

Knappa School District No. 4 • Astoria, Oregon 97103

*The Knappa School District will Inspire all learners to Achieve
academically and Thrive as independent and Productive citizens.*

Board of Directors' Regular Board Meeting

Wednesday, January 19, 2022

6:30 p.m.

Board Recognition Month!

6:00 p.m. ORS 192.660 (2) Executive Session, the governing body of a public body may hold an executive session:(b) To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing.

1. **Call to Order** – Chair Ed Johnson
 - 1.1 Flag Salute-6:30 p.m.
 - 1.2 Wendy Montgomery 6th Grade Presentation
2. **Consent Agenda- (Motion for approval needed)**
 - 2.1 Minutes from the December 15, 2021 Regular Board Meeting and January 5, 2022 Board Work Session.
 - 2.2 Personnel Update
3. **Communications and Hearing of Interested Parties**

The Board welcomes visitors to our meetings, and values comments from district patrons that improve the quality of education for students. The Board, at their discretion, will recognize comments from the audience. We must require, however, that complaints be directed through the administration for resolution. Comments made during this session must be free of abusive language, personal attacks on district personnel, and not directed towards any department which, due to its low staffing, would amount to an attack by in affect naming district personnel. We also ask that presentations be limited to (3) minutes.
4. **Student Body Reports**
 - 4.1 KHS-
 - 4.2 HLMS-
5. **New Business**
 - 5.1 Disposition of Public Complaint Policy KL-(motion needed)
 - 5.1 McKinstry HVAC Work Contract- (discussion and motion needed)
 - 5.2 Respecting all viewpoints- (discussion possible motion)

6. **District Reports**

6.1 **Financial Report-** (Diane Barendse)

6.2 **Superintendent Reports**

- Hilda Lahti Elementary/Middle School
- Knappa High School

7. **Board Member Reports and Future Agenda Items**

7:30 p.m. ORS 192.660(2)(i) Executive Session, the governing body of a public body may hold an executive session: (i) to review and evaluate the employment related performance of the chief executive officer of any public body, a public officer, employed or staff member who does not request an open hearing.

Knappa School District No. 4 • Astoria, Oregon 97103

*The Knappa School District will Inspire all learners to Achieve
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Board of Directors' Regular Board Meeting

December 15, 2021

6:30 p.m.

Present

Ed Johnson-Chair
Cullen Bangs-Vice Chair
Will Isom-Director
Michelle Finn-Director
Christa Jasper-Director

Absent

William Fritz-Superintendent
Diane Barendse-Business Manager
Jennifer Morgan-Board Secretary
Tammy McMullen-HLE/HLMS Principal
Laurel Smalley-KHS Principal

1. **Call to Order** – Chair Ed Johnson-6:30 p.m.
 - 1.1 Flag Salute
2. **Recognize Fall Athletes**
3. **Consent Agenda- (Motion for approval needed)**
 - 3.1 Minutes from the November 17, 2021 Regular Board Meeting
 - 3.2 Second Read OSBA Policy Update- (see attached list)
 - 3.3 Loyalty Incentive
 - 3.4 Personnel Update

Isom asked that item 3.3 be moved from the consent agenda and voted on separately, due to a conflict of financial interest, he will only vote on items 3.1-3.2 and 3.4. Isom moved to approve items 3.1, 3.2 and 3.4 on the consent agenda, Bangs seconded, moved to vote approved unanimously.

Bangs moved to approve item 3.3 as presented, Finn seconded., moved to vote, Isom abstained. Bangs yes, Finn yes, Jasper yes, and Johnson yes, motion passes.

4. **Communications and Hearing of Interested Parties**

The Board welcomes visitors to our meetings, and values comments from district patrons that improve the quality of education for students. The Board, at their discretion, will recognize comments from the audience. We must require, however, that complaints be directed through the administration for resolution. Comments made during this session must be free of abusive language, personal attacks on district personnel, and not directed towards any department which, due to its low staffing, would amount to an attack by in affect naming district personnel. We also ask that presentations be limited to (3) minutes.

