

# Naatsis' Aan Community School



Naatsis' Aan Community School, Inc.  
P.O. Box 10010  
Tonalea, Arizona 86044  
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1 **Willie Grayeyes**  
2 Board President

**Clarita Stevens**  
Board Vice President

**Annie Johnson**  
Secretary

**Louise Smallcanyon**  
Member

**Lillian Benallie-Rock**  
Interim Principal

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4 **MINUTES FOR**  
5 **GOVERNING BOARD OF EDUCATION MEETING**  
6 **August 15, 2022 – 9:00 AM**

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8 **1. MEETING CALL TO ORDER**

Mr. Willie Grayeyes call the meeting or order at 9:10 AM

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10 **2. INVOCATION**

Mrs. Louise Smallcanyon provided the invocation.

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12 **3. ROLL CALL**

Mr. Willie Grayeyes, President – Present  
Ms. Clarita Stevens, Vice President – Present/Arrived at 9:24 AM  
Mrs. Annie Johnson, Secretary – Present/Virtual  
Mrs. Louise Smallcanyon, Member - Present

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17 **4. ADOPTION OF AGENDA**

Motion made by Mrs. Louise Smallcanyon to approve the Adoption of Agenda, second by Mrs. Annie Johnson.  
Motion carried by a vote of 2 in favor, 0 opposed, and 1 abstained. Chair not voting.

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21 **5. RECOGNITION OF GUEST**

Rachelle Tallman, Parent; Loretta Coleman, Parent; Michael King, Business/HR Clerk; Karen Begay, Community Member, Ella Badoni, Patricia Blackhorn, Roxanna Yazzie, Geraldine King,

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25 **6. COMMUNITY COMMENTS**

Loretta Coleman shared her concern regarding her son being denied joining Cross Country due to not taking Navajo Culture class. The Principal was not aware of the situation, she stated she will look into the situation.  
Also informed the board that the Principal position is not being advertise for the month of August 2022. The Business Technician stated the Principal position was advertised for the whole month of July 2022 in accordance with board's directive.

Rachelle Tallman suggested putting the Personnel Policy and Procedures on the school's website.

The board informed the parents to follow chain of command. All concerns should be reported to the principal. There are protocols to be followed.

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37 **7. ADOPTION OF MINUTES**

**Regular Board Meeting Minutes for July 28, 2022.**

Motion made by Ms. Clarita Stevens to approve the Regular Board Meeting Minutes for July 28, 2022, second by Mrs. Louise Smallcanyon.

Motion carried by a vote of 3 in favor, 0 opposed, and 1 abstained. Chair not voting

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44 **8. REPORTS**

**Business Technician / Vouchers**

Motion made by Ms. Clarita Stevens to approve the Business Technician/Voucher, second by Mrs. Louise Smallcanyon.

1 The Business Office processed expenses vouchers for payroll and accounts payable for the period of July 1 – 31, 2022,  
2 totaling \$127,792.17, of which \$31,730.40 was 2021-2022 expenses. Accounts payable vouchers total \$4,127.05 for FY  
3 2022-2023 and \$31,730.40 for FY 2021-2022 and Payroll vouchers total \$96,061.77

4 The Business Technician recommends approval of the following resolution.

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7 **Accounts Payable FY 2021-2022**

Voucher No.	Voucher Amount	Voucher No.	Voucher Amount
1201	\$31,730.40		
		Total A/P 21-22	\$31,730.40

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12 **Accounts Payable FY 2022-2023**

1000	\$10,193.40	1004	\$11,282.32
1001	\$11,282.32	1017	\$ 7,834.13
		Total A/P 22-23	\$45,127.05

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17 **Payroll FY 2022-2023**

Voucher No.	Voucher Amount	Voucher No.	Voucher Amount
1002	\$14,273.68	1012	\$ 114.78
1003	\$ 374.28	1013	\$19,885.33
1005	\$11,444.50	1014	\$ 5,295.19
1006	\$ 2,952.25	1015	\$ 244.05
1007	\$ 148.41	1016	\$ 1,534.82
1008	\$ 548.30	5	\$ 808.06
1009	\$ 2,074.94	1018	\$ 2,074.94
1010	\$ 347.20	1019	\$ 347.20
1011	\$ 692.61		

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Total Payroll 22-23: \$50,934.72  
Grand Total A/P & Payroll 22-23: \$96,061.77

32 The Governing Board should take prompt action to approve the expenses for the period of July 1 – 31, 2022. A delay  
33 of this action could cause a major problem or audit finding for the school.

