

# DEMAREST BOARD OF EDUCATION

## REGULAR MEETING AGENDA

Luther Lee Emerson School - Gymnasium  
August 24, 2021  
6:00 P.M.

### I. OPENING

- A. Meeting called to order.
- B. Roll Call

### II. ADJOURN TO EXECUTIVE SESSION

- A. The Board has determined it will enter into Executive Session for the following reasons:

- 1. Personnel

- B. Move to approve the following resolution to enter the Executive Session:

**WHEREAS**, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

**WHEREAS**, the length of the closed Executive Session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

**NOW THEREFORE BE IT RESOLVED**, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

**BE IT FURTHER RESOLVED**, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

- C. Move to enter Executive Session

### III. REOPEN PUBLIC MEETING

- A. Move to reopen the Regular Meeting to the public.
- B. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

### IV. FLAG SALUTE

V. ROLL CALL

VI. APPROVAL OF MINUTES OF THE MEETINGS

- July 13, 2021 COW and Regular Meeting Minutes

VII. REVIEW OF CORRESPONDENCE

VIII. BOARD PRESIDENT'S REPORT

IX. SUPERINTENDENT'S REPORT

X. COMMITTEE REPORTS

XI. OTHER REPORTS/PRESENTATIONS

- Curriculum Report – Kelly Stevens

XII. REVIEW OF AGENDA

- A. Board members review the items.

XIII. PUBLIC COMMENT (AGENDA ITEMS ONLY)

- A. Move to open the meeting to public comment limited to agenda items.  
B. Public comment.  
C. Move to close the meeting to public comment.

XIV. ACTIONS

A. Instruction – Staffing

1. Move to approve the provisional employment of the following, substitute teacher for the 2021/2022 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

- Mia Rutigliano

2. Move to approve the following substitute teachers for the 2021/2022 school year, as recommended by the Chief School Administrator:

Lucas Bohmer
Jodi Braunstein
Tom Carson
Maria Dargan
Maria Drummond
Francesca Fanelli

Kristina Gorgone
Louis Napolitano
Maureen Panagi
Matthew Pease
Ava Rinaldi
Mirlinda Rraci
Tina Schweid
Paula Schweitzer

3. Move to approve Rocio Martinez, World Language Spanish teacher, at Demarest Middle School, MA, Step 18, effective October 11, 2021, PCR2140-040-200-00002, account code 11-130-100-101-040-00-03, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c. 116 (revised 6/30/98) and N.J.S.A. 18A:6.7.7.

4. Move to approve the following mentor/mentee, for the remainder of the 2021/2022 school year, as recommended by the Chief School Administrator:

<b>Mentor</b>	<b>Mentee</b>
Christine Reynolds	Caitlin Ross
Gabriela Bajdechi	Michael Main

5. Move to approve guide movement as follows for the 2021/2022 school year, as recommended by the Chief School Administrator:

<b>Name</b>	<b>From</b>	<b>To</b>
Kristen Fallon	BA	MA
Bridget DiMartini	MA+16	MA+32
Nicole Petri	MA	MA+16

6. Move to approve paid sick leave for Emily Yoon, Resource Room Teacher at County Road School account 11-120-100-101-030-00-00, PCR 2010-030-200-00004 from September 16, 2021 to October 19, 2021, unpaid FMLA from October 20, 2021 to January 11, 2022-with a return to work date of January 12, 2022, as recommended by the Chief School Administrator.

