

October 23, 2023

****The Board reserves the right to enter into closed session at any time during the meeting to discuss matters permitted by NJSA 10:4-12**

**SUGGESTED MOTIONS FOR MEETING
NORTH WILDWOOD BOARD OF EDUCATION
REGULAR MEETING MINUTES**

MONDAY, OCTOBER 23, 2023

I. ROUTINE MATTERS**

A. Call to Order: Mr. Burns called the meeting to order at 6:04 p.m.

B. Roll Call

Present:

Michael Brown, Sr. (arrived @ 6:09 pm)

Charles Burns

Gerald Flanagan

Michele Devine-Hartnett

Scott McCracken

Victoria Seidenburg (phone)

Laura Stefankiewicz

Absent:

James Farrell

April Howard

David C. MacDonald

Also in attendance:

Philip Schaffer, Superintendent

Dawn Cottrell, Board Secretary/SBA

Patricia Donlan, Vice-Principal

Carolyn Morey, Supervisor of Pupil Personnel

Robert Belasco, Solicitor

C. Flag Salute

D. Open Public Meeting Law

In compliance with the Open Public Meetings Act, Chapter 231, P.L. 1975, the notice requirements have been satisfied as to the time, place, and date of holding this meeting by posting notice on the Municipal Clerk's Bulletin Board located in the North Wildwood Municipal Building and by publishing same in the Press of Atlantic City and the CMC

October 23, 2023

Herald. If any member has reason to believe that this meeting is being held in violation of the Open Public Meetings Act of 1975 they shall so state at this time.

E. Approval of transfer of funds: September 2023

F. Approval of Minutes: September 2023

G. Approval of financial statements as of September 30, 2023, and certification of non-over expenditure of funds (roll call); acknowledgement receipt of investment report.

SECRETARY AND TREASURER'S REPORT OF September 30, 2023,

On a motion made by Mr. McCracken and seconded by Ms. Seidenburg, the board unanimously approved the Secretary and Treasurer's Report for September 30, 2023, as per the following:

- Pursuant to N.J.A.C. 6A:23-2.11(c)4 the North Wildwood Board of Education certifies that as of September 30, 2023, and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Charles Burns, President _____

- Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of September 30, 2023, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the North Wildwood Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11(a)1. In accordance with N.J.A.C. 6A:23-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of September 30, 2023.

Dawn Cottrell, Secretary _____

H. Approval of bill list: October 2023

(*at a designated time the President will invite public discussion on any agenda items. Each member of the public will be allotted time to speak).

Motion: Mr. McCracken

Second: Ms. Stefankiewicz

Voting Yes:

Charles Burns
Gerald Flanagan
Michele Devine-Hartnett
Scott McCracken
Victoria Seidenburg
Laura Stefankiewicz

I. NWEA activity report

II. CLOSED SESSION - NONE

III. REPORTS**

- A. Board President:
Committee Report
WHS Update
- B. Administration Reports:
Superintendent
Business Administrator
Assistant Principals
- C. Public discussion of agenda items

IV. PUBLIC COMMENT ON AGENDA ITEMS ONLY – NONE

V. BUSINESS**

A. Personnel

1. On the recommendation of the Superintendent, approved Mary Delaney as Head Cheerleading Coach for the 2023-2024 school year.
2. On the recommendation of the Superintendent, approved Donna DeRitis as Assistant Cheerleading Coach for the 2023-2024 school year.
3. On the recommendation of the Superintendent, approved Becca Fuentes as Head Volleyball Coach for the 2023-2024 school year.
4. On the recommendation of the Superintendent, approved Olivia Rulon as Head Girls Basketball Coach for the 2023-2024 school year pending completion of substitute certificate.
5. On the recommendation of the Superintendent, approved David Richartz as Head Boys Basketball Coach for the 2023-2024 school year pending completion of substitute certificate.
6. On the recommendation of the Superintendent, approved Madlyn Rodgers as Non Public Teacher Assistant @\$15.50/hour.
7. On the recommendation of the Superintendent, approved to regretfully accept the resignation of Carole Parker-Elbert effective 01/01/2024 (last day worked 12/31/2023).

B. Financial

1. On the recommendation of the Superintendent and School Business Administrator, approved the Three-Year Comprehensive Maintenance Plan and the Annual Maintenance Budget Amount Worksheet M-1.

2. On the recommendation of the Superintendent and School Business Administrator, approved the 2023-2024 LPN Services in the amount of \$338.74 per day and One-to-One Bus Aide in the amount of \$50.00 per day with Cape May County Special Services District.
3. On the recommendation of the Superintendent and School Business Administrator, approved the 63-month postage machine rental and maintenance agreement with FP Mailing Solutions (\$79.00 monthly cost).
4. Approved a contract with DiPalantino Contractors for snow removal for the 2023-2024 winter season to plow and shovel all walkways, steps and entrances as follows:

Snow Plow...2-3 Inches	\$1,678
Snow Plow...4-7 Inches	\$1,931
Snow Plow...8-11 Inches	\$2,186
Snow Plow...12-15 Inches	\$2,441
5. On the recommendation of the Superintendent and School Business Administrator, approved the 2024-2025 School Budget Calendar.
6. On the recommendation of the Superintendent and School Business Administrator, approved floor replacement in the Kitchen area of Cafeteria/Auditorium to be completed by W.J. Gross, Inc. in the amount of \$15,650.00.

