

**Sterling Board of Education**  
**Minutes of the Regular Meeting**  
**January 17, 2024**  
**Community Room - 6:00 pm**  
**“EXCELLENCE WITH KINDNESS”**

**I. Call to Order** - Meeting was called to order at 6:00pm by C. Langlois, Board Chair

Present at the meeting were: J. Mossner, D. Capobianco, V. Robinson-Lewis, C. Malo,  
J. Brady

Also present at the meeting were: H. Nickerson, L. Smith, M. Pearson, C. Brannon,  
C. Chandler

**II. Pledge of Allegiance**

**III. Public Comment**

No one came forward to speak, so the Chair moved to the next item on the agenda.

**IV. Reports and Communications**

**A. Correspondence**

Correspondence was received and the Chair asked for a motion to add the  
Correspondence received from a staff member to New Business under  
retirement.

A motion was made by J. Brady and seconded by J. Mossner to add the retirement letter to the  
agenda under New Business.      Vote: All in favor                              Motion carried

**B. Consent Agenda**

1. Minutes of Meeting December 20, 2023
2. Superintendent’s Report
3. Special Education Director’s Report
4. Principal’s Report
5. Clinical Supervisor’s Report
6. Monthly Check Register

A motion was made by V. Robinson-Lewis and seconded by J. Mossner to approve the consent  
agenda as presented.                      Vote: All in favor                              Motion carried

**C. Budget and Expense Report**

C. Brannon noted for Capital projects there is a meeting for the Cyber  
Communications project at the town hall scheduled for tomorrow at 7:00 pm. She  
also stated that the Fiscal Year 2022-2023 audit is still in process. She continues

to work with auditors. It should be completed soon. The tentative budget balance remaining is \$118,318.27. She continues to watch the maintenance repair line. She also gave an update on the ARP ESSER - Small Town Right to Read Grant, ARPA - Right to Read Grant, and the ESSER ARP III Grant. We are still waiting for direction from the State to see if they will offer an extension of the ARP ESSER III Grant.

A motion was made by D. Capobianco and seconded by V. Robinson- Lewis to approve the Budget and Expense report as presented.

Vote: All in favor

Motion carried

**D. Plainfield Board of Education Liaison**

No Sterling member was able to attend the January 10, 2024 meeting.

**V. Unfinished Business**

No unfinished business at this time.

**VI. New Business**

**A. Appointment of Committee Members**

Board members were appointed to committees:

**Policy Committee:** D. Capobianco, J. Mossner

**Budget Committee:** V. Robinson-Lewis, C. Langlois

**Negotiations Committee:** J. Brady, C. Malo

**B. BOE Meeting Calendar 2024 (June 19th)**

C. Langlois noted that the BOE Meeting Calendar for 2024 had the BOE meeting on June 19th (Juneteenth) and that we cannot hold a meeting on a holiday. The BOE members discussed moving the meeting to a different date.

A motion was made by D. Capobianco and seconded by J. Mossner to change the June 19th Board of Education meeting date to June 26, 2024.

Vote: All in favor

Motion carried

**C. Personnel/Retirement**

C. Langlois noted that we had received a letter of retirement from Brenda Schena.

H. Nickerson spoke saying that she would like to wish her well in her retirement and that she was very appreciative of her 36 years of dedication to our Sterling students.

A motion was made by D. Capobianco and seconded by V. Robinson-Lewis to accept Brenda Schena's letter of retirement with regret.

Vote: All in favor

Motion carried

**VII. Committee Updates**

**A. Policy** - Chris will reach out to set a meeting date

- B. Budget - Set meeting date for Tuesday, January 23, 2024 at 4:30pm
- C. Negotiations - Chris will reach out to set a meeting date

**VIII. Recommendations, Questions and/or Comments**

V. Robinson-Lewis reminded everyone that there was a town meeting and vote tomorrow night at the town hall at 7:00 pm for the school's 2-way radio system. She noted that any support would be appreciated.

**IX. Public Comment**

No one came forward to speak, so the Chair moved to the next item on the agenda.

**X. Executive Session**

No Executive Session was required.

**XI. Adjournment**

A motion was made by V. Robinson-Lewis and seconded by J. Mossner to adjourn the meeting at 6:16pm.                      Vote: All in favor                      Motion carried