#### OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT

# REGULAR MEETING of the GOVERNING BOARD Tuesday, April 25, 2023 AGENDA

**PLACE: District Conference Room TIME:** 4:00pm CALL TO ORDER AND ROLL CALL **BOARD MEMBERS:** Mr. Doug Mederos, President Mr. John Mendonca, Clerk Mr. Joey Benevedes, Trustee Mr. Mark Nunes, Trustee Mr. Joseph Meneses, Trustee **PLEDGE OF ALLEGIANCE** (1.0) APPROVAL OF AGENDA Motion by Second ACTION ( ) (2.0) APPROVAL OF MINUTES The minutes of the regular meeting held on April 11, 2023 are presented for Board approval. Motion by Second ACTION ( (3.0) QUESTIONS FROM THE FLOOR AND INTRODUCTIONS OF GUESTS At this time, any person wishing to speak to any item not on the agenda for this meeting may be granted (5) minutes to speak to the Board with a maximum time of 15 minutes per item, unless otherwise extended by the board. (Action cannot be taken on anything that is not already on the agenda). (4.0) CORRESPONDENCE: (4.1) Letter from TCOE, dated April 11, 2023, RE Excellence in Education (4.2) Dept. of Highway Patrol, Dated April 3, 2023, RE Carrier inspection (5.0) **ADMINISTRATATORS' REPORTS:** NONE (6.0) BUSINESS SERVICES 1.) Approval authorization to pay vouchers as presented.

Motion by Second ACTION (

2.)	Approval of Bud	get Revisions as presented. NON	NE .	
	Motion by	Second	ACTION (	)
(7.0)	DISTRICT AD	MINISTRATION		
1.)		al roofing bid from Nations Roo llways, and library buildings.	fing to replace roofs on 20	0,
	\$200/sqft.	O plus costs for dryrot sheathing, Reserves until reimbursed from I		
(8.0)	CLOSED SESS	<u>ION</u>		
		Resignations, Transfers, etc. of Gov. Code, § 54957)	Certificated and Classified	l
	2.) Superintendent	t Evaluation		
(9.0)	RECONVENE	IN REGULAR SESSION		
	,	Employment, Resignations, Transsonnel (Gov. Code, § 54957)	sfers, etc. of Certificated a	nd
	Motion by	Second	ACTION (	)
(10.0)	ORGANIZATIO	NAL BUSINESS		
,	Consideration of an genda for the next	y item any member of the Board meeting.)	wishes to place on the	
(11.0)	ADJOURNMEN	<u>vT</u>		
	· · · · · · · · · · · · · · · · · · ·	SecondSecondSecondSecond		)

This agenda may be made available in an appropriate alternative format for a person with a disability, upon request. If a disability-related modification or accommodation, including auxiliary aids or services, is needed, please contact **Heather Pilgrim, Ed.S., Superintendent**, at least one week in advance of the meeting, at **688-2909**. Requests made closer to the meeting may not be able to be accommodated.

#### OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT

# REGULAR MEETING of the GOVERNING BOARD Tuesday, April 11, 2023 MINUTES

**TIME:** 4:04pm

PLACE: IRC

#### CALL TO ORDER AND ROLL CALL

#### **BOARD MEMBERS:**

Mr. Doug Mederos, President	Present
Mr. John Mendonca, Clerk	Present
Mr. Joey Benevedes, Trustee	Present
Mr. Mark Nunes, Trustee	Present
Mr. Joseph Meneses, Trustee	Present

#### PLEDGE OF ALLEGIANCE

#### (1.0) APPROVAL OF AGENDA

Motion by M. Nunes Second J. Mendonca ACTION (5-0)

#### (2.0) APPROVAL OF MINUTES

The minutes of the regular meeting held on March 28 are presented for Board approval.

Motion by J. Benevedes Second M. Nunes ACTION (5-0)

#### (3.0) QUESTIONS FROM THE FLOOR AND INTRODUCTIONS OF GUESTS

At this time, any person wishing to speak to any item not on the agenda for this meeting may be granted (5) minutes to speak to the Board with a maximum time of 15 minutes per item, unless otherwise extended by the board. (Action cannot be taken on anything that is not already on the agenda).

