



GRANT SCHOOL DISTRICT NO. 3

401 N Canyon City Blvd | Canyon City, OR 97820-6111
Phone: (541)575-1280 | Fax: (541)575-3614

WEDNESDAY 17 JANUARY 2024 - 7:00PM

BOARD MEETING MINUTES

January is Board Member Appreciation Month!

ZOOM IN BY USING THE FOLLOWING ACCESS CREDENTIALS:

<https://us02web.zoom.us/j/2595245851?pwd=ZjFIZ2w2eDNPMmhoT1VtS0wvbk1MzZ09>

Meeting ID: 259 524 5851 | Passcode: HelloGSD3

[* = supplement enclosed]

1) **PRELIMINARY BUSINESS:**

- 1.1 Call to order
 - 1.1.1 Board Attendance: 7 of 7 (*Jake Taylor, virtually*)
- 1.2 Pledge of Allegiance
- 1.3 Agenda Review/ **CL/AC/unanimous**
- 1.4 *Short Recess – Time to celebrate our Board of Directors!*

2) **RECOGNITION:**

- 2.1 Student(s) Volunteer landscaping project at Humbolt Elementary/ mw/ Award presented/photo taken

3) **PUBLIC COMMENTS | 3-MINUTE LIMIT:**

- 3.1 Public Forum: 0

4) **REPORTS:**

- 4.1 **Financial/Business Manager/ mje ***
 - 4.1.1 See: 01/17/2024 Board Meeting Packet – [Addendum 3/3](#) | Financial Report – Nov/Dec 2023
 - 4.1.2 **Resolutions:**
 - 4.1.2.1 1) Revising Designation of Depositories (change bank)/ **ZB/CL/unanimous**
 - 4.1.2.2 2) For Inclusion Under the State of Oregon Deferred Compensation Plan/ **CL/ZB/unanimous**
 - 4.1.2.3 3) Plan Trust – Declaration/ **CL/MTA/unanimous**
- 4.2 **Current Enrollment | Average Daily Membership (ADM) Reporting as of: 12/31/2023/jm ***
 - 4.2.1 GU = NOV/DEC = 207 (*each month*)
 - 4.2.1.1 Full-time, on-line (FTOL) = 13 (*each month*)
 - 4.2.2 HES = NOV: 253; DEC: 250
 - 4.2.2.1 Full-time, on-line (FTOL) = 4 (*each month*)
 - 4.2.3 SES = NOV/DEC = 12 (*each month*)
 - 4.2.3.1 Full-time, on-line (FTOL) = 0
 - 4.2.4 HCCC = 23
 - 4.2.5 **TOTAL ENROLLMENT = 509 – 23 (HCCC) = 486 → This data has been corrected**

Board of Directors:

Kris Beal | M.T. Anderson | Amy Charette, Vice Chair | Chris Labhart | Zac Bailey | Will Blood, Chair | Jake Taylor



4.3 Current Staffing/JM/jy

4.3.1	GU =	39
4.3.2	HES =	45
4.3.3	SES =	4
4.3.4	HCCC =	6

4.4 Administrator's Reports: 0 Comments

- 4.4.1 Jay Hummel | GU *
- 4.4.2 Andy L | GU *
- 4.4.3 Shanna N | SpEd *
- 4.4.4 Janine A | Humbolt *
- 4.4.5 Tina M | Seneca *
- 4.4.6 Trina Fell, Director | Humbolt Child Care Center (HCCC) *

