

GLEN ULLIN SCHOOL DISTRICT NO. 48  
 SCHOOL BOARD MEETING MINUTES  
 Wednesday, September 14<sup>th</sup>, 2022  
 Glen Ullin School Multi-Purpose Room

President Matt Kuhn called the meeting to order at 7:00 pm in the Glen Ullin School Multi-Purpose Room. A roll call was taken of the board members present: Andrew Jacobson, Tanna Filibeck, Kim Shafer. Jill Feser arrived at 7:01 pm via an online format. Absent was Marie Bittner and Travis Thomas. Also present were Superintendent: Peter Remboldt; Principal: Anni Carlson; and Business Manager: Christine Lawson. Guests present were John Lawson, Shannon Kuntz, Nancy Bittner, Alice Fitterer, Lora Voegele, and Tabi Schneider.

Andrew Jacobson made a motion, seconded by Kim Shafer, to approve the agenda with the addition of 6-F Cross Country Co-Op and 6-G Concrete Lift. The motion unanimously carried.

Andrew Jacobson made a motion, second by Tanna Filibeck, to approve the minutes of the August 10<sup>th</sup>, 2022, Regular Board meeting. The motion unanimously carried.

Andrew Jacobson made a motion to approve the August 2022 Financial Reports, seconded by Kim Shafer. The motion unanimously carried.

GENERAL FUND 1	\$855,748.01
LUNCH FUND 5	\$75,375.86
ACTIVITY FUND 6	\$84,994.43

**General Fund**

ACT Finance	2073	\$708.50
Advanced Business Methods	2074	\$1,681.20
AED Everywhere	2075	\$210.30
AVI Systems Inc.	2076	\$482.12
Binstock, Margo	2077	\$437.61
Capital City Restaurant	2078	\$2,315.18
Cash-Wa Distributing	2079	\$7,639.56
Cengage Learning	2080	\$1,480.00
Christensen, Shelly	2081	\$163.59
City of Glen Ullin	2082	\$2,220.81
Dakota Community Bank Card Member Services	2083	\$4,036.84
Department of Public Instruction	2084	\$157.59
East Side Jersey	2085	\$633.50
East West Books	2086	\$554.81
EBSCO	2087	\$266.02
Farmer's Union Oil	2088	\$1,692.42
Fitterer, Alice	2089	\$50.00

Glen Ullin Auto Parts	2090	\$1,209.32
Glen Ullin SuperValu	2091	\$1,456.93
Glen Ullin Times	2092	\$607.25
H. A. Thompson	2093	\$4,286.00
Harlow's Bus	2094	\$22,151.35
Hebron High School	2095	\$20.00
IStation	2096	\$5,283.50
ITD	2097	\$14.40
IXL Learning	2098	\$2,613.00
Jim's Repair	2099	\$485.20
Johnson Controls	2100	\$1,053.13
Lanes, Ava	2101	\$8,816.44
The Law Concrete ND LLC.	2102	\$92,242.51
Learning Without Tears	2103	\$79.75
Library World Inc.	2104	\$495.00
Marshall Lumber	2105	\$604.18
MDU	2106	\$3,073.20
ND State Library	2107	\$304.18
NDCEL	2108	\$210.00
NDSOS	2109	\$400.00
P C S Masonry	2110	\$13,740.00
Pan-O-Gold	2111	\$264.66
Region X	2112	\$150.00
Schirado, Lynnette	2113	\$75.00
Scholastic Book Clubs Inc.	2114	\$60.50
School Nutrition	2115	\$48.75
Shred North Dakota	2116	\$61.25
Teacher Innovations	2117	\$243.00
Tibor, Nicole	2118	\$118.65
Versatile Chemical	2119	\$133.54
Vogel Law Firm	2120	\$236.00
WR Telecommunications	2121	\$269.89

### **Activity Fund**

Activities Department	1340	\$10.00
Capital City Restaurant	1341	\$500.75
Coca-Cola Bottling High Country	1342	\$962.75
Crossroads Golf	1343	\$225.00
Dakota Community Bank Card	1344	\$99.00
Member Services		
FBLA	1345	\$110.00
Glen Ullin SuperValu	1346	\$1,006.40

HUDL	1347	\$2,055.24
Kraska, Nichole	1348	\$20.00
Logo Magic	1349	\$818.00
ND FFA Association	1350	\$4,950.00
New Salem Public School	1351	\$2,464.00
RSchoolToday (DWC)	1352	\$296.41

Kim Shafer made a motion to approve to pay the August 2022 bills presented by the Business Manager. Tanna Filibeck seconded the motion. The motion unanimously carried.

#### 4. Reports:

**4-A)** Board Chair: Nothing at this time.

**4-B)** Board Members: Nothing at this time.

**4-C)** Guests: Mr. Krein sent a letter asking permission for FFA to go the National FFA Convention.

Kim Shafer made a motion, seconded by Tanna Filibeck, to approve FFA attending the National Convention.