34 The Business Technician prepared this action item and will respond to any questions the Board may ask.

35 Motion carried by a vote of 3 in favor, 0 opposed, and 1 abstained. Chair not voting.

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39 **Business Technician / Budget Report**

40 Motion made by Ms. Clarita Stevens to approve the Business Technician / Budget Report, second by Mrs. Louise  
41 Smallcanyon.

42 Motion carried by a vote of 3 in favor, 0 opposed, and 1 abstained. Chair not voting.

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45 **Department Head Reports**

46 Motion made by Ms. Clarita Stevens to approve the reports submitted by the department heads, second by Mrs. Louise  
47 Smallcanyon.

48 Motion carried by a vote of 3 in favor, 0 opposed, and 1 abstained. Chair not voting.

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51 **9. UNFINISHED BUSINESS**

52 **A. Consideration and possible approval of the Resolution No. AUGUST152022-A.**

53  
54 **Approving the adopting the operating documents for Naatsis'Aan Community School for School Year 2022-2023**  
55 **as follow and hereby attached: Article of Incorporation as EXHIBIT "A", Personnel Policies and Procedures as**  
56 **EXHIBIT "B", Salary Scale as EXHIBIT "C", School Year Calendar as EXHIBIT "D", VISION and MISSIONS**

1 **STATEMENT as EXHIBIT "E", Organizational Chart as EXHIBIT "F", and Student/Parent Handbook as EXHIBIT**  
2 **"G".**  
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4 Motion made by Ms. Clarita Stevens to approve the Consideration and possible approval of the Resolution No.  
5 AUGUST152022-A. Approving the adopting the operating documents for Naatsis'Aan Community School for School  
6 Year 2022-2023 as follow and hereby attached: Article of Incorporation as EXHIBIT "A", Personnel Policies and  
7 Procedures as EXHIBIT "B", Salary Scale as EXHIBIT "C", School Year Calendar as EXHIBIT "D", VISION and  
8 MISSIONS STATEMENT as EXHIBIT "E", Organizational Chart as EXHIBIT "F", and Student/Parent Handbook as  
9 EXHIBIT "G". Second by Mrs. Louise Smallcanyon.

10 Motion carried by a vote of 3 in favor, 0 opposed, and 1 abstained. Chair not voting.  
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## 13 14 **10. NEW BUSINESS**

### 15 **B. Consideration and possible approval to appoint Mrs. Irene Pelt as the third check signer for Naatsis'Aan** 16 **Community School's Wells Fargo Bank Accounts.**

17 Motion made by Ms. Clarita Stevens to approve Consideration and possible approval to appoint Mrs. Irene Pelt as the  
18 third check signer for Naatsis'Aan Community School's Wells Fargo Bank Accounts, second by Mrs. Louise  
19 Smallcanyon.

20 Mrs. Irene Pelt agreed to be the third check signer.  
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22 Motion carried by a vote of 3 in favor, 0 opposed, and 1 abstained. Chair not voting.  
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### 25 **C. Consideration and selection of appointee to represent Naatsis'Aan Community School Governing Board to** 26 **serve on the Native American Grant School Association (NAGSA).**

27 Motion made by Ms. Clarita Stevens to approve the Consideration and selection of appointee to represent Naatsis'Aan  
28 Community School Governing Board to serve on the Native American Grant School Association (NAGSA), second by  
29 Mrs. Louise Smallcanyon.

30 The board appointed Mrs. Louise Smallcanyon.  
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32 Mrs. Louise Smallcanyon accepted to represent NCS and serve on the NAGSA.  
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35 Motion carried by a vote of 3 in favor, 0 opposed, and 1 abstained. Chair not voting.  
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## 38 **11. TRAVEL**

### 39 **D. Ratification: Consideration and possible approval for travel and overnight lodging for Residential Manager to** 40 **attend the 26CFR Training at Hunters Point Boarding School in St. Michaels, Arizona on August 12, 2022.**

41 Motion made by Ms. Clarita Stevens to approve the Ratification: Consideration and possible approval for travel and  
42 overnight lodging for Residential Manager to attend the 26CFR Training at Hunters Point Boarding School in St.  
43 Michaels, Arizona on August 12, 2022, second by Mrs. Louise Smallcanyon.