Supt. Pilgrim introduced Ashely Jackson, an OnPoint representative and 3 teachers: Miss Maravilla, Miss Hernandez and Ms. Almeida who will be commenting during section 7.0, 2. of the meeting.

#### (4.0) **CORRESPONDENCE:** NONE

#### (5.0) ADMINISTRATATORS' REPORTS

- 1. Superintendent's Report:
  - A. Williams Report Qtr 1

Supt. Pilgrim stated there were no complaints on the Williams Report for Quarter 1.

B. Update on Facilities

Supt. Pilgrim stated that 3 sinkholes were fixed over spring break that were created by the amount of rain received this winter. She also stated the TK Shade Structure would be started the week of April 24<sup>th</sup>, a flow test on the well would be completed in the coming week and a meeting with Mangini to go over the pre bids for the new roofing is scheduled as well.

#### (6.0) BUSINESS SERVICES

1.)	Approval	authorization	to par	v vouchers	as	presented.
,	TIPPICION		10 p.u.	, . • • • • • • • • • • • • • • • • • •		F

Motion by J. Mendonca

Second M. Nunes

ACTION (5-0)

2.) Approval of Budget Revisions as presented. NONE

Motion by	Second	ACTION (	•

#### (7.0) <u>DISTRICT ADMINISTRATION</u>

1.) Approval of Bid Contract #1004 for repairs to the asphalt outside the cafeteria area due to 3 sink holes from excessive rain.

Costs: 13,575

Funding Source: RMA

Motion by J. Benevedes Second J. Meneses ACTION (5-0)

Supt. Pilgrim informed the board that with the excessive amount of rain we received this winter 3 sinkholes were created in front of the cafeteria. She stated it was necessary that those were fixed right away and was able to have it scheduled over spring break.

2.) Approval of 3<sup>rd</sup>-5<sup>th</sup> grade classroom environment re-design as presented by On Point Innovative Learning Environments.

Costs: 355,422.69

Funding Source: Learning Recovery Block Grant

Motion by J. Meneses Second M. Nunes ACTION (5-0)

Ashley Jackson, an OnPoint representative shared with the board the collaborative ideas that our  $3^{rd} - 5^{th}$  grade teachers came up with during their classroom re-design meetings held previously. Ashley went through each grade levels potential final room design with Mrs. Espinoza and the 3 teachers in attendance. Each shared the benefits and excitement these new learning environments would bring and how they would help our students learn, collaborate together and grow.

#### (8.0) CLOSED SESSION

- 1.) Employment, Resignations, Transfers, etc. of Certificated and Classified Personnel (Gov. Code, § 54957)
- 2.) Labor Negotiations (Gov. Code, 3549.1)

#### (9.0) RECONVENE IN REGULAR SESSION

1.) Approval of Employment, Resignations, Transfers, etc. of Certificated and ClassifiedPersonnel (Gov. Code, § 54957)

Motion by J. Meneses Second J. Benevedes ACTION (5-0)

#### **Resignations**

Giovanni Ramirez, Student Services Tech, effective immediately Katie Brummer, TK Instructional aide, effective 23/24SY

#### **Certificated Hires**

Mariela Maravilla, TOSA Math Instructional Coach, 23/24SY Jasmine Medrano-Gonzales, 5<sup>th</sup> Grade Teacher, 23/24SY

#### **Classified Transfer**

Yomaira Peraza, 3-5 Instructional Aide to TK Instructional Aide

#### (10.0) ORGANIZATIONAL BUSINESS

(Consideration of any item any member of the Board wishes to place on the Agenda for the next meeting.)

