



Monday, January 27, 2025
January 27, 2025 Board of Education Regular Meeting

PAULSBORO PUBLIC SCHOOLS

Paulsboro Junior / Senior High School Auditorium
670 N. Delaware Street
Paulsboro, New Jersey 08066

7:30 p.m. - Board of Education Meeting

- **The Board will take official action at this meeting.**
- **The meeting is open to the public and comments will be solicited from citizens in attendance.**

MISSION STATEMENT

The mission of the Paulsboro School District is to work with students, parents, educators, and community to develop excellence in education while preparing each student to be viable and productive citizens in society. Our goal is to develop the unique potential of the whole student by creating a challenging and diverse learning climate that prepares students for the 21st Century and is rich in tradition and pride.

A. OPENING OF MEETING

Subject	1. Call to Order
Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
Category	A. OPENING OF MEETING
Access	Public
Type	Information, Procedural

As required by the Open Public Meetings Act as presiding officer, I announce that adequate notice of this meeting has been provided by mailing on the original date of July 1, 2024 to the Paulsboro Clerk, Greenwich Township Clerk, Courier Post, South Jersey Times, Secretary of Greenwich Township Board of Education and by posting the schedule of meetings in a public place reserved for such announcements by the Board of Education.

The 2024-2025 Board of Education schedule of meetings was readopted by the Board of Education at the Reorganization Meeting on January 2, 2025. In addition, an announcement that this meeting would be conducted in public was placed on the district website, Facebook and Twitter.

As usual, notice of the meeting was posted in Paulsboro Borough Hall and sent to the newspapers.

Subject	2. Roll Call
Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
Category	A. OPENING OF MEETING
Access	Public
Type	Procedural

Theresa Cooper, Robert Davis, John Golembiewski, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Dei'jah Moore, Markee Robinson, Danielle Scott, Greenwich Township Representative Roseanne Lombardo, and Student Board of Education Member Valentine Mitchell and / or Alternate Student Member Nada Reda.

B. OPENING OF PUBLIC SESSION 7:30 p.m.

Subject	1. Open Public Meetings Declaration
Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
Category	B. OPENING OF PUBLIC SESSION 7:30 p.m.
Access	Public

Type Information, Procedural

As required by the Open Public Meetings Act as presiding officer, I announce that adequate notice of this meeting has been provided by mailing on the original date of July 1, 2024 to the Paulsboro Clerk, Greenwich Township Clerk, Courier Post, South Jersey Times, Secretary of Greenwich Township Board of Education and by posting the schedule of meetings in a public place reserved for such announcements by the Board of Education. The 2024-2025 Board of Education schedule of meetings was readopted by the Board of Education at the Reorganization Meeting on January 2, 2024. In addition, an announcement that this meeting would be conducted in public was placed on the district website, Facebook and Twitter.

Subject 2. Pledge of Allegiance

Meeting Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting

Category B. OPENING OF PUBLIC SESSION 7:30 p.m.

Access Public

Type Procedural

Subject 3. Upcoming Scheduled Events

Meeting Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting

Category B. OPENING OF PUBLIC SESSION 7:30 p.m.

Access Public

Type Information

6th Annual Black History Month Program hosted at Paulsboro High School on February 15, 2025, from 12:00 PM to 5:00 PM.

File Attachments

[PHS BLACK HISTORY 2025.pdf \(1,719 KB\)](#)

C. RESOLUTIONS: 1

Subject 1. Resolution Number #1-27-2025-001 Doctrine of Necessity

Meeting Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting

Category C. RESOLUTIONS: 1

Access Public

Type Action, Information

Recommended Action Recommend adoption of Resolution Number #1-27-2025-001 Doctrine of Necessity.

RESOLUTION OF THE PAULSBORO BOARD OF EDUCATION INVOKING THE DOCTRINE OF NECESSITY DUE TO CONFLICTS OF INTEREST OF CERTAIN MEMBERS OF THE BOARD IN ACCORDANCE WITH THE "RESOLUTION ON INVOKING THE DOCTRINE OF NECESSITY" ISSUED BY THE NEW JERSEY SCHOOL ETHICS COMMISSION ON FEBRUARY 25, 2003.

WHEREAS, six (6) members of the Paulsboro Board of Education ("Board") have conflicts of interest making them ineligible to participate in the review and decision regarding the renewal or non-renewal of the Employment Agreement ("Contract") with the Superintendent of Schools; and

WHEREAS, the Board consists of ten (10) members due to a Send-Receive relationship with the Greenwich Township School District; and,

WHEREAS, prior to the enactment of the Accountability Regulations, certain of the Board members were permitted to participate in the review and decision regarding the renewal or non-renewal of the Contract with the Superintendent of Schools; and,

WHEREAS, Mrs. Danielle Scott has an Aunt-in-Law and two (2) Cousin-in-Laws who are employed as a Teacher's Aide and Principal and Nurse in the District; and,

WHEREAS, Mr. Joseph Lisa has a Granddaughter who is employed as a Teacher's Aide in the District; and,

WHEREAS, Mrs. Theresa Cooper has a Niece, Sister-in-Law and Cousin-in-Law who are employed as a Teacher's Aide, Nurse and Principal in the District; and,

WHEREAS, Mr. John Golembiewski has a Wife who is employed as a Hall Monitor in the District; and,

WHEREAS, Mr. Jack Henderson has a Grandson who is employed as a teacher. in the District; and,

WHEREAS, Mrs. Roseanne Lombardo has two cousins employed as a teacher and Teacher Aide; and,

WHEREAS, as a result of said conflicts, the Board does not have a quorum and is therefore unable to discuss the Contract of the Superintendent of Schools; and

WHEREAS, the Doctrine of Necessity permits members of a public body who are otherwise in conflict to participate in the voting process where the public body would be unable to act without the participation of those members; and

WHEREAS, the New Jersey School Ethics Commission issued a "Resolution on Invoking the Doctrine of Necessity," which permits Boards of Education to invoke the Doctrine of Necessity in situations involving the approval of collective bargaining agreements; and

WHEREAS, the Board is satisfied that it is unable to discuss the renewal or non-renewal of the Contract with the Superintendent of Schools or act the renewal or non-renewal of the Contract with the Superintendent of Schools; and

WHEREAS, the Board has been provided with an opinion from its Solicitor stating that it is appropriate to invoke the Doctrine of Necessity under these circumstances.

NOW, THEREFORE, BE IT RESOLVED, by the Paulsboro Board of Education as follows:

1. The Board hereby declares that the Doctrine of Necessity must be invoked to permit the Board to take action on a pressing public issue and matters that the Board of Education are statutorily required to participate in and perform, the evaluation of the Superintendent of Schools and the review and approval of the Contract with the Superintendent of Schools.
2. The Board hereby declares that there is no alternative forum available to engage in the following actions:
 - a. Reviewing and determining whether to renew or non-renew the Employment Contract of the Superintendent of Schools; and,
 - b. Participate in executive session to discuss a. above
3. The Board further declares that it will be unable to act without the members in conflict and invoking the Doctrine of Necessity.
4. Upon adoption of this Resolution the Doctrine of Necessity, all members of the Board will be permitted to participate in the specific actions listed above.
5. All resolutions or parts of resolutions inconsistent with the provisions hereof are repealed to the extent of such inconsistency.
6. This Resolution shall take effect immediately.

Resolution Number #1-27-25-001

D. PRESENTATIONS: 1

Subject	1. Student of the Month Awards for November and December 2024
Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
Category	D. PRESENTATIONS: 1
Access	Public
Type	Information

1. Student of the Month Awards for November and December 2024:

Billingsport Early Childhood Center	Loudenslager Elementary School
<p><u>Preschool</u> November – Alaya Jones December – Monsif Elouardi</p> <p><u>Kindergarten</u> November – Leila Elabaidi December – Nicholas Urban</p> <p><u>1st Grade</u> November – Qamar Charafi December – Haven Penquite</p> <p><u>2nd Grade</u> November – Kashmira Sanders December – Myles Davis</p>	<p><u>3rd Grade</u> November - Karya Murumba December –Nova Brice</p> <p><u>4th Grade</u> November - Ty'Zaya Barnett December –Mason Kuser</p> <p><u>5th Grade</u> November - Noah Rivera December –Ahmir Lewis</p> <p><u>6th Grade</u> November - Julie Land December –Elijah Strickland</p>

Following this presentation, the Paulsboro Education Association invites the families and the Board of Education Students of the Month for light refreshments in the cafeteria.

