

Glen Ullin Public School #48
Glen Ullin, North Dakota
School Board Meeting Agenda
School Multi-Purpose Room
Wednesday, August 13, 2025
7:00 P.M.

The Mission of the Glen Ullin Public School District is to prepare its students to become lifelong learners and to graduate excellent, well-rounded students who will become active contributors to society.

The Vision of the Glen Ullin Public School District:
Every Student, Every Opportunity, Every Day

Agenda:

1. Call to Order and Roll Call:
2. Pledge of Allegiance:
3. Student Outcome Goals: Goal 3: Choice Ready Presentation
4. Public Participation, agenda related
5. Consent Agenda:
 - a. Approve Minutes:
 - i. July 23, 2025 Special Board Meeting Minutes
 - b. Approve Bills
 - c. Approve Financial Report
 - d. Approve Local General Fund Balance Policy-Finance Committee Recommendation
6. Reports: Information Only
 - a. Western Plains Health District Inspection Report
 - b. Staffing Report
 - c. Superintendent Report
 - d. Business Manager's Report
 - e. Past Month Time Tracker Report
7. Discuss/Action:
 - a. Next Regular Board Meeting: September 10, 2025 at 7:00 pm
 - b. Truth in Taxation Public Meeting: Sept. 17, 2025 Supper at 6:30 pm with meeting to follow at 7:00 pm. Special Meeting to Follow if needed to approve revised Mill Levy Certificate
 - c. Policy Discussion for Policy Committee to Consider:
 - i. Policy HCAA-Purchasing
 - ii. Policy FFI-Personal Electronic Communication Devices - Prohibition during Instructional Day
 - d. Present Color Funds Balance Worksheet Report
 - e. Consider Approval of Bids for Capital Property
8. Adjournment:

[illegible]

[illegible][illegible]

[illegible][illegible]

Military Ready

Last Name	First Name	Must Have			Two or More			ROTC	CAP
		4 yr Plan	ASVAB of 31	Quality Citizenship	Physically Fit	Post secondary	Workforce		
		X	75	X	X	X	X	N/A	N/A
		X	49	X	X	X	X	N/A	N/A
		X	26	X	X	X	X	N/A	N/A
		X	7	X	X	X	X	N/A	N/A
		X	5	X	X	X	X	N/A	N/A
		X	70	X	X	X	X	N/A	N/A
		X	18	X	X	X	X	N/A	N/A
		X	54	X	X	X	X	N/A	N/A
		X	46	X	X	X	X	N/A	N/A
		X	11	X	X	X	X	N/A	N/A
		X	8	X	X	X	X	N/A	N/A
		X	22	X	X	X	X	N/A	N/A
		X	66	X	X	X	X	N/A	N/A
		X	51	X	X	X	X	N/A	N/A
		X	48	X	X	X	X	N/A	N/A

WATCH LIST

Last Nam First Nam Grade Needed

		12	9 weeks Career Ed	9 weeks Fin Lit	ACT
		12	Online Course		
		12	Co-Curric		
		12	CIVICS EXAM		
		11	9 weeks Career Ed	9 weeks Fin Lit	
		11	9 weeks Career Ed	Physical Science	Admin sub for Bio?
		11	Cyber		
		11	CYBER		
		11	9 weeks Career Ed	9 weeks Fin Lit	
		10	10 weeks Career Ed	10 weeks Fin Lit	Physical
		10	9 weeks Career Ed	9 weeks Fin Lit	Physical
		10	Online Course		
		11	???		

GLEN ULLIN SCHOOL DISTRICT NO. 48
SPECIAL SCHOOL BOARD MEETING MINUTES
Wednesday, July 23, 2025
ADMINISTRATION CONFERENCE ROOM (Old Supt Office)
UNOFFICIAL

1. Call To Order:

President Jill Feser called the meeting to order at 7:00 pm in the Administration conference room. A roll call was taken of the board members present: Andrew Jacobson, Matt Morman, Mitchell Bettenhausen, Tony Sifuentes, Chasity Wood and Landon Hoff. Also present was Business Manager: Kayla Schumacher; and Superintendent: Martin Bratrud. The guests were Nancy Bittner and Alice Fitterer.

2. Pledge of Allegiance

3. Student Outcome Goals: Preliminary Student Outcome Data Mining Progress update

- a. Student outcomes for Spring had a good base line with reading at 47%, and Math 58%

4. Public Participation: no guests on the agenda

5. Consent Agenda:

Andrew Jacobson made the motion to approve the consent agenda. Matt Morman seconded the motion. All in favor -7, Opposed -0. Motion Carried.

- a. Approve Minutes June Regular Board Meeting from June 9th, 2025
- b. Open enrollment Request Approval

6. Reports: (information only)

- a.) August Professional Development/Workdays plan
- b.) Staffing Update

- c.) Enrollment Report: End of 24-25 School Year. 25-26 Projection will be presented in August.

PreK - 10 | K - 13 | 1st - 5 | 2nd - 7 | 3rd - 14 | 4th - 10 | 5th - 13 | 6th - 3 | 7th - 10 | 8th - 8 | 9th - 7 | 10th - 15 | 11th - 15 | 12th - 7 |

Pre K- 6th Grade : 75 Students

7th -12th Grade : 62 students

Total of 137 Students

8.) Discussion/Action:

- a. Next Board Meeting: August 13th, 2025 at 7:00 pm
- b. Truth in Taxation Meeting September 17, 2025 Turkey Supper at 6:30 pm. Meeting at 7:00 pm
- c. Present Color Fund Balance Worksheet June 2025
- d. Consider approval of the 2025-2026 Preliminary General Fund Budget.

Tony Sifuentes made the motion to approve the Preliminary General Fund Budget. Andrew Jacobson seconded the motion. All in favor -7, Opposed -0. Motion Carried.

- e. Consider Approval of 2025-2026 Preliminary Food Service Budget

Tony Sifuentes made the motion to approve the Preliminary Food Service Budget. Landon Hoff seconded the motion. All in favor -7, Opposed -0 motion carried.

- f. Discussion and Consider Approval of Preliminary Mill Levy Certificate

Andrew Jacobson made the motion to approve the Preliminary Mill Levy Certificate. Landon Hoff seconded the motion. All in favor -7, Opposed -0 motion carried.

9.) Adjournment:

Tony Sifuentes made the motion to adjourn the meeting at 8:11 pm. Matt Morman Seconded the motion.

Jill Feser, President

Kayla Schumacher, Business Manager

August Business Managers Report

I am asking that we combine Activity Savings and Activity Checking account please. I am just constantly transferring money to cover checks. Even for Bank Recs would be easier to just have one account. There is not A LOT of money in each account, so the interest I feel we would gain would be better also if we combined them.

Marty is KILLING it at the grants! He has brought in so much money that I didn't even know about it. I appreciate him more and more every day. His knowledge and his patience are just what we needed.

I have the budget worked into SUI, with Marty's help I will make the revisions if any are needed.

Kim was in a few weeks ago working side by side with me. I do have all the teacher contracts entered into SUI, However I would like for her to just double check to make sure I have all the taxes etc right.

This year after school starts and the advisors are confirmed for sure, I am going to write up contracts for each advisor. We never did have this last year, they all just handed me a note the last day of school on which class they had.

Everyone school board member has been updated in NDSBA

Invoice Listing - Detail

Batch Description: JULY BILLS FOR AUG MEETING

Processing Month: 08/2025

Credit Card Vendor ID:

End of Fiscal Year Expense Invoices:

Vendor ID: BRATRUD1 BRATRUD, MARTIN

PO Number:

Invoice Number: 08052025

Amount: 100.00

Description: PHONE REIMBURSEMENT

Checking Account ID:

Invoice Date: 08/05/2025

Due Date: 08/05/2025

Status: A

1099 Amount: 0.00

Sequence: 1

Check Type:

Check Number:

Check Date:

Chart of Account Number
01 000 000 000 2310 531

Detail Description
PHONE REIMBURSEMENT

Detail Amount
100.00

Detail Amount Asset/Asset Tag
N

In Full

Vendor ID: BYTESPEED BYTESPEED

PO Number: 003474

Invoice Number: LAPTOPS2526

Amount: 14,250.00

Description: TEACHERS LAPTOPS

Checking Account ID:

Invoice Date: 07/31/2025

Due Date: 08/04/2025

Status: A

1099 Amount: 0.00

Sequence: 1

Check Type:

Check Number:

Check Date:

Chart of Account Number
01 089 000 298 1000 610 2023
01 089 000 298 1000 610 2024

Detail Description
TEACHERS LAPTOPS
TEACHERS LAPTOPS

Detail Amount
4,534.00
9,716.00

Detail Amount Asset/Asset Tag
N
N

In Full

Vendor ID: CHRISTENS CHRISTENSEN SHELLY

PO Number: 003472

Invoice Number: INV-282745

Amount: 637.50

Description: 24-25 YEARBOOKS

Checking Account ID:

Invoice Date: 07/18/2025

Due Date: 07/28/2025

Status: A

1099 Amount: 637.50

Sequence: 1

Check Type:

Check Number:

Check Date:

Chart of Account Number
06 808 000 410 3400 330
06 808 000 410 3400 330

Detail Description
YEARBOOKS
DELIVERY FEE

Detail Amount
570.00
67.50

Detail Amount Asset/Asset Tag
570.00 N
67.50 N

In Full

Vendor ID: CITYOFGLE CITY OF GLEN ULLIN

PO Number:

Invoice Number: 08012025

Amount: 476.63

Description: WATER, SEWER, DISPOSAL

Checking Account ID:

Invoice Date: 08/01/2025

Due Date: 08/05/2025

Status: A

1099 Amount: 0.00

Sequence: 1

Check Type:

Check Number:

Check Date:

Chart of Account Number
01 000 000 000 2600 411
01 000 000 000 2600 411
01 000 000 000 2600 421

Detail Description
WATER
SEWER
DISPOSAL

Detail Amount
55.09
22.05
399.49

Detail Amount Asset/Asset Tag
N
N
N

In Full

Vendor ID: COLEPAPER COLE PAPERS INC

PO Number: 003402

Invoice Number: 10600297

Amount: 260.54

Description: SHAMPOO REPAIR

Checking Account ID:

Invoice Date: 07/14/2025

Due Date: 07/29/2025

Status: A

1099 Amount: 0.00

Sequence: 1

Check Type:

Check Number:

Check Date:

Chart of Account Number
01 000 000 000 2600 610
01 000 000 000 2600 610
01 000 000 000 2600 610

Detail Description
REPAIR KIT
LABOR
PROCESSING FEE

Detail Amount
85.54
168.00
7.00

Detail Amount Asset/Asset Tag
N
N
N

In Full

Vendor ID: COLEPAPER COLE PAPERS INC

PO Number: 003403

Invoice Number: 10602161

Amount: 159.02

Description: CLEANER

Checking Account ID:

Invoice Date: 07/17/2025

Due Date: 07/28/2025

Status: A

1099 Amount: 0.00

Sequence: 1

Check Type:

Check Number:

Check Date:

Chart of Account Number
01 000 000 000 2600 610
01 000 000 000 2600 610
01 000 000 000 2600 610

Detail Description
EXTRACTION
FIBERPRO TLC LANE
PROCESS FEE

Detail Amount
94.27
57.75
7.00

Detail Amount Asset/Asset Tag
N
N
N

In Full

Vendor ID: COLEPAPER COLE PAPERS INC

Description: MAINTANCE ORDER

Sequence: 1 Check Type:

Chart of Account Number

01 000 000 000 2600 610

01 000 000 000 2600 610

Checking Account ID:

MAGIC ERASERS

PROCESSING FEE

PO Number: 003463

Invoice Date: 07/28/2025 Due Date: 08/04/2025 Status: A 1099 Amount: 0.00

Check Number: 41.63

Detail Amount 1099 Detail Amount Asset/Asset Tag

N

N

Amount: 48.63

Vendor ID: CREA CREA

Description: KD SERVICES

Sequence: 1 Check Type:

Chart of Account Number

01 000 000 000 2310 330

Checking Account ID:

KD SERVICES 65H@\$94/HR

PO Number: 2526-00100

Invoice Date: 07/15/2025 Due Date: 07/28/2025 Status: A 1099 Amount: 0.00

Check Number: 6,110.00

Detail Amount 1099 Detail Amount Asset/Asset Tag

N

Amount: 6,110.00

Vendor ID: DOUGSCUST DOUGS CUSTOM BO

Description: REPAIR FOR MAROON SUBURBAN

Sequence: 1 Check Type:

Chart of Account Number

01 000 000 000 2700 430

Checking Account ID:

DOOR HANDLE REPAIR

PO Number: 003462

Invoice Date: 07/28/2025 Due Date: 07/29/2025 Status: A 1099 Amount: 0.00

Check Number: 80.00

Detail Amount 1099 Detail Amount Asset/Asset Tag

N

Amount: 80.00

Vendor ID: ECOLABPEST EcoLab Pest Elimination

Description: PEST CONTROL

Sequence: 1 Check Type:

Chart of Account Number

01 003 000 000 2600 610

Checking Account ID:

PEST CONTROL

PO Number: 431106

Invoice Date: 07/28/2025 Due Date: 07/30/2025 Status: A 1099 Amount: 0.00

Check Number: 300.00

Detail Amount 1099 Detail Amount Asset/Asset Tag

N

Amount: 300.00

Vendor ID: ELLIOTTABD ELLIOTT AND MCMAHON LLC

Description: BE LEGENDARY COACHING

Sequence: 1 Check Type:

Chart of Account Number

01 200 000 000 2310 330

Checking Account ID:

BE LEGENDARY SERVICES

PO Number: 1524A

Invoice Date: 08/01/2025 Due Date: 07/30/2025 Status: A 1099 Amount: 0.00

Check Number: 1,000.00

Detail Amount 1099 Detail Amount Asset/Asset Tag

N

Amount: 1,000.00

Vendor ID: FITTERERA FITTERER ALICE

Description: MTSS REIMBURSEMENT

Sequence: 1 Check Type:

Chart of Account Number

01 000 002 120 1000 320

Checking Account ID:

MTSS REIMBURSEMENT FOR COURSE

PO Number: 03132025

Invoice Date: 03/14/2025 Due Date: 07/29/2025 Status: A 1099 Amount: 150.00

Check Number: 150.00

Detail Amount 1099 Detail Amount Asset/Asset Tag

N

Amount: 150.00

Vendor ID: FITTERERA FITTERER ALICE

Description: SCHOOL GARDEN SUPPLIES

Sequence: 1 Check Type:

Chart of Account Number

01 000 000 000 2600 610

Checking Account ID:

GARDEN SUPPLIES

PO Number: 07192025

Invoice Date: 07/19/2025 Due Date: 07/29/2025 Status: A 1099 Amount: 20.14

Check Number: 20.14

Detail Amount 1099 Detail Amount Asset/Asset Tag

N

Amount: 20.14

Vendor ID: FITTERERA FITTERER ALICE

Description: SUMMER BLAST SUPPLIES

PO Number: 07242025

Invoice Date: 07/22/2025 Due Date: 07/29/2025 Status: A 1099 Amount: 206.85

Amount: 206.85

Invoice Listing - Detail

Sequence: 1		Check Type:	Checking Account ID:		Check Number:		Check Date:	
Chart of Account Number		Detail Description	Cost Center ID		Detail Amount	1099 Detail Amount	Asset/Asset Tag	In Full
01 000 002 120 1000 610		MENARDS			68.52	68.52	N	
01 000 002 120 1000 610		LOWES			50.12	50.12	N	
01 000 002 120 1000 610		AMAZON			14.25	14.25	N	
01 000 002 120 1000 610		AMAZON			36.98	36.98	N	
01 000 002 120 1000 610		AMAZON			36.98	36.98	N	

Vendor ID: GLENUILLINT		GLEN ULLIN TIME		PO Number:		Invoice Number: 07292025		Amount:
Description: ADVERTISING				Invoice Date: 07/29/2025		Due Date: 08/05/2025		Status: A 1099 Amount: 0.00
Sequence: 1		Check Type:	Checking Account ID:		Check Number:		Check Date:	
Chart of Account Number		Detail Description	Cost Center ID		Detail Amount	1099 Detail Amount	Asset/Asset Tag	In Full
01 000 000 000 2310 541		COACHES WANTED			24.00		N	
01 000 000 000 2310 541		BBB COACH 25329			24.00		N	
01 000 000 000 2310 541		BBB COACH 25349			28.00		N	
01 000 000 000 2310 541		COACHES 25367			28.00		N	
01 000 000 000 2310 541		COACHES WANTED 25379			28.00		N	
01 000 000 000 2310 542		REG MINS 25354			142.80		N	
01 000 000 000 2310 542		SPECIAL MEETING 25355			73.92		N	
01 000 000 000 2310 541		EQUIPMENT FOR SALE 25365			35.00		N	
01 000 000 000 2310 541		SUBURBAN FOR SALE 25366			35.00		N	

Vendor ID: JACOBSONIM		JACOBSON MEMORI		PO Number:		Invoice Number: 325398584		Amount:
Description: DOT PHYSICALS				Invoice Date: 07/06/2025		Due Date: 07/28/2025		Status: A 1099 Amount: 0.00
Sequence: 1		Check Type:	Checking Account ID:		Check Number:		Check Date:	
Chart of Account Number		Detail Description	Cost Center ID		Detail Amount	1099 Detail Amount	Asset/Asset Tag	In Full
01 000 000 000 2700 810		NB DOT PHYSICAL			105.00		0.00 N	