#### (11.0) ADJOURNMENT @5:21pm

Motion by M. Nunes Second J. Mendonca ACTION (5-0)

ANNOUNCEMENT OF NEXT REGULAR BOARD MEETING

April 28, 2023 @ 4:00 pm District conference room

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Committed to Students, Support & Service

Tim A. Hire County Superintendent of Schools

P.O. Box 5091 Visalia, California 93278-5091

(559) 733-6300 tcoe.org

**Administration** (559) 733-6301 fax (559) 627-5219

**Business Services** (559) 733-6474 fax (559) 737-4378

**Human Resources** (559) 733-6306 fax (559) 627-4670

Instructional Services (559) 302-3633 fax (559) 739-0310

**Special Services** (559) 730-2910 fax (559) 730-2511

Main Locations

Administration
Building & Conference
Center
6200 S. Mooney Blvd.
Visalia

**Doe Avenue Complex** 7000 Doe Ave. Visalia

Liberty Center/ Planetarium & Science Center 11535 Ave. 264 Visalia April 11, 2023

Debbie Almeida 1582 W. Oakland Tulare, CA 93274

Dear Debbie:

The Excellence in Education Awards program recognizes employees in Tulare County who exemplify exceptional qualities and who have a commitment to students. As a **Nominee** in the category of **Teacher of the Year**, you are considered *one of the best!* 

As a Nominee, you will be honored at the recognition breakfast on October 25, 2023. A request for mailing information to invite your guests will be sent to you in late July.

Thank you for all you do for the children of Tulare County. You should be proud of your accomplishments as a Nominee representing the Oak Valley Union School District.

Sincerely,

Tan

Tim A. Hire County Superintendent of Schools

TAH:mm

pc: Heather Pilgrim, Superintendent Jazmyne Sepeda, School Counselor Amanda deCampos, Teacher Michelle Espinoza, Principal

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6200 S. Mooney Blvd.
Visalia

Doe Avenue Complex 7000 Doe Ave. Visalia

Liberty Center/ Planetarium & Science Center 11535 Ave. 264 Visalia April 11, 2023

Jennifer Freitas 513 Nelder Grove Street Tulare, CA 93274

Dear Jennifer:

The Excellence in Education Awards program recognizes employees in Tulare County who exemplify exceptional qualities and who have a commitment to students. As a **Nominee** in the category of **School Employee of the Year**, you are considered *one of the best!* 

As a Nominee, you will be honored at the recognition breakfast on October 25, 2023. A request for mailing information to invite your guests will be sent to you in late July.

Thank you for all you do for the children of Tulare County. You should be proud of your accomplishments as a Nominee representing the Oak Valley Union School District.

Sincerely,

Tim A. Hire

County Superintendent of Schools

TAH:mm

pc: Heather Pilgrim, Superintendent
Ashley Orosco, Teacher
Kathleen Barthelemy, Teacher
Michelle Espinoza, Principal

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#### DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

Central Division Motor Carrier Safety Unit 5435 E. Olive Avenue Fresno, CA 93727 (559) 453-3130 (800) 735-2929 (TT/TDD) (800) 735-2922 (Voice)



April 3, 2023

File No.: 411.12625.A13577.CA 59014.FCN 10892

Oak Valley Union School District Heather Pilgrim 24500 Road 68 Tulare, CA 93274

Dear Ms. Pilgrim,

On March 15, 2023, you received an unsatisfactory carrier rating from the California Highway Patrol at your terminal located at 24500 Road 68, Tulare, CA 93274. Your personal attention is necessary to correct deficiencies in your controlled substance and alcohol testing (CSAT) program.

On March 15, 2023, Motor Carrier Specialist I Samuel Hickman provided you with a copy of your carrier inspection. We trust you are aware of the seriousness of this situation and will take immediate corrective action.

If you have any questions regarding this matter, please direct them to our Motor Carrier Safety Unit Supervisor Charles Jones at (559) 453-3100.

Sincerely,

C. R. KUNZLER, Captain

Commander

Central Division Special Services

ce: S. Hickman, MCS I



### **Tulare County Office of Education**

4/13/2023 3:44:51PM Page 1 of 1 **APY500** 

**Vendor No Vendor Name** 

Accounts Payable Final PreList - 4/13/2023 3:44:51PM

\*\*\* FINAL \*\*\*

Batch No 451

**Audit** 

Reference Number

**Invoice** Date

Batch No 451

PO # Invoice No

42634).