Admin Content

Executive Content

E. CORRESPONDENCE: None at this time.

F. New Business: 2-3

Subject	1. JANUARY 2025 IS THE NEW JERSEY SCHOOL BOARD RECOGNITION MONTH
Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
Category	F. New Business: 2-3
Access	Public
Type	Information



Paulsboro Public Schools Staff and Community want to thank our Board Members for their vital role they serve in the lives of our children's education.

New Jersey's local boards of education play an essential role in our students' lives. They oversee 580 school districts, which in turn, operate nearly 2,500 public schools and provide educational services to nearly 1.4 million children. They set the policies for our schools and make important decisions affecting curriculum, financing, and staffing.

New Jersey's local school board members devote countless hours - with no compensation - to the oversight and advancement of our children's education.

January 2025 is the 23rd annual School Board Recognition Month in New Jersey, a time to raise public awareness of the role and responsibilities of local boards of education and to thank our community's school board members for their efforts.

Thank you!

Subject	2. Legal Document
Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
Category	F. New Business: 2-3
Access	Public
Type	Action, Information
Recommended Action	Recommend approval of the Termination of Restrictions and Reverter document as presented by counsel regarding the Paulsboro Gardens Apartment Complex.

File Attachments

[Termination of Restrictions and Reverter.docx \(19 KB\)](#)

Subject	3. Negotiations
Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
Category	F. New Business: 2-3
Access	Public
Type	Action
Recommended Action	Recommend approval for the Negotiations Committee to meet to review the salary guides as proposed by the Paulsboro Education Association.

G. Board Business

**H. BOARD BUSINESS - COMMITTEE OF THE WHOLE - POLICY - Chairperson:
Open Members: Open**

Subject	1. Policy
Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
Category	H. BOARD BUSINESS - COMMITTEE OF THE WHOLE - POLICY - Chairperson: Open Members: Open
Access	Public
Type	Information

I. BOARD BUSINESS - COMMITTEE OF THE WHOLE - HUMAN RESOURCES AND NEGOTIATIONS - Chairperson: Open Members: Open

Subject	1. HUMAN RESOURCES AND NEGOTIATION:
Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
Category	I. BOARD BUSINESS - COMMITTEE OF THE WHOLE - HUMAN RESOURCES AND NEGOTIATIONS - Chairperson: Open Members: Open
Access	Public
Type	Information

Human Resources and Negotiation:

Chairperson: Open

Members:

Paulsboro Education Association (PEA)

On Tuesday, September 24, 2024, the Paulsboro Board of Education Negotiation team along with Superintendent, Dr. Phillip C. Neff Jr., and Business Administrator Douglas McGarry met with the State Mediator in the conference room of the Administration Building.

Admin Content

Paulsboro Education Association (PEA)

On Tuesday, September 24, 2024, the Paulsboro Board of Education Negotiation team along with Superintendent, Dr. Phillip C. Neff Jr., and Business Administrator Douglas McGarry met with the State Mediator in the conference room of the Administration Building.

J. BOARD BUSINESS - BUDGET - Chairperson: Open Members: Open

Subject	1. BUDGET
Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
Category	J. BOARD BUSINESS - BUDGET - Chairperson: Open Members: Open
Access	Public
Type	Information

Budget:

Chairperson: Open

Members: Open

The previous Committee met Monday, July 24, 2023.

5:00 p.m. in the Central Office Conference Room at the Administration Building.

No updates provided.

K. BOARD BUSINESS - FACILITIES - Chairperson: Open Members: Open

Subject	1. FACILITIES
Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
Category	K. BOARD BUSINESS - FACILITIES - Chairperson: Open Members: Open

Access Public
 Type Information

Facilities:

Chairperson: Open

Members: Open

Friday, May 3, 2024

8:00 a.m. Building Walk Through Billingsport Early Childhood Center

Friday, May 10, 2024

8:45 a.m. Building Walk Through Paulsboro High School

Thursday, May 16, 2024

10:30 a.m. Building Walk Through Loudenslager Elementary School

Wednesday, August 7, 2024

11:30 a.m. Building Walk Through Paulsboro High School

Wednesday, August 14, 2024

11:30 a.m. Building Walk Through Loudenslager Elementary School

Friday, October 11, 2024

9:00 a.m. Building Walk Through Billingsport Early Childhood Center

L. BOARD BUSINESS - CURRICULUM - Chairperson: Open Members: Open

Subject 1. CURRICULUM
 Meeting Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
 Category L. BOARD BUSINESS - CURRICULUM - Chairperson: Open Members: Open
 Access Public
 Type Information

Curriculum:

Chairperson: Open
 Members: Open

Last meeting was held on Thursday, October 10, 2024 at 4:00 pm.

M. OLD BUSINESS: None at this time.

N. PENDING ITEMS: None at this time.

O. REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR 1:

Subject 1. BOARD SECRETARY/BUSINESS ADMINISTRATOR
 Meeting Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
 Category O. REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR 1:
 Access Public
 Type Action, Information
 Fiscal Impact Yes
 Budgeted Yes
 Recommended Action RECOMMEND APPROVAL OF A – D: The Greenwich Township Representative may vote on items in this section of the agenda.

A. Approval of Minutes (Attachments)

Regular Meeting - Revised November 25, 2024
 Regular Meeting December 16, 2024

Executive Meeting

December 16, 2024

Reorg Meeting

January 2, 2025

- B. Approval of the December 2024 transfers. (Attachment)
- C. Approval for payment of the January bills that are duly signed and authorized. (Attachment)
- D. Approval of the December Board Secretary's Report. (Attachment)

Informational: The Report of the Secretary to the Board of Education as well as associated reports of accounts will be available for review at the meeting or in advance in the Office of the Business Administrator/Secretary to the Board of Education.

File Attachments

- [11.25.24 Regular Meeting Minutes - revised.pdf \(8,214 KB\)](#)
- [BSR Fund 10 12.31.24.PDF \(62 KB\)](#)
- [BSR Fund 20 12.31.24.PDF \(57 KB\)](#)
- [BSR Fund 30 12.31.24.PDF \(59 KB\)](#)
- [Transfers List 12.31.24.PDF \(53 KB\)](#)
- [transfers 12.31.24.PDF \(76 KB\)](#)
- [January 2025 Billslist.PDF \(306 KB\)](#)
- [1.2.25 Reorg Minutes.pdf \(5,864 KB\)](#)
- [12.16.24 minutes.pdf \(9,315 KB\)](#)

Executive File Attachments

- [12.16.24 exec minutes.pdf \(525 KB\)](#)

P. Personnel 2-10 The Greenwich Township Representative may vote on items in this section.

Subject	1. Criminal History Background Review and met certificate / license requirements along with all necessary paperwork
Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
Category	P. Personnel 2-10 The Greenwich Township Representative may vote on items in this section.
Access	Public
Type	Information

Informational: All people being recommended for employment must have completed a Criminal History Background Review and met certificate / license requirements along with all necessary paperwork prior to board action unless otherwise noted.

Subject	2. Substitute Teachers ESS
Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
Category	P. Personnel 2-10 The Greenwich Township Representative may vote on items in this section.
Access	Public
Type	Action, Information
Budget Source	Recommend approval of the substitute teachers on the attached list from ESS (formally known as Source 4 Teachers). (Attachment)

Informational: The Board of Education has a contract with ESS to provide substitute teachers for the district. ESS verifies proper certification, Criminal History Background checks, etc. The Paulsboro Board of Education must then approve the names of the substitute teachers in order for them to work within the district.