44 Motion carried by a vote of 3 in favor, 0 opposed, and 1 abstained. Chair not voting.  
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### 47 **E. Consideration and possible approval for two (2) staff, two (2) board members, and three (3) parents to attend the** 48 **New School Year Summit (Women's Conference) in Sedona, Arizona, August 18 – 20, 2022. Travel Dates:** 49 **August 17 and 20, 2022.**

50 Motion made by Ms. Clarita Stevens to approve the Consideration and possible approval for two (2) staff, two (2) board  
51 members, and three (3) parents to attend the New School Year Summit (Women's Conference) in Sedona, Arizona,  
52 August 18 – 20, 2022. Travel Dates: August 17 and 20, 2022, second by Mrs. Louise Smallcanyon.

53 Motion carried by a vote of 3 in favor, 0 opposed, and 1 abstained. Chair not voting.  
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- 1 **F. Consideration and approval of Request for Travel for Business Technician and Business/H.R. Clerk, to attend**  
2 **the Native American School Health and Welfare Trust Meeting on September 19, 2022, at Isleta Resort & Casino,**  
3 **Albuquerque, New Mexico.**

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5 Motion made by Ms. Clarita Stevens to approve the Consideration and approval of Request for Travel for Business  
6 Technician and Business/H.R. Clerk, to attend the Native American School Health and Welfare Trust Meeting on  
7 September 19, 2022, at Isleta Resort & Casino, Albuquerque, New Mexico, second by Mrs. Louise Smallcanyon.  
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9 Motion carried by a vote of 3 in favor, 0 opposed, and 1 abstained. Chair not voting.  
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- 11 **G. Consideration and possible approval for Governing Board Member(s) and staff to attend the NAGSA Annual**  
12 **Corporate Meeting, September 30 and October 1, 2022, in Scottsdale, Arizona. Travel Dates: September 29 and**  
13 **October 1.**

14  
15 Motion made by Ms. Clarita Stevens to approve the Consideration and possible approval for Governing Board  
16 Member(s) and staff to attend the NAGSA Annual Corporate Meeting, September 30 and October 1, 2022, in  
17 Scottsdale, Arizona. Travel Dates: September 29 and October 1., second by Mrs. Louise Smallcanyon.  
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19 Motion carried by a vote of 3 in favor, 0 opposed, and 1 abstained. Chair not voting.  
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## 21 **12. PROCUREMENT**

- 22 **H. Consideration and possible approval for Arizona Navajo North, Office of Facility Management, FY 2021/2022**  
23 **Memorandum of Agreement (M.O.A) for Central Crew Services. The effective period for agreement is August 1,**  
24 **2022 - September 30, 2022, recurring cost for Administrative Cost of \$2,500, and recurring cost for Maintenance**  
25 **of \$7,500. Total cost: \$10,000 for the month of August and September 2022.**  
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27 Motion made by Ms. Clarita Stevens to approve the Consideration and possible approval for Arizona Navajo North,  
28 Office of Facility Management, FY 2021/2022 Memorandum of Agreement (M.O.A) for Central Crew Services. The  
29 effective period for agreement is August 1, 2022 - September 30, 2022, recurring cost for Administrative Cost of \$2,500,  
30 and recurring cost for Maintenance of \$7,500. Total cost: \$10,000 for the month of August and September 2022,  
31 second by Mrs. Louise Smallcanyon.  
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33 Motion carried by a vote of 3 in favor, 0 opposed, and 1 abstained. Chair not voting.  
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- 35 **I. Consideration and possible approval for Arizona Navajo North, Office of Facility Management, FY 2022-2023**  
36 **Memorandum of Agreement (M.O.A.) for Central Crew Services. The effective period for agreement is October**  
37 **1, 2022 – September 2023, recurring cost for Administrative Staff of \$10,000, and recurring cost for Maintenance**  
38 **\$15,000. Total cost: \$25,000.**  
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40 Motion made by Ms. Clarita Stevens to approve the Consideration and possible approval for Arizona Navajo North,  
41 Office of Facility Management, FY 2022-2023 Memorandum of Agreement (M.O.A.) for Central Crew Services. The  
42 effective period for agreement is October 1, 2022 – September 2023, recurring cost for Administrative Staff of \$10,000,  
43 and recurring cost for Maintenance \$15,000. Total cost: \$25,000. , second by Mrs. Louise Smallcanyon.  
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45 Motion carried by a vote of 3 in favor, 0 opposed, and 1 abstained. Chair not voting.  
46

