

LINCOLN-WOODSTOCK COOPERATIVE SCHOOL BOARD

SAU #68

DATE: October 12, 2022

SCHOOL BOARD MEETING MINUTES

SCHOOL BOARD PRESENT:

Jay Duguay, Chairperson
Kevin Bell
Joe Bossie
Jasmine Weeden

SCHOOL BOARD ABSENT:

Ashley Youngheim
Tamra Ham
Brian Angelone

ADMINISTRATION/STAFF PRESENT:

Judith McGann, Ed.D., Superintendent of Schools
Mark Pribbernow, Principal
Debbie O'Connor, Financial Manager
Sharon Holt, Assistant to the Superintendent
Bart King, Technology Assistant

PUBLIC PRESENT:

Sheila Rich
Kristen Mansharamani

Alan Rich

The School Board meeting was held in the Elementary School Multipurpose Room.

Meeting Call to Order: School Board Chairperson, Jay Duguay called the School Board meeting to order at 6:31 PM.

Minutes: Joe Bossie made a motion to approve the September 28, 2022 School Board meeting minutes as presented. Kevin Bell seconded the motion. Discussion: None. Jay Duguay called a vote to approve the meeting minutes. Jasmine Weeden abstained. All other Board members present were in favor and the motion carried.

Correspondence: Superintendent McGann noted there was a copy of the latest newsletter from North Country Education Services included in the School Board packet. Superintendent McGann mentioned the list of upcoming School District events and activities was also included in the School Board packet.

Jay Duguay mentioned he had received email correspondence from Amy Barnaby regarding vaccinations. Jay Duguay noted he would forward the email to the other Board members.

Business Administrator's Report: Debbie O'Connor mentioned the auditors were present this week for the yearly audit. Debbie O'Connor noted the auditors were very thorough and their review, input, and reports were welcome.

Debbie O'Connor provided a synopsis of a number of end of fiscal year 2021-2022 financial reports that were provided to the School Board. (The reports included: Summary of General Fund Major Revenues and Expenses, Food Service Fund Summary, Trust Fund Summary and the 2021-2022 School District Profile vs 2020-2021 School District Profile.) Joe Bossie noted, as utility expenses including heating oil are increasing, it may be time to look at the budget and begin adding additional funds to the Energy Trust Fund. Joe Bossie noted that the cost per pupil was higher for elementary students. Debbie O'Connor noted that in general, more special services are necessary in the lower levels.

Superintendent's Report: Superintendent McGann noted the first safety evacuations utilizing the reunification plan were conducted and went well.

Superintendent McGann mentioned the budget season has begun with budget requests being gathered from the teachers. Superintendent McGann continued that Administration would meet with teachers and review budget requests and a draft budget will be provided to the Board in November prior to the Board Budget Workshops that begin in early December.

Superintendent McGann noted the first Negotiations meeting went well. Superintendent McGann mentioned the Board will need to have a non-meeting to discuss guidelines for the Negotiations Committee.

Superintendent McGann mentioned there was a High School master schedule with student counts included in the School Board packets.

Superintendent McGann noted that an in-house, after school technology professional development program is being developed for staff members.

Superintendent McGann mentioned the last Funding Formula Committee and Facilities Committee meeting minutes were included in the School Board packets.

Superintendent McGann noted the Strategic Plan was reviewed with staff members.

Principal's Report: Mark Pribbernow noted the paraprofessionals, administrative assistant staff, and other staff are doing an excellent job and thanked the staff for the work they have been doing.

Mark Pribbernow mentioned there will be a guest speaker providing a three part event regarding bullying/harassment for students and families. Mark Pribbernow noted there will be a session for High School students, a session for Middle School students and then a session for families.

Mark Pribbernow noted the 9th, 10th and 11th graders would be taking the PSATs on October 24th and the day's schedule will be released soon.

Mark Pribbernow mentioned the Middle/High School will be focusing on writing. Mark Pribbernow continued that the Middle/High School teachers will be working on goals for writing utilizing a similar process as used by Demonstrated Success with the Elementary teachers last year focusing on weaknesses and strengths.

Mark Pribbernow noted the parent/teacher conferences will be held on November 16th as schedule. Mark Pribbernow noted these conferences will be abbreviated as the School moves toward student led conferences as referenced in the Strategic Plan. Mark Pribbernow mentioned that the student led conferences should begin in the spring and students are working on portfolios to present during these conferences.

Mark Pribbernow mentioned the new equipment for the weight room arrived and was being installed.

Jay Duguay mentioned he had participated in the Walk to School Day earlier in the day. Jay Duguay noted everyone had a great time and there was a good turn-out for the event.

Committees: Jay Duguay noted there were minutes provided for the Funding Formula and Facilities Committees. Superintendent McGann mentioned each of these meetings was discussed at the last Board meeting.

Policy Committee: Superintendent McGann noted policy EHAB-Data Security Policy was included in the Board packets for the last couple of meetings, however, was not moved along in the reading process as it did not appear in the list on the agenda. Superintendent McGann mentioned policy EHAB will need to be moved to second reading.

Jay Duguay noted there was a clarification change requested to policy BBB-School Board Elections that was not made. Joe Bossie explained that policy BBB notes that “vacancies that occur before the expiration of a member’s term shall be filled pursuant to Board policy BBBC” however, policy BBBC just directs to policy BBBE therefore, the BBBC referenced in policy BBB should be changed to BBBE. Sharon Holt apologized for not making this change as she missed the last Board meeting and did not understand the notes on the original change request. Sharon Holt noted the amendment to policy BBB will be made.

Jasmine Weeden made a motion to approve policies BBB as amended, BBBF, BEDH, DFGA, EBB, EBBB, EEA, EHB, IHBA, IHBG, IMBA, JFAM, JJA, JJJ, JJJ-R, JLCB, JLDB-R, JLCDA and JLDBB. Joe Bossie seconded the motion. Discussion: Nothing further. Jay Duguay called a vote to approve the motion. All Board members present were in favor and the motion carried.

Jasmine Weeden made a motion to withdraw policy IHBG-R. Joe Bossie seconded the motion. Discussion: Nothing further. Jay Duguay called a vote to approve the motion. All Board members present were in favor and the motion carried.

Jasmine Weeden made a motion to move policy EHAB to second reading. Joe Bossie seconded the motion. Discussion: Nothing further. Jay Duguay called a vote to approve the motion. All Board members present were in favor and the motion carried.

Business Requiring Board Action:

Staff Nominations, Recommendations, and Resignations: None.

New Business: None

Continuing Business:

COVID-19: None.

ESSER Funds: None

Strategic Plan: None

Recognition of Visitors/Public Participation:

Student: None

Staff: None

Community: No community member present requested to speak.

Jasmin Weeden made a motion to adjourn the meeting. Joe Bossie seconded the motion. Discussion: None. Jay Duguay called a vote to approve the motion. All Board members present were in favor and the meeting adjourned at 6:56 PM.

Respectfully submitted,

Sharon Holt, Assistant to the Superintendent