

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Regular Board Meeting**  
**February 28, 2022**

The Liberty Center Local Board of Education met in regular session on Monday, February 28, 2022 at 7:00 p.m. in the Board Room. Board members Mr. Jeff Benson, Mr. Neal Carter, Mr. Todd Spangler, Mr. John Weaver and Mrs. Andi Zacharias were in attendance. The Pledge of Allegiance was recited.

Lori Brodie, Northwest Ohio Liaison of the Ohio Auditor of State's Office, presented the Ohio Auditor of State Award to the District. Ms. Brodie acknowledged the work of the school board and superintendent, and specifically recognized Treasurer Jenell Buenger and her staff for their work in achieving this award. The award is given to approximately 8% of the public entities audited by the state each year. Ms. Brodie thanked the District for their stewardship of public dollars and for their fiscal integrity.

John Enrietto, EnTrust Engineer, presented information on the solar field. Looking at the data from December 2020 through December 2021, the District saved approximately \$6,700. He noted that while that number is not as high as they were anticipating, there were a few issues that were resolved, which will lead to additional realized savings. With the locked rate at approximately \$.09, the District's savings will continue to grow as the cost of electricity rises.

**#21-22 Approve Minutes**

The motion was made by Mr. Benson and seconded by Mrs. Zacharias to approve the minutes of the Organizational and Regular Meeting held on January 10, 2022 of the Liberty Center Board of Education.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter  
Nays: None – Motion Carried

**Treasurer's Report**

Mrs. Buenger reviewed her consent agenda items. She reported on the regular monthly reports. Mrs. Buenger noted the District is still on track for the year. Revenues are slightly higher due to receiving the quarterly income tax payment, which was 2% higher than expected. She also explained the annual resolution accepting the rates as determined by the budget commission. Mrs. Buenger thanked the very generous donors. She provided information on the FY23 contract with the Northwest Ohio Educational Service Center (NWOESC), which is an increase of \$32,429.86 over the current year. This can be attributed to an increase in the number of students at the IEC as well as normal personnel salary increases and higher insurance costs. She noted this was the first year in a quite a few years when there has not been a mid-year increase to the NWOESC contract.

Mrs. Buenger explained the new fund and special cost center, appropriation modifications and amended certificate modifications. The changes are primarily due to changes in grant allocations and student activity budgets submitted this month. She also informed the Board the District was awarded a School Bus Grant totaling \$180,000 to purchase four new buses. The school will receive \$45,000 per bus and has until September 30, 2023 to purchase the buses. The plan is to purchase two buses this fiscal year and the other two buses next fiscal year. A new bus costs approximately \$99,950, so the grant pays for 45% of each bus.

Lastly, Mrs. Buenger explained the resolution in the meeting transferring the interest from the District's local share of the OFCC project to the Permanent Improvement Fund, which is a state requirement.

**#22-22 CFO/Treasurer's Consent Agenda**

Upon the recommendation of the Treasurer, the motion was made by Mr. Weaver and seconded by Mr. Spangler that the Board approve the Treasurer's Consent Agenda items as follows:

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Approve the financial reports, including the following:

- Monthly Bank Reconciliation
- Cash Summary Report
- Disbursement Summary Report
- Investment Report
- Budget vs. Actual

Approve the following student activity budgets for the 2021-22 school year:

- Spanish Club
- After Prom
- Drama Fund - Amended

Approve the resolution accepting the amount and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor.

Approve the following donations:

Germfree Innovations	My Shield Hospital Disinfectant 32oz (Case of 6)	
Germfree Innovations	My Shield Broad Spectrum Disinfectant (5 Gallon Pail)	
Paula & Tom Moriarty	BA Miller Baseball Field in Memory of Ward Hogrefe	\$2,500
Henry County Health Dept.	1,000 Disposable Youth Masks	
State of Ohio	36 BinaxNOW COVID Test Kits	

Approve the agreement with the Northwest Ohio Educational Service Center (NWOESC) to provide services beginning July 1, 2022 and ending June 30, 2023 at a cost of \$719,261.91.