Vendor ID: MARCO		MARCO		PO Number:		Invoice Number: 39782675		Amount:
Description: PRINTER/COPIER				Invoice Date: 07/29/2025		Due Date: 08/05/2025		Status: A 1099 Amount: 0.00
Sequence: 1		Check Type:	Checking Account ID:		Check Number:		Check Date:	
Chart of Account Number		Detail Description	Cost Center ID		Detail Amount	1099 Detail Amount	Asset/Asset Tag	In Full
01 003 000 000 2600 610		LATE CHARGE			125.72		N	
01 003 000 000 2600 610		STANDARD PAYMENT			1,175.91		N	
01 003 000 000 2600 610		FREIGHT FEE			26.25		N	
01 003 000 000 2600 610		TRAIFF			55.00		N	

Vendor ID: MARCO		MARCO		PO Number:		Invoice Number: INV14070453		Amount:
Description: REMOTE SESSION				Invoice Date: 07/10/2025		Due Date: 07/28/2025		Status: A 1099 Amount: 0.00
Sequence: 1		Check Type:	Checking Account ID:		Check Number:		Check Date:	
Chart of Account Number		Detail Description	Cost Center ID		Detail Amount	1099 Detail Amount	Asset/Asset Tag	In Full
01 003 000 000 2600 610		REMOTE SESSION			43.75		N	

Vendor ID: MARSHALL		MARSHALL LUMBER		PO Number:		Invoice Number: 20214		Amount:
								41.19

Invoice Listing - Detail

Description: MAINTANCE/AG		Invoice Date: 07/11/2025	Due Date: 08/05/2025	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Check Number:		Check Date:	
Chart of Account Number		Detail Amount		1099 Detail Amount Asset/Asset Tag	
01 000 004 310 1000 610		2X1 WOOD		N	
01 000 000 000 2600 610		TEAR MENDEW		N	
Checking Account ID:		Cost Center ID		In Full	
		33.60			
		7.59			
Vendor ID: MDU		Invoice Number: 07312025		Amount: 2,104.46	
Description: GAS/ELECTICAL		Invoice Date: 07/31/2025	Due Date: 08/05/2025	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Check Number:		Check Date:	
Chart of Account Number		Detail Amount		1099 Detail Amount Asset/Asset Tag	
01 000 000 000 2600 621		GAS		N	
01 000 000 000 2600 622		ELECTRIC		N	
Checking Account ID:		Cost Center ID		In Full	
		420.87			
		1,683.59			
Vendor ID: MIDWESTDO		Invoice Number: 23821		Amount: 1,474.00	
Description: CAMERA REPAIRS		Invoice Date: 07/22/2025	Due Date: 07/29/2025	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Check Number:		Check Date:	
Chart of Account Number		Detail Amount		1099 Detail Amount Asset/Asset Tag	
01 003 000 000 2600 610		SERVICE CALL 7.16		N	
01 003 000 000 2600 610		REPLACED BROKEN SWITCH		N	
01 003 000 000 2600 610		SERVICE CALL TO RERUN LINK		N	
01 003 000 000 2600 610		WIRE		N	
Checking Account ID:		Cost Center ID		In Full	
		300.00			
		289.00			
		790.00			
		95.00			
Vendor ID: MUTUALOFO1		Invoice Number: 07312025		Amount: 853.68	
Description: LTD		Invoice Date: 07/31/2025	Due Date: 08/04/2025	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Check Number:		Check Date:	
Chart of Account Number		Detail Amount		1099 Detail Amount Asset/Asset Tag	
01 000 000 000 2310 210		LTD		N	
01 000 000 000 2320 210		LTD		N	
01 000 000 000 2700 210		LTD		N	
01 000 000 211 1000 210		LTD		N	
01 100 000 205 1000 210		LTD		N	
01 000 002 120 1000 210		LTD		N	
01 000 003 130 1000 210		LTD		N	
01 000 004 140 1000 210		LTD		N	
01 000 004 310 1000 210		LTD		N	
01 000 004 360 1000 210		LTD		N	
Checking Account ID:		Cost Center ID		In Full	
		85.36			
		85.36			
		85.36			
		85.36			
		85.36			
		85.36			
		85.36			
		85.36			
		85.44			
Vendor ID: NAPA AUTO PART OF NEW SALEM		Invoice Number: 07312025		Amount: 5,702.02	
Description: REPAIRS/INSPECTIONS		Invoice Date: 07/31/2025	Due Date: 08/04/2025	Status: A	1099 Amount: 0.00
Sequence: 1	Check Type:	Check Number:		Check Date:	
Chart of Account Number		Detail Amount		1099 Detail Amount Asset/Asset Tag	
01 000 000 400 2700 430		BEARCAT1		N	
01 000 000 400 2700 430		BEARCAT 11		N	
01 000 000 400 2700 430		BEARCAT 3		N	
Checking Account ID:		Cost Center ID		In Full	
		817.57			
		176.71			
		4,707.74			

Invoice Listing - Detail

Vendor ID: OPP		Opp, Jacque	PO Number:	Invoice Number: 07152025	Amount:
Description: REIMBURSEMENT FOR LUNCH BALANCE		Checking Account ID:	Invoice Date: 07/15/2025	Due Date: 07/29/2025	Status: A 1099 Amount: 0.00
Sequence: 1		Check Type:	Check Number:	Check Date:	
Chart of Account Number		Detail Description	Detail Amount	1099 Detail Amount	Asset/Asset Tag
05 000 000 910 3100 890		REIMBURSEMENT FOR LUNCH BALANCES	125.75	N	In Full
Vendor ID: PETTYCASH		PETTY CASH FUND	PO Number:	Invoice Number: 06022025	Amount:
Description: STUDENT RETURNED KEY FOB		Checking Account ID:	Invoice Date: 07/15/2025	Due Date: 07/28/2025	Status: A 1099 Amount: 0.00
Sequence: 1		Check Type:	Check Number:	Check Date:	
Chart of Account Number		Detail Description	Detail Amount	1099 Detail Amount	Asset/Asset Tag
06 836 000 410 3400 610		WEIGHT ROOM KEY REIMBURSEMENT	5.00	N	In Full
Vendor ID: PETTYCASH		PETTY CASH FUND	PO Number:	Invoice Number: 07242025	Amount:
Description: NEWS LETTER POSTAGE		Checking Account ID:	Invoice Date: 07/24/2025	Due Date: 08/04/2025	Status: A 1099 Amount: 0.00
Sequence: 1		Check Type:	Check Number:	Check Date:	
Chart of Account Number		Detail Description	Detail Amount	1099 Detail Amount	Asset/Asset Tag
01 000 000 000 2320 532		NEWS LETTER POSTAGE	111.30	N	In Full
Vendor ID: SOFTWAREUN		Software Unlimited Inc.	PO Number:	Invoice Number: 20250428-00900	Amount:
Description: SUI SERVICES		Checking Account ID:	Invoice Date: 08/01/2025	Due Date: 08/05/2025	Status: A 1099 Amount: 0.00
Sequence: 1		Check Type:	Check Number:	Check Date:	
Chart of Account Number		Detail Description	Detail Amount	1099 Detail Amount	Asset/Asset Tag
01 000 000 000 2310 734		SUI SERVICES	6,050.00	N	In Full
Vendor ID: TRAFAHOL		Trafera Holdings, LLC	PO Number: 003473	Invoice Number: TECH2526	Amount:
Description: TEACHERS LAPTOPS		Checking Account ID:	Invoice Date: 07/31/2025	Due Date: 08/04/2025	Status: A 1099 Amount: 0.00
Sequence: 1		Check Type:	Check Number:	Check Date:	
Chart of Account Number		Detail Description	Detail Amount	1099 Detail Amount	Asset/Asset Tag
01 089 000 298 1000 610 2023		TEACHERS LAPTOPS	6,200.00	N	In Full
Vendor ID: WETZEL		Wetzel, Kari	PO Number:	Invoice Number: 07222025	Amount:
Description: REIMBURSEMENT FOR LUNCH BALANCE		Checking Account ID:	Invoice Date: 07/22/2025	Due Date: 07/29/2025	Status: A 1099 Amount: 0.00
Sequence: 1		Check Type:	Check Number:	Check Date:	
Chart of Account Number		Detail Description	Detail Amount	1099 Detail Amount	Asset/Asset Tag
05 000 000 910 3100 890		REIMBURSEMENT FOR POSITIVE LUNCH BALANCE	105.60	N	In Full
Vendor ID: WRTELECOM		WR TELECOMMUNIC	PO Number:	Invoice Number: 08012025	Amount:
Description: TELECOMMUNICATIONS		Checking Account ID:	Invoice Date: 08/01/2025	Due Date: 08/05/2025	Status: A 1099 Amount: 0.00
Sequence: 1		Check Type:	Check Number:	Check Date:	
Chart of Account Number		Detail Description	Detail Amount	1099 Detail Amount	Asset/Asset Tag
01 000 000 000 2600 531		TELECOMMUNICATIONS	312.23	N	In Full

