

11254
Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 27, 2024, 7:00 p.m.

The regular meeting of the Wyoming Area Board of Education was held this evening in the Secondary Center auditorium, 252 Memorial Street, Exeter, Pennsylvania, 18643. Ten people of the public were in attendance. A non-public executive session preceded the meeting. Mr. Michael Supey, President of the Board, called the meeting to order at 7:30 p.m. The Pledge of Allegiance was recited. Mr. Supey asked for a moment of silence for Caroline Bulford, a long time district employee that passed away.

Roll Call:

- Mr. Michael Supey, President
- Mrs. Kirby Kunkle, Vice President (Virtual)
- Mr. David Alberigi, Secretary
- Mr. Peter Butera, Treasurer
- Mr. Philip Campenni
- Mr. Michael Kachmarsky
- Mr. Joseph Kopko
- Mrs. Rebecca Rutkoski
- Mrs. Mara Valenti

Also present were: Dr. Jon Pollard, Superintendent, Attorney Jarrett J. Ferentino, Solicitor, Mr. Thomas Melone, Business Consultant, Eric Speece, Secondary Center Building Principal, Cathy Ranieli, Assistant Secondary Center Building Principal, David Pacchioni, Kindergarten Center Building Principal, Douglas Piazza, Assistant Principal of Discipline, William Wright, Principal of Primary Center, Angelo Falzone, Director of Attendance/Transportation, Jason Jones, Technology Director.

Communications Report

Mr. Alberigi read additions to the Communications Report.

1. Luzerne Intermediate Unit #18 submitting their regular meeting minutes of June 19, 2024.
2. West Side Career and Technology Center Joint Operating Committee submitting their minutes of June 24, 2024.
3. Employee #10570 requesting permission to take a medical leave of absence.
4. Employee #20367 submitting a letter of resignation as a paraprofessional.
5. Employee #20365 submitting a letter of resignation as a paraprofessional.
6. Jennifer Bonita, 2025 Senior Class Parents Association, requesting permission to hold fundraisers.
7. Kim Gittens, Wyoming Area Intermediate Center PTO, requesting permission to hold fundraisers.
8. April Warke, Wyoming Area Kindergarten/Primary Center PTO, requesting permission to hold fundraiser.
9. Right to Know Request submitted for emails between personnel and scores for cheerleading try-outs.
10. Employee #20462 requesting permission to extend maternity leave of absence.

11. Employee #9570 requesting permission to take a medical leave of absence.
12. Employee #13529 requesting permission to take a medical leave of absence.
13. Stacie Gula, Wyoming Area Drama Club Parents, requesting permission to hold a fundraiser.
14. Employee #20651 submitting a letter of resignation.
15. Kimberlee Powers, Mt. Zion Bicentennial Volunteer Fire Company, requesting permission to rent the Secondary Center cafeteria for a craft show.
16. Maureen Thomas, Big Brothers Big Sisters, requesting permission to rent the Secondary Center cafeteria for a purse bingo.
17. Rachel Leandri, Broadway on the Boulevard, requesting permission to rent the auditorium, lobby, chorus room and band room for their Holiday Show.
18. Employee #20577 submitting a letter of resignation.
19. Employee #4987 requesting permission to take a medical leave of absence.

Approval of Minutes

Mr. Supey asked for approval of the minutes of July 23, 2024. All board members present voted aye.

Superintendent's Report

Dr. Pollard read his report.

1. PSBA's Honor Roll of School Board Service program celebrates school board directors for long-term service and recognizes their dedication to their local districts and communities. Congratulations to Mr. Phil Campenni for his 5 years of service to Wyoming Area School District!
2. Opening day procedures were published in Pittston Progress on August 25th and were put on our website. All other information including bus transportation, district calendar and handbook information can be found on our website under District Links.
3. Leadership Wilkes-Barre is happy to share the list of the Wyoming Area students for the 2024-2025 Junior Leadership Class:

Joseph Allegrucci
Abigail Francis
Mea Knepper
Brian Malet
Sofia Menta
Stephanie Urena
Americana Walker

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4. Our Get Acquainted Nights will be held on the following days:

Kindergarten Center – September 16 at 6:00 pm

Primary Center – September 17 at 6:00 pm

Intermediate Center – September 18 at 6:00 pm

Secondary Center – September 19 – doors will open at 6:00 pm

Dr. Pollard reported that final test results were received for the Intermediate Center with the areas being all clear. There was a drain clog today with water backup in the art room and bathroom. That has all been cleaned and school should start on time tomorrow.