File Attachments

- [ESS January 2025 Board Approval List.xlsx \(23 KB\)](#)

Subject 3. Substitute District Secretary

Meeting Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting

Category P. Personnel 2-10 The Greenwich Township Representative may vote on items in this section.

Access Public

Type Action, Information

Recommended Action Recommend approval, via Letter of Intent dated January 7, 2025, to appoint Marietta Relation to a Substitute Secretary position for the remainder of the 2024-2025 school year. This position is on an "as needed" basis and will earn \$20.00 per hour and does not include benefits. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: The interview was conducted by Superintendent Dr. Phillip C. Neff, Jr.

Subject 4. Interim Boys Basketball Coach

Meeting Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting

Category P. Personnel 2-10 The Greenwich Township Representative may vote on items in this section.

Access Public

Type Action, Information

Recommended Action Recommend approval, via Letter of Intent dated December 18, 2024, to appoint George Johnson to the position of Interim Boys Basketball Coach. Mr. Johnson will earn prorated \$40.00 per hour from December 18, 2024 to January 2, 2025. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: The interview was conducted by Superintendent Dr. Phillip C. Neff, Jr.

Subject 5. Part-Time Hall Monitor - PHS

Meeting Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting

Category P. Personnel 2-10 The Greenwich Township Representative may vote on items in this section.

Access Public

Type Action, Information

Recommended Action Recommend approval to approve Leonard Smith to the position of Part-Time Hall Monitor at Paulsboro High School. Mr. Smith will work 29 Hours per week at \$20.00 per hour. This is a part-time position for 10 months that does not include benefits. This recommendation is contingent on the successful completion of a criminal history background review.

Subject 6. Co-Curricular Contracts - PHS

Meeting Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting

Category P. Personnel 2-10 The Greenwich Township Representative may vote on items in this section.

Access Public

Type Action, Information

Recommended Action Recommend approval to appointment of the following staff to co-curricular positions at Paulsboro High School for the 2024 - 2025 School Year. Stipends are as per agreement with the Paulsboro Education Association.

Position	Advisory	Stipend (24-25)
Gallery Co-Advisor	Jenna Ouellette	\$431.00
Gallery Co-Advisor	Melissa Lexa	\$431.00

Subject 7. Leave of Absence

Meeting Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting

Category P. Personnel 2-10 The Greenwich Township Representative may vote on items in this section.

Access Public

Type Action, Information

Fiscal Impact No

Budgeted No

Recommended Action Recommend approval of Family Medical Leave Act (FMLA) for Staff #668 DOH 09/18/2006, with the following terms and conditions.

Dates of Leave	Terms and Conditions of Leave
Intermittent Basis	Paid with benefits and use of sick time FMLA

Subject 8. Leave of Absence

Meeting Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting

Category P. Personnel 2-10 The Greenwich Township Representative may vote on items in this section.

Access Public

Type Action, Information

Fiscal Impact No

Budgeted No

Recommended Action Recommend approval of Family Medical Leave Act (FMLA) for Staff #702 DOH 09/07/2021, with the following terms and conditions.

Dates of Leave	Terms and Conditions of Leave
Intermittent Basis	Paid with benefits and use of sick time FMLA

Subject 9. Substitute District Secretary - Rescinding Job Offer

Meeting Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting

Category P. Personnel 2-10 The Greenwich Township Representative may vote on items in this section.

Access Public

Type Action, Information

Recommended Action Recommend approval to accept a letter dated January 8, 2025, from Susan Piccione rescinding the offer for the Substitute Secretary position for the remainder of the 2024-2025 school year.

Subject 10. Adjusted compensation for Department Chair at Paulsboro Junior/Senior High School

Meeting Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting

Category P. Personnel 2-10 The Greenwich Township Representative may vote on items in this section.

Access Public

Type Action, Information

Recommended Action Recommend approval for the following teachers to receive an adjusted compensation for their position as Department Chair at Paulsboro Junior/Senior High School.

Content	Department Chair	Department Total (8/21)	New Department Total	New Stipend Amount
History	Michael Calabrese	5	8	\$130.00 X 3 New Staff = \$390.00
Science	Kelly Moncrief	3	4	\$130.00 X 1 New Staff = \$130.00
English	Holly Klein	6	8	\$130.00 X 2 New Staff = \$260.00
Math	Thomas Damminger	4	7	\$130.00 x 3 New Staff = \$390.00

Informational: Mr. Foglein served as the Department Chair for the Junior High teachers, however earlier this month he left to become the Athletic Director for the Buena School District. As part of our plan to align the content areas and create opportunities for vertical articulation between the junior and the senior high school staff, those junior high teachers will participate in common planning with their respective content areas. As per the PEA Contract, department chairs are entitled to receive \$260.00 for each staff member within their department. It is important to note that the amount of money listed in the new stipend amounts is not an increase to the originally approved amount for Paulsboro Junior/Senior High School but rather represents a split of the money that would have been compensated to Mr. Foglein had he remained with the district.

Q. Personnel 1-6 The Greenwich Township Representative may Not vote on items in this section.

Subject 1. After School Intervention Tutoring Position - Loudenslager

Meeting Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting

Category Q. Personnel 1-6 The Greenwich Township Representative may Not vote on items in this section.

Access Public

Type

Subject 2. Leave of Absence

Meeting Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting

Category Q. Personnel 1-6 The Greenwich Township Representative may Not vote on items in this section.

Access Public

Type Action, Information

Fiscal Impact No

Budgeted No

Recommended Action Recommend approval of Family and Medical Leave Act (FMLA) for Staff # 988 DOH 09/01/2015, with the following terms and conditions.

Dates of Leave	Terms and Conditions of Leave
Tuesday, February 11, 2025 to Friday, February 28, 2025	Paid with benefits and use of sick time FMLA (14 days)

Subject 3. Leave of Absence

Meeting Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting

Category Q. Personnel 1-6 The Greenwich Township Representative may Not vote on items in this section.

Access Public

Type Action, Information

Fiscal Impact No

Budgeted No

Recommended Action Recommend approval of Family and Medical Leave Act (FMLA) for Staff # 194 DOH 02/26/1997, with the following terms and conditions.

Dates of Leave	Terms and Conditions of Leave
Monday, January 20, 2025 to April 11, 2025	Paid with benefits and use of sick time FMLA (60 days)

Subject 4. Leave of Absence

Meeting Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting

Category Q. Personnel 1-6 The Greenwich Township Representative may Not vote on items in this section.

Access Public

Type Action, Information

Fiscal Impact No

Budgeted No

Recommended Action Recommend approval of Family and Medical Leave Act (FMLA) for Staff # 640 DOH 09/01/2005, with the following terms and conditions.

Dates of Leave	Terms and Conditions of Leave
Intermittent Basis	Paid with benefits and use of sick time FMLA

Subject 5. Extra-Service Position: ASP Lead

Meeting Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting

Category Q. Personnel 1-6 The Greenwich Township Representative may Not vote on items in this section.

Access Public

Type Action

Recommended Action Recommend approval to appoint the following staff member to the ASP Team Lead Extra Service Position at Loudenslager Elementary for the second 1/2 of the 2024-2025 School Year. This extra-service position is funded through School Improvement carry over Funds (SIA) and are approved by the State of New Jersey.

Position	Staff Member	2024 - 2025	Account #
ASP Team Lead - 6th Grade Teacher	Jennifer Hoffman	\$750.00	20-233-100-101-03

Subject 6. Rowan School Counselor - Counseling Internship

Meeting Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting

Category Q. Personnel 1-6 The Greenwich Township Representative may Not vote on items in this section.

Access Public

Type Action, Information

Recommended Action Recommend approval for Rowan University Student Kaleigh Lange to complete her 600 hours of Counseling Internship with Loudenslager Elementary School Guidance

Counselor Marcelina Guzman during the 2024-2025 school year. During this time, Ms. Lane would like permission to collect data from our students while participating in this study involves their regular Character Counts program for her thesis research.