Batch 1099 Total: 1,014.49

Batch Total: 48,834.89

Invoice Listing - Detail

Report 1099 Total: 1,014.49

Report Total: 48,834.89

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 01 GENERAL FUND				
<u>Current Assets</u>				
01 101	CASH IN BANK	(6,950,584.50)	(130,736.11)	(7,081,320.61)
01 111	INVESTMENTS	7,735,273.75	167,866.01	7,903,139.76
01 116	CERTIFICATES OF DEPOSIT	337,632.90	0.00	337,632.90
	Current Assets Subtotal:	1,122,322.15	37,129.90	1,159,452.05
<u>Other Assets</u>				
01 301	ESTIMATED REVENUE	0.00	3,182,184.90	3,182,184.90
01 302	REVENUE CONTROL	0.00	(167,866.01)	(167,866.01)
	Other Assets Subtotal:	0.00	3,014,318.89	3,014,318.89
Total Assets and Deferred Outflows of Resources:		1,122,322.15	3,051,448.79	4,173,770.94
<u>Current Liabilities</u>				
01 421	ACCOUNTS PAYABLE	(161.90)	0.00	(161.90)
01 463	RETIREMENT PAYABLE	44,994.53	1,467.94	46,462.47
01 464	HEALTH INS PAYABLE	(26,509.01)	(6,935.84)	(33,444.85)
01 465	TAX SHELTERS PAYABLE	7,720.31	(360.00)	7,360.31
01 466	MEDICAL SUPPLEMENTAL	10,295.85	0.00	10,295.85
01 467	NDEA DUES PAYABLE	(1,653.21)	0.00	(1,653.21)
01 468	DEPENDENT CARE	1,314.00	0.00	1,314.00
01 470	CANCER INSURANCE PAYABLE	(2,018.05)	0.00	(2,018.05)
01 471	PAYROLL WITHHOLDING & MATCHING	988.22	(919.58)	68.64
01 472	NDPERS RETIREMENT	(471.27)	(1,054.25)	(1,525.52)
01 473	ACCRUED ANNUAL REQUIREMENT CONTRIBUTION	(855.65)	0.00	(855.65)
01 475	GARNISHMENTS PAYABLE	(2,554.00)	0.00	(2,554.00)
01 476	LIFE INS	(2,445.66)	0.00	(2,445.66)
01 477	VISION AND DENTAL	1,126.06	578.31	1,704.37
	Current Liabilities Subtotal:	29,770.22	(7,223.42)	22,546.80
<u>Other Liabilities</u>				
01 601	APPROPRIATIONS	0.00	3,152,321.32	3,152,321.32
01 602	EXPENDITURES/EXPENSES	0.00	(123,512.69)	(123,512.69)
	Other Liabilities Subtotal:	0.00	3,028,808.63	3,028,808.63
<u>Fund Balance</u>				
01 762	FUND BALANCE-UNRESERVED, UNDESIGNATED	986,754.07	0.00	986,754.07
01 770	RESTRICTED NET ASSETS	124,929.82	0.00	124,929.82
01 771	BUDGETED FUND BALANCE	0.00	29,863.58	29,863.58
01 999	INTER/INTRA TRANSFER CONTROL	(19,131.96)	0.00	(19,131.96)
	Fund Balance Subtotal:	1,092,551.93	29,863.58	1,122,415.51
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		1,122,322.15	3,051,448.79	4,173,770.94

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 05 FOOD SERVICE FUND				
<u>Current Assets</u>				
05 101	CASH IN BANK	(71,612.98)	(1,570.28)	(73,183.26)
05 111	INVESTMENTS	83,556.01	419.62	83,975.63
	Current Assets Subtotal:	11,943.03	(1,150.66)	10,792.37
<u>Other Assets</u>				
05 301	ESTIMATED REVENUE	0.00	0.00	0.00
05 302	REVENUE CONTROL	0.00	(419.62)	(419.62)
	Other Assets Subtotal:	0.00	(419.62)	(419.62)
Total Assets and Deferred Outflows of Resources:		11,943.03	(1,570.28)	10,372.75
<u>Current Liabilities</u>				
05 471	PAYROLL WITHHOLDING & MATCHING	0.00	0.00	0.00
05 472	RETIREMENT	0.00	246.87	246.87
	Current Liabilities Subtotal:	0.00	246.87	246.87
<u>Other Liabilities</u>				
05 601	APPROPRIATIONS	0.00	0.00	0.00
05 602	EXPENDITURES/EXPENSES	0.00	(1,817.15)	(1,817.15)
	Other Liabilities Subtotal:	0.00	(1,817.15)	(1,817.15)
<u>Fund Balance</u>				
05 762	FUND BALANCE-UNRESERVED, UNDESIGNATED	(2,133.55)	0.00	(2,133.55)
05 770	RESTRICTED NET ASSETS	14,076.58	0.00	14,076.58
05 771	BUDGETED FUND BALANCE	0.00	0.00	0.00
	Fund Balance Subtotal:	11,943.03	0.00	11,943.03
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		11,943.03	(1,570.28)	10,372.75

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 06 STUDENT ACTIVITY FUND				
<u>Current Assets</u>				
06 101	CASH IN BANK	(220,334.09)	(53,476.91)	(273,811.00)
06 111	INVESTMENTS	318,580.36	6,590.09	325,170.45
	Current Assets Subtotal:	98,246.27	(46,886.82)	51,359.45
<u>Other Assets</u>				
06 301	ESTIMATED REVENUE	0.00	0.00	0.00
06 302	REVENUE CONTROL	0.00	(6,590.09)	(6,590.09)
	Other Assets Subtotal:	0.00	(6,590.09)	(6,590.09)
Total Assets and Deferred Outflows of Resources:		98,246.27	(53,476.91)	44,769.36
<u>Other Liabilities</u>				
06 601	APPROPRIATIONS	0.00	0.00	0.00
06 602 870	EXPENDITURES/EXPENSES	0.00	(53,476.91)	(53,476.91)
	Other Liabilities Subtotal:	0.00	(53,476.91)	(53,476.91)
<u>Fund Balance</u>				
06 730 801	ATHLETICS FUND BALANCE	(31,973.76)	0.00	(31,973.76)
06 730 802	ACTIVITY FUND BALANCE	19,603.68	0.00	19,603.68
06 730 803	CLASS OF 2027	4,963.53	0.00	4,963.53
06 730 804	CLASS OF 2028	1,946.19	0.00	1,946.19
06 730 805	CLASS OF 2029	5,596.58	0.00	5,596.58
06 730 806	CLASS OF 2030	(274.00)	0.00	(274.00)
06 730 807	CLASS OF 2025	(1,649.92)	0.00	(1,649.92)
06 730 808	YEARBOOK FUND BALANCE	4,591.16	0.00	4,591.16
06 730 809	FBLA FUND BALANCE	6,649.99	0.00	6,649.99
06 730 810	BAND FUND BALANCE	4,437.64	0.00	4,437.64
06 730 811	LETTER PERSONS FUND BALANCE	201.03	0.00	201.03
06 730 812	FFA FUND BALANCE	22,193.44	0.00	22,193.44
06 730 813	DRAMA FUND BALANCE	3,365.61	0.00	3,365.61
06 730 814	ELEMENTARY ACTIVITY FUND BALANCE	680.35	0.00	680.35
06 730 815	SCIENCE CLUB FUND BALANCE	2,731.71	0.00	2,731.71
06 730 816	CLOSE UP FUND BALANCE	173.08	0.00	173.08
06 730 817	PEP CLUB FUND BALANCE	988.63	0.00	988.63
06 730 818	STUDENT SENATE FUND BALANCE	256.86	0.00	256.86
06 730 820	COMMUNITY HEALTH FUND BALANCE	594.16	0.00	594.16
06 730 821	CLASS OF 2026	5,421.08	0.00	5,421.08
06 730 830	MEDICAL/DEPENDENT CARE FUND BALANCE	7,468.86	0.00	7,468.86
06 730 832	VIP FUND - FUND BALANCE	821.74	0.00	821.74
06 730 833	PLAY GROUND EQUIP FUND BALANCE	4,669.39	0.00	4,669.39
06 730 834	CONCESSION STAND FUND BALANCE	9,336.45	0.00	9,336.45
06 730 835	VOLLEYBALL FUND BALANCE	(84.05)	0.00	(84.05)
06 730 836	WEIGHT ROOM FUND BALANCE	8,728.70	0.00	8,728.70