**Check Account Code** 

Separate

Amount Flag EFT

**Total Accounts Payable:** 

4-14-23

\$155,124.69

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 155,124.69 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 &

uthorizing Signature

Fund Summary	Total
010	\$151,832.66
130	\$3,292.03
Total	\$155,124.69

## Accounts Payable Final PreList - 4/13/2023 3:44:51PM

4/13/2023 3:44:51PM

Page 1 of 4 APY500

\*\*\* FINAL \*\*\*
Batch No 451

		Reference	Invoice			Separate	Batch No 4	51 Audit	
Vendor No	Vendor Name	Number	Date	PO #	Invoice No	Check Account Code	Amount	Flag	EFT
014187	AMAZON SALES INC	PV-230639	4/12/2023		JT9K/PDVM	010-58126-3-11100-10000-43000-0-0000	\$1,263.75		
						4-H SUPPLIES/TESTING SUPPLIES/HEALTH AIDE SUPPLIES			
	AMAZON SALES INC		4/12/2023		JT9K/PDVM	010-58126-3-11100-10000-43000-0-0000	\$925.95		
	AMAZON SALES INC		4/12/2023		JT9K/PDVM	010-00000-0-00000-72000-43000-0-0000	\$16.13		
	AMAZON SALES INC		4/12/2023		JT9K/PDVM	010-00000-0-00000-31400-43000-0-0000	\$268.08		
	AMAZON SALES INC		4/12/2023		JT9K/PDVM	010-42030-3-11100-10000-43000-0-0000	\$232.29		
	AMAZON SALES INC		4/12/2023		JT9K/PDVM	010-42030-3-11100-10000-43000-0-0000	\$151.05		
						Total Check Amount:	\$2,857.25		
014187	AMAZON SALES INC	PV-230638	4/12/2023		P7QY/KCYG	* 010-26000-0-11100-40000-43000-0-0000	\$571.87		
						ELOP SUPPLIES			
	AMAZON SALES INC		4/12/2023		P7QY/KCYG	* 010-26000-0-11100-40000-43000-0-0000	\$40.64		
						Total Check Amount:	\$612.51		
014239	BITE ME MINI DONUTS &	PV-230640	4/12/2023		123	010-00000-0-00000-27000-43000-0-0000	\$406.25		
	SNACKS					MINI DOUNTS FOR STAFF			
						Total Check Amount:	\$406.25		
014234	BOVEE ENVIORMENTAL MANGE, INC	PV-230641	4/12/2023		59739	010-00000-0-00000-82000-56000-0-0000	\$650.00		
	INC					MICORBIAL CLEARANCE AND REPORT			
						Total Check Amount:	\$650.00		
012735	BUENA VISTA	PV-230642	4/12/2023		22/23-08	010-00000-0-11100-10000-58000-0-0000 DIST 60% SALARY FOR S HORTON-MARCH	\$8,183.22		
						Total Check Amount:	\$8,183.22		
013817	CENTRAL VALLEY	PV-230644	4/12/2023		49167	130-53100-0-00000-37000-56000-0-0000	\$279.43		
	REFRIGERATION					WALKIN SERVICE			
						Total Check Amount:	\$279.43		
013484	DO CANTO, MARGARET	PV-230661	4/13/2023		NONE	010-11000-0-11100-10000-43000-0-0000 REIMBURSMENT FOR CLASSROOM SUPPLIES	\$67.66		
						Total Check Amount:	\$67.66		

