**REGISTRATION CHECKLIST FOR 2022 JOB SHADOW DAY**

**Friday, October 21, 2022**

1. Must be a student in good standing (answered by guidance staff) YES or NO
2. Must have good attendance and discipline record (answered by guidance staff) YES or NO
3. **Must turn in your registration and parent consent/medical release forms by Tuesday, October 11, 2022. The job that you shadow must pertain to your career choice. Job shadow questionnaire and employer evaluation forms must be turned in by October 28, 2022. Failure to do so will cause the student to be counted absent for Friday, October 21, 2022.**
4. **Must write at least a one paragraph paper on why you want to job shadow the job you have selected. Should be related to your current career interests. Turn in you application/parent consent/medical release forms.**
5. You are responsible for providing your own lunch at your shadow site.
6. Transportation will be provided ONLY for those students shadowing at Florence School District 5 schools. You must make your own shadow contacts and transportation arrangements if you shadow elsewhere. **FLORENCE SCHOOL DISTRICT 5 ASSUMES NO LIABILITY FOR INJURY/DAMAGES AT OFF CAMPUS JOB SHADOW SITES.**

STUDENT’S NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

JOB SHADOW SITE & ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SITE CONTACT PERSON: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SITE CONTACT PERSON PHONE NUMBER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**TO RECEIVE CREDIT FOR AN EXCUSED ABSENCE YOU MUST COMPLETE PAGES 1-3 AFTER YOUR SHADOWING EXPERIENCE AND TURN IN TO MR. CRATON DICKS BY FRIDAY, OCTOBER 28, 2022.**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 STUDENT SIGNATURE PARENT SIGNATURE

**CONSENT FORM**

Your child is invited to participate in a Job Shadow site-visit experience. A workplace host will lead him or her through a typical day on the job. Participants will discuss and explore various aspects of the workplace, as well as the skills necessary to get a job and keep a job. For your child to participate, you must complete this form and return it to the teacher before the scheduled site. Thank you.

**PERMISSION TO PARTICIPATE**

My student, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, may participate in a Job

 (name)

Shadow site visit, taking place at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on Friday, October 21, 2022

 (site)

between the hours of 8 AM and 3 PM.

**PHOTO RELEASE**

I understand that this event attracts media attention and also is used to promote partnerships

between schools and businesses, so there is a possibility that my child will be photographed during

this experience. I grant permission to photograph my child, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

for these promotional and educational purposes.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 Guardian Signature Date

**JOB SHADOW DAY 2022 EMPLOYER EVAULATION**

On behalf of Johnsonville High School, we would like to thank you for allowing our students to participate in the Job Shadow Program as your shadow. We hope that this experience will help them in making career decisions that will enhance their future. Please help us by completing the following information to ensure that our student receive the full experience of Job Shadow Day 2022.

Student’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Employer’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Business: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Employer’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How would you rate this shadowing experience? 1 2 3 4 5 (with 5 being the best experience)

Are there any comments you would like to share about the job shadowing experience?

**FLORENCE SCHOOL DISTRICT 5**

**JOB SHADOWING PROGRAM**

Student Interview Questionnaire

Student’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Business Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Business Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Business Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Person to be Shadowed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Shadowed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Amount of education needed of this job.
2. What school subjects do you feel would be most helpful to prepare for this career?
3. What recommendations would you offer to someone who is interested in entering this or a similar career?
4. In your opinion, what type of attitude, personality traits, or personal characteristics are needed in order to be successful in this career?
5. How does this company recruit for new employees?
6. What is the salary range for entry level positions at this company?
7. What additional training or education have you been required to obtain since beginning this career?
8. What do you think the job market in this career field will be in the next three to five years?
9. What type of skills in the following areas do you need to do your job effectively?

-Math (fractions, metric, calculus, etc.)

-Computer (digital media, programming, databases, etc.)

-Writing /Speaking (forms, presentations, emails, reports, etc.)

**Student Reflections:** Circle the one that rates your job shadowing experience.

Very good Good Fair Poor Very Poor

In complete sentences, explain how this shadowing experience benefitted you.