4.5 Superintendent's Report/ mw *

- 4.5.1 Collaborating Business/Community Partners/ I'm a [supporter of] library and business community partner[ships], so I would like the board to consider [a business/community partner] we could recognize maybe once a quarter, a collaborative partner, somebody from the business part of the world that works a lot with our schools and help us out, or another community partner that does a lot of work with us. I think it'd be nice if the board and admin team would get together and talk to staff and try to get somebody to put forward that we'd like to [highlight routinely]. I'd like to see us do a really nice plaque that would celebrate that partnership that we have with various partners.
- 4.5.2 Audits: We're under two audits right now because of past incidences, quite frankly, within our financials. It has to do with getting reports in from the financial aspect, on time; so when [you're reporting late], you get some [red] flags, drawing extra attention.
 - 4.5.2.1 Special Education/ This will involve Shanna, myself, and Mary Jo. This audit is a reflection of not meeting deadlines with financial reporting requirements.
 - 4.5.2.2 ESSR III/ There's 10 categories that trigger if you're going to win the lottery and be one of the 10 schools that get to go through an additional audit. This one really won't be too difficult, quite frankly. But again, it's because of our shortfall in reporting processes.
- 4.5.3 Ranchers Feeding Kids/ Local rancher has donated a steer under the Ranchers Feeding Kids Program. \$2,800.00 fair market value; additionally another organization was discovered that will cover the \$1,350.00 charge to cut and wrap the meat for our district's school lunch program.
- 4.5.4 Superintendent Evaluation/ There are a couple of things that I know that we need to be working on, but ultimately, I'm working on getting the strategic goals for the district to work with the team to get that done. I will submit to the board my self-reflection based on criteria outlined in the District Policy.
- 4.5.5 Classified Staff Negotiations/ Classified staff negotiations, that's going to come up. We need to start doing negotiations, usually February, March. It helps with budgeting, you will know where you're at from a financial standpoint. → WB, KB will join as negotiators

Board of Directors:



- 4.5.6 Standard Operating Procedures (SOPS) | Team Approval/ **The admin team is identifying Standard Operating Procedures (SOP'S) that ae missing and then creating them so we have a standard approach to managing processes.**
- 4.5.7 ~~Legislative Dinner 01/18-(Cancelled)/ Other date options: 01/29; 01/30; 01/31? – legislation starts 02/05/2024~~
- 4.5.8 Strategic Planning Update/ **AC will be present**
- 4.5.9 Revitalization Career & Technical Education (CTE) Grant Award/ **Received \$200,000.00 Grant to cover the cost of building a greenhouse and chicken house. The Vocational/Agriculture department will manage both the greenhouse and chicken house providing opportunities for elementary students to learn about horticulture.**
- 4.5.10 TAP Grant & Seismic Grant/ **TAP: \$25,000.00; Seismic: \$2,500,000.00**
- 4.5.11 Work Session | March 2024/ **Construction; facility – requesting date in February 2024**

5) **CONSENT AGENDA:**

- 5.1 Recommend Approving 11/15/2023 WS Board Meeting Minutes
- 5.2 Recommend Board Meeting Calendar Adjustments: *(See Sections: 7.1.8 and 7.1.9)*
 - 5.2.1 Cancel 03/20/2024 Board Meeting
 - 5.2.2 Schedule 03/13/2024 Board Meeting
- 5.3 Recommend Accepting New Hires: (1)
 - 5.3.1 Micah Sprouffske, Temporary Math Teacher/GU
- 5.4 Recommend Accepting Resignations: (7)
 - 5.4.1 Destiny Fairless, GU History & Government Teacher
 - 5.4.2 Jessa Bigsby, GU Intermediate Math Teacher
 - 5.4.3 Debbie Gibson, GU Custodian
 - 5.4.4 Megan Nordstrom, GU Behavioral Interventionist
 - 5.4.5 A.J. McQuown, GU Football Coach
 - 5.4.6 Ron Lundbom, GU Boys/Gils Golf Coach
 - 5.4.7 Amy Hunt, GU Assistant Softball Coach
- 5.5 Recommend Accepting Employment Position Transfer: (1)
 - 5.5.1 Sharon Flory | from FT Transportation Manager → FT School Bus Driver | 07/01/2024
- 5.6 Recommend Deleting Policies | 03/2023 & 08/2023 OSBA Guidance (first reading 11/15/2023):
 - 5.6.1 EFA-AR: Local Wellness Program
 - 5.6.2 KL-AR: Public Complaint Procedure
 - 5.6.3 GCBDF/GDBDF-AR Paid Family Medical Leave Insurance (PFMLI)
- 5.7 Recommend Adopting Policies | 03/2023 & 08/2023 OSBA Guidance (first reading 11/15/2023):
 - 5.7.1 EFA: Local Wellness
 - 5.7.2 KL: Public Complaints
 - 5.7.3 AC-AR: Discrimination Complaint Procedure
 - 5.7.4 BDBDA: Board Meetings
 - 5.7.5 BDC: Executive Sessions
 - 5.7.6 GCPC/GDPC: Retirement of Staff
 - 5.7.7 IGBHD: Program Exemptions
 - 5.7.8 LBE: Public Charter Schools