**B. Instruction – Pupils/Programs**

1. Move to approve the following contracts with Bergen County Special Services School District, Educational Enterprises Division for the 2021/2022 school year, as recommended by the Chief School Administrator:

<b>Student ID</b>	<b>Contract ID</b>	<b>Service</b>	<b>Cost</b>
1683624460	2153850	Teacher of deaf and hard of hearing	\$13,200

2. Move to approve the following lunch price schedule for the 2021/2022 school year, as recommended by the Chief School Administrator:

Item	Cost
Lunch CRS and LLE	\$5.50
Lunch DMS	\$5.50

3. Move to approve the re-adoption of curriculum guides for the 2021/2022 school year, as recommended by the Chief School Administrator:

English Language Arts
Mathematics
Science
Social Studies
World Languages
Comprehensive Health and PE
Visual Arts
Performing Arts:Dance, Theatre/Music
ESL
Technology

4. Move to approve the following field trip(s), as recommended by the Chief School Administrator:

Location	Grade/Class
Demarest Deli/ Demarest	LLD class
Stop & Shop/ Closter	LLD class
Demarest Farms/Hillsdale	LLD class
Target/ Closter	LLD class
Stop& Shop/ Closter	LLD class
Dunkin Donuts/Demarest	LLD class
Garden State Plaza/Paramus	LLD class
Stop & Shop/ Closter	LLD class

5. Move to approve a non-domiciled tuition agreement with Miriam and Han Lee (parents) for their children to attend Kindergarten at an annual rate of \$19,071.00 and 3<sup>rd</sup> grade at an annual rate of \$20,831.00 as non-residents, domicile pending, as recommended by the Chief School Administrator.

6. Move to approve a non-domiciled tuition agreement with Terry Zhu and Ling Yu (parents) for their child to attend 1<sup>st</sup> grade at an annual rate of \$20,831.00 as non-residents, domicile pending, as recommended by the Chief School Administrator.

7. Move to approve a non-domiciled tuition agreement with Shiraz and Malika Kajee (parents) for their children to attend 1<sup>st</sup> grade at an annual rate of \$20,831.00 and 5<sup>th</sup> grade at an annual rate of \$20,831.00 as non-residents, domicile pending, as recommended by the Chief School Administrator.

8. Move to approve a non-domiciled tuition agreement with Janyna Yoo and Hyung Yoo (parents) for their children to attend 6<sup>th</sup> grade at an annual rate of \$20,982.00 as non-residents, domicile pending, as recommended by the Chief School Administrator.

C. Support Services – Staffing

1. Move to approve the provisional employment of the following classroom aide not to exceed 29 hours per week, for the 2021/2022 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate’s compliance with P.L. c. 116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

School/Position	Staff	Step	Account Code
<b>CRS</b>			
Special Education Aide	Chung Chun	4	11-213-100-106-050-00-15

2. Move to approve the appointment of the following classroom aides, not to exceed 29 hours per week, for the 2021/2022 school year, as recommended by the Chief School Administrator:

School/Position	Staff	Step	Account Code
<b>CRS</b>			
Classroom Aides P3 & P4	Mary Kelly	6	11-190-100-106-030-00-44
	Minsun Oh	3	11-190-100-106-030-00-44
	Valbona Derguti	7	11-190-100-106-030-00-44
	Zoe Weinsteiniger	3	11-190-100-106-030-00-44
	Isora Abreu		11-190-100-106-030-00-44
	Seong Min Chang	5	11-190-100-106-030-00-44
	Doreen Cerrone	5	11-190-100-106-030-00-44
1:1 Aide	Amanda Karrenberg SID 7001142991	3	11-000-217-106-030-00-18
Special Education Aides	Brenda Gensone	18	11-213-100-106-030-00-15
	Denise McVey	9	11-213-100-106-030-00-15
<b>LLE</b>			
1:1 Aides	Maureen Panagi (2273019823)	8	11-000-217-106-050-00-18
	Thomas Carson (1909502897)	4	11-000-217-106-050-00-18
			11-000-217-106-050-00-18
Special Education Aides	Francesca Fanelli	3	11-213-100-106-050-00-15
	Dena Monopoli	8	11-213-100-106-050-00-15
	Michelle Whitney	11	
<b>DMS</b>			
1:1 Aides	Lucas Bohmer (9961133651)	6	11-000-217-106-040-00-18
	Jodi Braunstein (6980044936)	17	11-000-217-106-040-00-18
Special Education Aides	Leslie Berkman	16	11-204-100-106-040-00-12
	Therese Fortunato	23	11-213-100-106-040-00-15
	Jeongmi Lee	8	11-213-100-106-040-00-15
	Cindy Wolfer	4	11-213-100-106-040-00-15
	Yoon Jin Choi	7	11-213-100-106-040-00-15
	Mirlinda Rraci	9	11-213-100-106-040-00-15

