotts Valley Unified |
| 23 | McElroy, Lucas M. | 01 | Ruwe | 08/21/19 | Scotts Valley Unified |
| 24 | McKenna, Ondine S. | 02 | Demeyer-Guyer | 08/22/18 | Live Oak Elementary |
| 25 | Meyer, Henry T. | 02 | Demeyer-Guyer | 08/22/18 | Santa Cruz City Elementary |
| 26 | Meyer, William W. | 02 | Demeyer-Guyer | 08/22/18 | Santa Cruz City Elementary |
| 27 | Morrelli-Walz, Cooper S. | 06 | Royer | 08/21/19 | San Lorenzo Valley Unified |
| 28 | Olson-Sanford, Stella M. | 05 | Frier | 08/26/15 | Santa Cruz City Elementary |
| 29 | Paco, Rocklin | 06 | Royer | 08/27/14 | Santa Cruz City Elementary |
| 30 | Pepper Schroeder, Fredrick O. | 02 | Demeyer-Guyer | 08/22/18 | Mountain Elementary |
| 31 | Simon, Rocket M. | 02 | Demeyer-Guyer | 08/22/18 | Santa Cruz City Elementary |
| 32 | W, Xander | 02 | Demeyer-Guyer | 08/22/18 | Santa Cruz City Elementary |
| 33 | Zils, Jonah M. | 05 | Royer | 03/08/19 | Scotts Valley Unified |
| 34 | Zils, Paige M. | 03 | Doolan | 03/08/19 | Scotts Valley Unified |

| | |
|-------|----|
| Total | 34 |
|-------|----|

| Checks Dated 07/21/2020 through 07/31/2020 | | | | | |
|--|------------|------------------------------|-----------------------------------|--------------------|--------------|
| Check Number | Check Date | Pay to the Order of | FF-RRRR-Y-GGGG-FFFF-0000-SSS-MMMM | Comment | Check Amount |
| 949076 | 07/27/2020 | LIEBERT CASSIDY WHITMORE | 01-0000-0-0000-7100-5801-200-2801 | UNION NEGOTIATIONS | 5,947.50 |
| 949077 | 07/27/2020 | BARRIENTOS, JUAN CARLOS | 01-0000-0-0000-8100-5800-200-2801 | YARD MAINT | 640.00 |
| 949078 | 07/27/2020 | JOHNSON CONTROLS SECURITY | 01-0000-0-0000-8100-5800-200-2801 | COMPUTER LAB ALARM | 117.20 |
| 949079 | 07/27/2020 | PACIFIC GAS & ELECTRIC | 01-0000-0-0000-8100-5511-200-2801 | PUMP HOUSE | 43.66 |
| | | | | STREET LIGHT | 8.43 |
| 949080 | 07/27/2020 | SAN JOAQUIN COE | 01-0000-0-0000-7200-5800-200-2801 | DATA SERVICES | 9.00 |
| 949081 | 07/27/2020 | SANTA CRUZ FIRE EQUIPMENT CO | 01-0000-0-0000-8100-5800-200-2801 | FIRE EXT SERVICE | 370.00 |
| Total Number of Checks | | | | | 6 |
| | | | | | 7,135.79 |

Fund Recap

| Fund | Description | Check Count | Expensed Amount |
|---------------------------|--------------|-------------|-----------------|
| 01 | GENERAL FUND | 6 | 7,135.79 |
| Total Number of Checks | | 6 | 7,135.79 |
| Less Unpaid Tax Liability | | | .00 |
| Net (Check Amount) | | | 7,135.79 |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ReqPay12d