Chris Morey-read a statement on COVID.

Student Body Reports

KHS-report in board packet, no questions.

HLMS-nothing at this time.

Old Business

Telehealth Discussion- (Sherrie Ford)-Fritz introduced Sherrie from Columbia County Health Services. She reviewed the list of questions from the board. Jasper asked if the school could make a policy that students would need parent consent before leaving class for services. Fritz stated, yes we could have that as part of the parent approval process sign off documents. All medical liability falls on Columbia Health Services. Estimated cost for startup, could be in the \$4000 range, if it's just mental health there would not be any equipment, if there were labs involve it could be in \$5000 range. Isom asked what is the most common use of Telehealth, she stated COVID screening, depression and anxiety support, and medication support. Johnson asked how long they have been using the services, she stated since 2019, discussion followed. No further questions.

Suspend Essentials Skills Requirement for the Class of 2022-Policy IKF-Fritz reviewed the reason we are suspending the essential skill requirement, which is due to the state waiving the requirement this year. Isom moved to suspend the essential skills requirement for the class of 2022, Bangs seconded, moved to vote, approved unanimously.

New Business

Approve 2021 Bond Measure 4-212- (motion for approval needed)-Finn move to approve the passage of Bond Measure 4-212, Bangs seconded, moved to vote, approved unanimously.

Resolution Authorizing Sale of Bonds- (motion for approval needed)-Fritz stated this document authorizes Piper Sandler and our bond council to prepare the bond sale at the end of February. If the market looks good we will move forward in February, but they could delay the sale and push it into March. No discussion. Isom moved to authorize the sale of the bonds, Bangs seconded, moved to vote, approved unanimously.

District Reports

8.1 **Financial Report-** (motion needed)-Barendse reviewed the financials, she stated we anticipate having more funds than we budgeted for. No discussion. Bangs moved to approve the financial report as presented, Finn seconded, move to vote, approved unanimously.

8.2 **Superintendent Reports**

- Hilda Lahti Elementary/Middle School
- Knappa High School

Fritz reviewed his superintendent report and stated that sports are back to their normal schedule.

We have several students with COVID and 30 needing to quarantine due to exposure.

Will be meeting on Jan 5th to start the discussion on the bond construction process.

There is a band concert tomorrow night at 7pm in the gym.

Board Member Reports and Future Agenda Items

Finn-nothing at this time.

Jasper-nothing at this time.

Isom-nothing at this time.

Bangs-nothing at this time.

Johnson-nothing at this time.

Adjourn 7:25

Next Meetings • Wednesday, January 5, 2022 Board Work Session Meeting 5:30 p.m., January 19, 2022 Regular School Board Meeting, Knappa High School Library.

Knappa School District No. 4 • Knappa, Oregon 97103

Board of Directors' Work Session

*The Knappa School District will Inspire all learners to Achieve
academically and Thrive as independent and Productive citizens.*

Wednesday, January 5, 2022

5:30 p.m.

Present

Ed Johnson-Chair
Cullen Bangs-Vice Chair
Will Isom-Director
Michelle Finn-Director
Christa Jasper-Director

Absent

William Fritz-Superintendent
Diane Barendse-Business Manager
Jennifer Morgan-Board Secretary
Tammy McMullen-HLE/HLMS Principal
Laurel Smalley-KHS Principal

1. **Call to Order** – Chair Ed Johnson-5:30 p.m.

1.1 Flag Salute

2. **New Business**

- 2.1 **Bond Project Organizational Structure-** (Pivot Architecture)-Fritz introduced the team from Pivot. They reviewed the power point documents and discussed with the board the next steps in the bond process and the three options that are available for the bond construction process. Design-Bid-Build, Construction Manager/General Contractor, or Design Build. Discussion followed on how each process, and the pros and cons to each build process. The board asked Fritz to get them some more information on the Design-Bid-Build process to help with the decision making. No further discussion.