C. Policy

1. On the recommendation of the Superintendent, approved Policy 5131.1 Harassment, Intimidation and Bullying.
2. On the recommendation of the Superintendent, approved Policy 6142.2 English as a Second Language; Bilingual Education.
3. On the recommendation of the Superintendent, approved Policy 4151.1/4251.1 Sick Leave.
4. On the recommendation of the Superintendent, approved Policy 5131.5 Vandalism/ Violence.
5. On the recommendation of the Superintendent, approved Policy 6164.1 Intervention and Referral Services for General Education Pupils.
6. On the recommendation of the Superintendent, approved the first reading of Policy 5337.1 Therapy Animals.
7. On the recommendation of the Superintendent, approved the first reading of Policy 2431 Athletic Competition.

VI. CONSENT AGENDA

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

- A. On the recommendation of the Superintendent, approved The NWSD Nursing Plan for SY 2023-2024.

October 23, 2023

- B. On the recommendation of the Superintendent, approved the 2023 NWSD NJSLA Presentation.
- C. On the recommendation of the Superintendent, approved addendum to 6th Grade Health Curriculum, Tick and Tick Board Illnesses.
- D. On the recommendation of the Superintendent, approved the field trips and professional development workshops as listed
- E. Report of Drills: Fire 09/12/23 Lockdown 09/18/23.

PERSONNEL, FINANCIAL, POLICY & CONSENT

Motion: Mr. McCracken

Second: Ms. Devine-Hartnett

Voting Yes:

Michael Brown, Sr.
Charles Burns
Gerald Flanagan
Michele Devine-Hartnett
Scott McCracken
Victoria Seidenburg
Laura Stefankiewicz

VII. HARASSMENT, INTIMIDATION, BULLYING REPORTS - NONE

VIII. GOOD OF THE ORDER

- A. Staff Professional Development 11/08/2023
- B. NJSBA

IX. PUBLIC COMMENT - NONE

X. ADJOURNMENT @ 6:16 p.m.

Motion: Mr. Burns

Second: Mr. McCracken

Respectfully submitted,



Dawn Cottrell
School Business Administrator/Board Secretary

XI. BOARD INFORMATION

- A. The NWSD Nursing Plan for SY 2023-2024.

October 23, 2023

- B. Policy 5337.1 Therapy Animals
- C. 2023 NWSJ NJSLA Presentation
- D. Tick and TickBorn Illness Education NJDOE Broadcast
- E. Resignation of Carole Parker-Elbert

XII. NEXT MEETING

November 13, 2023 Regular meeting at 6:00 p.m.

FIELD TRIP / GUEST SPEAKERS APPROVAL

GRADE / GROUP	PLACE / SPEAKER	DATES
Grades 1 and 2	Storybook Land	October 27, 2023
Grade 5	Virtual Guest Speaker-The Turtle Hospital, Wildlife Rescue and Rehab	October 26, 2023
Grade 5	Guest Speaker Scott Jett-Historic Perspective NW Life Saving Station	November 3, 2023
Grades 6-8 Girls	Tween Tech at Stockton University	January 3, 2024

WORKSHOPS FOR APPROVAL

NAME	PLACE	SUBJECT	DATES	COSTS
Carolyn Morey	MUJC-New Providence, NJ	Discrimination Law, CEP and Rule of AAO	December 12, 2023	Mileage and tolls
Tina Hawthorne	SRI and ETTC	What Schools Need to Know About 504 Plans	November 15, 2023	ETTC, mileage and tolls
Carol Parker-Elbert	Online	Managing Overwhelming Frustration and Anxiety	November 2, 2023	\$89
Valerie Aiken	Atlantic City Convention Center	2024 NJMEA	February 22, 2023	\$150 + Mileage and tolls
Patti Donlan	CCESC	PreSchool Admin Meeting	October, 2023	Mileage and tolls
Patti Donlan	Avalon, NJ	CMCHCC Fall Networking	October, 2023	Mileage and tolls
Patti Donlan	Washington Twp Schools	PreSchool Admin Meeting	November, 2023	Mileage and tolls
Stephen Moore	Stockton	Teacher Effectiveness	October 26, 2023	\$178 +Mileage
Stephen Moore	Stochton	Differentiated Instruction	November 14, 2023	\$178 +Mileage
Stan DelCorio	Virtual - MMS	Intervention & Referral Services	December 6, 2023	5 ETTC Hours
Patti Donlan	Virtual - MMS	Intervention & Referral Services	December 6, 2023	5 ETTC Hours
Carolyn Morey	Virtual - MMS	Intervention & Referral Services	December 6, 2023	5 ETTC Hours
Karen Holland	Virtual - MMS	Intervention & Referral Services	December 6, 2023	5 ETTC Hours
David Capaldi	Virtual - MMS	Intervention & Referral Services	December 6, 2023	5 ETTC Hours
Mary Delaney	Virtual - MMS	Intervention & Referral Services	December 6, 2023	5 ETTC Hours
Carol Parker-Elbert	Virtual - MMS	Intervention & Referral Services	December 6, 2023	5 ETTC Hours
Tonilynn Donzola	Virtual - MMS	Intervention & Referral Services	December 6, 2023	5 ETTC Hours
Renee Forrest	Virtual - MMS	Intervention & Referral Services	December 6, 2023	5 ETTC Hours
Lori Basile	Virtual - MMS	Intervention & Referral Services	December 6, 2023	5 ETTC Hours