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
06 730 837	TRACK FUND BALANCE	573.84	0.00	573.84
06 730 840	GIRLS BASKETBALL FUND BALANCE	1,722.01	0.00	1,722.01
06 730 842	ROBOTICS FUND BALANCE	289.94	0.00	289.94
06 730 870	ELEM STUDENT COUNCIL	201.54	0.00	201.54
06 730 871	CLOSE UP 2024	(242.00)	0.00	(242.00)
06 730 881	CLOSE UP 2025	13,884.58	0.00	13,884.58
06 770	RESTRICTED NET ASSETS	(1,160.00)	0.00	(1,160.00)
06 770 872	RESTRICTED NET ASSETS	1,538.23	0.00	1,538.23
06 771	BUDGETED FUND BALANCE	0.00	0.00	0.00
Fund Balance Subtotal:		98,246.27	0.00	98,246.27
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		98,246.27	(53,476.91)	44,769.36

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 07 DAKOTA COMMUNITY INVESTMENT & CD'S				
<u>Other Assets</u>				
07 301	ESTIMATED REVENUE	0.00	0.00	0.00
	Other Assets Subtotal:	0.00	0.00	0.00
Total Assets and Deferred Outflows of Resources:		0.00	0.00	0.00
<u>Fund Balance</u>				
07 771	BUDGETED FUND BALANCE	0.00	0.00	0.00
	Fund Balance Subtotal:	0.00	0.00	0.00
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		0.00	0.00	0.00

Account Number	Account Description	BUDGET	MONTH TO DATE	YEAR TO DATE	BALANCE	REMAINING
8	Revenue					
01	GENERAL FUND					
01 000 1110	GENERAL FUND LEVY	894,810.77	3,170.37	3,170.37	891,640.40	0.35
01 000 1138	MISCELLANEOUS FUND LEVY	153,399.13	540.18	540.18	152,858.95	0.35
01 000 1192	PENALTY & INTEREST	0.00	0.00	0.00	0.00	0.00
01 000 1210	ELEC GENERATION/DISTRIB & TRANSMISSION	537,000.00	0.00	0.00	537,000.00	0.00
01 000 1220	TELECOMMUNICATIONS	13,000.00	0.00	0.00	13,000.00	0.00
01 000 1230	TAX CREDITS REIMBURSED/STATE	0.00	0.00	0.00	0.00	0.00
01 000 1250	MOBILE HOME TAX	0.00	0.00	0.00	0.00	0.00
01 000 1290	OTHER REVENUE/LIEU OF PROPERTY TAX	0.00	2,500.00	2,500.00	(2,500.00)	0.00
01 000 1310	REGULAR PROGRAMS	0.00	0.00	0.00	0.00	0.00
01 000 1311	PRESCHOOL TUITION	0.00	0.00	0.00	0.00	0.00
01 000 1312	STUDENT TUITION FROM OTHER SCHOOLS	5,000.00	0.00	0.00	5,000.00	0.00
01 000 1322	IN-STATE HANDICAP	0.00	0.00	0.00	0.00	0.00
01 000 1340	SUMMER SCHOOL	1,200.00	300.00	300.00	900.00	25.00
01 000 1350	ATM ADULT EDUCATION	0.00	0.00	0.00	0.00	0.00
01 000 1510	INTEREST	12,000.00	16.57	16.57	11,983.43	0.14
01 000 1520	ATM FEES	200.00	58.50	58.50	141.50	29.25
01 000 1930	SERVICES OTHER SCHOOLS	0.00	0.00	0.00	0.00	0.00
01 000 1990	MISCELLANEOUS INCOME	20,000.00	892.00	892.00	19,108.00	4.46
01 000 2220	COAL SEVERANCE	0.00	0.00	0.00	0.00	0.00
01 000 2230	COAL CONVERSION	0.00	0.00	0.00	0.00	0.00
01 000 3110	FOUNDATION PAYMENT	1,273,320.00	127,048.29	127,048.29	1,146,271.71	9.98
01 000 3130	TRANSPORTATION AID	102,141.00	10,214.10	10,214.10	91,926.90	10.00
01 000 3200	SPECIAL EDUCATION PAYMENT	0.00	0.00	0.00	0.00	0.00
01 000 3300	VOCATIONAL PROGRAM AID	0.00	0.00	0.00	0.00	0.00
01 000 3410	STATE SPECIAL ED (MORTON SCOUTY DIST ED)	5,000.00	0.00	0.00	5,000.00	0.00
01 000 3420	RAC TC VO ED JT AGREEMENTS STATE	60,000.00	0.00	0.00	60,000.00	0.00
01 000 4512	TITLE I (\$ GRANT \$\$)	0.00	0.00	0.00	0.00	0.00
01 000 4515	REAP TITLE	0.00	0.00	0.00	0.00	0.00
01 000 4517	TITLE II A	0.00	0.00	0.00	0.00	0.00
01 000 4525	TITLE IV STUDENT SUPPORT/ACADEMIC ENRICH	0.00	0.00	0.00	0.00	0.00
01 000 4530	FEDERAL SPEC ED TITLE VI	0.00	0.00	0.00	0.00	0.00
01 000 4532	PRESCHOOL PROGRAM	30,000.00	0.00	0.00	30,000.00	0.00
01 000 4545	CARL PERKINS GRANT (FED)	0.00	0.00	0.00	0.00	0.00
01 000 4550	CHILD NUTRITION PROGRAM	0.00	0.00	0.00	0.00	0.00
01 000 4575	TITLE IV STUDENT SUPPORT/ACADEMIC ENRICH	0.00	0.00	0.00	0.00	0.00
01 000 4590	TITLE V- SRSA	7,753.00	0.00	0.00	7,753.00	0.00
01 000 4592	EDUCATION JOBS FUND GRANT	0.00	0.00	0.00	0.00	0.00
01 000 4910	PRESCHOOL INCENTIVE (MORTON SX D. ED FED)	0.00	0.00	0.00	0.00	0.00
01 000 4912	PRESCHOOL TUITION	0.00	0.00	0.00	0.00	0.00
01 000 4920	RAC TC VOCA ED JOINT AGREEMENTS	0.00	0.00	0.00	0.00	0.00
01 000 5200	INTERFUND TRANSFER	0.00	0.00	0.00	0.00	0.00
01 000 5201	SAVINGS TRANSFER	0.00	0.00	0.00	0.00	0.00
01 000 5400	REFUND PRIOR YEAR EXPENDITURES	0.00	0.00	0.00	0.00	0.00
01 068 4510 2025	TITLE I	45,361.00	0.00	0.00	45,361.00	0.00
01 082 4517 2025	TITLE V TRANSFERABILITY	10,000.00	0.00	0.00	10,000.00	0.00
01 082 4527 2024	TITLE V	0.00	0.00	0.00	0.00	0.00
01 089 4590	REAP/ SRSA	0.00	0.00	0.00	0.00	0.00
01 089 4590 2023	REAP- OTHER RESTRICTED	0.00	11,410.00	11,410.00	(11,410.00)	0.00
01 089 4590 2024	REAP- OTHER RESTRICTED	0.00	9,716.00	9,716.00	(9,716.00)	0.00

