

## Infinite Campus Portal Information

Jordan Public School will now offer another communication tool for parents through the Infinite Campus Portal, our district's student and grading information system. The Infinite Campus Portal connects parents/guardians to students' data online, anytime, from anywhere there is internet access. Once the portal is accessed, information about **only their child's** progress can be located. The portal offers the most current information for student schedules, attendance, courses and grades. The portal is a free service to our district families.

Parents/Guardians must request a portal account by following the instructions below. Once any user has established a portal account, he/she will have access to the account throughout the course of the students' learning experiences in our district, provided the user follows the acceptable use policy for the portal. There is no need to annually register for a portal account.

## How Do I Sign Up for a Portal Account?

Read the **Electronic Web Access Agreement for Viewing Student Information**

Complete the **Parent Portal Account Activation Request** and return it to the school office

After the request form is received and verified, authorized users will receive an email which includes an access code and information on how to create a user name and password.

Be advised that it may take at least a week or more (especially at the start of the school year) to process Infinite Campus Portal Requests.

Be sure to check your spam when looking for your request responses. Often times the responding message has been lost in users' spam sections of their email.