Approve the following New Fund and Special Cost Center, Appropriation Modifications and Amended Certificate Modifications:

**New Fund and Special Cost Center**  
499 9922      School Bus Purchase Program

<b>Appropriation Modifications</b>		
507 9122	ARP ESSER	\$7,276.85
507 9922	ESSER II	\$3,237.83
590 9204	Title II-A	\$206.10
587 9700	Preschool Grant – NWOESC	\$8.99
516 9714	IDEA-B	\$4,263.83
572 9104	Title I	\$600.88
572 9922	Expanding Opportunities for Each Child	-\$4,934.95
200 925A	Spanish Club	\$3,000.00
200 9017	After Prom	\$6,390.00
499 9922	School Bus Purchase Program	\$180,000.00
022 9512	Boys' Basketball Tournament Fund	\$15,000.00
572 9102	Title I-D Neglected	-\$672.02
003 0000	Permanent Improvement Fund	\$61,857.91
010 9015	Classroom Facilities Local Share	\$61,857.91

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300 913A	Drama Fund	\$3,000.00
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**Amended Certificate Modifications**

507 9122	ARP ESSER	\$7,276.85
507 9922	ESSER II	\$3,237.83
590 9204	Title II-A	\$206.10
587 9700	Preschool Grant – NWOESC	\$8.99
516 9714	IDEA-B	\$4,263.83
572 9104	Title I	\$600.88
572 9922	Expanding Opportunities for Each Child	\$16.30
200 925A	Spanish Club	\$200.00
200 9017	After Prom	\$5,700.00
499 9922	School Bus Purchase Program	\$180,000.00
022 9512	Boys’ Basketball Tournament Fund	\$15,000.00
572 9102	Title I-D Neglected	-\$672.02
003 0000	Permanent Improvement Fund	\$61,857.91

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter  
 Nays: None – Motion Carried

**Principals’ Reports**

**Elementary**

Ms. Postl updated the Board on events happening in the Elementary. Kindergarten registration opens on March 1<sup>st</sup>. The clinic will be held May 5<sup>th</sup> and 6<sup>th</sup> during the day. The STEM/Literacy Night has been rescheduled to Monday, March 7<sup>th</sup> from 5:00-6:30 to avoid conflicts with the boys’ basketball district semi-final game. The book fair will be open for students and parents to shop together.

Ms. Postl also provided an update on testing. Kindergarten is finishing up benchmark testing. NAEP testing will occur on March 9<sup>th</sup>. The NAEP testing targets students nine years of age in math and/or reading. It is a paper/pencil test. State testing for ELA will be April 5<sup>th</sup>-8<sup>th</sup> and math will be April 26<sup>th</sup>-29<sup>th</sup>.

Ms. Postl recognized the students participating in the Amazing Shake. They had the opportunity to interact with the senior citizens at the February Senior Citizen Breakfast and practice the skills they have been learning. They received great, positive feedback from everyone.

**Special Education**

Mrs. Jimenez presented the Board with information on the Tiger Breakfast and Brew Crew. Through a partnership with Special Grounds Coffee, students have the opportunity to learn new skills while staff members get a treat and coffee twice a month through the rest of the school year. She encouraged the Board to let her know if they would like to participate.

**Middle School**

Mr. Storrer updated the Board on activities in the Middle School. On March 9<sup>th</sup>, a group of students will be going to the University of Toledo for the “Introduce a Girl to Engineering” event, which is being held in conjunction with National Engineers Week 2022. Mr. Storrer announced the BLT and PBIS committees have

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chosen to make Social Emotional Learning (SEL) the focus of the building for next school year. They are making final decisions on the 2022-23 schedule to address the needs of the building, including a “morning meeting” time each day. This will be a 15-minute meeting time that will be used to implement the 7 Mindsets and build relationships with students. Lastly, Mr. Storrer updated the Board on State testing dates: ELA is April 5<sup>th</sup>-8<sup>th</sup>, math is April 20<sup>th</sup>-21<sup>st</sup> and science is April 26<sup>th</sup>-29<sup>th</sup>.

**High School**

Mr. Radwan provided an update on the High School. ACT testing is scheduled for March 1<sup>st</sup>. The spring testing schedule was also recently shared with parents. Mr. Radwan highlighted the Liberty Center FFA as it wraps up National FFA Week. There are 190 members this year. He also announced underclassmen awards and senior awards are scheduled for May 26<sup>th</sup>. Graduation will be held at the football stadium on May 29<sup>th</sup>. The Auditoria and Middle School Gym will be utilized if there is inclement weather.

