

**Job Title:** Speech Language Pathologist Assistant (SLPA)

**FLSA Exemption Status:** Exempt

**Term:** 200 days

**Minimum Qualifications:**

1. Minimum of a Bachelor's Degree;
2. Valid Tennessee teaching license with an appropriate endorsement of
3. Speech Language;
4. Strong written, verbal, presentation and interpersonal skills; and
5. Meets health and physical requirements.

**Job Objectives/Goals:**

Under the supervision of a speech and language pathologist, to conducting various tasks/treatment interventions to assist students with speech and language disorders

**Responsibilities and Essential Functions:**

1. Adapt educational materials and equipment to provide intervention and/or meeting the individual student's needs.
2. Assist in facilitating meetings/communications between therapist, site staff, parents, etc. to develop plans and/or to provide information regarding students' goals.
3. Collect data on student achievements to document activities, preparing reports and/or updating IEP logs.
4. Consult with speech/language pathologist, teachers, etc. to provide requested information, developing plans for services.
5. Instruct individual students with instruction appropriate supervisor(s) (e.g., phonetic alphabet, vocabulary and language, fluency, oral motor exercises, etc.) to implement goals for remediation of speech and language deficits.
6. Maintain and prepare a wide variety of manual and electronic materials (e.g., charts, logs, records and/or reports) to document activities, providing written reference, conveying information; and/or complying with mandated requirements.
7. Maintain augmentative communication devices and equipment to ensure the availability of required tools.
8. Order materials (e.g., catalogs, testing materials, warehouse orders, etc.) to ensure that supplies are available to users.
9. Participate in parent/teacher meetings, in-service training and/or research projects to receive and convey information related to job responsibilities.
10. Perform site visits at multiple work sites to provide therapy and assistance as required.
11. Research resources and methods to address students' functional goals.
12. Attend work on a regular and predictable basis.
13. Perform other related duties as assigned to ensure the efficient and effective functioning of the work unit.

**Skills and Abilities Required:**

Specific capacities and abilities may be required of an individual to learn or adequately perform a task or job duty.

1. **Intelligence:** The ability to understand instructions and underlying principles. Ability to reason and make judgments.
2. **Verbal:** Ability to understand meanings of words and the ideas associated with them.
3. **Numerical:** Ability to perform arithmetic operations quickly and accurately.

4. Manual Dexterity: The ability to move the hands easily and manipulate small objects with the fingers.
5. Color Discrimination: The ability to perceive or recognize similarities or differences in colors or shades or other values of the same color.
6. Data Perception: Ability to understand and interpret information presented in the form of graphs, charts or tables.

**Physical Demands:**

This job may require lifting of objects that exceed fifty (50) pounds, or the average weight of a child, if assigned to an elementary school, with frequent lifting and/or carrying of objects weighing up to twenty-five (25) pounds. Other physical demands that may be required are as follows:

1. Pushing and/or pulling
2. Climbing and/or balancing
3. Stooping, kneeling, crouching and/or crawling
4. Reaching, handling
5. Talking
6. Hearing
7. Seeing

**Reports To:**

Speech Language Pathologist, Special Education Supervisor

**Disclaimer:** The preceding job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees in this job.