3. **Adjourn**

Johnson moved to adjourn-7:20 p.m.

Next Meeting • Wednesday, January 19, 2022, 6:30 p.m. Regular School Board Meeting
Knappa High Library.

Knappa School District # 4

**Changes of Employee Status
January 19, 2022**

The Superintendent recommends accepting the following:

The hiring of Ashley Arnold as a SPED PA

The resignation of Joe Peitsch as a district bus driver.

Knappa School District #4
Board Meeting Background Information

☐ Policy
☒ Financial
☐ Discussion

☐ Vision & Goals
☐ Information
☐ Resolution

☒ Capital Projects

Item Title: Approval of High School HVAC Expenditure

Presenter: Dr. Fritz

Background Information Related to this Issue:

The HVAC units that serve the library and arts wing at Knappa High School were installed in the late 1970's. They are beyond their useful life and the maintenance team struggles to keep them operational at all. This impacts the temperatures in classrooms as well as proper air circulation and filtration. Air circulation and filtration are key elements to keeping a safe school environment during "COVID times."

Knappa School District has been approved by Oregon Department of Education for \$250,000 in ESSER II resources to be applied toward this project.

We have identified a vendor who is part of the TIPS purchasing consortium, who mass bids work with vendors, allowing us to "piggyback" the existing bids. This is a manner similar to what we do with the Eugene School District to provide school buses, and allows us to meet the bid requirement for projects in excess of \$150,000, consistent with state statute

Policy DJ requires that contracts in excess of \$150,000 be authorized by the School Board.

Policy DJC relegates bidding to thresholds established in state statute, specifically ORS279B.055. This statute requires bidding for projects of this cost.

The district has obtained a proposal from McKinstry, who has bid and been approved for HVAC projects via TIPS. The proposal cost is \$248,935.00.

The warranty for the parts and labor from the installer is one year. The unit also has manufacturer warranties, including four years for the motor compressor, nine years for the heat exchanger, and two years for coils.

Financial Impact:

The project costs \$248,935 which is able to be fully covered within the approved ESSER II grant with no cost to the District General Fund.

Recommended Action:

It is the recommendation of the Superintendent that the School Board authorize engagement in a contract for services with McKinstry in accordance with the terms of the attached proposal, and authorize the Superintendent to expend up to \$250,000 on said project.

A modern building with a glass and wood facade, featuring large windows and a prominent glass curtain wall. The building is surrounded by trees and a paved area with people walking. The sky is clear and blue.

Knappa High School RTU replacement

Knappa School District

SERVICES OFFERED: SHEETMETAL,
ELECTRICAL, MECHANICAL

41535 OLD HIGHWAY 30 ASTORIA, OREGON

DECEMBER 22, 2021

For the Life of
Your Building



Knappa School District (2) RTU change out



Date 1/13/21

William Fritz

Knappa School District
41535 Old Highway 30
Astoria, OR 97103

Re: Knappa High School RTU Replacement - Knappa School District – Procured using TIPS Contract 18010101 – Comprehensive HVAC Solutions and Services

Dear William,

Thank you for the opportunity to provide our proposal for this project. McKinstry employs an integrated services model to deliver thousands of building solutions across the Portland Metro Area. We are excited to apply our experience at developing and executing a variety of projects to address your current needs. We were asked to provide pricing for the Knappa High School RTU replacement. Listed below are the project details and our recommendations.