Dr. Pollard also stated that on behalf of himself, administration, faculty, staff and the board of Wyoming Area School District we would like to offer our condolences to the Greater Nanticoke School District for the passing of football coach, Dennis.

Solicitor’s Report

Attorney Ferentino reported the board met tonight for executive session and last week, August 20th, for an hour, and discussed labor matters and personnel matters, some special education litigation as well as security protocol issues.

Treasurer’s Report

Mr. Butera read the Treasurer’s Report.

First National Community Bank	General Fund	1,193,366.74
First National Community Bank	Payroll Account	388,102.72
First National Community Bank	Cafeteria Account	8,914.69
First National Community Bank	Student Activities Account	154,706.38
First National Community Bank	Athletic Fund Account	14,326.00
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	General Fund Account	145,287.58
First National Community Bank	Series 2022 GON Account	947,521.47
First National Community Bank	Money Market Account	4,557,684.64

The Treasurer’s Report will be kept on file for audit.

Finance Report

Mr. Butera read additions to the Finance Report.

1. Received the following checks:

Berkheimer Income Tax

Earned Income Tax	126,422.18
Local Services Tax	1,060.00
Per Capita Tax	29,818.90
Delinquent Per Capita	<u>924.77</u>
Total:	158,225.85

State & Federal Subsidy Payments

Title I – Improving Basic Programs	61,810.23
Title II – Improving Teacher Quality	6,017.00
Title IV – Student Support & Academic Enrichment	4,939.92
School District Special Education	314,643.00
School District Transportation Balance Due	353,179.05
ARP ESSER III	90,907.04
ARP ESSER 7%	7,065.51
SPO Grant 22/23	74,999.36
Equipment/Program Grant 22/23	<u>50,000.00</u>
Total:	963,571.11

Local Real Estate Transfer Tax

Luzerne County	12,925.35
Wyoming County	<u>294.00</u>
Total:	13,219.35

2023 Real Estate Supplements

Thomas Pizano – Exeter Borough	133.68
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2024 Real Estate Tax

George Miller – West Pittston Borough	188,624.92
Robert Connors – West Wyoming Borough	169,286.29
Carol Bardzel – Exeter Twp., Wyoming County	<u>103,369.79</u>
Total:	461,281.00

2. Approve the August payment of \$72,456.06 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract for Special Education Services.
3. Approve to ratify the August payment of \$69,742.73 to the West Side Career & Technology Center for the 2024-2025 school year.
4. Approve the request of Carol Bardzel, Exeter Township/Wyoming County Tax Collector for remittance of payment of \$277.50 for services of auditing, sorting, and mailing of the 2024 Wyoming Area School Real Estate Tax bills.
5. Approve to extend the contract for Betsy O’Malley, Food Service Director, for two years, July 1, 2024 to June 30, 2026.
6. Approve the final version of the agreement between the Wyoming Area School Board and the Wyoming Area Education Support Professionals Association/ESPA/PSEA retroactive to July 1, 2023 through June 30, 2026, pending final review and approval by the District’s Solicitor.

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7. Approve the Administrator Compensation Plan pursuant to Act 93 of 1984, 24 P.S. Sect. 1164 retroactive to July 1, 2024 through June 30, 2027, pending final review and approval of the District’s Solicitor.
8. Approve the United Way of Wyoming Valley Community Impact Initiatives Memorandum of Understanding for July 1, 2024 to June 30, 2025.
9. Approve the payments to the following vendors:

<u>Vendor</u>	<u>Invoice</u>	<u>Amount</u>	<u>Location</u>	<u>Description</u>
Mark Whitehead Electric	App# 6	14,448.19	JFK	HVAC Electric
CM3 Building Solutions	App# 8	53,721.00	SC	HVAC
CM3 Building Solutions	App# 6	<u>243,593.71</u>	SC	HVAC
		Total: 311,762.90		

10. Approve the Intergovernmental Agreement between Luzerne Intermediate Unit #18 and the Wyoming Area School District for 2024-2025 IDEA Allocation.

11. Approve the general ledger sheet:

Bill Listing:	August 2024	791,439.49	
Prepays:	July 2024	<u>588,682.42</u>	1,380,121.91
Cafeteria Account:		24,659.06	
Athletic Account:		<u>8,226.00</u>	<u>32,885.06</u>
		Total: 1,413,006.97	

Motion by Mr. Butera, second by Mr. Kopko, to accept the finance report.