Informational: The purpose of the study is to determine the effectiveness of a conflict resolution training I have created. The study will begin on January 28th, 2025, and last until the end of March 2025. My presentation includes an interactive presentation where students will be educated on positive conflict resolution techniques. During the study, I will collect various forms of data to determine whether my training was successful. Types of data I will collect include brief surveys from students, brief surveys from teachers, and the school's monthly discipline referral numbers.

Benefits of participating in this study include your child having more skills and insight to peacefully mediate conflicts with other peers. Only I, Marcelina Guzman, Monica Moore-Cook, Dr. Peng Wang, and Dr. Adrienne Robertson at Rowan University will have access to the data collected in this study. Your child's participation in this project is strictly confidential and all their private information will be kept anonymous.

Each candidate is required to spend 600 clock hours in an approved school setting. Emphasis is placed upon gaining direct experiences and participating in all phases of student services. Intern candidates work under the direction of an on-site counselor/mentor who is expected to provide one-on-one supervision. The candidate will also be supervised by the course instructor here at Rowan. The college supervisor will be corresponding with the counselor/mentor at various times during the semester. A detailed explanation of the expectations and the distribution of the hours by tasks are outlined in the course syllabus to be provided by the intern.

File Attachments
[Informed Consent Thesis Final.pdf \(74 KB\)](#)

R. STAFF AND CURRICULUM 2-8: The Greenwich Township Representative may vote on items in this section of the agenda.

Subject	1. Informational - Enrollment and Class Size:
Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
Category	R. STAFF AND CURRICULUM 2-8: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Information

1. The following chart presents the enrollment data for Preschool -8:

Grade	Enrollment – December 15, 2024									
	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
Pre- School Age 3 & 4	57	69	62	78	81	50	55	70	84	76
K	104	97	86	102	97	76	76	83	73	73
1	111	86	93	83	84	86	82	73	71	65
2	79	87	79	80	76	81	87	73	76	67
3	56	64	100	90	80	90	90	96	88	85
4	65	70	60	103	83	81	89	82	94	86
5	64	61	72	60	98	84	81	90	76	92
6	53	81	59	72	68	99	84	84	88	72
7	73	72	93	70	73	60	102	90	80	83
8	62	78	68	89	67	71	65	101	93	75
Self-Contained Special Education Billingsport*	26*	27*	20*	20*	21*	13	18	27	25	28
Grand Totals	750	792	792	847	828	791	829	869	848	802

* At Loudenslager School, students in self-contained classes are included with general education students for the purposes of this report.

2. The following chart presents the enrollments for Paulsboro Senior High School:

Grade	Enrollment – December 15, 2024									
	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
9	63	84	92	95	106	98	112	98	129	102
10	82	77	80	83	87	100	95	104	104	115
11	80	80	64	74	69	74	83	91	96	83
12	78	96	84	68	85	84	74	97	97	95

Grade	Enrollment – December 15, 2024									
	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
TOTAL	303	337	320	320	347	356	364	390	426	395

Subject 2. Clinical Practice - PHS

Meeting Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting

Category R. STAFF AND CURRICULUM 2-8: The Greenwich Township Representative may vote on items in this section of the agenda.

Access Public

Type Action

Preferred Date Jan 27, 2025

Absolute Date Jan 27, 2025

Fiscal Impact No

Recommended Action Recommend for Rowan University Music Students to complete the Clinical Experience component of their Teaching and Learning Course at Paulsboro Junior/Senior High School.

Informational: Students will participate in a minimum of 20 hours throughout the Spring Semester. The purpose of the practicum is to introduce student interns to the actual practice of his or her discipline and teaching that discipline. Students will observe Paulsboro Junior/Senior High School Instrumental Music Teacher Jenna Oulette.

File Attachments
[Rowan - TNLB Instrumental HS\(2\) CE Placement Request - Paulsboro.docx \(34 KB\)](#)
[TNLB Music Instrumental CE Field Description.pdf \(604 KB\)](#)

Subject 3. Professional Development Request - National Association of School Psychologists (NASP) Convention

Meeting Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting

Category R. STAFF AND CURRICULUM 2-8: The Greenwich Township Representative may vote on items in this section of the agenda.

Access Public

Type Action, Information

Preferred Date Jan 27, 2025

Absolute Date Jan 27, 2025

Fiscal Impact Yes

Dollar Amount \$818.00

Budgeted Yes

Budget Source Local - Curriculum

Recommended Action Recommend Approval for Child Study Team members Kayla Kushner and Kristina Barbato to participate in the virtual convention sponsored by the National Association of School Psychologists (NASP) Convention, starting on February 19, 2025, and ending February 21, 2025.

The NASP represents and supports the profession of school psychology. This year's convention will highlight the critical role practitioners play in fostering positive change and growth. The virtual package allows participants to stream the convention, providing access to eight (8) documented sessions. These staff members will earn continuing

education credits required for licensure. A substitute is not required for these staff members and all virtual workshops that occur during the workday will be completed on the Paulsboro campus. The total cost to the district will not exceed \$850.

Subject	4. Professional Development Request- Association of Student Assistance Professionals of New Jersey (ASAP-NJ)
Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
Category	R. STAFF AND CURRICULUM 2-8: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Preferred Date	Jan 27, 2025
Absolute Date	Jan 27, 2025
Fiscal Impact	Yes
Dollar Amount	\$360.00
Budgeted	Yes
Budget Source	Local - Curriculum
Recommended Action	Recommend approval for Student Assistance Coordinator Rose Clark to attend The Association of Student Assistance Professionals of NJ (ASAP-NJ) annual conference in Princeton, NJ on Thursday, March 6 and Friday, March 7 from 7:30 AM - 3:00 PM. The request includes staff reimbursement for registration, mileage, and overnight accommodations for the workshop not exceeding \$510.00.

The ASAP-NJ Annual Conference is a networking and professional development opportunity for professionals to learn how to promote prevention, treatment, recovery, best practices and continuous quality improvement with the use of evidence-based practices within education, mental health and substance abuse services. A substitute is not required. The cost for the two-day conference will not exceed \$360 and will be funded through local funds included in the approved 2024-25 SY budget.

Subject	5. Professional Development Request- New Jersey Teachers of English to Speakers of Other Languages Annual Conference
Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
Category	R. STAFF AND CURRICULUM 2-8: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Preferred Date	Jan 27, 2025
Absolute Date	Jan 27, 2025
Fiscal Impact	Yes
Dollar Amount	\$450.00
Budgeted	Yes
Budget Source	Local - Curriculum
Recommended Action	Recommend approval for English as a Second Language Teacher Jessica LaPorta, to attend the New Jersey Teachers of English to Speakers of Other Languages Annual Conference on May 21, 2025, from 8:00 AM - 3:00 PM at the Hyatt Regency Hotel in New Brunswick, New Jersey.

NJTESOL is an association of educators and administrators dedicated to the instruction of English language learners. The NJTESOL Annual Conference includes keynote speakers, workshops, an advocacy summit, and publishers' exhibits. The workshop topic on Wednesday, May 21 is how literacy teaching, research, assessment, and policy are influenced by the intersection of race, language and immigration, delivered by Dr. Patriann Smith, a professor at the University of South Florida. A substitute is required. The total cost associated with attendance will not exceed \$450.00 and are included in the approved 2024/25 SY budget.

Subject

6. Professional Development Request - New Jersey Center for Teaching and Learning (NJCTL)

Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
Category	R. STAFF AND CURRICULUM 2-8: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Preferred Date	Jan 27, 2025
Absolute Date	Jan 27, 2025
Fiscal Impact	Yes
Dollar Amount	\$2,600.00
Budgeted	Yes
Budget Source	Local
Recommended Action	Recommend approval for Paulsboro High School Science Teacher Lisa Broder to participate in professional development courses offered through the New Jersey Center for Teaching and Learning (NJCTL) to earn her endorsement in the field of Chemistry.