REFERENCED DOCUMENTS

- Provided prints and site walks

CLARIFICATIONS

- Provide labor and material to remove existing Carrier multi-zone units. (2) Existing model 50ME016420XF serials J696189 and J696188 and replace with (2) new Carrier unit model 48HCED17B2A5-2U0G0 single zone gas packs. Design intent is to remove existing multi-zone units and replace with new single zone units and average temps with up to (3) sensors in areas where new gas pack units are installed. (3) sensors in library area and (3) sensors in music and arts area. Units will be Bac-net ready for future Building Automation System (BAS)

SCOPE OF WORK

Our scope of work includes equipment, labor, and materials to perform the following work:

- Mechanical
 - Provide (2) new Carrier single zone gas packs unit with AC
 - Delivery and all crane and rigging to remove and replace (2) Units listed above
 - Disposal of old units per EPA standards
 - New gas lines from existing meter to (2) new units
 - GPR and concrete coring for (2) areas for new gas lines. (1) at exterior meter and (1) at mechanical room wall to enter corridor
 - Electrical modifications at units and new unit disconnects at units to accommodate (2) new Carrier Gas pack units. Assumed existing electrical feeds and breakers are adequate.
 - Includes roof repairs needed for new gas line penetrations at roof

Knappa School District (2) RTU change out



- Mechanical engineering support to size new gas lines and permit set drawings
- Mechanical engineering support to assist with CFM needs in areas where new RTU serve
- Air balancing report to verify new system is to required CFM based off engineering reports
- Structural engineering review and verification needed for permitting
- Minor sheet metal repairs needed based on site walk. (Ducting in library not connected on attic and investigation needed for additional return air that may be needed also in library area)
- Thermostats needed to average temperature in conditioned areas. (3) per RTU
- Bac-net connection on units for future BAS
- New duct smoke detectors
- New low leak economizers
- New 2 speed fan VFD controllers
- Start up and verification of proper operation
- O and M, close out paperwork and Warranty letter based on start up date
- Trade Permits
- 1-Year Parts and Labor Warranty

COST OF WORK

Scope Item

Mechanical Cost \$248,935.00

PROJECT SPECIFIC EXCLUSIONS

- Working out of sequence
- Recovery of schedule delays caused by others
- Warrantee of existing systems or equipment
- Patching or painting of architectural surfaces
- Correction of any existing code violations
- Schedule delays caused by trade stacking
- Sound attenuation
- 3rd Party inspections for LEED
- 24/7 Cooling
- Access doors
- Alarms, wiring
- Asbestos/mold abatement (have areas of concern for asbestos in hallway outside of library)
- Beam penetrations
- Cleaning/painting
- CO2 sensors and wiring
- Concrete cutting, patching, etc. (other than stated above)
- Consequential damages
- Controls work or graphics upgrades

Knappa School District (2) RTU change out



- Cross zoning modifications
- Cutting and patching of walls, ceilings, and structure
- Damage caused by unmarked utilities or utilities marked in the wrong location
- DDC Controls
- Dry system or dry pendant sprinklers
- Duct cleaning
- Electrical line voltage work (Assumed existing high voltage feeds and breakers are adequate)
- Breakers for new RTU's (Assumed in working condition)
- Equipment screening
- F/S approvals other than local fire department
- Filter media during construction
- Fire dampers/fire-smoke dampers
- Fire stopping at pipe and duct penetrations
- Freeze protection
- HVAC override controls
- Overtime/shift work
- Relocation of existing sprinkler main lines for conflicts
- Roof penetrations and patching (Other than stated above)
- Seismic upgrades
- Service/repair work
- Smoke evacuation test/upgrades
- Structural engineering/supports/fees (other than stated above)
- Structural upgrades
- Sound attenuation
- Special inspections
- Temporary cooling
- Upgrades or repairs to existing equipment and systems
- X-Ray or GPR of concrete (other than stated above)
- Additional thermostats requested for averaging of (3) per zone

Payment is due NET 30. This proposal is value for 30 days from the date proposed.

Upon your favorable review, please sign and return this proposal for scheduling and implementation. Should you have any questions or require additional information, please feel free to call at the number listed below.

