



Community Action Inc. of Central Texas
Board of Directors Meeting
November 21, 2024, 6:00 P.M.
San Marcos, Texas
FINAL Agenda-

Visitors and the press are welcome to attend.

- 1.0 Call to Order and Review of Agenda – Insley**
Community Action’s Mission: “Our mission is helping Central Texans achieve economic self-reliance through a wide range of services and community partnerships”
- 2.0 Roll Call – Mudd**
- 3.0 Public Comment Period** (Public comments are limited to 2 minutes per individual) –Insley
- 4.0 Minutes-Insley**
Board Minutes September 19, 2024 (for approval) Pg. 1-4
- 5.0 Correspondence, for review and discussion-Mudd**
 - 5.1 Health & Human Services Childcare Investigation Letter-Hemphill Pg. 5-27
 - 5.2 Health & Human Services Childcare Investigation Letter- William Crook Pg. 28-32
 - 5.3 Health & Human Services Childcare Licensing- Luling CDC Pg. 33-37
 - 5.4 CAP Plan & Budget Approval Letter TDHCA Pg. 38
- 6.0 Leadership Programmatic Reports**
 - 6.1 Executive Director-Doug Mudd** Pg. 39-40
 - 6.2 Human Resources- Ruth Salinas Pg. 41-45
 - 6.3 Agency Financial-Doug Mudd**
 - 6.3.1 Basic Financials Pg. 46-48
 - 6.3.2 Grant Financial Report Pg. 49-53
 - 6.3.3 Head Start Program Budget Reports Pg. 54-57
 - 6.3.4 Head Start In-Kind Pg. 58
 - 6.3.5 Head Start Program CACFP Report Pg. 59
 - 6.3.6 Credit Card Report Pg. 60-65
 - 6.3.7 Other Credit Card Purchases Pg. 66-67
 - 6.4 Adult Education- Doug Mudd Pg. 68
 - 6.5 Community Services- Francesca Ramirez Pg. 69-70
 - 6.6 Health Services-Stacey Martinez Pg. 71-74
 - 6.7 Head Start – Danielle Engelke
 - 6.7.1 Head Start Board Report for September & October Pg. 75-79
 - 6.7.2 Head Start Updated Eligibility Criteria (for approval) Pg. 80-83
 - 6.8 Home Visiting-Nina Ramos** Pg. 84-92
 - 6.8.1 Customer Satisfaction Survey Results & Analysis**
 - 6.9 Youth Services-Lopez Pg. 93-97
- 7.0 Action Items-Review, Discuss and Take Proper Action**
 - 7.1 Bank Account Resolution 24-03 (for approval) Pg. 98
 - 7.2 Bank Account Resolution 24-04 (for approval) Pg. 99
 - 7.3 Performance Evaluation of Executive Director [OS 7.4] (for approval) Pg.100-106
 - 7.4 Title X Board Training (Stacey Martinez) Pg. 107-116
 - 7.5 Employee Handbook Edits (for approval) Pg.117-119
- 8.0 Success Story- Head Start: Danielle Engelke**
- 9.0 Recognition of Board Members Juan Mendoza and Barbara Shelton: Diane Insley**
- 9.0 Board Members’ Opportunity to Share**
- 10.0 Board President’s Report. -Insley**
Next Board of Directors Meeting: January 16, 2025
- 11.0 Adjournment – Insley**

Community Action, Inc. Board of Directors may convene an executive session at any time between the call to order and adjournment for any purpose authorized in the Texas Revised Civil Statutes Code, Article 6252-17. Prior to call for such a session, the chairman will cite the specific section of this article for authorization. Any board action developing from the executive session will be taken in open session.