## Accounts Payable Final PreList - 4/13/2023 3:44:51PM

4/13/2023 3:44:51PM Page 2 of 4 APY500

\*\*\* FINAL \*\*\*

			Batch No 4							
		Reference	Invoice			Separat			Audit	
Vendor No	Vendor Name	Number	Date	PO #	Invoice No	Check	Account Code	Amount	Flag	EFT
005481	EMPLOYMENT DEVELOPMENT DEPT.,	PV-230643	4/12/2023		QRT-1 2023	_	010-00000-0-00000-00000-95025-0-0000	\$6,682.20	G	
	DEFI.					SUI QRT 1	2023 UNEMPLOYMENT			
							Total Check Amount:	\$6,682.20		
013760	EWING IRRIGATION PRODUCTS,	PV-230665	4/13/2023		18980623		010-00000-0-00000-82000-43000-0-0000	\$21.33		
	INC					HOSE FOR	THE GARDEN			
							Total Check Amount:	\$21.33		
014179	GOLD STAR FOODS INC	PV-230646	4/12/2023		6035198/6035205	FOOD PRO	130-53100-0-00000-37000-47000-0-0000 DUCTS FOR CAFETERIA	\$2,096.80		
	GOLD STAR FOODS INC		4/12/2023		6035198/6035205		130-53100-0-00000-37000-47000-0-0000	\$536.88		
							Total Check Amount:	\$2,633.68		
013930	GOPHER SPORT	PV-230651	4/13/2023		276279/	OUTDOOR	010-67620-0-00000-85000-61700-0-0000 FITNESS SYSTEM	\$16,496.20	Α	
							Total Check Amount:	\$16,496.20		
012691	HOME DEPOT CREDIT SERVICES	PV-230647	4/12/2023		MARCH	MANIT /GF	010-00000-0-00000-82000-43000-0-0000 ROUNDS/AG SUPPLIES	\$404.83		
	HOME DEPOT CREDIT SERVICES		4/12/2023		MARCH		010-00000-0-00000-82000-43000-0-0000	\$474.12		
	HOME DEPOT CREDIT SERVICES		4/12/2023		MARCH		010-00000-0-00000-82000-43000-0-0000	\$312.98		
	HOME DEPOT CREDIT SERVICES		4/12/2023		MARCH		010-58126-3-11100-10000-43000-0-0000	\$99.54		
	HOME DEPOT CREDIT SERVICES		4/12/2023		MARCH		010-00000-0-00000-82000-43000-0-0000	\$343.03		
							Total Check Amount:	\$1,634.50		
013663	INFINITY COMM. & CONSULT., INC	PV-230657	4/13/2023		15495		010-00000-0-00000-72000-58000-0-0000	\$925.00		
	1140					E-RATE CO	NSULTING SERVICE FEE			
							Total Check Amount:	\$925.00		
014182	LARA ASPHALT	PV-230648	4/13/2023		0340	ASPHALT F	010-81500-0-00000-85000-61700-0-0000 PAVING & SEAL COATING	\$13,575.00	E	
							Total Check Amount:	\$13,575.00		

## Accounts Payable Final PreList - 4/13/2023 3:44:51PM

4/13/2023 3:44:51PM

Page 3 of 4 APY500

\*\*\* FINAL \*\*\*

							Batch No 451		
Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check Account Code	Amount	Audit	•
014174	MESA ENERGY SYSTEMS, INC	PV-230649	4/13/2023		962012532	010-81500-0-00000-81100-56000-0-0000 REPLACE FAILED THERMOSTAT	\$1,211.00	- 109	
						Total Check Amount:	\$1,211.00		
013678	MID VALLEY DISPOSAL	PV-230650	4/13/2023		2623932	010-00000-0-00000-82000-55000-0-0000 6YD TRASH 2X WK 6YD RECYCLE 1X WK	\$1,392.67		
						Total Check Amount:	\$1,392.67		
013152	OFFICE DEPOT	PV-230662	4/13/2023		690001	010-00000-0-00000-27000-43000-0-0000 TONER FOR DIST OFFICE	\$479.32		
						Total Check Amount:	\$479.32		
014039	P&R PAPER SUPPLY COMPANY ,	PV-230652	4/13/2023		11151135	130-53100-0-00000-37000-43000-0-0000	\$378.92		
	INC					PAPER PRODUCTS FOR CAFETERIA			
						Total Check Amount:	\$378.92		
014076	RES-COM PEST CONTROL	PV-230659	4/13/2023		2117605	010-00000-0-00000-82000-55000-0-0000 MONTHLY PEST SERVICE	\$150.00		
						Total Check Amount:	\$150.00		
013829	SISC III	PV-230654	4/13/2023		APRIL	010-00000-0-00000-00000-95028-0-0000 EMPLOYEE/RETIREE/BOARD HEALTH & WELFARE	\$1,621.80	G	
	SISC III		4/13/2023		APRIL	010-00000-0-00000-00000-95024-0-0000	\$80,054.65	G	
						Total Check Amount:	\$81,676.45		
013927	SMITH SIGN & DECAL, INC.	PV-230653	4/13/2023		5773	010-00000-0-00000-82000-43000-0-0000 BUS STOP SIGN FOR MACHADO DAIRY	\$102.84		
						Total Check Amount:	\$102.84		
014240	SMORE	PV-230645	4/12/2023		NONE	010-00000-0-00000-72000-58000-0-0000 SMORE TEAM ACCOUNT	\$919.08		
						Total Check Amount:	\$919.08		
012478	SoCalGas	PV-230655	4/13/2023		MARCH	010-00000-0-00000-82000-55000-0-0000 NATURAL GAS 03/10-4/10/	\$1,113.21		