Sincerely,

Brian Erdahl | Senior Project Executive
503.740.6251 | briane@mckinstry.com

Knappa School District (2) RTU change out



About McKinstry

Since 1960, McKinstry has been a national leader in designing, constructing, operating, and managing high-performing buildings. Using a unique, integrated approach that cares for a building throughout its life, we reduce waste, save money, and assure comfort. Our construction group was the first mechanical contractor to join with designers and engineers under one roof to create a model of design-build-operate-and-maintain for optimal operation and efficiency.

McKinstry's "For the Life of Your Building" philosophy supports our commitment in taking responsibility to design, build, and sustain our clients' facilities.

Safety

McKinstry focuses on jobsite and company safety and has enjoyed excellent safety ratings for over 10 years. As a people-first company, safety is taken very seriously. The safety of our employees can never be compromised for operational efficiency.

We have a full-time safety team dedicated to preventing loss and maintaining a safe and healthy work environment. Our safety policies are tested and evaluated by each of our departments and we expect full implementation of our safety program by all employees at all levels.

SITE SAFETY LEADERSHIP

Our Project Manager has the ultimate responsibility for safety on this project. Responsibility and leadership in establishing and maintaining a safe working environment starts at the top. The Superintendent has the next line of responsibility. This professional is charged with the overall, day-to-day responsibility of helping foremen plan safety into each job task. The Superintendent is required to assist with Tool Box Safety meetings, oversee the Foreman's compliance with safety regulations, and provide leadership to crew leaders in need of direction or assistance.

OREGON INTRASTATE EMR RATES				
2016	2017	2018	2019	2020
0.53	0.58	0.56	0.57	0.67

Terms & Conditions

PERFORMANCE OF WORK

MCKINSTRY OFFERS THESE SERVICES:

- Design-build MEDFP
- Engineering
- Mobile service and maintenance programs
- Remote monitoring & issue management
- Critical facility management
- Commissioning
- Energy efficiency retrofits
- Energy management
- Facility condition assessments
- Fire protection
- Electrical
- Data
- Full Mechanical (plumb,



At McKinstry, we believe "safety is no accident". We prepare and plan safe work sites to avoid accidents and injuries.

Knappa School District (2) RTU change out



McKinstry shall perform the scope of work (“Work”) specified herein. McKinstry shall furnish all services necessary to perform the Work and perform the Work to completion diligently, expeditiously and with adequate forces. Customer shall use its best efforts to provide all information, materials, documents, and assistance that is reasonably required for McKinstry to perform any and all aspects of the Work.

PAYMENTS

Customer shall pay McKinstry the compensation specified herein (“Price”) for the value of Work that McKinstry has completed, as the Work is completed. Customer shall pay McKinstry within thirty (30) days of receiving an invoice. McKinstry will be entitled to interest at the maximum rate allowed by law on all sums overdue and unpaid from the date due.

WARRANTIES

Customer shall receive a one (1) year warranty that covers labor and materials provided by McKinstry as part of the Work. This warranty commences on the date that the portion of the Work warranted is substantially complete. However, McKinstry makes no warranty whatsoever regarding components of the Work provided by third parties, and in such case the terms of the third party’s warranty, including manufacturers’ warranties, if any, shall apply between Customer and the third party. The warranties in this section are exclusive and in lieu of all other warranties, whether express or implied.

TERMINATION

Either Party may terminate this agreement upon fifteen (15) days written notice to the other Party. In such case the rights and obligations of each Party that arose prior to the termination date shall survive such termination, except that McKinstry shall have no obligation to perform Work after termination.

DISPUTES

In case of dispute between the Parties, the Parties will attempt to negotiate a resolution. If a dispute remains unresolved more than thirty (30) calendar days after the commencement of negotiation, then the Parties shall pursue mediation. If any dispute remains unresolved more than sixty (60) calendar days after the commencement of mediation, then either Party may commence binding arbitration. No litigation will be commenced by either Party unless all of the foregoing steps have been pursued to completion.

CHOICE OF LAW, VENUE

The validity, interpretation, and performance of this agreement shall be governed by the laws of the state in which the Work is performed. The venue for resolving any dispute shall be the county in which the Work is performed.