- 47 **J. Consideration and possible approval for Northland-Rural Therapy Associates, LLC, to provide Occupation**  
48 **Therapy Services to NCS students for SY 2022-2023, at a total cost of \$16,890.00. And request an open**  
49 **purchase order in the amount of \$16,890.00.**  
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51 Motion made by Ms. Clarita Stevens to approve the Consideration and possible approval for Northland-Rural Therapy  
52 Associates, LLC, to provide Occupation Therapy Services to NCS students for SY 2022-2023, at a total cost of  
53 \$16,890.00. And request an open purchase order in the amount of \$16,890.00, second by Mrs. Louise Smallcanyon.  
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55 Motion carried by a vote of 3 in favor, 0 opposed, and 1 abstained. Chair not voting.  
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- 1 **K. Consideration and possible approval for Northland-Rural Therapy Associates, LLC, to provide Physical**  
2 **Therapy Services to NCS students for SY 2022-2023, at a total cost of \$12,984. And request an open purchase**  
3 **order in the amount of \$12,984.00.**

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5 Motion made by Ms. Clarita Stevens to approve the Consideration and possible approval for Northland-Rural Therapy  
6 Associates, LLC, to provide Physical Therapy Services to NCS students for SY 2022-2023, at a total cost of \$12,984.  
7 And request an open purchase order in the amount of \$12,984.00, second by Mrs. Louise Smallcanyon.  
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9 Motion carried by a vote of 3 in favor, 0 opposed, and 1 abstained. Chair not voting.  
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- 11 **L. Consideration and possible approval for Christina K. Laurent, M. Ed, to provide Teaching of the Hearing**  
12 **Impaired (HI) services, to NCS students with hearing loss, at a cost of \$190.00 per day, plus mileage and**  
13 **lodging. Estimated daily cost \$868.65.**

14  
15 Motion made by Ms. Clarita Stevens to approve the Consideration and possible approval for Christina K. Laurent, M. Ed,  
16 to provide Teaching of the Hearing Impaired (HI) services, to NCS students with hearing loss, at a cost of \$190.00 per  
17 day, plus mileage and lodging. Estimated daily cost \$868.65. Not exceed \$8,986.00. second by Mrs. Louise  
18 Smallcanyon.  
19

20 \*Directive to the Interim Principal. The board directed the principal to advertise and hire a State License Professional  
21 Teacher for Speech and Hearing.  
22

23 Motion carried by a vote of 3 in favor, 0 opposed, and 1 abstained. Chair not voting.  
24

- 25 **M. Consideration and possible approval for Dr. Ronald T. Johnson, Jr., Educational Psychologist to provide**  
26 **psychoeducational and therapeutic counseling services to NCS students for SY 2022-2023, at a cost of \$1,650**  
27 **per day.**

28  
29 Motion made by Ms. Clarita Stevens to approve the Consideration and possible approval for Dr. Ronald T. Johnson, Jr.,  
30 Educational Psychologist to provide psychoeducational and therapeutic counseling services to NCS students for SY  
31 2022-2023, at a cost of \$1,650 per day. Not to exceed \$80,000, second by Mrs. Louise Smallcanyon.  
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33 Motion carried by a vote of 3 in favor, 0 opposed, and 1 abstained. Chair not voting.  
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- 35 **N. Consideration and possible approval for Dr. Marie A. Max, Ed. D, CCC-SLP, Speech-Language Pathologist to**  
36 **provide Speech-Language Therapy Services to NCS students for SY 2022-2023, at a cost of \$1,050.00 per day,**  
37 **plus mileage of \$204.75 = \$1,254.75.**

