

# Harney County School District 3

Code: **KL-AR**  
Revised/Reviewed: 8/13/13; 10/14/14; 1/16/20

## Public Complaint Form

To:  Employee\*  Administrator/Supervisor\*  Superintendent  Board chair  Board vice chair  
\* Form available but is not required

Person Making Complaint \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Nature of Complaint: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Who should we talk to and what evidence should we consider?: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Suggested solution/resolution/outcome: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Signature of Complainant: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_

### Office Use

Disposition of Complaint: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

cc: District Office