Roll Call: Mr. Kopko, yes, Mr. Campenni, yes, Mrs. Kunkle, yes, Mrs. Valenti, yes, Mr. Supey, yes, Mrs. Rutkoski, no on item #7 and yes on remaining report. Mr. Butera, yes, Mr. Kachmarsky, yes, Mr. Alberigi, yes.

Motion passed.

Education Report

Mr. Kachmarsky read additions to the Education Report.

1. Reporting as per Federal Regulations Requirement that the District’s Federal Programs (Title I, Title II, Title III and Title IV) have been planned for the 2024-2025 school year. Anyone desiring information regarding these programs, contact Dr. Jon Pollard, Superintendent, at the District’s Business Office.
2. Approve the request of employee #10570 to take a medical leave of absence for the 2024-2025 school year.
3. Approve the professional substitute teacher list for the 2024-2025 school year.
4. Approve the guest teacher substitute teacher list for the 2024-2025 school year.
5. Approve the appointment of Ann Giglio as Special Education Cyber Teacher as needed.
6. Approve the step placement of temporary professional employee, Veronica Marth, at Masters+18, Step 4, \$55,061.00.

7. Approve the request of employee #20462 to extend her maternity leave of absence with a return date of December 16, 2024.
8. Approve the following School Plans for the 2024-2025 school year:
Kindergarten center - Schoolwide Title I School Plan 2024-25
Primary Center - TSI Schoolwide Title I School Plan 2024-25
Intermediate Center - TSI Non-Title I School Plan 2024-25
Secondary Center – A-TSI Non-Title I School Plan 2024-25
9. Approve the request of employee #13529 to take a medical leave of absence effective August 26, 2024 with an anticipated return date of December, 3, 2024.
10. Approve the appointment of Jaqualyn Kasa as a long term substitute, special education, for the 2024-2025 school year, pending resignation as a paraprofessional.
11. Approve the appointment of Alexandria Arndt as a long term substitute, first grade, for the 2024-2025 school year.
12. Approve the appointment of Kayla Whitman as math teacher effective for the 2024-2025 school year.
13. Motion to accept the resignation of Kirby Kunkle as board member of the Wyoming Area Foundation and appoint Peter Butera to fill the vacancy.
14. Approve Waiver of Expulsion for student #3001807.
15. Approve the Academic Affiliation Agreement for Student Teaching between the Luzerne Intermediate Unit and Wyoming Area School District for Kate Sciandra.
16. Approve the Lackawanna College Proposal for Pre-College Agreement with the Wyoming Area School District for July 1, 2024 to June 30, 2025.
17. Approve the West Side Career and Technology Center Articles of Agreement for July 1, 2024 through June 30, 2029.
18. Approve the request of employee #4987 to take a medical leave of absence for the 2024-2025 school year effective September 30, 2024.

Motion by Mr. Kachmarsky, second by Mrs. Rutkoski, to accept the education report.

Roll Call: Mr. Kopko, yes, Mr. Campenni, yes, Mrs. Kunkle, yes, Mrs. Valenti, yes, Mr. Supey, yes, Mrs. Rutkoski, yes, Mr. Butera, yes, Mr. Kachmarsky, yes, Mr. Alberigi, yes.

Motion passed.

Activities Report

Mrs. Rutkoski stated there are no additions to the Activities Report.

1. Approve the request of Jennifer Bonita, 2025 Senior Class Parents Association, to hold the following fundraisers:
 - Sell Boba Tea, other drinks, popcorn and snacks at home football games.
 - Bingo – 11/17/24

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2. Approve the request of Kim Gittens, Wyoming Area Intermediate Center, to hold the following fundraisers:
 - Monthly Smencil Sales – 9/4/24 to 5/7/25
 - Santa Sale- 12/9/24 to 12/13/24
3. Approve the request of April Warke, Wyoming Area Kindergarten/Primary Center PTO, to hold the following fundraisers:

Apparel Sale – 8/26/24 to 9/22/24
Smencils Sale- 9/5/24 occurring every other Thursday
4. Approve to ratify Jason Speece as stadium/weight room monitor retroactive for the 2024 Summer Recreation Program.
5. Approve to ratify Christine Campenni as a gym monitor retroactive for the 2024 Summer Recreation Program.
6. Approve the following assistant/volunteer coaches for the 2024-2025 Fall sports season:

Nicholas Sciandra	Jr. High Cross Country Coach
John Kearns	Volunteer Coach
Corey Mruk	Assistant Strength Coach
7. Approve the request of Stacie Gula, Wyoming Area Drama Club Parents, to hold an Eye Black fundraiser 8/30, 9/13, 9/27, 10/11 and 10/18/24,

Motion by Mrs. Rutkoski, second by Mr. Campenni, to accept the activities report.