NJCTL provides professional development courses, free tools, and resources for teachers to effectively teach STEM subjects. Due to the lack of available teachers in the state of New Jersey, it has become increasingly difficult to hire qualified staff who are certified to teach in the STEM subjects. NJCTL provides an opportunity for current New Jersey-certified teachers to earn endorsements on their current certifications, expanding their practice. As a result of the current science vacancies in Paulsboro High School, this non-precedent setting request seeks to provide financial support for Mrs. Broder to participate in four (4) professional development courses leading to her endorsement in Chemistry; MET6121 - Secondary PSI-PMI Teaching Methods, CHEM 6741 - Learning & Teaching Honors Chemistry: Periodic Table & Chemical Bonding, CHEM 6742 - Learning & Teaching Honors Chemistry: Molecules & Reactions, and CHEM 6743 - Learning & Teaching Chemistry: Thermal chemistry ad Acids & Bases. The total cost to the district for these courses will not exceed \$2,600.00.

Subject 7. Professional Development Request - New Jersey Music Educators Association (NJMEA) State Conference

Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
Category	R. STAFF AND CURRICULUM 2-8: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Preferred Date	Jan 27, 2025
Absolute Date	Jan 27, 2025
Fiscal Impact	Yes
Dollar Amount	\$553.00
Budgeted	Yes
Budget Source	Local
Recommended Action	Recommend approval for Paulsboro Junior-Senior High School Music/Band Teacher Jenna Ouellette to attend the 2025 New Jersey Music Educators Association (NJMEA) State Conference at the Atlantic City Convention Center on February 20-February 21, 2025.

The NJMEA conference will provide focused professional development in the areas of music production, DEI, marching percussion, sight reading, community relations and diverse instructional objectives in the classroom. Mrs. Ouellette will be able to turn-key her knowledge and skills learned at the convention to her subject matter peers. A substitute is required. The total cost to the district will not exceed \$553.00.

Subject 8. Professional Development Request - Yearbook Winter Workday

Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
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Category R. STAFF AND CURRICULUM 2-8: The Greenwich Township Representative may vote on items in this section of the agenda.

Access Public

Type Action, Information

Preferred Date Jan 27, 2025

Absolute Date Jan 27, 2025

Fiscal Impact Yes

Dollar Amount \$553.00

Budgeted Yes

Budget Source Local

Recommended Action Recommend approval for Paulsboro Junior-Senior High School Teacher and Yearbook Advisor, Brittany Toole to attend the Yearbook Winter Workday workshop with Jostens on Friday, February 14, 2025, from 9:00 am - 2:00 pm. The cost to the district for Ms. Toole to attend this workshop will not exceed \$130.00.

Information: The workshop is offered to support yearbook advisors and staff in the development of the school's yearbook. This is a working session in which attendees will work with Jostens to build layouts and pages, and discuss fundraising and Ad revenue. A substitute will be required.

S. STAFF AND CURRICULUM: 1-2: The Greenwich Township Representative may not vote on items in this section of the agenda.

Subject 1. Mentor / Buddy Teacher Billingsport Early Childhood Center and Loudenslager Elementary School

Meeting Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting

Category S. STAFF AND CURRICULUM: 1-2: The Greenwich Township Representative may not vote on items in this section of the agenda.

Access Public

Type Action, Information

Recommended Action Recommend approval of the following Mentor / Buddy Teachers at Billingsport Early Childhood Center and Loudenslager Elementary School for the 2024-2025 school year:

Location	Subject	Staff Member	Buddy	Mentor
BECC	Inclusion Teacher	Taryn Fogg	Jacqueline Marcucci	
LES	Grade 5 Special Education Inclusion Teacher	Christine Zingo	Cheryl Sepiello	
LES	Grade 3 Special Ed Teacher	Sebina Sledge	Jillian Suter-Grren	

Informational: When a novice teacher is hired, they are issued a Provisional Certificate. Upon the completion of two years of successful teaching, the Provision Certificate converts to a Standard Certificate. During the first year with a Provision Certificate, the teacher must be assigned a mentor teacher. The provisional teacher pays a stipend to the mentor. Experienced teachers who begin work in the Paulsboro Public Schools are assigned a buddy teacher to help orient and guide them through their first year of service. This is a local requirement not one imposed by the state. The buddy teachers are not paid but rather serve as a professional courtesy to their colleagues.

Subject 2. Social Emotional Program

Meeting Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting

Category S. STAFF AND CURRICULUM: 1-2: The Greenwich Township Representative may not vote on items in this section of the agenda.

Access Public

Type	Action, Information
Preferred Date	Feb 03, 2025
Absolute Date	Feb 03, 2025
Fiscal Impact	No
Budgeted	Yes
Budget Source	NA
Recommended Action	Recommend approval to implement the Second Step program for our preschool through second grade students at Billingsport Early Childhood Center.

Informational: Second Step mission is to foster the safety and well-being of children through social-emotional learning and development. The program helps students build social emotional skills by nurturing positive relationships, managing emotions, and meeting goals so students can thrive in school and in life. The program builds skills for success in social emotional, self-regulation, and executive function. Young children with strong emotional competencies have been shown to be more successful in transitioning to kindergarten, develop positive attitudes about school, and have higher grades and achievement in elementary school.

T. TUITION None at this time: The Greenwich Township Representative may vote on items in this section of the agenda.

U. TUITION 1: The Greenwich Township Representative may not vote on items in this section of the agenda.

Subject	1. Private School Tuition
Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
Category	U. TUITION 1: The Greenwich Township Representative may not vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval for the following Tuition Contract in the amount of \$33,320 with Pinelands Learning Center.

Informational: Tuition for a 3rd grade student #343898 to attend the Behavioral Program at Pinelands Learning Center for the remainder of the 24-25 School Year. This student's educational needs could not be met at Loudenslager School due to behavior.

V. INSTRUCTIONAL SERVICES None at this time.: The Greenwich Township Representative may vote on items in this section of the agenda.

W. INSTRUCTIONAL SERVICES 1: The Greenwich Township Representative may not vote on items in this section of the agenda.

Subject	1. Recommend approval for homebound instruction for students in grades PK-8
Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
Category	W. INSTRUCTIONAL SERVICES 1: The Greenwich Township Representative may not vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Preferred Date	Jan 27, 2025
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Purchased Professional Home Instruction
Recommended Action	Recommend approval for homebound instruction services for the following students in Grades PK-8.

Case Number	Grade	Hours of Instruction

384059	K	This student was placed on Medical Homebound through Inspira Hospital Behavioral Health on 1/7/2025. End date to be determined. Inspira staff will provide instruction at a rate of \$40 per hour.
384138	K	This student was placed on Medical Homebound through Inspira Hospital Behavioral Health on 1/4/2025-1/7/2025. This student was readmitted to the Inspira program on 1/16/2025. Inspira staff will provide instruction at a rate of \$40 per hour.
354363	2	This student was placed on Administrative Homebound on 11/21/2024. Student is a recent transfer into district and will remain on homebound instruction until an out of district placement is found. Paulsboro staff will provide instruction at a rate of \$40 per hour.
344368	3	This student was placed on Administrative Homebound on 1/13/2025. Student is a recent transfer into district and will remain on homebound instruction until an out of district placement is found. Paulsboro staff will provide instruction at a rate of \$40 per hour.

X. STUDENT ACTIVITIES 1-3: The Greenwich Township Representative may vote on items in this section of the agenda.

Subject 1. NJSIAA Post Season Tournaments

Meeting Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting

Category X. STUDENT ACTIVITIES 1-3: The Greenwich Township Representative may vote on items in this section of the agenda.

Access Public

Type Action, Information

Budgeted Yes

Recommended Action Recommend to approve the Paulsboro Basketball teams and Wrestling team to participate in the NJSIAA Post Season Tournaments, Group I Team Championships and Individual District, Regional and State Tournaments.