Knappa School District (2) RTU change out



FORCE MAJEURE

Neither McKinstry nor Customer shall be considered in breach of this agreement to the extent that the Party's performance is prevented by an event or events that are beyond the control of such party, including but not limited to acts of God, fire, earthquake, flood, storm, war, rebellion, revolution, insurrection, riot, strike, nuclear contamination, and/or acts or threats of terrorism.

NO WAIVER

No waiver of any breach, failure, right, or remedy shall be deemed a waiver of any other breach, failure, right, or remedy, whether or not similar, nor shall any waiver constitute a continuing waiver.

INTELLECTUAL PROPERTY

Intellectual property provided by McKinstry to Customer as part of the Work are instruments of service owned by McKinstry and are not "work made for hire" as such term is defined under U.S. copyright law. When the Work is performed to completion, McKinstry grants to Customer a limited license to use the Intellectual Property to operate, maintain, renovate, and manage the subject matter of the Work.

DAMAGES LIMITATION

Neither party shall be liable for any consequential, indirect, special, incidental, exemplary, or similar, damages or losses, including loss of profits, whether based in contract or tort or any other theory, even if a party has been advised of the possibility of such damages. Furthermore, the total aggregate liability of either party, under any theory, is limited to the agreement Price.

INDEMNIFICATION

Each party shall indemnify and hold harmless the other party from and against all third party claims, damages, losses and expenses for bodily injury, sickness, disease, or death or destruction of tangible property but only to the extent directly caused by the negligent acts or omissions of the indemnitor.

SEVERABILITY, SURVIVAL

If any portion of this agreement shall be held invalid in whole or in part under any law, rule, regulation, or order, then such portion shall remain in effect only to the extent permitted, and the remaining portions of the agreement shall remain in full force and effect. Any invalid portions shall be substituted with an interpretation that most accurately reflects the Parties' intentions.

AMENDMENT

This agreement may not be amended except pursuant to a written amendment signed by an authorized signer of each Party.

COMPLETE AGREEMENT

This agreement, including the exhibits attached hereto, is a fully integrated agreement. Any legal terms and conditions appearing elsewhere in this agreement shall be ignored to the extent they contradict or are inconsistent with the terms and conditions contained in the foregoing list. All previous agreements between McKinstry and Customer as to the Work are superseded by this agreement.

**KNAPPA SCHOOL DISTRICT #4
BUSINESS OFFICE
Phone: 503-458-5993 Fax: 503-458-6979**

**January 19, 2022
Board Meeting**

NOTES FROM THE BUSINESS OFFICE:

General

I have enclosed the December 31, 2021 financial report for your review. Property tax revenue received to date is 97% of our budgeted amount. Total expected State School Fund revenue is adjusted down by \$166,875.03 due to a revision in enrollment made in October, but is still within .5% of our initial budgeted amount. The audit was completed in December and filed with the state. We received an unmodified opinion which means a "clean" opinion with no reservations. I have invited the auditors to come to our February 23, 2022 meeting.