3. Move to accept the resignation of Benjamin Desic, County Road School custodian, effective September 6, 2021, as recommended by the Chief School Administrator.

4. Move to approve the employment of the following Lunch Aides according to the Aides Hourly Guide for the 2021/2022 school year, as recommended by the Chief School Administrator. Employment status

would become effective upon candidate’s compliance with P.L. c. 116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

<b>County Road School</b>	<b>Luther Lee Emerson School</b>	<b>Demarest Middle School</b>
Marcy Azilides, step 7	Michelle Miller, step 5	Michelle Andreasen, step 7
Patricia Hefter, step 5		Mary Jeanne Drescher, step 25
		Jo Ann Martin, step 21

6. Move to re-appoint the following substitute secretaries for the 2021/2022 school year, as recommended by the Chief School Administrator:

Myriam Goldfeld

**D. Support Services – Board of Education**

1. Move to approve the abolishment of policies, as recommended by the Chief School Administrator:

<b>Policy/Regulation Number</b>	<b>Policy/Regulation Name</b>
1648 Policy	Restart and Recovery Plan
1648.02	Remote Learning Options for Families
1648.03	Restart and Recovery Plan – Full Time Remote Instruction

2. Move to approve the first reading of Policy as recommended by the Chief School Administrator:

<b>Policy/Regulation Number</b>	<b>Policy/Regulation Name</b>
1648.11	The Road Forward – Health and Safety Guidance for the 2021-2022 School Year

3. Move to approve the following requests for facility use on the following dates, in accordance with policy 7510, as recommended by the Chief School Administrator.

<b>Group/Event</b>	<b>Date(s)Time(s)</b>	<b>Location</b>
PTO SAAC	3:15-6:00 when school is in session and 12:30-6:00 on half days	CRS, LLE and DMS
PTO Enrichment CRS	9/20-11/19 3:15-4:30	Gym, media center, classrooms
PTO Enrichment LLE	9/20-11/19 3:15-4:30	Gym, APR, classrooms

4. Move to approve Payschools as the district online payment system with a \$1.95 ACH transaction fee and a 3.9% convenience fee for debit or credit cards for the 2021/2022 school year, as recommended by the Chief School Administrator.

5. Move to approve district bus route 1-2022 for the 2021/2022 school year, as recommended by the Chief School Administrator.
6. Move to approve SOR testing labs for soil testing at County Road School at the attached rates, as recommended by the Chief School Administrator.
7. Move to approve the Demarest Mentoring Plan Statement of Assurance for the 2021/2022 school year, as recommended by the Chief School Administrator.
8. Move to approve the Demarest Professional Development Plan Statement of Assurance for the 2021/2022 school year, as recommended by the Chief School Administrator.
9. Move to approve contract with Bergen County Special Services School District for provision of the hospital instruction for the 2021/2022 school year at a rate of \$65.00 per hour, as recommended by the Chief School Administrator.
10. Move to approve the District Statement of Assurance (SOA) Comprehensive Equity Plan (as on file in the Superintendent's office) for the 2021/2022 school year and submit it to the Bergen County Executive Superintendent, as recommended by the Chief School Administrator.
11. Move to approve the joint consortium agreement with Northern Valley School Districts for mental health assessments with the West Bergen Mental Healthcare for the 2021/2022 school year, as recommended by the Chief School Administrator.