Mr. Radwan informed the Board the Middle School/High School Art Show will be May 9<sup>th</sup>-13<sup>th</sup> at the Liberty Center Public Library. There is a choir concert on March 8<sup>th</sup> from 6:30-8:00 p.m. in the Auditoria. The vocal music department will be putting on the production of *Annie* April 7<sup>th</sup>, 8<sup>th</sup> and 9<sup>th</sup>. More information is forthcoming. Mr. Radwan congratulated all winter sports athletes for their efforts and sportsmanship this season.

**Athletic Director’s Report**

Mr. Pohlman highlighted the successful winter sports season. The girls’ basketball team finished their season as sectional runners up. They avenged an early season loss and beat Montpelier, who was 19-3, in the sectional semi-finals. Boys basketball won a sectional title for the first time since 2014. They will move on to district semi-finals against Eastwood at Toledo Central Catholic. Wrestling had sectionals this past weekend. Seven wrestlers moved on to wrestle at Rossford for districts this Saturday and Sunday. Gymnastics competed at districts in Maumee with Calla Oelkrug finishing 3<sup>rd</sup> on the beam and earning a trip to state as an individual. Boys and girls bowling were both district runners up and earned a trip to state. The boys will compete Friday and the girls on Saturday at Wayne Webb’s Bowling Center in Columbus.

Mr. Pohlman also noted the two resignations on the agenda. There will be two head coaching positions for fall sports. Mr. Pohlman recognized and thanked Andy Storer and Tim Atkinson.

Mr. Pohlman updated the Board that they are still waiting on the weight equipment for the metal building. He contacted other companies to see if the District could get the items sooner from a different vendor, but for the custom racks and equipment, the lead time was the same across the other vendors.

Lastly, the National Football Foundation has selected Owen Johnson and Owen Long as Scholar Athletes. They will be attending a banquet next week where Ryan Day will be the speaker. They will also participate in a service project at the Toledo Children’s Hospital.

**Superintendent’s Report**

Mr. Peters provided an update on the building project. The goal of the project is to update the existing facilities to match the life of the new K-12 building. GMP1 included work and remodeling to the metal building, bleachers at the football stadium and an air conditioning unit for the 1995 gymnasium. GMP2 included updates to the exterior and landscaping at the metal building and new fencing. Both GMP1 and GMP2 have been completed. GMP3 will include renovations to the Varsity Gymnasium, including the gym floor, ceiling tile,

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painting, remodeling the locker rooms, creating an officials' locker room and remodeling the existing bathrooms. GMP3 is still in the design phase. Once completed, the project will be sent out for bids. The District has a budget of approximately \$1 million. With the volatile market, both in availability of items and prices, the District hopes to complete everything. GMP3 will be presented to the Board for approval at the March meeting. The anticipation is to start the project in March. The total for the projects, including donations, totals nearly \$4 million. Mr. Peters noted none of the funding is coming from the General Fund.

Mr. Peters also informed the Board the 2022-23 calendar is on the agenda for approval. At the recommendation of the DLT, the District will have four 2-hour delay days for staff professional development, in addition to three scheduled PD days.

**#23-22 Superintendent's Consent Agenda**

Upon the recommendation of the Superintendent, the motion was made by Mrs. Zacharias and seconded by Mr. Weaver that the Board approve the Superintendent's Consent Agenda items as follows:

Approve the 2022-23 school year calendar.

Approve the Liberty Center School District Emergency Operations Plan as submitted to the Ohio School Safety Center.

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Carter  
Nays: None – Motion Carried

**#24-22 Superintendent's Personnel Recommendations**

Upon the recommendation of the Superintendent, the motion was made by Mr. Benson and seconded by Mr. Spangler, that the Board approve the Superintendent's Consent Agenda items as follows:

Approve the NwOESC substitute teacher and paraprofessional list, as presented for the 2021-22 school year, to obtain substitute teachers and paraprofessionals.

