

# Saxony Lutheran High School



New Student Admission  
& Enrollment Guidelines

2023-2024

## **Saxony Lutheran High School Admission and Enrollment**

*Saxony Lutheran High School exists to center students on Christ and God's Word, to strive for excellence in all phases of education, and to prepare students for a life of Christian discipleship using God's Word as their Guide.*

### **Statement of Non-Discrimination**

Saxony Lutheran High School exists for the purpose of providing Lutheran/Christian secondary education to students in the Southeast Missouri region. Saxony Lutheran High School admits students of any race, color, and national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students of the school. SLHS does not discriminate on the basis of race, color, or national or ethnic origin in administration of educational policies, admissions policies, tuition assistance programs, and athletic and other school-administered programs.

### **Admission of First-Time Freshman Students**

Admission is open to students that have completed eighth grade and visited Saxony Lutheran High School. During a consultation with the Administration or the Counselor, the previous academic and personal history of the student is reviewed and eligibility for admission is determined.

### **Admission of Transfer Students**

While every transfer situation is unique, typically the transfer occurs at the beginning of each semester, unless a student is new to the area. Students moving into the area may be accepted for admission if a program can be designed for the student that will meet that student's needs. Continuation of classes will be a major factor in the decision. Parents and students should be aware that mid-term transfers will require special attention to ensure successful completion of the transfer process.

Transfer students will be considered for admission on the basis of past academic records, including disciplinary history and attendance in addition to recommendations from former teachers and school administrators.

### **Enrolling at Saxony Lutheran High School The Enrollment Steps (online)**

*Each step must be completed before you will be able to access the next.*

1. Complete the online application by creating an account and completing the Enrollment Application. <https://forms.rediker.com/saxonylutheranhs>
2. The application will be reviewed by Saxony.
  - If there are concerns, we will request a meeting with your family (student and at least one parent) before moving on to the next step.
3. When an application is accepted, you will receive a welcome email that includes instructions for submitting the \$200 enrollment fee along with completing the required Health & Additional Contacts form and Athletics & Activities Interest form. At this time, you are also able to apply for Tuition Assistance (Due May 1.)

4. Once the enrollment fee is received and the required forms are completed and submitted, you will be able to register for a Crusader Curriculum Orientation.
  - Note that students who participate in the Crusader Curriculum Orientation by March 20 will enjoy priority course selection.

### **Physical Examination & Immunizations**

A physical exam is required every two years for students who participate in athletics, including cheerleading. Students will need to have MSHSAA pre-participation documentation completed every year. To simplify the process, all students will use the same physical exam form and pre-participation document. A MSHSAA Sport Examination form and a MSHSAA Pre-Participation document is available online at [www.mshsaa.org](http://www.mshsaa.org) and is to be submitted before participation. **All students planning to participate in athletics will be required to submit a completed MSHSAA Sports Examination Form plus the MSHSAA Pre-Participation Document which is an annual requirement.** Transfer students will need to request transfer of health records from their former school. A written verification of immunization records will be required to comply with state law. **According to state law, students whose immunization records are incomplete or missing cannot attend classes.**

### **Financial Information**

#### **Tuition**

There has been much prayer and thought put into establishing the tuition rate. The 2023-2024 rate for students who attend one of the 25 LCMS churches is \$5,790. The rate for students who do not attend an Association church is \$7,395. The rate for international students is \$7,895. It costs approximately \$9,900 to provide a quality Christian education for each student at SLHS, therefore each student receives the equivalent of a gift of grant to attend SLHS. Members of the 25 LCMS churches will also automatically receive a discount off the base tuition based on an annual membership fee each of the churches provides.

#### **Tuition Payment Policy**

1. Four standard payment plans are offered to parents:
  - a. Tuition may be paid in full on or before the August registration date.
  - b. Tuition may be paid in two semester payments: the first due on August registration date and the second due on January 10.
  - c. Tuition may be paid in ten monthly installments with the first payment due on the August registration date and the remaining payments due on the 10<sup>th</sup> of each month.
  - d. Tuition may be paid in twelve monthly installments with the first payment due on July 10, 2023 and the remaining payments due on the 10<sup>th</sup> of each month.
2. All families in the 10 or 12-month payment plan must pay an initial one-time fee of \$50 due on the August registration date.

3. Payments are due on the 10<sup>th</sup> day of each month and will be considered late if not paid by the 20<sup>th</sup> of each month.
4. When a student enrolls after a selected payment plan has begun, the initial tuition payment must bring the payment plan up-to-date, with regular payments due each month thereafter.
5. Tuition payments must be current to permit students to attend classes at the beginning of each semester.
6. Parents may apply to the school administration for special payment plans to accommodate unique financial circumstances.
7. Semester report cards, official school records, and transcripts will not be released until tuition and fees that are due have been paid in full. Access to online grade reports will also be blocked.
8. To enter a time payment plan after the first payment date has passed, prior months' payments must be made with the first payment.

### **Refunds**

In order to offset initial costs incurred by the school in setting up a program of instruction and providing instructional materials for a student, 10% of the total tuition due for the year will be retained by the school upon the transfer or withdrawal of a student. In addition, a per-day tuition cost will be charged by the school for each completed day of the school year in which the student has been enrolled.

### **Enrollment Fee**

All new students pay a \$200 non-refundable enrollment fee after enrollment acceptance. This fee is NOT applied towards tuition.

### **Tuition Assistance**

Tuition Assistance is awarded to families that qualify on the basis of ability and need determined by information provided within the enrollment application.

**It is important that the student has completed enrollment steps and completed the Tuition Assistance Form by May 1 to be considered.** Applications for Tuition Assistance received after the first round of awards has been made will be considered on the basis of available funds.

There is also a sibling scholarship for families with more than one student at Saxony. This will be applied when relevant to your family situation.