Board Report

Checks Dated 08/01/2020 through 08/31/2020

| Check Number | Check Date | Pay to the Order of | FF-RRRR-Y-GGGG-FFFF-OOOO-SSS-MMM | Comment | Expensed Amount | Check Amount |
|--------------|------------|--------------------------------|-----------------------------------|---------------------------------------|-----------------|--------------|
| 949367 | 08/03/2020 | ADVANCED TECHNOLOGY GROUP | 01-0000-0-1110-1000-5900-200-2801 | ERATE CONSULT 19-20 | | 1,305.00 |
| 949368 | 08/03/2020 | ARTURO'S CLEANING SERVICE | 01-0000-0-0000-8100-5524-200-2801 | JANITORIAL 19-20 MAY AND JUNE | | 1,100.00 |
| 949369 | 08/03/2020 | PACIFIC GAS & ELECTRIC | 01-0000-0-0000-8100-5511-200-2801 | ELECTRIC | | 10.18 |
| 949370 | 08/03/2020 | Ruwe, Carey L | 01-9009-0-1110-1000-5800-200-RM04 | SUBSCRIPTION LEARNING AT PRIMARY POND | | 126.00 |
| 949371 | 08/03/2020 | SANTA CRUZ MUNICIPAL UTILITIES | 01-0000-0-0000-8100-5514-200-2801 | WATER | | 183.35 |
| 949372 | 08/03/2020 | STAPLES CREDIT PLAN | 01-1100-0-0000-2700-4350-200-3000 | OFFICE SUPPLIES | 231.32 | |
| 949373 | 08/03/2020 | US BANK | 01-1100-0-0000-7200-4350-200-3000 | OFFICE SUPPLIES | 77.10 | 308.42 |
| 949712 | 08/10/2020 | SISC 3 | 01-0000-0-0000-2700-5900-200-2801 | POSTAGE, SURVEY, COVID SUPPLIES | 203.30 | |
| 949713 | 08/10/2020 | C & N TRACTORS | 01-0000-0-0000-7200-5900-200-2801 | POSTAGE, SURVEY, COVID SUPPLIES | 59.10 | |
| 949714 | 08/10/2020 | CAPITOLA PUMP CO INC | 01-3210-0-1110-1000-4300-200-2801 | POSTAGE, SURVEY, COVID SUPPLIES | 543.55 | 805.95 |
| 949715 | 08/10/2020 | DeMeyer-Guyer, Sarah E | 01- - - - -9544- - | SUMMER PREPAY 19-20 H&W | | 2,207.00 |
| 949716 | 08/10/2020 | GARY'S PLASTIC PLACE | 01-0000-0-0000-8100-4350-200-2801 | YARD MAINT SUPPLIES | | 25.90 |
| 949717 | 08/10/2020 | GOOD CLEAN SUN | 01-0000-0-0000-8100-5800-200-2801 | PUMP SPRINKLER MAINT | | 133.40 |
| 949718 | 08/10/2020 | K&D LANDSCAPING INC | 01-9009-0-1110-1000-5800-200-RM06 | ROOM 6 SUBSCRIPTION | | 120.00 |
| 949719 | 08/10/2020 | ROBERTSON & ASSOC CPAS | 01-3210-0-1110-1000-4300-200-2801 | COVID SNEEZE GUARDS | | 573.56 |
| 949720 | 08/10/2020 | Ruwe, Carey L | 01-0000-0-0000-8100-5800-200-2801 | SOLAR PANEL CLEANING | | 150.00 |
| | 08/10/2020 | | 01-0000-0-0000-8100-5800-200-2801 | SPRINKLER PERF MAINT | | 184.00 |
| | 08/10/2020 | | 01-0000-0-0000-7191-5809-200-2801 | AUDIT | | 742.50 |
| | 08/10/2020 | | 01-9009-0-1110-1000-4300-200-RM04 | ROOM 4 SUPPLIES AND MATERIALS | | 162.48 |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