Board of Directors:



- 5.7.9 LBEA: Resident Student Denial for Virtual Public Charter School Attendance
Motion: ZM Second: AC Unanimous: 7/7 – Approve Consent Agenda in its entirety

6) **NEW BUSINESS:**

6.1 **Grant Presentations:**

- 6.1.1 School Investment Account (SIA) Grant Agreement & Longitudinal Performance Growth Target (LPGT) Presentation:
https://docs.google.com/presentation/d/13EpUWQs2_KVH11iA8BKnsPM2RNcR9Yq_/edit?usp=sharing&ouid=109360443302069588760&rtpof=true&sd=true

6.1.1.1 **Public Comment:** 0

6.1.1.2 **Board Approval:**

6.1.1.2.1 Motion: MTA Second: KB Unanimous: 7/7

- 6.1.2 Early Literacy Grant/ * ja

<https://docs.google.com/presentation/d/1vApyI2bswXICQrDwCtqGPBdrLwLihZ3aK5RPynR8H3E/edit?usp=sharing>

6.1.2.1 **Public Comment:** 0

6.1.2.1 **Board Approval:**

6.1.2.1.1 Motion: CL Second: AC Unanimous: 7/7

- 6.1.3 Smarter Balance Assessment System (SBAC) State Assessment Test Results/ * See packet supplement Robyn Miller (rm)/ Robin Miller presented longitudinal data to look at a cohort across time/ Robin Miller will provide teacher training and prepare students for assessments/ Correlation identified that testing third grade students, may predict their success through to high school graduation.

- 6.2 Revised District Calendar/ * mw/ The calendar changes the grading day from March 15th to April 5th; 3rd and 4th quarters were balanced by number of days in each quarter. → KB/AC/unanimous

- 6.3 Recommendations for Budget Committee/ mw → AC/KB/unanimous

6.4 **Update Construction Projects**

- 6.4.1 Capitol Projects – Action Items/ ng * → CL/MTA/Unanimous (X7 items)

- 6.4.2 Project Tracker/ ng *

- 6.4.3 GSD3 Project Updates/ ng *

6.4.3.1 See: 01/17/2024 Board Meeting Packet – [Addendum 1/3](#) | Capitol Projects (138 pgs)

6.5 **FIRST READING – Recommend Adopting Policies:**

- 6.5.1 **BFG:** Board Policy Review | *for Board Process/review only*

- 6.5.2 **BFC:** Adoption and Revision of Policies | *for Board Process/review only*

- 6.5.3 JFCF-AR Harassment, Intimidation, Bullying, Cyberbullying, or Teen Dating Violence Reporting Procedures | Student

- 6.5.4 JGE Expulsion

- 6.5.5 GCBDA/GDBDA-AR Family Leave – Oregon

- 6.5.6 GCBDA/GDBDA Family Medical Leave – Oregon

6.5.6.1 Please see: 01/17/2024 Board Meeting Packet – [Addendum 2/3](#) | Policies

NOTE: These policies will be re-presented for a second/final reading during our 02/21/2024 Board Meeting, under “Consent Agenda” for consent/approval.

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7) **FUTURE CALENDAR DATES | 2024 | ALL Meetings are held at District Office, unless otherwise specified:**

- 7.1.1 JANUARY 2024 – Board Member Appreciation Month!!
- 7.1.2 ~~01/11 Strategic Planning Meeting | 5:00PM | (Cancelled)~~
- 7.1.3 ~~01/18 Legislative Engagement Dinner | 5:30PM | (Cancelled)~~
- 7.1.4 01/25 – Strategic Planning Meeting | 5:00PM
- 7.1.5 02/01 – Strategic Planning Meeting | 5:00PM
- 7.1.6 02/08 – Strategic Planning Meeting | 5:00PM
- 7.1.7 02/21 – Board Meeting | 7:00PM
- 7.1.8 03/13 – Board Meeting | 7:00PM (Approval Pending Consent / *See Section 5.2*)/ Approved
- 7.1.9 03/20 – Board Meeting | 7:00PM (Cancellation pending Consent / *See Section 5.2*)/ Approved
- 7.1.10 04/17 – Board Meeting | 7:00PM | Seneca Elementary School Gymnasium