Basketball

February 26 - NJSIAA Group I Tournament Begins

Expenses - Meal \$ 400

Wrestling

February 10 -16 NJSIAA Group I Team Championships Begin

February 22 - District 32 Tournament - Paulsboro will host at RCGC
Expenses - Meals \$500

February 28 - March 1 - Region 8 Tournament
Expenses - Meals and Rooms \$1584

March 6 - 8 - State Tournament at Atlantic City Convention Hall
Expenses - Meals and Rooms - \$4080.25

Subject 2. Teen Summit Planning Meeting - PHS

Meeting Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting

Category X. STUDENT ACTIVITIES 1-3: The Greenwich Township Representative may vote on items in this section of the agenda.

Access Public

Type Action

Preferred Date	Jan 27, 2025
Absolute Date	Jan 27, 2025
Fiscal Impact	Yes
Dollar Amount	\$150.00
Budgeted	No
Recommended Action	Recommend Paulsboro Junior/Senior High School students participating in the Gloucester County Teen Summit Committee to participate in an in-person planning meeting at Washington Township High School on Thursday, February 13, 2025.

Informational: The Department of Education in collaboration with the Coalition for a Safe Community is creating the first annual Gloucester County Teen Summit. Paulsboro Junior/Senior High School currently has three students participating on the planning committee: Valentine Mitchell (12th Grade), Nada Reda (11th Grade), Christopher Neff (11th Grade). These three students have participated in three virtual meetings with other student leaders from local high schools including Delsea Regional High School, Clayton High School, Washington Township High School, and Woodbury High School. This meeting is the final planning meeting prior to the student summit which will be held at Rowan University on March 14, 2025. Transportation will be provided by the Paulsboro Public School District, and the cost to the Board of Education will be approximately \$150.00.

Subject	3. Renaissance Program
Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
Category	X. STUDENT ACTIVITIES 1-3: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval for the Paulsboro Junior-Senior High School students who earned Gold and Red Renaissance Cards to attend the annual "Pasta with the Principal" luncheon at the Paulsboro Sportsman's Club in Paulsboro, New Jersey on Wednesday, February 21, 2025, between 11:15am and 1:00pm. Paulsboro Senior / Junior High School Principal Matthew Brown is in charge of this activity. The cost to the Board of Education will be \$145.00 for transportation.

Informational: The Renaissance Program recognizes students who have excellent grades, excellent attendance, and excellent behavior records. The Sportsman's Club hosts the event free of charge. The Renaissance account is used to pay for the food and the meal is prepared by volunteers

Y. STUDENT ACTIVITIES 1-18: The Greenwich Township Representative may not vote on items in this section of the agenda.

Subject	1. 6th Grade - Extended Learning Experience - Loudenslager
Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
Category	Y. STUDENT ACTIVITIES 1-18: The Greenwich Township Representative may not vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval for Loudenslager's 6th Grade students to participate in an extended learning experience at Six Flags Great Adventure in Jackson Township, New Jersey in May 2025. All sixth-grade teachers and staff will chaperone this field trip.

Informational: Students will pay the admission cost and an estimated transportation cost of \$3,000 will be provided by the school.

Subject	2. Black History Month Assembly - Loudenslager
Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
Category	Y. STUDENT ACTIVITIES 1-18: The Greenwich Township Representative may not vote on items in this section of the agenda.
Access	Public
Type	Action, Information

Recommended Action Recommend approval for The Unity Community Center of South Jersey Inc. to put on a Black History Month Assembly "Universal African Dance and Drum Ensemble" for students in Grades 3 - 6 on February 28, 2025.

Informational: Universal African Dance and Drum will provide a 45 min performance including a workshop and crowd participation. This community Dance Company is one of the largest professional authentic dance groups in the country. This educational interactive assembly costs \$2,500 which will be paid for through local funds.

Subject **3. Loudenslager Rising Raider Mentor Program - Extended Learning Opportunity**

Meeting Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting

Category Y. STUDENT ACTIVITIES 1-18: The Greenwich Township Representative may not vote on items in this section of the agenda.

Access Public

Type Action, Information

Recommended Action Recommend approval for the Rising Raider Mentor Program to attend an extended learning opportunity to Bowlero Deptford, New Jersey during the 2024-2025 School Year.

Informational: As a part of the Rising Raiders Mentoring Program, mentees will participate in a maximum of three off-campus extended learning experiences with their mentors for the purpose of building positive relations between mentors and mentees. The Mentoring Program and the Extended Learning Experiences associated with this program are listed in the required Annual School Plan for the 2024-2025 School Year. The cost of this field trip is approximately \$1,500.00 and is paid for through SIA Funding.

Subject **4. Loudenslager - Black History Month Celebration**

Meeting Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting

Category Y. STUDENT ACTIVITIES 1-18: The Greenwich Township Representative may not vote on items in this section of the agenda.

Access Public

Type Action, Information

Recommended Action Recommend approval for Loudenslager Elementary School to hold its annual Black History Month Celebration on Thursday, February 27, 2025.

Informational: Loudenslager Elementary School has a long standing tradition of celebrating Black History Month through the implementation of student-centered projects, lessons, and activities during the month of February. This year, these projects will be featured as a part of a living museum program that will be open to parents and the community.

Subject **5. High School Jazz Band Concert at Loudenslager**

Meeting Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting

Category Y. STUDENT ACTIVITIES 1-18: The Greenwich Township Representative may not vote on items in this section of the agenda.

Access Public

Type Action, Information

Recommended Action Recommend approval for the Paulsboro High School Jazz Band to present a concert for Loudenslager students under the leadership of Mr. Betz and assistance of Mrs. Oullete on April 3, 2025.

Informational: Mr. Betz is the Jazz Band instructor and Fine and Practical Arts Department Chair. Mrs. Oullete is the PJHS/PHS band teacher. The concert provides an opportunity for the elementary students to hear the high school jazz band and build the high school music program.

Subject **6. Read Across America Day Program at Loudenslager**

Meeting Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting

Category

Y. STUDENT ACTIVITIES 1-18: The Greenwich Township Representative may not vote on items in this section of the agenda.

Access	Public
Type	Action, Information
Recommended Action	Recommend approval for Loudenslager Elementary School to hold a Read Across America Day Program on Friday, March 7, 2025.

Informational: Read Across America Week is celebrated across the country the week of March 2, 2025, and is dedicated to promoting and encouraging reading and to educate the community. For several years Loudenslager has invited members of the community to visit and share both the importance and their love for reading with the students here at Loudenslager Elementary School.

Subject	7. National Elementary Honor Society Induction Ceremony - Loudenslager
Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
Category	Y. STUDENT ACTIVITIES 1-18: The Greenwich Township Representative may not vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval for Loudenslager Elementary School to hold the National Elementary Honor Society Induction Ceremony on Tuesday, March 18, 2025.

Informational: The National Elementary Honor Society (NEHS) recognizes those 5th & 6th Grade students who demonstrate academic excellence, high moral character, and service to their community and is a prestigious nationally recognized program. The induction ceremony will be coordinated by NEHS Advisor Jennifer Hoffman and Loudenslager Elementary School Principal Monica Moore-Cook.

Subject	8. Motivational Speaker - Character Building - Loudenslager
Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
Category	Y. STUDENT ACTIVITIES 1-18: The Greenwich Township Representative may not vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval for motivational speaker and mentor Les Squair Jr. to conduct the NEVER QUIT "Whatever It Takes" Assembly for grades 5 and 6 on March 21, 2025. This assembly will focus on character building, being present and doing your best.

Informational: Mr. Les Squair Jr.'s Assembly is designed to meet the needs of our 5th and 6th grade students. Key takeaways: renewed sense of motivation and commitment to education; a better understanding of the importance of good attendance and behavior; practical strategies for taking ownership of their academics; and an empowered mindset ready to tackle challenges "Whatever It Takes". The assembly will be an engaging, and motivational experience designed specifically for 5th and 6th grade students and centered around the powerful theme of Whatever It Takes. They will address three key pillars of student success: good attendance, good behavior, and taking ownership of academics. The cost of the program will be \$3,500.00 which will be paid through carry over SIA Funds.

