



# LAGUNA DEPARTMENT OF EDUCATION

## INTERNAL/EXTERNAL VACANCY NOTICE

**POSITION:** **SUBSTITUTE TEACHERS  
DIVISION OF EARLY CHILDHOOD**

**POSTED:** **9/19/2019**

**LAST DATE TO APPLY:** **OPEN UNTIL FILLED**

**LOCATION:** **Laguna Dept of Education School Campus**

**WHO TO CONTACT:** **Ruth Hidalgo, Interim Director  
505-321-8490**

**QUALIFICATIONS:** **HIGH SCHOOL DIPLOMA OR EQUIVALENT,  
CARING, PASSIONATE AND ABLE TO WORK  
WITH INFANTS UP TO AGE 5. JOB  
DESCRIPTION AVAILABLE UPON  
REQUEST.**

**CLASSIFICATION:** **NON-EXEMPT**

**SALARY:** **\$10.00/hr**

*Please submit a letter of interest, a current resume, and an up-to-date application to the HR Office.*

**For information on applying for any position contact:**

Human Resources  
(505) 552-6008 ext. 1001

Fax (505) 552-6398

Email: [p.guardiola@lagunaed.net](mailto:p.guardiola@lagunaed.net)

*Conditions of Employment: Able to comply with the immigration Reform and Control Act of 1986; obtain a successful Criminal History Background Check as per PL 101-647 and 45 CFR 1301; pass a pre-employment drug test; and LDOE Superintendent approval.*

*The Laguna Department of Education is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, sex, religion, age, marital status, disability, handicap, or military status in compliance with federal and state laws. Laguna Native American Preference*