

Agua Caliente Elementary School Site Council Meeting Minutes

10/26/2020 3:00-4:00 PM

Members Present: Kirsten Anderson (certified staff), Amy Ashcraft (certified staff), Rachel Callaway (parent), Kris Condra (classified staff), Sandy Herfkens (certified staff), Susannah Johnson (certified staff), Dana Martin (parent), Chris Rietz (principal), Debi Ruetz (community member)

Members Absent: Krista Provenzano (parent)

- I. Approval of the Agenda, motion was made by Lindsey Kowalski, seconded by Debi Ruetz
- II. Approval of the Minutes, motion was made by Dana Martin, seconded by Rachel Callaway
- III. Call to the Audience
 - Discussed process of submitting requests and how to advertise where the information will be located on the website
- IV. Discussion and Action Items
 - Introduction of new site council member, Rick Meyer
 - Action Item: 2020-2021 Meeting Schedule
 - Approved meeting schedule, with the following date adjustments: The December meeting will be held on 12/14/2020 and the May meeting will be held on 5/24/2020. Motion made by Rachel Callaway, Kris Condra seconded
 - Discussion Item: Revising By-Laws, Part 1 of 3
 - Discussed the process of alignment between ACES and TVES: the chair from each site meets together, they compare suggestions, and then they bring the information back to their respective site councils to discuss.
 1. Reviewed the Site Council Membership Term of Office:
 - Open Enrollment parents are approved to be on committee
 - Community members have to reside in the district boundaries.

- Discussed 2 year vs. 3 year term. Suggestion made that the member may serve two years, with a third year able to be added, as voted on and approved by the board.
- Suggested one year leave of absence in between terms if a member would like to serve again.

V. Reports

A. Principal's Report, Chris Rietz

1. School and Board Goals Student Achievement, Budget, Site goals:
 - Implemented WIN (What I Need) program: SPED/GATE have a 45 minute block during the school day to provide small group lessons
 - Site Council Revision: working to revise bylaws district wide with the emphasis on being led by a teacher rep with collaboration between sites. Members from PTG, Leadership Team will also be on site council. Goals will be developed to measure the impact of site council;
 - Kindness Committee Report: ACES is now a Be Kind School; the 6th graders voted to put money toward being a Be Kind school. This will include a kindness mural. Funds are available now but we will wait until weatherization is completed on the school to install the mural. Every month, starting in November, there will be an emphasis on what kindness looks like, what is the focus in our school; we will make it a part of our school culture; it builds on our kindness campaign from last year of filling each other's buckets, this is just more formalized; student council and 6th graders will lead celebrations.
2. Bus Loop Update: Trees are being cleared on Homestead for the new bus loop. It is already approved and district maintenance will

clear trees at the beginning of November. 11/16/2020: construction company will begin work on the sidewalk and bus loop.

3. Site Improvements Update:

- Weatherization: the exterior of the school will be sealed, cracks repaired, and it will be repainted.
- The HVAC system is in the planning stage: new units and new ventilation will be installed over the summer.
- The MPR had flooding during summer, which ruined the floor. The floor is being replaced with upgraded cushioned vinyl flooring. Maintenance repainted the interior. This project should be done within the next few weeks.
- Outdoor tables are here and will be installed in the courtyard in the next few weeks.
- JP Landscaping installed handwashing stations.

B. Treasurer Report, Kris Condra

- Explained what tax credit is and that the school has to have approval for anything that is not designated
- Currently, we have \$24,000 in undesignated funds. This is usually used for field trips, but since there are no field trips this year, it will be used for extracurricular activities.

C. Kindness/PTG will provide reports as possible. Would like students to provide the reports.

D. Amend agenda to add PTG Report, motioned to approve by Susannah Johnson, seconded by

E. PTG report:

- PTG had a meeting last week, which is open to all. The fundraising coming up in November is: raffle for a two night stay and on 11/10 Peter Piper Pizza dine out for dollars.
- PTG is requesting that we advertise Script cards more.

- Chris Rietz commended the PTG for their incredible fundraising. Due to their fundraising, students have access to chromebooks for home learning and the school still has enough on campus to use. The PTG has designated funds to repair damaged chromebooks and update them as needed. Several projectors are not functioning, and they have allotted funds to improve technology.

VI. Adjournment Motioned by Dana Martin, seconded by Rick Meyer.

Next meeting: Monday November 30, 2020 at 3:00 PM