Approve the following individuals as Substitute Teachers for the 2021-22 school year with the Non-Bachelors 1 Year Temporary License:

Jerica Hollenbaugh  
Jenna Kocsis  
Layton Willson  
Alicia Wright  
Dominic Zarba

Approve the following individuals as chaperones for the 6<sup>th</sup> Grade Camp Willson trip, pending completion of all necessary paperwork:

Bernadette Meyer	Caroline Booth	Christina Hill
Erica Box	Jody Hollenbaugh	Kara Estelle
Kelsey Crow	Michele Ordway	Paula Grooms
Raegan Keller	Kendra Scarberry	Tammy Crow
Tammy Mays	Tina Hammontree	Thomas Myers
Brad Crow	Calvin Hill	Charlie Krueger

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Brandon Crow  
Todd Spangler  
Tim Ordway  
Jim Oberhauser

Benjamin Keller  
Bob Murdock  
Brad Howe

Greg Badenhop  
Joshua Huber  
Bryan Flory

Approve Nancy McCann as a High School Guidance Counselor substitute, on an as needed basis, beginning March 1, 2022.

Approve advancing Katherine Bell, Classroom Teacher, to the 150+ column on the LCCTA Negotiated Agreement's salary schedule, effective at the beginning of the second semester, January 18, 2022.

Approve increasing the substitute lunchroom pay to \$12.50 per hour.

Rescind the following supplemental contract for the 2021-22 school year:

Nikole Keil – Assistant Softball Coach

Whereas the Board of Education has offered and advertised the following supplemental positions per ORC 3313.53, and received no interested or qualified licensed employees, move to offer the following non-certified individuals each a one-year supplemental contract for the position indicated for the 2021-22 school year, pending completion of all necessary paperwork with salary as stipulated per the LCCTA Negotiated Agreement:

Nikole Keil – Assistant Softball Coach (50%)  
Peg Zientek – Assistant Softball Coach (50%)  
Bryan Miller – Junior High Track Coach  
Kara Behnfeldt – Assistant Junior High Track Coach  
Drew Horner – Assistant Baseball Coach  
Jim Drain – Junior Varsity Baseball Coach

Approve the following volunteers for the activity indicated for the 2021-22 school year, contingent upon the completion of all necessary paperwork:

Todd Spangler – Track  
Zach Bowers – Track  
Robb Shadday – Baseball  
Ryan Callahan – Baseball

Accept the resignation of Tim Atkinson, Head Cross Country Coach, effective February 28, 2022.

Accept the resignation of Andy Storer, Head Boys' Soccer Coach, effective February 28, 2022.

VOTE: Ayes: Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Weaver, Mr. Carter  
Nays: None – Motion Carried

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**#25-22 OHSAA Membership Resolution**

It was moved by Mr. Weaver and seconded by Mr. Spangler to approve the resolution for continued membership for the 2022-23 school year in the Ohio High School Athletic Association (OHSAA).

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter  
Nays: None – Motion Carried

**#26-22 Resolution Transferring Interest from District's Local Share of OFCC Project**

It was moved by Mrs. Zacharias and seconded by Mr. Benson to approve the resolution to transfer the interest from the District's local share of the OFCC project from the Classroom Facilities Fund 010 9015 to the Permanent Improvement Fund 003.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter  
Nays: None – Motion Carried

**New Business**

The next Board Meeting is March 28, 2022.

**Board Members' Committee Reports**

A Facility Committee meeting will be schedule prior to the next Board Meeting.

Mrs. Zacharias noted the installation of the flag pole and flag at the Veteran's Memorial. Mr. Peters informed the Board the spotlights would be installed once the ground thawed.

**#27-22 Executive Session**

Mr. Weaver made the motion and Mr. Benson seconded the motion that the Board adjourn to executive session at 7:50 p.m. for the purpose of considering the employment of a public employee of the School District and for the purpose of considering the purchase of property for School District purposes.

VOTE: Ayes: Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Weaver, Mr. Carter  
Nays: None – Motion Carried

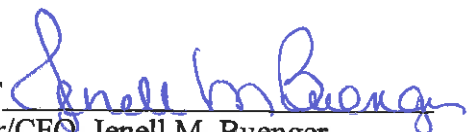
The Board returned from executive session at 8:24 p.m.

**#28-22 Adjournment**

Mr. Weaver made the motion and Mr. Benson seconded the motion to adjourn the February 28, 2022 regular meeting of the Liberty Center Local Board of Education at 8:25 p.m.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter  
Nays: None – Motion Carried

  
\_\_\_\_\_  
President, Neal Carter

ATTEST   
Treasurer/CFO, Jenell M. Buenger

