Bessemer City Schools
Request for Proposal (RFP)

Interactive Board/Panel Removing/Mounting/Transporting Pricing

Inquiries and requests regarding this RFP should be directed to:

Patricia Stewart
CSFO
Bessemer City Schools
1621 5th Avenue North
Bessemer, AL 35020
205-432-3029
pstewart@bessk12.org

Sealed proposals and bids must be delivered no later than 2:00 p.m. Thursday, May 12, 2022 to:

Sealed proposals and bids will be opened on Thursday, May 12, 2022 during work session:

Bessemer City Schools 1621 5th Avenue North, Bessemer, AL 35020 sealed and clearly marked INTERACTIVE BOARDS RFP # 2021-522-4.

Please note that all proposals must be received at the designated location by the stated deadline. Late proposals will be returned unopened and shall be considered void and unacceptable.

BESSEMER CITY SCHOOLS RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS AND PROPOSALS AND TO AWARD IN PART OR IN TOTAL WHICHEVER IS DEEMED TO BE IN THE BEST INTEREST OF THE SCHOOL DISTRICT.

SECTION 1—GENERAL INFORMATION

1.1 – Background

We have 5 elementary schools, 1 middle school, 1 high school, 1 alternative programs, and 1 central office building that use Interactive Panels.
We enroll over 3200 students yearly and employ over 500 employees.
During the summer months all 5 elementary schools will be in use as well as the middle school.

Bessemer City Schools has interactive boards in nearly every classroom.
We will be removing outdated and inoperable boards and moving a few operable boards to a different location. Outdated and inoperable boards will be taken from the property by company.

1.2 – Intent of the RFP

It is the intent of this Request for Proposal (RFP) to provide bidders with sufficient information to prepare a proposal for the labor and materials involved in removing/mounting/transporting interactive panels and boards as required by August 30, 2022.

Our goals for this project are as follows:

1 remove existing boards from classrooms that have outdated or inoperable boards and removed from premises; mount some portable boards in rooms

2 mount all new interactive panels that have never been installed

3 mount interactive boards and panels in all newly constructed classrooms

4 move and remount panels and boards within schools as needed

1.3 --Evaluation Criteria

The interested parties from hereinafter will be referred to as the vendor, respondent, or bidder.
Selection will be based upon technical quality, past experience, and costs. The evaluation criteria will consider the following factors:

		Points
1	Bidder's total proposed price	6
2	Bidder's qualifications/experience with	3
3	Submission of satisfactory reference checks BESS	2
4	All specification terms and conditions as outlined in the RFP are complied with and met	2

BESS reserves the right to seek clarification of any or all bidders in order to assist in the evaluation process.

1.4 --Contract Negotiation

BESS reserves the right to negotiate with any company/supplier submitting a response to alter, clarify, or further enhance the company's proposals and/or any contract arising out of the acceptance of the response. In the evaluation of the proposal, the pricing submitted will be considered the best and final pricing.

SECTION 2 –SUBMITTAL REQUIREMENTS

2.1 – Company Experience and/or References

DCS reserves the right to fully investigate the qualifications of any bidder(s) based on references supplied and publicly available information.

Bidder(s) are encouraged to supply evidence of experience on projects of similar nature and/or magnitude listing: customer name, address, contact names, and telephone/fax numbers.

2.2 – Confidential Material

Any material that is to be considered as confidential in nature must be clearly marked as such and will be treated as confidential by BESS to the extent allowable.

2.3 – Supplemental/Supporting Materials

Please include any descriptive literature/brochures, if available, in the proposal. All user/owner/technical reference manuals should be included with and submitted upon delivery of equipment.

SECTION 3 –TECHNICAL REQUIREMENTS

3.1 --General Requirements

Interactive Boards/Panels – All boards and panels that are mounted should be affixed to the wall with a 300 lb. or greater support capacity with no exceptions. **All required hardware for said installation or mounting will be furnished by vendor. Any lift needed to mount boards/panels in high locations will be furnished by DCS.**

All removed existing hardware (bolts, fasteners, etc.) should be discarded.

3.2 – Technical

3.2.1 Current Equipment Status

Promethean Active Panels are primarily in all buildings with a few exceptions. We would like to purches 75" or greater in all spaces.

3.2.2 - Needs Assessment

The respondent may request school drawings to determine the locations and type of wall construction for buildings. Information for accessing floor plans and building maps will be available for downloading when scheduling site surveys if requested.

3.3 – Financial

Pricing Submittal - Please submit your pricing on the attached pricing sheet.

Purchase Orders Required ‐BESS purchase orders are required for all works performed.

Vendor Invoicing – All invoices submitted by awarded vendor shall detail type of labor, building and room number of works performed.

4.0 – Questions
 Questions regarding this RFP should be directed to Patricia Stewart, CSFO at 205-432-3029 or pstewart@bessk12.org.

5.0 – Intent to Respond

   Any intended vendor should respond by Thursday, May 12, 2022 at 2:00 pm. No BIDS will be accepted after this time. Bids can be submitted in person or via certified mail.

Bessemer City Schools
(BESS)
Request for Proposal (RFP) #2021-522-4
Interactive Board/Panel Removing/Mounting/Transporting Pricing

Promethean Board Removal …………………………..........   _____ per board

Viewsonic Panel Removal ..………………………....……   _____ per panel

Promethean Board Installation (labor and material) …..……….   _____ per board

Viewsonic (labor and material) ………………….…………   _____ per panel

Transport of Board or Panel (labor only)…………….……   _____ per device

References

1)

2)