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39 Motion made by Ms. Clarita Stevens to approve the Consideration and possible approval for Dr. Marie A. Max, Ed. D,  
40 CCC-SLP, Speech-Language Pathologist to provide Speech-Language Therapy Services to NCS students for SY 2022-  
41 2023, at a cost of \$1,050.00 per day, plus mileage of \$204.75 = \$1,254.75. Total cost not to exceed \$59,679, second by  
42 Mrs. Louise Smallcanyon.  
43

44 Motion carried by a vote of 3 in favor, 0 opposed, and 1 abstained. Chair not voting.  
45

### 46 13. PERSONNEL / EXECUTIVE SESSION

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48 Motion made by Ms. Clarita Stevens to go into executive session at 12:24 PM, second by Mrs. Louise Smallcanyon.

49 Motion carried by a vote of 3 in favor, 0 opposed, and 1 abstained. Chair not voting.

50 Discussion

51 Motion made by Ms. Clarita Stevens to exit executive session at 1:09 PM, second by Mrs. Louise Smallcanyon.

52 Motion carried by a vote of 3 in favor, 0 opposed, and 1 abstained. Chair not voting.  
53

- 54 **O. Consideration and possible approval for employee #003110 requesting for education leave (Administration**  
55 **Internship) starting August 26, 2022 and ending December 14, 2022.**  
56

1 Motion made by Ms. Clarita Stevens to approve the Consideration and possible approval for employee #003110  
2 requesting for education leave (Administration Internship) starting August 26, 2022 and ending December 14, 2022,  
3 second by Mrs. Louise Smallcanyon.

5 The Governing Board approved to place Employee # 003110 on sabbatical leave without pay. Motion carried by a vote  
6 of 3 in favor, 0 opposed, and 1 abstained. Chair not voting.  
7

8 **P. Consideration and possible approval for employee #008593AJ to be rehired and receive a 5% salary increase for**  
9 **school year 2022-2023.**

11 Motion made by Ms. Clarita Stevens to approve the Consideration and possible approval for employee #008593AJ to be  
12 rehired and receive a 5% salary increase for school year 2022-2023, second by Mrs. Louise Smallcanyon.  
13

14 The Governing Board approved to rehire employee #008593AJ without the 5% salary increase for school year 2022-  
15 2023. Motion carried by a vote of 3 in favor, 0 opposed, and 1 abstained. Chair not voting.  
16

17 **Q. Consideration and possible approval for employee #12896MN to be rehired as the Exceptional Student Services**  
18 **Teacher for school year 2022-2023.**

20 Motion made by Ms. Clarita Stevens to approve the Consideration and possible approval for employee #12896MN to be  
21 rehired as the Exceptional Student Services Teacher for school year 2022-2023, second by Mrs. Louise Smallcanyon.  
22 Motion carried by a vote of 3 in favor, 0 opposed, and 1 abstained. Chair not voting.  
23

24 **R. Ratification: Consideration and possible approval for employee #132885RK a temporary short term contract for**  
25 **5 days to transport the busses for maintenance routine during the month of July 2022.**

27 Motion made by Ms. Clarita Stevens to approve the Ratification: Consideration and possible approval for employee  
28 #132885RK a temporary short term contract for 5 days to transport the busses for maintenance routine during the month  
29 of July 2022, second by Mrs. Louise Smallcanyon.  
30

31 Motion carried by a vote of 3 in favor, 0 opposed, and 1 abstained. Chair not voting.  
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33 **14. INFORMATION AND ANNOUNCEMENTS**

35 **15. NEXT BOARD MEETING** September 21, 2022, at 1:00 PM

37 **16. ADJOURNMENT** Meeting adjourned at 1:58 PM.  
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40 Submitted by Ms. Lorena Tomasyo, Administrative Assistant

41 Concurred by:

44 *Louise Smallcanyon* for  
45 Mrs. Annie Johnson, Board Secretary  
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48 Motion: *Clarita Stevens* Second: *Annie Johnson* Vote: 3 | 0 | 1  
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