Account Number	Account Description	BUDGET	MONTH TO DATE	YEAR TO DATE	BALANCE	% REMAINING
01 089 4590 2025	REAP/ SRGA	0.00	0.00	0.00	0.00	0.00
01 112 4590	ESSER III	0.00	0.00	0.00	0.00	0.00
01 200 4590	BE LEGENDARY	12,000.00	2,000.00	2,000.00	10,000.00	16.67
01	GENERAL FUND	3,182,184.90	167,866.01	167,866.01	3,014,318.89	9.28
05	FOOD SERVICE FUND					
05 000 1500	INTEREST	0.00	0.00	0.00	0.00	0.00
05 000 1611	SALES TO CHILDREN	0.00	79.55	79.55	(79.55)	0.00
05 000 1612	BREAKFAST PROGRAM STUDENTS	0.00	0.00	0.00	0.00	0.00
05 000 1613	MILK SALES TO CHILDREN	0.00	0.00	0.00	0.00	0.00
05 000 1614	SALES TO ADULTS	0.00	0.00	0.00	0.00	0.00
05 000 1620	BREAKFAST PROGRAM (ADULTS)	0.00	0.00	0.00	0.00	0.00
05 000 1900	OTHER	0.00	0.00	0.00	0.00	0.00
05 000 3950	STATE MATCHING	0.00	0.00	0.00	0.00	0.00
05 000 4550	FEDERAL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
05 000 4551	FFV GRANT	0.00	340.07	340.07	(340.07)	0.00
05 000 5200	FUND TRANSFERS	0.00	0.00	0.00	0.00	0.00
05	FOOD SERVICE FUND	0.00	419.62	419.62	(419.62)	0.00
06	STUDENT ACTIVITY FUND					
06 000 5200	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00
06 801 1700	ATHLETICS	0.00	0.00	0.00	0.00	0.00
06 802 1510	INTEREST INCOME	0.00	5.72	5.72	(5.72)	0.00
06 802 1700	ACTIVITY ACCOUNT	0.00	0.00	0.00	0.00	0.00
06 803 1700	CLASS OF 2027	0.00	0.00	0.00	0.00	0.00
06 804 1700	CLASS 2028	0.00	0.00	0.00	0.00	0.00
06 805 1700	SENIOR CLASS 2023	0.00	0.00	0.00	0.00	0.00
06 806 1700	SENIOR CLASS OF 24	0.00	0.00	0.00	0.00	0.00
06 807 1700	CLASS OF 2025	0.00	0.00	0.00	0.00	0.00
06 808 1700	YEARBOOK	0.00	0.00	0.00	0.00	0.00
06 809 1700	FBLA	0.00	0.00	0.00	0.00	0.00
06 810 1700	BAND	0.00	0.00	0.00	0.00	0.00
06 811 1700	LETTER PERSONS	0.00	0.00	0.00	0.00	0.00
06 812 1700	FFA	0.00	0.00	0.00	0.00	0.00
06 813 1700	DRAMA	0.00	0.00	0.00	0.00	0.00
06 814 1700	ELEMENTARY ACTIVITY	0.00	0.00	0.00	0.00	0.00
06 815 1700	SCIENCE CLUB	0.00	0.00	0.00	0.00	0.00
06 816 1700	CLASE-UP	0.00	0.00	0.00	0.00	0.00
06 817 1700	PEP CLUB	0.00	0.00	0.00	0.00	0.00
06 818 1700	STUDENT SENATE	0.00	0.00	0.00	0.00	0.00
06 819 1700	ADULT FARM MANAGEMENT	0.00	0.00	0.00	0.00	0.00
06 820 1700	COMMUNITY HEALTH	0.00	0.00	0.00	0.00	0.00
06 821 1700	CLASS OF 2026	0.00	0.00	0.00	0.00	0.00
06 823 1700	GYM FUND	0.00	0.00	0.00	0.00	0.00
06 830 1700	MEDICAL/DEPENDENT CARE ACCOUNT	0.00	0.00	0.00	0.00	0.00
06 832 1700	VIP FUND	0.00	0.00	0.00	0.00	0.00
06 833 1700	PLAYGROUND FUND	0.00	0.00	0.00	0.00	0.00
06 834 1700	CONCESSION STAND FUND	0.00	0.00	0.00	0.00	0.00
06 835 1700	VOLLEYBALL FUND	0.00	0.00	0.00	0.00	0.00
06 836 1700	WEIGHT ROOM FUND	0.00	270.65	270.65	(270.65)	0.00
06 837 1700	TRACK FUND	0.00	0.00	0.00	0.00	0.00
06 840 1700	GIRLS BASKETBALL FUND	0.00	0.00	0.00	0.00	0.00
06 841 1700	BOYS BASKETBALL FUND	0.00	0.00	0.00	0.00	0.00
06 842 1700	ROBOTICS	0.00	0.00	0.00	0.00	0.00
06 850 1700	TOURNAMENT FUND (SPECIAL ACCOUNT)	0.00	0.00	0.00	0.00	0.00
06 860 1700	GARDEN GRANT	0.00	0.00	0.00	0.00	0.00

REVENUE/EXPENDITURE SUMMARY (Marty)

Glen Ullin School District #48
08/05/2025 09:59 PM

Account Number	Account Description	BUDGET	MONTH TO DATE	YEAR TO DATE	BALANCE	% REMAINING
06 870 1700	ELEM STUDENT COUNCIL REV	0.00	0.00	0.00	0.00	0.00
06 871 1700	CLOSE UP 2024	0.00	0.00	0.00	0.00	0.00
06 872 1700	IN/OUT	0.00	0.00	0.00	0.00	0.00
06 881 1700	CLOSE UP 2025	0.00	6,313.72	6,313.72	(6,313.72)	0.00
06	STUDENT ACTIVITY FUND	0.00	6,590.09	6,590.09	(6,590.09)	0.00
07	DAKOTA COMMUNITY INVESTMENT & CDS					
07 000 1510	INTEREST EARNED	0.00	0.00	0.00	0.00	0.00
07 000 5200	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00
07	DAKOTA COMMUNITY INVESTMENT & CD'S	0.00	0.00	0.00	0.00	0.00
8	Revenue	3,182,184.90	174,875.72	174,875.72	3,007,309.18	5.50
9	Expenditure					
01	GENERAL FUND					
01 000 000 000 2310 120	BUSINESS MANAGER	43,264.00	3,701.75	3,701.75	39,562.25	8.56
01 000 000 000 2310 130	OFFICE AIDE	51,198.00	691.59	691.59	50,506.41	1.35
01 000 000 000 2310 210	BENEFITS	44,510.24	1,266.92	1,266.92	43,243.32	2.85
01 000 000 000 2310 220	SOCIAL SECURITY	7,226.35	418.07	418.07	6,808.28	5.79
01 000 000 000 2310 230	RETIREMENT	7,802.56	392.68	392.68	7,409.88	5.03
01 000 000 000 2310 250	UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	0.00	0.00
01 000 000 000 2310 260	WORKMEN'S COMPENSATION	0.00	0.00	0.00	0.00	0.00
01 000 000 000 2310 310	OFFICIAL/ADMIN. SERVICES	250.00	0.00	0.00	250.00	0.00
01 000 000 000 2310 330	OTHER PROFESSIONAL SERVICES	55,000.00	10,406.50	10,406.50	44,593.50	18.92
01 000 000 000 2310 520	INSURANCE	30,000.00	29,660.00	29,660.00	340.00	98.87
01 000 000 000 2310 531	BOARD COMMUNICATION	0.00	100.00	100.00	(100.00)	0.00
01 000 000 000 2310 541	ADVERTISING	1,800.00	220.00	220.00	1,580.00	12.22
01 000 000 000 2310 542	PUBLISHING MINUTES	3,500.00	575.96	575.96	2,924.04	16.46
01 000 000 000 2310 580	TRAVEL	1,500.00	0.00	0.00	1,500.00	0.00
01 000 000 000 2310 610	SUPPLIES AND MATERIALS	2,000.00	205.63	205.63	1,794.37	10.28
01 000 000 000 2310 734	EQUIPMENT	3,000.00	0.00	0.00	3,000.00	0.00
01 000 000 000 2310 810	DOES AND FEES	5,000.00	4,176.03	4,176.03	823.97	83.52
01 000 000 000 2320 110	SUPERINTENDENT SALARY	121,510.24	10,125.86	10,125.86	111,384.38	8.33
01 000 000 000 2320 120	SECRETARIAL STAFF	0.00	816.69	816.69	(816.69)	0.00
01 000 000 000 2320 210	BENEFITS	1,200.00	0.00	0.00	1,200.00	0.00
01 000 000 000 2320 220	SOCIAL SECURITY	9,295.53	837.09	837.09	8,458.44	9.01
01 000 000 000 2320 230	RETIREMENT	15,432.56	1,366.87	1,366.87	14,125.89	8.82
01 000 000 000 2320 320	PROFESSIONAL ED SERVICES	0.00	0.00	0.00	0.00	0.00
01 000 000 000 2320 532	POSTAGE	500.00	0.00	0.00	500.00	0.00
01 000 000 000 2320 580	TRAVEL	2,000.00	0.00	0.00	2,000.00	0.00
01 000 000 000 2320 610	SUPPLIES AND MATERIALS	1,500.00	0.00	0.00	1,500.00	0.00
01 000 000 000 2320 734	EQUIPMENT	2,000.00	1,603.93	1,603.93	396.07	80.20
01 000 000 000 2320 810	DOES AND FEES	2,000.00	1,011.00	1,011.00	989.00	50.55
01 000 000 000 2600 100	SALARIES	145,267.20	6,630.65	6,630.65	138,636.55	4.56
01 000 000 000 2600 110	REGULAR SALARY-CERTIFIED	0.00	6,637.88	6,637.88	(6,637.88)	0.00
01 000 000 000 2600 210	BENEFITS	44,510.24	3,588.83	3,588.83	40,921.41	8.06
01 000 000 000 2600 220	SOCIAL SECURITY	11,112.94	1,052.34	1,052.34	10,060.60	9.47
01 000 000 000 2600 230	RETIREMENT	11,999.07	1,225.17	1,225.17	10,773.90	10.21
01 000 000 000 2600 330	OTHER PROFESSIONAL SERVICES	1,800.00	60.00	60.00	1,740.00	3.33
01 000 000 000 2600 411	WATER AND SEWER	5,000.00	72.60	72.60	4,927.40	1.45
01 000 000 000 2600 421	DISPOSAL SERVICES	4,000.00	349.49	349.49	3,650.51	8.74
01 000 000 000 2600 422	SNOW REMOVAL	1,500.00	0.00	0.00	1,500.00	0.00
01 000 000 000 2600 430	REPAIRS	3,500.00	0.00	0.00	3,500.00	0.00
01 000 000 000 2600 440	RENTALS	500.00	0.00	0.00	500.00	0.00
01 000 000 000 2600 450	CONSTRUCTION SERVICES	0.00	0.00	0.00	0.00	0.00
01 000 000 000 2600 520	INSURANCE	0.00	0.00	0.00	0.00	0.00
01 000 000 000 2600 531	TELEPHONE	3,800.00	312.23	312.23	3,487.77	8.22
01 000 000 000 2600 610	SUPPLIES AND MATERIALS	9,200.00	19.99	19.99	9,180.01	0.22

