

**WILLIAMSBURG COUNTY SCHOOL DISTRICT
BOARD'S POLICY COMMITTEE MEETING MINUTES**

Tuesday, July 28, 2015 – 9:00 a.m.

Board/Staff Development Meeting Room
423 School Street – Kingstree, SC 29556

Members Present: Dr. Linwood Cooper, Dr. Kerry Singleton, and Rev. Alfred Darby (Ex-Officio)

Member Absent: Rev. W. C. Henryhand, Sr.

Others Present: Ms. Carrie C. Brock and Mrs. Joann Fulton.

The meeting was called to order by the Committee Chair, Dr. Linwood Cooper.

After a moment of silence, all persons were asked to recite the Pledge of Allegiance.

ADOPTION OF THE AGENDA

A motion was made by Dr. Kerry Singleton and seconded by Dr. Linwood Cooper to adopt the agenda. The motion was carried unanimously, (3-0).

Dr. Cooper said the purpose of the meeting was to review board policies, and he asked that Ms. Brock present information from the administration.

Ms. Brock stated that the groups of policies listed below were reviewed and/or updated by the South Carolina School Boards Association (SCSBA). She said the Board needed to approve or disapprove the policies and return them to SCSBA. Ms. Brock called special attention to Section G – Personnel, noting that codes had been updated in that section.

- **Section A – Foundations and Basic Commitments**
- **Section B – Board Governance and Operations**
- **Section C – General School Administration**
- **Section D – Fiscal Management**
- **Section E – Support Services**
- **Section F – Facilities Planning and Development**
- **Section G – Personnel**

Some concerns and/or suggestions from the Policy Committee are listed below.

- All employees should be required to sign a document, annually, indicating that they had viewed the Sexual Harassment video.
- Items to be addressed during Principals' Meeting and New Employees Orientation:
 - Teachers leaving classrooms unattended
 - Employee/student interaction on social media

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- Employee dress codes
- The non-tolerance of employee solicitation and selling of goods at school
- Volunteers with a felony charge should not be allowed to volunteer in the schools.
- Head coaches need to be certified, after this school year.
- Under Board Governance and Operations, policies should reflect the following changes:
 1. Board Officers are elected in November.
 2. Secret ballots are not used in the election of Board Officers.
 3. The Parliamentarian should be removed from the group of Board Officers.

ADJOURNMENT

A motion was made by Dr. Kerry Singleton and seconded by Rev. Alfred Darby to adjourn the meeting. The motion was carried, unanimously, (3-0). The meeting adjourned at 11:05 a.m.

Submitted by: Joyann M. Fulton Date: 8/24/15

Committee Chair: [Signature] Date: 08/24/15