2021-2022 REVENUE AND EXPENDITURES

GENERAL FUND

As of December 31, 2021

		ACTUAL through December 31, 2021	PROJECTED REV through June 30, 2022	Total Expected Revenue	Balance From Budget	BALANCE as % of BUDGET
REVENUES	BUDGET					
Property Taxes	1,352,000.00	1,317,495.65	165,722.73	1,483,218.38	(131,218.38)	110%
County School Fund	200,000.00	102,658.61	99,000.00	201,658.61	(1,658.61)	101%
State School Fund	4,295,491.00	2,562,253.00	1,711,980.85	4,274,233.85	21,257.15	100%
Unrestricted Grants (Small High School)	28,000.00	-	28,000.00	28,000.00	-	100%
Common School Fund	53,466.00	-	52,069.90	52,069.90	1,396.10	97%
State Managed County Timber	75,000.00	356.35	74,500.00	74,856.35	143.65	100%
Asset Recovery	-	9,435.52	-	9,435.52	(9,435.52)	
Total State Support Formula Revenues	6,003,957.00	3,992,199.13	2,131,273.48	6,123,472.61	(119,515.61)	102%
Revenue ESD				-	-	
Other Local Sources	58,000.00	19,745.70	35,545.19	55,290.89	2,709.11	95%
Total Revenue	6,061,957.00	4,011,944.83	2,166,818.67	6,178,763.50	(116,806.50)	102%
Interfund Transfers	-			-	-	
Beginning Fund Balance	2,252,000.00	1,883,256.00	-	1,883,256.00	368,744.00	84%
				-	-	
TOTAL RESOURCES	8,313,957.00	5,895,200.83	2,166,818.67	8,062,019.50	251,937.50	97%

		ACTUAL through December 31, 2021	ENCUMBERED through June 30, 2022	Total Expected Expenditures	BALANCE	BALANCE as % of BUDGET
EXPENDITURES BY OBJECT	BUDGET					
Personal Services	3,487,912.00	1,468,057.57	1,906,033.73	3,374,091.30	113,820.70	3%
Associated Payroll Costs	1,763,854.00	701,059.93	757,691.66	1,458,751.59	305,102.41	17%
Purchased Services	683,191.00	182,520.28	108,595.79	291,116.07	392,074.93	57%
Supplies & Materials	214,600.00	142,531.42	46,476.29	189,007.71	25,592.29	12%
Capital Outlay				-	-	0%
Other Objects	130,700.00	125,461.62	770.20	126,231.82	4,468.18	3%
Transfers	1,315,000.00		1,315,000.00	1,315,000.00	-	0%
Total Expenditures	7,595,257.00	2,619,630.82	4,134,567.67	6,754,198.49	841,058.51	11%
Contingency / Unappropriated	718,700.00	-	-	-	718,700.00	100%
				-	-	
TOTAL EXPENDITURES	8,313,957.00	2,619,630.82	4,134,567.67	6,754,198.49	1,559,758.51	19%

		ACTUAL through December 31, 2021	ENCUMBERED through June 30, 2022	Total Expected Expenditures	BALANCE	BALANCE as % of BUDGET
EXPENDITURES BY MAJOR FUNCTION	BUDGET					
1000 - Instruction	3,713,260.00	1,396,076.04	1,708,424.11	3,104,500.15	608,759.85	16%
2000 - Support Services	2,566,997.00	1,223,554.78	1,111,143.56	2,334,698.34	232,298.66	9%
5000 - Other Uses/Debt Services/Transfers	1,315,000.00	-	1,315,000.00	1,315,000.00	-	0%
Total Expenditures	7,595,257.00	2,619,630.82	4,134,567.67	6,754,198.49	841,058.51	11%
6000 - Contingency / Unappropriated	718,700.00		-	-	718,700.00	0%
				-	-	
TOTAL EXPENDITURES	8,313,957.00	2,619,630.82	4,134,567.67	6,754,198.49	1,559,758.51	19%

Superintendent Report

Professional Development Update. During the Late Start day on January 26, Knappa School District will invite Stacie Peeler, Autism Specialist from Northwest Regional Educational Service District to join us and help all staff learn more about serving students with autism. Our students with autism are mostly in “mainstream classrooms” so an enhanced ability to understand students with autism will help us not only serve these students but all students.

Our teachers continue to do their math and literacy training.

Shortly, students will be doing their interim MAPs testing so that they (and we) can get feedback on progress and make plans for the second part of the year.

Capital Projects. Tonight, the Board will consider a proposal for HVAC updates at Knappa High School to be funded by ESSER grant resources.

We have cost estimates in hand for roofing repairs at Knappa High School. Installers will be conducting a walkthrough of the site shortly and we will get specific bids. Assuming the numbers come in as expected, we plan to make a recommendation to the Board in either February or March to get on the schedule for summer construction.