**4-D)** Superintendent/AD: Mr. Remboldt provided information to the board regarding the music program and their current use of the Quaver software. Mrs. Calson has been assisting with the music program while the district is still searching for a teacher. High School music students have been mentoring the younger students in band.

Mr. Remboldt spoke about the Classified Employee Handbook, and changes that needed to be made concerning breaks and clocking in and out for lunch breaks.

Andrew Jacobson made a motion, seconded by Tanna Filibeck, to update the lunch/break portion of the Classified Employee Handbook. The motion passed unanimously.

Discussion was held over the Other Optional Benefits of the Classified Employee Handbook.

Kim Shafer made a motion, seconded by Jill Feser, to remove the Other Optional Benefits section of the Classified Employee Handbook. The motion was unanimously approved.

Mr. Remboldt spoke about at some point needing to replace the roof on the building and being conscientious on the budget regarding these upcoming repair needs. Mr. Remboldt presented the athletic report. At this time, the school is still seeking a Junior High Boys and Elementary Boys basketball coach.

**4-E)** Principal: Mrs. Carlson gave information on the teacher's professional development. Ava Lanes visited the school over the course of two days for professional development training with the teachers. Mrs. Carlson spoke about the upcoming Homecoming Celebrations.

**4-F)** Facility/Transportation: Mr. Remboldt spoke about the annual compliance bus training. He congratulated Lora Voegele and Nancy Bittner for being the first people to have their annual training completed.

John Lawson gave information regarding the kitchen and lunchroom floor. The company, Carpet One, has come back and repaired some places that the floor was coming up, but needs to come again.

H.A. Thompson will be coming to fix a drain in the kitchen in October. H. A. Thompson is also looking at one of the boilers to determine why the breaker has been tripping.

The Law Concrete ND will be coming back to the school to pour a small amount of concrete on the east side of the driveway. Mr. Lawson and Mr. Remboldt both spoke about the need to have some mud jacking/concrete lifting done in fourteen different sections of the school. The company will also be sealing all of the cracks in the concrete.

Andrew Jacobson made a motion, seconded by Tanna Filibeck, to approve Bison Renovations to raise and support fourteen sections and fourteen pieces of the sidewalk to level joints. The motion passed unanimously.

Mr. Lawson also presented information regarding putting a yard light on the east corner of the garage and upgrading the electrical panel.

## **5. Unfinished Business:**

**5-A)** The board discussed the business manager's negotiated agreement findings.

Andrew Jacobson made a motion, seconded by Kim Shafer, to approve the employment contract that the negotiated committee had prepared for the business manager, Christine Lawson. The motion was approved with four yays and one nay. The motion passed.

## **6. New Business:**

**6-A)** Christine Lawson presented information on the 2021-2022 Financial Report, which is a recap of all of the revenue and expenditures from the prior fiscal year.

Andrew Jacobson made a motion, seconded by Kim Shafer, to approve the 2021-2022 Financial Repot. The motion unanimously passed.

**6-B)** Andrew Jacobson made a motion, seconded by Tanna Filibeck, to approve the Annual Compliance Report.

**6-C)** Mr. Remboldt presented information about hiring an ITV online facilitator. Mr. Remboldt stressed the importance of having someone be there to supervise students and proctor tests.

Mr. Remboldt hired Margaret Park to fill the ITV Online Facilitator. Tanna Filibeck made a motion, seconded by Kim Shafer, to approve the hiring of Margaret Park as the ITV Online Facilitator. The motion was unanimously approved.

**6-D)** Kim Shafer made a motion, seconded by Tanna Filibeck, to approve HZ Electric to do the electrical work and add lights to the garage for \$1,800.19 previously discussed under 4-F. The motion unanimously passed.

**6-E)** Mr. Remboldt discussed the enrollment report. The total enrollment is 145 students and 14 preschool students.

**6-F)** Mr. Remboldt discussed Co-Oping with Hebron School for Cross Country for the 2023-2024 school year. The Co-Op would cover both male and female students.

Kim Shafer made a motion, seconded by Andrew Jacobson, to approve the 2023-2024 Cross Country Co-Op with Hebron Public School.

**6-G)** Concrete Lifting/Mud Jacking was discussed and approved in 4-F.

## **7. Miscellaneous:**

Mr. Kuhn read a thank you card from the FFA students to the board.

## **8. Adjournment:**

Kim Shafer motioned to adjourn the meeting at 8:25 pm, seconded by Tanna Filibeck. The motion unanimously carried.

The next Regular Board Meeting is scheduled for October 12<sup>th</sup>, 2022, at 7:00 pm.

The preceding minutes were approved the 12<sup>th</sup> day of October 2022.

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Matt Kuhn, School Board President

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Christine Lawson, Business Manager