8) **BOARD REPORTS:**

- 8.1 **KB:** Commented last – echo all previous comments; thank you to [GSD3] staff.
- 8.2 **M.T. A:** 0 at first; Yeah, I want to recognize Amy Hunt and Ron Lundbom and some of these people that have really put a lot of effort into the youth in this community, not just for one year, but for a lot of years. And so, yeah, it's kind of sad to see some of these changes, but I just really appreciate what they've added to these youth in this district. And then the other thing, I would echo what everybody has said, just all this stuff here is really cool stuff [Students' contributions for Board of Directors' Appreciation Month – It's nice to walk into the room and see [all this]. [Glad we are] recognizing that we have a problem, and I appreciate your guys' commitment to [understanding] that, [and] helping those kids get on track. And you know, the thing that's cool to me about it, too, is we all sit here in this room, nobody's negative about it. We're trying to figure out how to solve it. How do we make this better? [This is the] the collaborative approach that we need.
- 8.3 **AC:** Appreciate all of the BM Recognition gifts. I thank the teachers and students for all of the [gifts]. I really appreciate it taking the time to do that. It's very nice to come in and find these things here, and I also want to thank you for that assessment report. I just appreciate it to hear that you guys are looking at that and taking [action].
- 8.4 **CL:** I'm just appreciative of our staff. I'm amazed how much testing is taking place now. [Never] used to be there. And I don't know how teachers can teach curriculum, but I really appreciate the staff.
- 8.5 **WB:** Yeah, I can echo the previous comments. I love my sign and I like my Lifesavers. I'm excited about Janine's reading training, and I know there's been a lot of advances in how we teach kids how to read. In fact, we have a principal that's an expert in learning more. I think it's pretty awesome. And in fact, we're on top of our data and recognize we have some kids that are behind or trying to fix it. I think that's wonderful, too. I know they've been wonderful teacher for my students and I'm going to miss the Coaches – coach Lundbom and that I'm sorry to see them [leave]. I certainly am grateful that they've been here and been involved.
- 8.6 **ZB:** Well, I'll just echo what everybody else said about it. I'm so impressed with the administrators and the teaching staff and the support personnel and the ventures. But you understand that these kids, that there's so many great kids need help.
- 8.7 **WB:** In basketball because of my son, but You know, it's like, I've been out on those roads for the last week and a half and it's not our bus drivers. It's not Jesse and Chris that I'm concerned about. It's [‘the other drivers on the roads, that often don't put safety first.']. Safety consideration is very, very appreciated from my end. Thanks for these awesome little thank you notes, treats and the name tag (placard) that might be my permanent [name placard].

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- 8.8 **JT:** I just want to make sure that Dr Bailey gets that cake for me, take it home if you can. Yeah, Robyn Miller, thank you so much. I know it's added work to do all that testing and I appreciate and trust all the work that you're doing. It's nice to see those metrics and hopefully we can utilize all that hard work to better our students. So thank you.
- 8.9 **MW:** I just make a plug, we didn't have this kind of a relationship with ODOT [in the past]. Right now, Shane Griffin will call me up and give me reports, real life reports from his perspective. And it's just huge to be able to have that real life [report from] somebody that's out there on the road. So I super appreciate ODOT for doing that. That doesn't happen everywhere and so Shane needs a high 5. I want to say how long Ron has been [coaching golf], 18 years or something like that. He's been at a long time. He's a longstanding coach, with his heart and soul in it. Ron has been the face of that program for a lot of years. But he's stepping down, [for] somebody else step up.