002 - Happy Valley Elementary School District

Generated for Paige Lynd (PLYND), Aug 31 2020 1:31PM

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Page 1 of 4

ReqPay12d

Board Report

Checks Dated 08/01/2020 through 08/31/2020

| Check Number | Check Date | Pay to the Order of | FF-RRRR-Y-GGGG-FFFF-O000-SSS-MMM | Comment | Expensed Amount | Check Amount |
|--------------|------------|--------------------------------|--|---------|-----------------|--------------|
| 949721 | 08/10/2020 | AT&T | 01-0000-0-0000-2700-5900-200-2801 PHONE | | 99.56 | |
| | | | 01-0000-0-0000-7200-5900-200-2801 PHONE | | 33.19 | 132.75 |
| 949722 | 08/10/2020 | DeMeyer-Guyer, Sarah E | | | | |
| 949723 | 08/10/2020 | HANCOCK PARK & DELONG, INC | 01-9009-0-1110-1000-4300-200-RM06 ROOM 6 MATERIALS AND SUPPLIES | | | 163.46 |
| 949724 | 08/10/2020 | SISC 3 | 25-9719-0-0000-8500-5800-200-0000 CONSULT HARDSHIP | | | 138.75 |
| | | | 01- - - - -9514- - AUGUST H&W | | 8,355.00 | |
| | | | 01-0000-0- - -9524- - AUGUST H&W | | 3,037.00 | 11,392.00 |
| 950088 | 08/17/2020 | ARTURO'S CLEANING SERVICE | | | | |
| 950089 | 08/17/2020 | CARLY PERLMAN | 01-0000-0-0000-8100-5524-200-2801 SUMMER JANITORIAL SERVICES | | | 4,444.00 |
| 950090 | 08/17/2020 | Doolan, Lindsey A | 01-6512-0-5770-3120-5800-200-0000 COUNSELING SERVICES JULY | | | 660.00 |
| 950091 | 08/17/2020 | Frier, Caroline K | 01-9009-0-1110-1000-4300-200-RM03 ROOM 3 MATERIALS AND SUPPLIES | | | 139.70 |
| | | | 01-3220-0-1110-1000-4300-200-0000 ROOM 2 MATERIALS AND SUPPLIES | | 11.90 | |
| | | | 01-9009-0-1110-1000-4300-200-RM01 ROOM 2 MATERIALS AND SUPPLIES | | 106.88 | |
| | | | 01-9009-0-1110-1000-4300-200-RM02 ROOM 2 MATERIALS AND SUPPLIES | | 373.77 | 492.55 |
| 950092 | 08/17/2020 | GREENWASTE RECOVERY INC | | | | |
| | | | 01-0000-0-0000-8100-5523-200-2801 GARBAGE | | | 444.96 |
| 950093 | 08/17/2020 | MRC SMART TECHNOLOGY SOLUTIONS | | | | |
| | | | 01-1100-0-0000-7100-5600-200-3000 COPIER USAGE | | 8.01 | |
| | | | 01-1100-0-0000-7200-5600-200-3000 COPIER USAGE | | 32.08 | |
| | | | 01-1100-0-1110-1000-5600-200-3000 COPIER USAGE | | 120.29 | 160.38 |
| 950094 | 08/17/2020 | Royer, Kate | | | | |
| | | | 01-3220-0-1110-1000-4300-200-0000 ROOM 1 MATERIALS AND SUPPLIES | | 38.00 | |
| | | | 01-9009-0-1110-1000-4300-200-RM01 ROOM 1 MATERIALS AND SUPPLIES | | 391.28 | 429.28 |
| 950095 | 08/17/2020 | Ruwe, Carey L | | | | |
| | | | 01-9009-0-1110-1000-4300-200-RM04 ROOM 4 MATERIALS AND SUPPLIES | | | 96.27 |
| 950096 | 08/17/2020 | SCHOLASTIC, INC | | | | |
| | | | 01-3220-0-1110-1000-4300-200-0000 DISTANCE LEARNING CARES ROOM 2 | | | 175.59 |
| 950097 | 08/17/2020 | US BANK EQUIPMENT FINANCE | | | | |
| | | | 01-1100-0-0000-7100-5600-200-3000 COPIER LEASE | | 33.14 | |
| | | | 01-1100-0-0000-7200-5600-200-3000 COPIER LEASE | | 132.54 | |
| | | | 01-1100-0-1110-1000-5600-200-3000 COPIER LEASE | | 497.04 | 662.72 |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE
Page 2 of 4