E. Support Services – Fiscal Management

1. Move to confirm the July 15, 2021 payroll in the amount of \$91,893.98 as recommended by the Chief School Administrator.
2. Move to confirm the July 31, 2021 payroll in the amount of \$102,419.62 as recommended by the Chief School Administrator.
3. Move to approve the July 2021 in office checks in the amount of \$205,298.80 and August 24, 2021 budget checks in the amount of \$813,896.08, as recommended by the Chief School Administrator, as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$ 781,162.88
20 Special Revenue Fund	\$ 238,032.00
Total Bills:	\$1,019,194.88

4. Move to approve the following resolution, as recommended by the Chief School Administrator:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Antoinette Kelly certify that as of July 31, 2021, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

5. Move to approve the following resolution, as recommended by the Chief School Administrator:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of July 31, 2021, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Move to acknowledge receipt of the July Report of the Board Secretary, A148 and Report of the Treasurer, A-149, as recommended by the Chief School Administrator.

7. Move to confirm the following budget transfer for July 2021, as recommended by the Chief School Administrator:

To:

Account Number	Description	Amount
11-000-211-300	Attendance and Social Work-Contracted Serv.	6,988.00
11-000-230-334	General Admin-Architect and Engineer	15,000.00
11-000-240-610	School Admin.-General Supplies	5,000.00
11-000-240-103	School Admin.-Salaries	720.00
11-000-252-340	Admin. Information Technology-Purch Services	1,400.00
11-000-261-105	Maint.-Salaries	651.00
11-000-262-520	Insurance	23,160.00
11-000-310-420	Food Service-Repair and Maintenance	1,000.00

From:

Account Number	Description	Amount
11-000-262-622	Utilities	6,988.00
11-000-230-820	General Admin.-Judgements Against BOE	20,000.00
11-000-240-105	School Admin.- Other Salaries	720.00
11-000-252-610	Admin. Information Technology-Supplies	1,400.00
11-000-262-100	Custodial-Salaries	651.00
11-000-291-250	Unemployment Insurance	11,000.00
11-000-291-260	Workers Compensation Insurance	12,160.00
11-000-291-299	Unused Sick Payments	1,000.00

8. Move to approve the revised June 2021 board secretary's report, as recommended by the Chief School Administrator.

9. Move to approve payment # 1 for addition and renovations at County Road School to contractor Daskal, NJDOE #1070-030-21-1000, in the amount of \$94,428.00, as recommended by the Chief School Administrator.

12. Move to approve change order # 1 for Addition and Renovations at County Road School with contractor Daskal, NJDOE #1070-030-21-1000, to change roofing support materials, in the amount of \$42,700.00, as recommended by the Chief School Administrator. This amount is being applied to the contingency that was included in the bid sum, therefore the contract amount of \$2,796,000 is unchanged.



13. Move to accept and authorize the submission of the following 2021/2022 APR/IDEA Basic and Pre-school Grant, as recommended by the Chief School Administrator:

<u>Description</u>	<u>Amount</u>
Tuition - IDEA Basic	\$49,744
Tuition – IDEA Preschool	<u>\$ 4,248</u>
Total Appropriation	\$53,992

14. Move to approve acceptance of ESSER grant for Special Education Leader Services in conjunction with Northern Valley Regional High School for 30 hours of training, as recommended by the Chief School Administrator

F. Other

1. Move to adopt the following resolution, as recommended by the Chief School Administrator:

BE IT RESOLVED THAT the Demarest Board of Education will convene in closed Executive Sessions on Tuesday September 14, 2021 and September 21, 2021 if necessary, to discuss personnel, student and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

XV. PUBLIC COMMENT

- A. Move to open the meeting to public comment.
- B. Move to close the meeting to public comment.

XVI. NEW BUSINESS

XVII. EXECUTIVE SESSION (if necessary)

- A. Move to enter the Executive Session to discuss personnel/legal matters/negotiations.
- B. Move to close the Executive Session and reenter the public session.

XVIII. ADJOURNMENT

- A. Move to adjourn.