## **Job Description: School Psychologist**

## **RESPONSIBILITIES:**

- Demonstrate an ability to synthesize data from psycho-educational evaluations and develop recommendations regarding (a) IDEA / TDOE eligibility and (b) instructional and educational programming.
- Conduct assessments that are appropriate given the areas of concern and according to professional standards that are consistent with best practices.
- Initial assessments and triennial reevaluations should meet the guidelines set forth by the Tennessee Department of Education. This includes the 60 calendar-day timeline for initial assessments, the triennial deadline for reevaluations, and the use of TDOE forms for the documentation of these events.
- Provide psychological reports that contain evidence of multi-sourced assessments as dictated by the TDOE assessment procedures / eligibility criteria.
- Conduct assessments that give due consideration to the characteristics of the student or group of students; including but not limited to ethnic, cultural, socio-economic, and disability considerations.
- Assist in the planning and implementation of interventions related to a student's Individualized Educational Plan.
- Serve on school-based teams such as RTI2 Instructional Data Review Teams, socialemotional support teams, or behavioral support teams.
- Consult with teachers and other school staff on classroom or building-based needs.
- Develop and maintain a positive rapport communicating regularly with teachers, students, parents/guardians on student progress.
- Demonstrate professionalism in both written and verbal communication. Maintain records including psycho-educational evaluation reports, evaluation protocols, Assessment Documentation Logs, and EasyIEP documentation (uploads contacts, etc.)

## **QUALIFICATIONS:**

- Educational Specialist Degree ED.S. preferred
- Master's Degree required
- Working knowledge of IDEA (2004), IDEA regulations (2006), Section 504 of the Rehabilitation Act, FERPA, and TN rules and regulations and transition from IDEA Part C that apply to schools.
- Ability to work in a collaborative and multi-disciplinary team
- Ability to be a positive team-player and communicate effectively with colleagues, supervisors, students, and families
- Maintain a system of confidentiality for records and files
- Openness to being coached and receiving feedback in order to advance learning and growth for students
- High level of personal standards, professionalism, and integrity
- This is an itinerant / district-wide position. Schools and base will be assigned following hire

• Candidates must hold a valid state of Tennessee School Psychologist license (Endorsements: 089 School Psychologist) If you hold a license in another state, <u>you must apply for a Tennessee teaching license.</u>

## **REPORTS TO:**

School Principal, Special Education Director, and Director of Schools