Subject	9. Character Building Assembly - Vision in Motion
Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
Category	Y. STUDENT ACTIVITIES 1-18: The Greenwich Township Representative may not vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval to continuing Character Education Program for this school year by Vision in Motion and presented by Dan Occhiogrosso on Fairness.

Informational: Continuing Character Education Program for this year by Vision in Motion and presented by Dan Occhiogrosso on Fairness was a whole school assembly that took place on January 24, 2025. The \$3,500 cost was paid from SIA Funds and is listed in the school Annual School Plan for the 2024-2025 school year.

Subject	10. Character Counts Perseverance Assembly
Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
Category	Y. STUDENT ACTIVITIES 1-18: The Greenwich Township Representative may not vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval for Children's Author Donna P. Breland to do a whole school assembly on perseverance on April 4, 2025.

Informational: Donna shares her passion for books and character education traits using her handmade custom teddy bear Travis to engage students. The whole school assembly of \$500 will be paid from SIA Funds.

Subject	11. Extended Learning Opportunity
Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
Category	Y. STUDENT ACTIVITIES 1-18: The Greenwich Township Representative may not vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Preferred Date	Apr 29, 2025
Absolute Date	Apr 29, 2025
Fiscal Impact	Yes
Dollar Amount	\$1,050.00
Budgeted	Yes
Budget Source	Preschool
Recommended Action	Recommend approval for the preschool students, staff, and parents to visit the Rancocas Nature Center on Tuesday, April 29, 2025. The Nature Center is in Westampton Township.

Informational: This trip will be a learning experience for the preschool students and their families. It will provide the students with hands-on experience as they navigate through their Garden Study. Children will participate in the Nature Scavenger Hunt. During the Nature Scavenger Hunt children will explore the wonders of the natural world that are all around us. While looking for clues along the trail, students will learn about the Food Chain, metamorphosis, animal homes, and the decomposition process.

Subject	12. Donuts with Grown-ups
Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
Category	Y. STUDENT ACTIVITIES 1-18: The Greenwich Township Representative may not vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Preferred Date	Mar 14, 2025
Absolute Date	Mar 14, 2025
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	PRIDE Grant

Recommended Action Recommend approval for the Kindergarten Teachers at the Billingsport Early Childhood Center to host our annual "Donuts with Grown-ups" activity on Friday, March 14, 2025.

Informational: The Donuts with Grown-ups activity will be funded by the PRIDE Grant.

Each student will invite one parent or special grown-up to attend. All students, staff and grown-ups will receive a donut and drink. In addition, the parent or special grown-up will have the opportunity to play a game or color with their son or daughter.

Subject **13. After-School Tutoring**

Meeting Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting

Category Y. STUDENT ACTIVITIES 1-18: The Greenwich Township Representative may not vote on items in this section of the agenda.

Access Public

Type Action, Information

Preferred Date Feb 10, 2025

Absolute Date Feb 10, 2025

Fiscal Impact Yes

Dollar Amount \$15,000.00

Budgeted Yes

Budget Source SIA

Recommended Action Recommend approval to implement an Intervention After-School Tutoring Program at Billingsport Early Childhood Center starting February 2025.

Information: After-School Tutors will provide support to students who qualify for Intervention Services. Tutoring will be held Monday through Thursday from 3:10pm until 4:10pm each week in the content areas of mathematics and language Arts. Funding for this position will be paid for through School Improvement Funds (SIA).

Subject **14. After-School Tutoring**

Meeting Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting

Category Y. STUDENT ACTIVITIES 1-18: The Greenwich Township Representative may not vote on items in this section of the agenda.

Access Public

Type Action, Information

Fiscal Impact Yes

Dollar Amount \$3,500.00

Budgeted Yes

Budget Source SIA

Recommended Action Recommend approval to implement an Intervention After-School Tutoring Program at Billingsport Early Childhood Center starting February 2025. This recommendation includes approval for all classroom aides with a substitute certification at Billingsport Early Childhood Center to serve as after-school intervention tutors at their contractual rate per hour.

After-School Tutors will provide support to students who qualify for Intervention Services. Tutoring will be held Monday through Thursday from 3:10pm until 4:10pm each week in the content areas of mathematics and language Arts. Funding for this position will be paid through School Improvement Funds (SIA).

Subject **15. After-School Tutoring**

Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
Category	Y. STUDENT ACTIVITIES 1-18: The Greenwich Township Representative may not vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Preferred Date	Feb 10, 2025
Absolute Date	Feb 10, 2025
Fiscal Impact	Yes
Dollar Amount	\$5,200.00
Budgeted	Yes
Budget Source	SIA
Recommended Action	Recommend approval for two teachers to be hired for the Leader positions for Billingsport Early Childhood's Intervention After-School Tutoring Program.

Subject 16. The Husky Reads Program

Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
Category	Y. STUDENT ACTIVITIES 1-18: The Greenwich Township Representative may not vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Recommended Action	Recommend the approval of The Husky Reads program to visit the Billingsport Early Childhood Center during the month of February.

Information: The Husky Reads is a program offered by Rutgers University Family and Community Health Sciences. This program is a nutrition education curriculum that pairs nutrition education with children's storybooks. These classes will be in conjunction with our physical education classes. Below are the dates and times the program will visit the school.

Monday, February 3 rd	1:08-2:39p
Tuesday, February 11 th	1:08-2:39p
Wednesday, February 12 th	1:08-2:39p
Thursday, February 13 th	1:08-2:39p
Friday, February 14 th	1:08-2:39p

Subject 17. Kids Heart Challenge

Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
Category	Y. STUDENT ACTIVITIES 1-18: The Greenwich Township Representative may not vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval to have the American Heart Association come to the Billingsport Early Childhood Center on Monday February 10, 2025.

Informational: The American Heart Association will present the Kids Heart Challenge to the students and teachers. The program is at no cost to the school. The students and teachers will meet our heart hero ducks, and they each have a healthy topic: anti-vaping, tobacco, drink more water, learn Hands-ONLY CPR, add more color to your plate, be kind, sleep more, and move more.

Subject 18. Rutgers University Family and Community Health Sciences

Meeting Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting

Category Y. STUDENT ACTIVITIES 1-18: The Greenwich Township Representative may not vote on items in this section of the agenda.

Access Public

Type Action, Information

Recommended Action Recommend approval for Rutgers University Family and Community Health Sciences to visit the Billingsport Early Childhood Center on Tuesday April 1, 2025, from 3:30pm-5:30pm.

Informational: Rutgers University Family and Community Health Sciences will be offering a "Cooking Matters for Families" activity. Cooking Matters for Families is an in-person cooking program for families and children. It is a hands-on program that would make a nice "family night" activity at school. This activity is totally funded through the SNAP-Ed grant.

Subject 19. Santa's Elves Project for 2024

Meeting Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting

Category Y. STUDENT ACTIVITIES 1-18: The Greenwich Township Representative may not vote on items in this section of the agenda.

Access Public

Type Information

Loudenslager Elementary School Teacher Ms. Tara Stahl and District Library-Media Specialist Ms. Tammi Minix volunteered their services to organize their favorite event - **Santa's Elves Project 2024**.

This year, they were able to organize the adoption of 49 families (128 children) for the Paulsboro Community. Our Paulsboro Staff raised \$1,585.00 that was given to St. Paul's Church to help with their shopping needs.

Below are the organizations / Paulsboro Staff that have generously taken on this amazing task and adopted families in the district for the holiday season.

Christmas Gifts for Families in the District:

Paulsboro Refining Energy Company: Adopted 12 families, totaling 46 children

St. Paul's Church: Adopted 20 families, totaling 43 children

Family Promise of Southwest New Jersey: Adopted 5 families, totaling 10 children

Barry and Angela Corradetti: Adopted 1 family, totaling 3 children

Volunteers of America: Adopted 11 families, totaling 26 children

Paulsboro High School Class of 2004: Monetary donation from their class reunion

Z. FINANCE 1-4: The Greenwich Township Representative may vote on items in this section of the agenda.

Subject 1. Ed-Data 25/26 Renewal

Meeting Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting

Category Z. FINANCE 1-4: The Greenwich Township Representative may vote on items in this section of the agenda.