## Accounts Payable Final PreList - 4/13/2023 3:44:51PM

4/13/2023 3:44:51PM Page 4 of 4 APY500

\*\*\* FINAL \*\*\*

		Reference	Invoice			Separate	Batch No 4	451 Audit	
Vendor No	Vendor Name	Number	Date	PO #	Invoice No	Check Account Code	Amount	Flag	EFT
						Total Check Amount:	\$1,113.21		
012489	SOUTHERN CALIF EDISON	PV-230656	4/13/2023		MARCH	010-00000-0-00000-82000-55000-0-0000 ELECTRICITY USAGE 03/06-04/03	\$8,084.49		
						Total Check Amount:	\$8,084.49		
013607	SPENCE FENCE COMPANY	PV-230658	4/13/2023		21396	010-81500-0-00000-81100-64000-0-0000 INSTALL 2 SAFETY LOOPS FOR GATE OPERATOR	\$2,579.00		
						Total Check Amount:	\$2,579.00		
014183	Tyger Bates, CPA	PV-230664	4/13/2023		1251	010-00000-0-00000-73500-58000-0-0000 WORK ON 2ND INTERIM WITH GABBY	\$1,175.00	J	
						Total Check Amount:	\$1,175.00		
013862	VAST NETWORKS	PV-230660	4/13/2023		43739	010-00000-0-00000-72000-59000-0-0000 5 GBPS PTP	\$147.50		
						Total Check Amount:	\$147.50		
013708	WIZIX TECHNOLOGY GROUP,	PV-230663	4/13/2023		332051/330277	010-00000-0-11100-10000-56000-0-0000	\$30.00		
	INC.					COPIER USAGE			
	WIZIX TECHNOLOGY GROUP, INC.		4/13/2023		332051/330277	010-00000-0-11100-10000-56000-0-0000	\$594.09		
	WIZIX TECHNOLOGY GROUP, INC.		4/13/2023		332051/330277	010-00000-0-11100-10000-56000-0-0000	\$66.89		
						Total Check Amount:	\$690.98		

### **Tulare County Office of Education**

4/13/2023 3:44:51PM

Page 1 of 1 **APY500** 

Accounts Payable Final PreList - 4/13/2023 3:44:51PM

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Batch No 451

Audit

Vendor No Vendor Name

Reference Number

Invoice

Date PO # Invoice No

**Check Account Code** 

Separate

Amount Flag EFT

**Total District Payment Amount:** 

\$155,124.69

### **BID TABULATION**

### MANGINI ASSOCIATES INC.

PROJECT:

Roof Replacement at Oak Valley Elementary

ISSUE DATE: April 21, 2023

BID OPENING LOCATION:

Location

BID DATE: April 20, 2023

OWNER:

Oak Valley Union School District

MAI PROJECT NO.: 2125a

Bidders		Addenda Received			Е	Bid Fo	rm A	ttach	men	ts					
	Bid Form Executed	1	Bid Bond	Subcontractor / DIR	Non-Collusion	Workman's Comp	Fingerprinting	Sufficient Fund Declaration	Drug Free Cert.	Alcohol & Tobacco Free	Non Contract Sanctioned Cert		Base Bid	Dryrot: Sheathing/Sq Ft	Dryrot: Roof Joist or Rafters/Sq Ft
Nations Roofing 5463 E. Hedges Fresno, CA 93727		_	V		~	V		,	/			~	819,177.00	#200	\$ 200
Midstate Sheetmetal Inc. 1047 Carrier Parkway Avenue Bakersfield, CA 93312	W	W													
							*								