9) **TOTAL IN ATTENDANCE:**

- 9.1 In Person: 12
9.2 Via Zoom: 12

10) **ADJOURNED: 9:21PM**

MEETING SUMMARY | READ AL:

The meeting began with technical difficulties and a review of the agenda, followed by a heartfelt discussion about Board Appreciation Month. Members expressed gratitude for the board's hard work and unity, emphasizing their shared goal of improving Grant School District 3. The meeting then proceeded with updates on various financial matters, including resolutions related to joining the 457 plan sponsored by the state of Oregon and addressing banking issues. The board engaged in a detailed discussion, considering the potential benefits and challenges associated with each resolution.

The meeting also included a comprehensive report on enrollment and staff numbers for various locations, with specific figures for student enrollment at GU, Humboldt, and Seneca, as well as online students. The section also involved a proposal to recognize collaborative partners from the business and community sectors by instituting a quarterly award and plaque to celebrate their contributions. Additionally, there was a discussion about the rescheduling of the legislative dinner, citing bad weather conditions in Malheur County and the need to maintain a strong relationship with representatives.

The meeting also included a presentation on the grant agreement for the student investment account (SIA), emphasizing the requirement for public comment and the delayed release of the agreement. The speaker provided a breakdown of the allocation of funds from the SIA account, specifying the areas where the funds are being utilized, such as school counselor, intervention teachers, curriculum, and technology upgrades. Furthermore, the speaker explained the process of setting longitudinal performance growth targets (LPGTs) and the 5 metrics used to monitor progress over a 5-year period, including 4-year graduation rate, 5-year completion rate, 3rd grade reading level, 9th grade on-track status, and regular attendance.

The meeting also involved a detailed analysis of student performance data, with a specific focus on math and ELA proficiency across different grade levels. Speakers provided comprehensive statistics on the percentages of students meeting state averages, emphasizing the need for comparison and further examination of the data. Additionally, there were discussions about the individualized support plan for 6th-grade students, with a focus on the creation of a model to provide tailored assistance, including a behavior tracking system and a flex period for additional support. The meeting highlighted the significance of analyzing and utilizing this data to support students' academic progress and the role of the district test coordinator in facilitating this.

Board Packet posted on district web site at: <https://grantsd3.schoolsites.com/>

Grant School District No.3 does not discriminate in employment, educational programs and activities, on the basis of race, national origin, color, creed, religion, sex, age, disability, veteran status, sexual orientation, gender identity or associational preference. The District also affirms its commitment to providing equal opportunities and equal access to its facilities. For additional information or assistance contact the District office at: (541)575-1280, 401 N Canyon City Blvd, Canyon City, OR 97820 For telecommunications relay services for the deaf, hearing or speech impaired call 1(800)735-2900

Board of Directors:

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Grant School District No. 3

PLEASE SIGN IN

BOARD MEETING

District Office Board Room

DATE: 01/17/24 TIME: 7:00 PM

CHECK HERE if you wish to address the Board during Public Forum.

(3-Minute Limit)

NAME (please print)

TOWN REPRESENTING

- | | | |
|--------------------------|--------------------------|---------------------|
| <input type="checkbox"/> | <u>Anna Field</u> | <u>prairie city</u> |
| <input type="checkbox"/> | <u>Heather Rookstrop</u> | <u>JD</u> |
| <input type="checkbox"/> | <u>Emily Ennis</u> | <u>JD</u> |
| <input type="checkbox"/> | <u>Riggin Dowdy</u> | <u>JD</u> |
| <input type="checkbox"/> | <u>Randy Dowdy</u> | <u>JD</u> |
| <input type="checkbox"/> | <u>Greg Floyd</u> | <u>JD</u> |
| <input type="checkbox"/> | <u>Cody Wil</u> | <u>11/11 V.</u> |
| <input type="checkbox"/> | <u>Justin Davis</u> | <u>BME</u> |
| <input type="checkbox"/> | <u>Robyn Miller</u> | <u>JD</u> |
| <input type="checkbox"/> | <u>Andy Lusco</u> | <u>MV</u> |

Grant School District No. 3

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BOARD MEETING

District Office Board Room

DATE: 01/17/2023 TIME: 7:00 PM

CHECK HERE if you wish to address the Board during Public Forum.

(3- Minute Limit)

NAME (please print)

TOWN REPRESENTING

Shanna Nathury

JD

Jay Hummel

JD