Access Public

Type Action, Information

Recommended Action Recommend approval to renew the contract with Ed-Data for supply procurement for the 2025-2026 School Year.

File Attachments
[Ed-Data Renewal.pdf \(12 KB\)](#)

Subject 2. Donations

Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
Category	Z. FINANCE 1-4: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Preferred Date	Jan 27, 2025
Absolute Date	Jan 27, 2025
Fiscal Impact	No
Recommended Action	Recommend retroactive approval to accept donations from Victory in Christ Christian Center, the Paulsboro Sons of Italy, and PPS staff.

The following donations were received during the months of November and December, 2024 for Paulsboro families, children and youth.

Victory in Christ Christian Center
 \$320.00 - WalMart Gift Cards
 \$60 - Target Gift Card
 Non-perishable food and clothing items valued at approximately \$500.00

Sons of Italy - Paulsboro
 6 turkeys for Christmas

PPS Staff for Paulsboro house fire victims
 \$990.00

Subject 3. New Proposed Telephone System

Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
Category	Z. FINANCE 1-4: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Fiscal Impact	Yes
Dollar Amount	\$112,671.19
Budgeted	Yes
Recommended Action	Recommend approval of a contract with RFP Solutions, Inc. through the Camden County Educations Services Commission Cooperative, CCESC FY20-06, for a new telephone system in the amount of \$112,671.19.

Informational: The lease for the current phone system expires in July. The district currently pays approximately \$60,000 per year. The new phone system would cost approximately \$26,500 per year, resulting in a savings of \$33,500 per year.

File Attachments
[scan_dmccgarry_2025-01-14-14-06-22.pdf \(245 KB\)](#)

Subject 4. Telephone System Lease Purchase

Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
Category	Z. FINANCE 1-4: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Fiscal Impact	Yes
Dollar Amount	\$26,461.52

Budgeted	Yes
Recommended Action	Recommend approval to finance the lease purchase of a telephone system through Municipal Capital Finance in the amount of \$112,671.19, over a five-year period resulting in annual payments of \$26,461.52 per year.

File Attachments
[scan_dmcgarry_2025-01-14-14-06-33.pdf \(225 KB\)](#)

AA. FINANCE 1-2: The Greenwich Township Representative may not vote on items in this section of the agenda.

Subject	1. Donations from DonorsChoose.org
Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
Category	AA. FINANCE 1-2: The Greenwich Township Representative may not vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval to accept the donation from DonorsChoose.org of supplies for educational projects in the STEAM Center. The donated items include: disinfecting wipes value pack, multi-surface cleaner, sanitizing spray and refill, liquid hand soap refill, 100 pcs thick seamless hair ties, ponytail holders hair accessories, 20 pack nail files and emery boards. These items were approximately \$25.

Informational: DonorsChoose.org is a non-profit organization that allows individuals to donate directly to public school classroom projects in the United States. The items were requested by Loudenslager STEAM Teacher, Rebecca Richardson.

Subject	2. Lifetouch Pictures Contract
Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
Category	AA. FINANCE 1-2: The Greenwich Township Representative may not vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval of a contract with Lifetouch for school pictures for Billingsport Early Childhood Center for SY 25/26 and 26/27 as attached.

File Attachments
[Billingsport Elementary School Agreement 12-18-2024, 12-42 PM.pdf \(35 KB\)](#)

BB. FACILITIES: None at this time: The Greenwich Township Representative may vote on items in this section of the agenda.

CC. FACILITIES: None at this time.: The Greenwich Township Representative may not vote on items in this section of the agenda.

DD. SCHOOL SAFETY 1: The Greenwich Township Representative may vote on items in this section of the agenda.

Subject	1. Harassment, Intimidation and Bullying (HIB)
Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
Category	DD. SCHOOL SAFETY 1: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Recommended Action	Recommend that the Board of Education confirm the decision of the Superintendent of Schools for the following cases investigated as possible Harassment, Intimidation and Bullying (HIB) situations at Paulsboro Senior High School. Recommend approval of HIB Investigation Findings.

Case Number	Date of Incident	Status of Investigation	Names of Investigators	Type and Nature of Discipline Imposed
PHS010725001	1/07/25	Completed	Trevon Brooks	Hallway Restrictions

EE. SCHOOL SAFETY None at this time.: The Greenwich Township Representative may not vote on items in this section of the agenda.

Subject	1. Report of School Security Drills
Meeting	Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
Category	EE. SCHOOL SAFETY None at this time.: The Greenwich Township Representative may not vote on items in this section of the agenda.
Access	Public
Type	Information

Informational: Report of School Security Drills:

Report of Paulsboro Public Schools Security Drills for the 2024-2025 School Year				
Type of Drill	Notation	Schools		
		Paulsboro Junior / Senior High	Loudenslager Elementary	Billingsport Early Childhood Center
Fire Evacuation	Each school must conduct one per month	9-13-2024 10-21-2024 11-25-2024 12-09-2024	9-12-2024 10-21-2024 11-06-2024 12-09-2024	9-12-2024 10-16-2024 10-18-2024 11-06-2024 12-10-2024
Communication Drill**	Optional			
Evacuation (Non-Fire)	Each school must conduct two annually		10-22-2024	10-3-2024 12-17-2024
Bomb Threat (Hold)	Each school must conduct two annually			
Lockdown / Active Shooter	Each school must conduct two annually	9-18-2024 12-11-2024	9-16-2024	9-19-2024 10-10-2024
Shelter In Place (Hold) (Secure)	Each school must conduct two annually	10-15-2024 11-01-2024	11-01-2024 11-07-2024+12-16-2024	11-01-2024
Other Drills				
Bus Evacuation	School District (Annually)	10-17-2024		
Bus Evacuation	School Routes (2 Annually)			
Test of Emergency Communication System	Not required but conducted as an extra safety measure			
AED (Automated External Defibrillators) *	Not required but conducted as an extra safety measure	9-3-2024 10-3-2024 11-05-2024 12-13-2024	9-3-2024 10-18-2024 11-18-2024 12-19-2024	9-3-2024 10-3-2024 11-01-2024 12-04-2024

*The Administration Building AED testing is included with the Paulsboro Junior / Senior High School.

**Communication Drill is a test of the internal communications system will help identify the true capability of the school to effectively communicate on - campus emergencies (Optional)

It is anticipated adjustments will be made by schools to help reduce the likelihood of virus transmission during the upcoming school year.

These will take the form of implementing practices recommended by the CDC, NJ DOH, etc. such as practicing safe social distancing, wearing face coverings, etc.

FF. EXECUTIVE SESSION

Subject	1. WHEREAS the "Open Public Meetings Act:" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at
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which specified topics are to be discussed, the Paulsboro Board of Education will meet in Executive Session for the purpose of discussing the following: Personnel, Contracts, and Legal. The matters discussed will remain confidential until the need for confidentiality no longer exists.

Meeting Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
 Category FF. EXECUTIVE SESSION
 Access Public
 Type

GG. PUBLIC COMMENTS

HH. BOARD COMMENTS

II. NEXT MEETINGS OF THE BOARD OF EDUCATION

Subject 1. Regular Meeting
 Meeting Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
 Category II. NEXT MEETINGS OF THE BOARD OF EDUCATION
 Access Public
 Type Information

Monday, February 24, 2025
 7:00 p.m.
 Paulsboro High School Auditorium

- The Board will take official action at this meeting.
- The meeting is open to the public and comments will be solicited from citizens in attendance.

JJ. ADJOURNMENT

Subject 1. Adjourn the Meeting
 Meeting Jan 27, 2025 - January 27, 2025 Board of Education Regular Meeting
 Category JJ. ADJOURNMENT
 Access Public
 Type Action
 Recommended Motion to adjourn the meeting.
 Action