The Superintendent has been meeting with districts and contractors to discuss pros and cons of design-build and CMGC approaches, preparing for a February recommendation to the Board.

We are working on preliminary bond tasks like a site survey, geotech report, and hazmat analysis. These will help when we get to the design stage.

We will be applying for the state Seismic Grant prior to the February deadline.

Safety. As of this writing (on Friday, January 14), we had three positive COVID cases in Knappa schools. Our safety plan continues to work. Based on new guidance from the state, we are no longer required to quarantine students who are masked, regardless of distance with a positive case. If a person is properly wearing their mask, they can almost guarantee staying in school. We are concerned that staffing shortages could impact our ability to run school. If anybody knows a person who wants to drive bus, we still have a \$500 bonus for new employees. We provide the training. Please have them reach out to us.

Hilda Lahti Elementary/Middle School

January 2022

Enrollment Report

Grade	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
PreK					16	16					
Kg	25	29	29	29	28	28					
1	42	36	36	38	38	38					
2	33	30	31	31	32	32					
3	44	34	34	34	34	34					
4	35	31	31	31	33	33					
5	36	33	34	34	33	33					
6	36	33	33	33	34	34					
7	37	37	37	37	36	34					
8	45	38.5	38.5	39	39	36					
KVA		14	14	14	16	16					
Total	333	316	318	320	323 + 16 preK	318 +16 preK					

2022 came in with a flood of new challenges (literally) while we are working to educate students to the best of our abilities. January's

character trait for the month is gratitude. Classes are focusing on



showing gratitude.

Busing and staffing continue to be a challenge each day. The school day was modified to allow for four bus routes. This creates some different challenges for shared staff. Students are now in the building over 8 hours a day. The HLE team continues to be flexible and step in when needed. They are always willing to help when they can.

Nurse Katie is such an asset to our team. She fields students all day and keeps COVID communication rolling. I am so thankful to have her all day. Thank you for supporting a full time school nurse.

The mask mandate continues to challenge learning. Teachers are finding they are spending too much time reminding students to pull up their mask and learning is inhibited because of it. Staff, students, and families are all frustrated. With the spectrum of beliefs on masking, it is a challenge for staff to be vigilant to follow protocols, but not spend too much time reminding students. ODE states that those not able to follow the mandate may use an alternative learning route. We are looking at a variety of options to both follow the law and remain in compliance.

January 2022
KSD Board Meeting
Knappa Hlgh School

Grade	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.
9	43/1	44	44	44	43	44					
10	39/1	40/2	40/2	40/2	38/2	38/1					
11	35	33/1	33/1	34	33	33					
12	34/4	34/4	34/4	34/4	33/4	33/4					
Total	151/6	151/7	151/7	152/6	153	153					

*KHS enrollment/KVA enrollment

- **Jasmin Geografo** has joined the KHS team and is serving KHS students as the new science teacher. Ms. Geografo joins us from the Philippines. She has been teaching science for many years to young people in the Philippines. We are so happy she is here!
- Friday, 1/14/22 interested KHS students attended an informational session presented by TRIO where they learned about Emergency Medical Services and the training needed to become an EMT or paramedic.
- KHS basketball attended the Toledo tournament over the winter break.
- KHS Athletes will have Winter Sports pictures taken on Wednesday, January 19th.
- KHS staff along with HLE staff will be attending autism training during their professional learning time so that we can better support our students.
- On Wednesday, January 19th, the remaining juniors will complete their ASVAB exams.
- KHS is hosting a Red Cross Blood Drive on Monday, February 28th

Warm their hearts
this winter.

give blood.



American
Red Cross



Blood Drive
Knappa High School
Gymnasium

41535 Old Highway 30
Astoria, OR 97103

Monday, February 28th
10:00 a.m. to 3:00 p.m.

To schedule your appointment
or for more information,
please contact Leadership Class Members



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