ReqPay12d

Board Report

Checks Dated 08/01/2020 through 08/31/2020

| Check Number | Check Date | Pay to the Order of | FF-RRRR-Y-GGGG-FFFF-0000-SSS-MMM | Comment | Expensed Amount | Check Amount |
|--------------|------------|--------------------------------|-----------------------------------|---|-----------------|--------------|
| 950415 | 08/24/2020 | EREFLECT, INC | 01-3220-0-1110-1000-5800-200-0000 | TYPESY SUBSCRIPTION DISTANCE LEARNING - COVID | | 137.35 |
| 950416 | 08/24/2020 | JOHNSON CONTROLS SECURITY | 01-0000-0-0000-8100-5800-200-2801 | COMPUTER LAB ALARM | | 117.20 |
| 950417 | 08/24/2020 | KT MECHANICAL INC | 01-0000-0-0000-8100-5600-200-2801 | FILTER CHANGE AND MAINT | | 1,307.15 |
| 950418 | 08/24/2020 | PACIFIC GAS & ELECTRIC | 01-0000-0-0000-8100-5511-200-2801 | PUMP HOUSE | | 36.08 |
| 950419 | 08/24/2020 | REALLY GOOD STUFF LLC | 01-9009-0-1110-1000-4300-200-RM05 | ROOM 5 MATERIALS AND SUPPLIES | 1,140.59 | |
| 950420 | 08/24/2020 | Ruwe, Carey L | | Unpaid Tax | 94.18- | 1,046.41 |
| 950999 | 08/31/2020 | ACSA REGION 10 | 01-9009-0-1110-1000-4300-200-RM04 | ROOM 4 MATERIALS AND SUPPLIES | | 106.99 |
| 951000 | 08/31/2020 | DISCOUNT SCHOOL SUPPLY | 01-0000-0-0000-7110-5300-200-2801 | 20-21 ACSA DUES | | 1,735.64 |
| 951001 | 08/31/2020 | ERIC SCHOFFSTALL | 01-9009-0-1110-1000-4300-200-RM04 | ROOM 4 MATERIALS AND SUPPLIES | | 264.63 |
| 951002 | 08/31/2020 | LIEBERT CASSIDY WHITMORE | 01-0000-0-0000-7100-5801-200-2801 | UNION NEG | | 980.00 |
| 951003 | 08/31/2020 | MRC SMART TECHNOLOGY SOLUTIONS | 01-0000-0-0000-7100-5801-200-2801 | LEGAL UNION NEG | | 97.50 |
| | | | 01-1100-0-0000-7100-5600-200-3000 | COPIER USAGE | 8.01 | |
| | | | 01-1100-0-0000-7200-5600-200-3000 | COPIER USAGE | 32.08 | |
| | | | 01-1100-0-1110-1000-5600-200-3000 | COPIER USAGE | 120.29 | 160.38 |
| 951004 | 08/31/2020 | PACIFIC GAS & ELECTRIC | 01-0000-0-0000-8100-5511-200-2801 | ELECTRIC STREET LIGHT | 9.85 | |
| | | | | | 8.59 | 18.44 |
| 951005 | 08/31/2020 | REALLY GOOD STUFF LLC | 01-9009-0-1110-1000-4300-200-RM04 | ROOM 4 MATERIALS AND SUPPLIES | 55.56 | |
| | | | 01-9009-0-1110-1000-4300-200-RM05 | ROOM 5 MATERIALS AND SUPPLIES | 55.56 | |
| | | | | Unpaid Tax | 9.18- | 101.94 |
| 951006 | 08/31/2020 | SCI CONSULTING GROUP | 01-0000-0-0000-7200-5800-200-2801 | PARCEL TAX ADMIN SERVICES | | 4,001.29 |
| 951007 | 08/31/2020 | STAPLES CREDIT PLAN | 01-1100-0-0000-2700-4350-200-3000 | SUPPLIES - OFFICE, RM04, RM01 | 60.06 | |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

002 - Happy Valley Elementary School District

Generated for Paige Lynd (PLYND), Aug 31 2020 1:31PM

ESCAPE

ONLINE

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Checks Dated 08/01/2020 through 08/31/2020

| Check Number | Check Date | Pay to the Order of | FF-RRRR-Y-GGGG-FFFF-OOOO-SSS-MMM | Comment | Expensed Amount | Check Amount |
|------------------------|------------|---------------------|-----------------------------------|-------------------------------|-----------------|--------------|
| 951007 | | | 01-1100-0-0000-7200-4350-200-3000 | SUPPLIES - OFFICE, RM04, RM01 | 20.02 | |
| | | | 01-9009-0-1110-1000-4300-200-RM01 | SUPPLIES - OFFICE, RM04, RM01 | 22.88 | |
| | | | 01-9009-0-1110-1000-4300-200-RM04 | SUPPLIES - OFFICE, RM04, RM01 | 99.97 | 202.93 |
| Total Number of Checks | | | | | 45 | 37,984.08 |

Fund Recap

| Fund | Description | Check Count | Expensed Amount |
|---------------------------|--------------------|-------------|-----------------|
| 01 | GENERAL FUND | 44 | 37,948.69 |
| 25 | CAPITAL FACILITIES | 1 | 138.75 |
| Total Number of Checks | | 45 | 38,087.44 |
| Less Unpaid Tax Liability | | | 103.36 |
| Net (Check Amount) | | | 37,984.08 |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.