REVENUE/EXPENDITURE SUMMARY (Marty)

Account Number	Account Description	BUDGET	MONTH TO DATE	YEAR TO DATE	BALANCE	REMAINING
01 000 000 000 2600 521	NATURAL GAS	25,000.00	327.51	327.51	24,672.49	1.31
01 000 000 000 2600 622	ELECTRICITY	34,000.00	1,482.93	1,482.93	32,517.07	4.36
01 000 000 000 2600 626	GASOLINE	1,000.00	150.46	150.46	849.54	15.05
01 000 000 000 2600 710	LAND AND SITE IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
01 000 000 000 2600 734	EQUIPMENT	200.00	0.00	0.00	200.00	0.00
01 000 000 000 2700 100	SALARIES	48,809.25	877.50	877.50	47,931.75	1.80
01 000 000 000 2700 210	BENEFITS-DEARN	0.00	7.17	7.17	(7.17)	0.00
01 000 000 000 2700 220	SOCIAL SECURITY	3,733.91	67.12	67.12	3,666.79	1.80
01 000 000 000 2700 230	RETIREMENT	2,031.64	81.25	81.25	1,950.39	4.00
01 000 000 000 2700 430	REPAIRS	30,000.00	0.00	0.00	30,000.00	0.00
01 000 000 000 2700 438	VEHICLE SERVICE	0.00	0.00	0.00	0.00	0.00
01 000 000 000 2700 520	INSURANCE	0.00	0.00	0.00	0.00	0.00
01 000 000 000 2700 590	MISC. PURCHASED SERVICES	10,000.00	0.00	0.00	10,000.00	0.00
01 000 000 000 2700 610	SUPPLIES AND MATERIALS	2,500.00	0.00	0.00	2,500.00	0.00
01 000 000 000 2700 626	GASOLINE	28,000.00	0.00	0.00	28,000.00	0.00
01 000 000 000 2700 732	VEHICLE	0.00	0.00	0.00	0.00	0.00
01 000 000 000 6300 920	TRANSFER TO HOT LUNCH	0.00	0.00	0.00	0.00	0.00
01 000 000 100 2700 100	E/C BUS DRIVER	16,000.00	0.00	0.00	16,000.00	0.00
01 000 000 100 2700 101	E/C VAN DRIVER	13,000.00	0.00	0.00	13,000.00	0.00
01 000 000 200 1000 220	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
01 000 000 200 1000 320	PROFESSIONAL ED. SERVICES	46,000.00	5,105.77	5,105.77	40,894.23	11.10
01 000 000 200 1000 580	TRAVEL	0.00	0.00	0.00	0.00	0.00
01 000 000 200 1000 610	SUPPLIES AND MATERIALS	0.00	0.00	0.00	0.00	0.00
01 000 000 200 1000 641	TEXTBOOKS	0.00	0.00	0.00	0.00	0.00
01 000 000 200 1000 734	EQUIPMENT	0.00	0.00	0.00	0.00	0.00
01 000 000 200 1999 560	SPECIAL ED TUITION	0.00	0.00	0.00	0.00	0.00
01 000 000 211 1000 110	PROFESSIONAL SALARIES	0.00	0.00	0.00	0.00	0.00
01 000 000 211 1000 120	ANCILLARY STAFF	17,949.75	51.31	51.31	17,898.44	0.29
01 000 000 211 1000 130	SP ED SUBSTITUTE-211	1,000.00	0.00	0.00	1,000.00	0.00
01 000 000 211 1000 210	BENEFITS	10,000.00	0.00	0.00	10,000.00	0.00
01 000 000 211 1000 220	SOCIAL SECURITY	1,373.16	3.92	3.92	1,369.24	0.29
01 000 000 211 1000 230	RETIREMENT	1,482.65	4.75	4.75	1,477.90	0.32
01 000 000 211 1000 320	PROFESSIONAL ED SERVICES	0.00	0.00	0.00	0.00	0.00
01 000 000 211 1000 580	TRAVEL	0.00	0.00	0.00	0.00	0.00
01 000 000 211 1000 610	SUPPLIES AND MATERIALS	0.00	0.00	0.00	0.00	0.00
01 000 000 211 1000 734	EQUIPMENT	0.00	0.00	0.00	0.00	0.00
01 000 000 240 1000 110	PROFESSIONAL SALARIES	54,589.65	100.00	100.00	54,489.65	0.18
01 000 000 240 1000 120	ANCILLARY STAFF	38,818.80	822.96	822.96	37,995.84	2.12
01 000 000 240 1000 130	SP ED SUBSTITUTE-240	1,000.00	0.00	0.00	1,000.00	0.00
01 000 000 240 1000 210	BENEFITS	30,000.00	10.49	10.49	29,989.51	0.03
01 000 000 240 1000 220	SOCIAL SECURITY	7,145.74	70.60	70.60	7,075.14	0.99
01 000 000 240 1000 230	RETIREMENT	10,082.98	76.20	76.20	10,006.78	0.76
01 000 000 240 1000 320	PROFESSIONAL ED SERVICES	1,200.00	0.00	0.00	1,200.00	0.00
01 000 000 240 1000 560	TUITION	81,000.00	0.00	0.00	81,000.00	0.00
01 000 000 240 1000 580	TRAVEL	0.00	0.00	0.00	0.00	0.00
01 000 000 240 1000 610	SUPPLIES AND MATERIALS	5,000.00	237.00	237.00	4,763.00	237.474
01 000 000 240 1000 642	WORKBOOKS	0.00	0.00	0.00	0.00	0.00
01 000 000 240 1000 642	WORKBOOKS	0.00	0.00	0.00	0.00	0.00
01 000 000 301 1999 592	RACIO ROUGHSEIDER AREA CAREER & TECH CTR	2,400.00	0.00	0.00	2,400.00	0.00
01 000 000 400 2700 100	SALARIES FOR BUS DRIVERS	0.00	70.00	70.00	(70.00)	0.00
01 000 000 400 2700 101	SALARIES FOR VAN DRIVERS	0.00	160.00	160.00	(160.00)	0.00
01 000 000 400 2700 210	GROUP INSURANCE	0.00	0.00	0.00	0.00	0.00
01 000 000 400 2700 220	SOCIAL SECURITY	0.00	17.60	17.60	(17.60)	0.00
01 000 000 400 2700 230	RETIREMENT CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
01 000 000 400 2700 430	REPAIRS	0.00	0.00	0.00	0.00	0.00
01 000 000 400 2700 438	VEHICLE SERVICE	0.00	0.00	0.00	0.00	0.00