Roll Call: Mr. Kopko, yes, Mr. Campenni, yes, Mrs. Kunkle, yes, Mrs. Valenti, yes, Mr. Supey, yes, Mrs. Rutkoski, yes, Mr. Butera, yes, Mr. Kachmarski, yes, Mr. Alberigi, yes.

Motion passed.

Building Report

Mr. Campenni read additions to the Building Report.

1. Approve the support personnel substitute list for the 2024-2025 school year.
2. Approve the transfer of Nancy Romanowski from kindergarten aide to personal care aide effective August 21, 2024.
3. Approve the transportation drivers for the 2024-2025 school year.
4. Accept, with regret, Employee #20367 submitting a letter of resignation as a paraprofessional.
5. Accept, with regret, Employee #20365 submitting a letter of resignation as a paraprofessional.
6. Approve the request of employee #9570 to take a medical leave of absence effective August 21, 2024 through September 9, 2024.
7. Approve to rescind the appointment of Melinda Gillow as paraprofessional.

8. Accept, with regret, Employee #20651 submitting a letter of resignation as a food service employee.
9. Approve the donation to the Wyoming Area Regional Police Department five promethium boards and five projectors.
10. Approve the appointment of Josh Bogdon as a floating custodian/cleaner up to 25 hours per week.
11. Approve the request of Kimberlee Powers, Mt. Zion Bicentennial Volunteer Fire Company, to rent the Secondary Center cafeteria for a craft show on Saturday, November 30, 2024, 8 am to 5pm. Wednesday, November 27, 2024 is requested for prep work, 1 pm to 3 pm, pending approval by the building principal and food service director.
12. Approve the request of Maureen Thomas, Big Brothers Big Sisters, to rent the Secondary Center cafeteria for a purse bingo on Sunday, October 6, 2024, 10 am to 4:30 pm, pending approval by the building principal and food service director.
13. Approve the request of Rachel Leandri, Broadway on the Boulevard, to rent the auditorium, lobby, chorus room and band room for their Holiday Show on Saturday, December 21, 2024. A matinee show will be held at 11 am and second show at 4 pm. A private dress rehearsal will be held on Friday, December 20, 2024, 4:30 pm to 7:30 pm, pending approval by the building principal.
14. Accept, with regret, employee #20577 submitting a letter of resignation as a food service employee.

Motion by Mr. Campenni, second by Mr. Kopko, to accept the building report.

Roll Call: Mr. Kopko, yes, Mr. Campenni, yes, Mrs. Kunkle, yes, Mrs. Valenti, yes, Mr. Supey, yes, Mrs. Rutkoski, yes, Mr. Butera, yes, Mr. Kachmarsky, yes, Mr. Alberigi, yes.

Motion passed.

Bids Report

Mr. Supey read the Bids Report.

The bids for refuse were advertised on the following dates listed:

Citizens Voice/Times Leader

Thursday, July 25, 2024

Thursday, August 1, 2024

Thursday, August 8, 2024

The bids were due on August 15, 2024 and opened at 10:00 a.m.

(Successful Bidder- 2 year contract)

Casella Waste Systems

Motion by Mr. Supey, second by Mrs. Valenti, to accept the bids report.

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Roll Call: Mr. Kopko, yes, Mr. Campenni, yes, Mrs. Kunkle, yes, Mrs. Valenti, yes, Mr. Supey, yes, Mrs. Rutkoski, yes, Mr. Butera, yes, Mr. Kachmarsky, yes, Mr. Alberigi, yes.

Motion passed.

There was no open discussion.

To listen to the meeting in its entirety, log on to the Youtube Channel on the Wyoming Area School District's website.

The meeting was adjourned at 7:45 p.m. on a motion by Mr. Supey, second by Mr. Alberigi.

Michael Supey, President

David Alberigi, Secretary