Account Number	Account Description	BUDGET	MONTH TO DATE	YEAR TO DATE	BALANCE	% REMAINING
01 000 000 400 2700 520	INSURANCE	0.00	0.00	0.00	0.00	0.00
01 000 000 400 2700 610	SUPPLIES AND MATERIALS	0.00	0.00	0.00	0.00	0.00
01 000 000 400 2700 626	GASOLINE	0.00	549.75	549.75	(549.75)	0.00
01 000 000 400 3400 100	SALARIES	0.00	0.00	0.00	0.00	0.00
01 000 000 400 3400 110	COACHES SALARIES	52,500.00	0.00	0.00	52,500.00	0.00
01 000 000 400 3400 120	SALARIES	1,000.00	0.00	0.00	1,000.00	0.00
01 000 000 400 3400 220	SOCIAL SECURITY	4,092.75	0.00	0.00	4,092.75	0.00
01 000 000 400 3400 230	RETIREMENT	4,419.10	0.00	0.00	4,419.10	0.00
01 000 000 400 3400 580	TRAVEL	2,000.00	0.00	0.00	2,000.00	0.00
01 000 000 400 3400 610	SUPPLIES AND MATERIALS	14,000.00	0.00	0.00	14,000.00	0.00
01 000 000 400 3400 810	DUES AND FEES	5,500.00	0.00	0.00	5,500.00	0.00
01 000 000 900 3100 920	TRANSFERS TO LUNCH FUND	100,000.00	0.00	0.00	100,000.00	0.00
01 000 001 110 1000 110	PROFESSIONAL SALARIES	45,650.00	0.00	0.00	45,650.00	0.00
01 000 001 110 1000 130	SUBSTITUTES	2,000.00	0.00	0.00	2,000.00	0.00
01 000 001 110 1000 210	BENEFITS	5,000.00	0.00	0.00	5,000.00	0.00
01 000 001 110 1000 220	SOCIAL SECURITY	3,592.23	0.00	0.00	3,592.23	0.00
01 000 001 110 1000 230	RETIREMENT	2,910.88	0.00	0.00	2,910.88	0.00
01 000 001 110 1000 320	PROFESSIONAL ED. SERVICES	0.00	0.00	0.00	0.00	0.00
01 000 001 110 1000 610	SUPPLIES AND MATERIALS	300.00	0.00	0.00	300.00	0.00
01 000 001 110 1000 615	CLASSROOM AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00
01 000 001 110 1000 641	TEXTBOOKS	0.00	0.00	0.00	0.00	0.00
01 000 001 110 1000 642	WORKBOOKS	0.00	0.00	0.00	0.00	0.00
01 000 001 110 1000 645	LIBRARY BOOKS	300.00	0.00	0.00	300.00	0.00
01 000 001 110 1000 650	PERIODICALS	200.00	0.00	0.00	200.00	0.00
01 000 001 110 2410 110	PROFESSIONAL SALARIES	9,010.00	0.00	0.00	9,010.00	0.00
01 000 001 110 2410 210	BENEFITS	2,471.03	0.00	0.00	2,471.03	0.00
01 000 001 110 2410 220	SOCIAL SECURITY	689.27	0.00	0.00	689.27	0.00
01 000 001 110 2410 230	RETIREMENT	1,148.78	0.00	0.00	1,148.78	0.00
01 000 002 000 3604 210	BENEFITS	0.00	0.00	0.00	0.00	0.00
01 000 002 000 3604 220	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
01 000 002 120 1000 110	PROFESSIONAL SALARIES	452,784.30	5,130.00	5,130.00	447,654.30	1.13
01 000 002 120 1000 120	TEACHER AIDES	0.00	0.00	0.00	0.00	0.00
01 000 002 120 1000 130	SUBSTITUTES	11,000.00	0.00	0.00	11,000.00	0.00
01 000 002 120 1000 210	BENEFITS	66,420.00	2,112.35	2,112.35	66,307.65	3.09
01 000 002 120 1000 220	SOCIAL SECURITY	34,638.00	392.44	392.44	34,245.56	1.13
01 000 002 120 1000 230	RETIREMENT	57,729.99	654.08	654.08	57,075.91	1.13
01 000 002 120 1000 320	PROFESSIONAL ED. SERVICES	8,000.00	0.00	0.00	8,000.00	0.00
01 000 002 120 1000 532	POSTAGE	100.00	0.00	0.00	100.00	0.00
01 000 002 120 1000 580	TRAVEL	500.00	0.00	0.00	500.00	0.00
01 000 002 120 1000 610	SUPPLIES AND MATERIALS	7,000.00	564.90	564.90	6,435.10	8.07
01 000 002 120 1000 615	CLASSROOM AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00
01 000 002 120 1000 641	TEXTBOOKS	2,100.00	0.00	0.00	2,100.00	0.00
01 000 002 120 1000 642	WORKBOOKS	0.00	0.00	0.00	0.00	0.00
01 000 002 120 1000 645	LIBRARY BOOKS	750.00	0.00	0.00	750.00	0.00
01 000 002 120 1000 650	PERIODICALS	500.00	66.57	66.57	433.43	13.31
01 000 002 120 1000 734	EQUIPMENT	0.00	0.00	0.00	0.00	0.00
01 000 002 120 1000 810	DUES AND FEES	1,000.00	0.00	0.00	1,000.00	0.00
01 000 002 120 2120 110	PROFESSIONAL SALARIES	31,050.00	100.00	100.00	30,950.00	0.32
01 000 002 120 2120 210	BENEFITS	5,000.00	0.00	0.00	5,000.00	0.00
01 000 002 120 2120 220	SOCIAL SECURITY	2,375.33	7.65	7.65	2,367.68	0.32
01 000 002 120 2120 230	RETIREMENT	3,958.88	0.00	0.00	3,958.88	0.00
01 000 002 120 2120 320	PROFESSIONAL ED SERVICES	0.00	0.00	0.00	0.00	0.00
01 000 002 120 2120 580	TRAVEL	0.00	0.00	0.00	0.00	0.00
01 000 002 120 2120 610	SUPPLIES AND MATERIALS	500.00	0.00	0.00	500.00	0.00
01 000 002 120 2410 110	PROFESSIONAL SALARIES	27,030.00	100.00	100.00	26,930.00	0.37
01 000 002 120 2410 210	BENEFITS	7,407.07	0.00	0.00	7,407.07	0.00

Account Number	Account Description	BUDGET	MONTH TO DATE	YEAR TO DATE	BALANCE	% REMAINING
01 000 002 120 2410 220	SOCIAL SECURITY	2,067.80	7.65	7.65	2,060.15	0.37
01 000 002 120 2410 230	RETIREMENT	3,446.33	0.00	0.00	3,446.33	0.00
01 000 002 120 2410 320	PROFESSIONAL ED SERVICES	0.00	0.00	0.00	0.00	0.00
01 000 002 120 2410 580	TRAVEL	0.00	0.00	0.00	0.00	0.00
01 000 002 120 2410 734	EQUIPMENT	0.00	0.00	0.00	0.00	0.00
01 000 002 120 2410 810	DUES AND FEES	500.00	0.00	0.00	500.00	0.00
01 000 003 130 1000 110	PROFESSIONAL SALARIES	111,489.50	0.00	0.00	111,489.50	0.00
01 000 003 130 1000 120	ANCILLIARY STAFF	0.00	0.00	0.00	0.00	0.00
01 000 003 130 1000 130	SUBSTITUTES	4,000.00	0.00	0.00	4,000.00	0.00
01 000 003 130 1000 220	BENEFITS	21,350.00	422.47	422.47	20,927.53	1.98
01 000 003 130 1000 230	SOCIAL SECURITY	8,528.95	0.00	0.00	8,528.95	0.00
01 000 003 130 1000 240	RETIREMENT	14,214.91	0.00	0.00	14,214.91	0.00
01 000 003 130 1000 320	PROFESSIONAL ED. SERVICES	300.00	0.00	0.00	300.00	0.00
01 000 003 130 1000 532	POSTAGE	0.00	0.00	0.00	0.00	0.00
01 000 003 130 1000 580	TRAVEL	300.00	0.00	0.00	300.00	0.00
01 000 003 130 1000 610	SUPPLIES AND MATERIALS	3,000.00	335.58	335.58	2,664.42	11.19
01 000 003 130 1000 615	CLASSROOM AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00
01 000 003 130 1000 641	TEXTBOOKS	2,000.00	0.00	0.00	2,000.00	0.00
01 000 003 130 1000 642	WORKBOOKS	0.00	0.00	0.00	0.00	0.00
01 000 003 130 1000 645	LIBRARY BOOKS	500.00	0.00	0.00	500.00	0.00
01 000 003 130 1000 650	PERIODICALS	250.00	0.00	0.00	250.00	0.00
01 000 003 130 1000 734	EQUIPMENT	0.00	0.00	0.00	0.00	0.00
01 000 003 130 2410 110	PROFESSIONAL SALARIES	27,030.00	0.00	0.00	27,030.00	0.00
01 000 003 130 2410 210	BENEFITS	7,407.07	0.00	0.00	7,407.07	0.00
01 000 003 130 2410 220	SOCIAL SECURITY	2,067.80	0.00	0.00	2,067.80	0.00
01 000 003 130 2410 230	RETIREMENT	3,446.33	0.00	0.00	3,446.33	0.00
01 000 004 000 3607 810	DUES AND FEES	0.00	0.00	0.00	0.00	0.00
01 000 004 140 1000 110	PROFESSIONAL SALARIES	175,090.81	100.00	100.00	175,090.81	0.06
01 000 004 140 1000 120	TEACHER AIDES	0.00	0.00	0.00	0.00	0.00
01 000 004 140 1000 130	SUBSTITUTES	8,000.00	0.00	0.00	8,000.00	0.00
01 000 004 140 1000 210	BENEFITS	37,200.00	31.55	31.55	37,168.45	0.08
01 000 004 140 1000 220	SOCIAL SECURITY	13,402.10	7.65	7.65	13,394.45	0.06
01 000 004 140 1000 230	RETIREMENT	22,336.82	0.00	0.00	22,336.82	0.00
01 000 004 140 1000 320	PROFESSIONAL ED. SERVICES	8,000.00	0.00	0.00	8,000.00	0.00
01 000 004 140 1000 340	ITV SERVICES	7,000.00	0.00	0.00	7,000.00	0.00
01 000 004 140 1000 438	VEHICLE SERVICE	0.00	0.00	0.00	0.00	0.00
01 000 004 140 1000 520	DR. ED CAR INSURANCE	0.00	0.00	0.00	0.00	0.00
01 000 004 140 1000 532	POSTAGE	0.00	0.00	0.00	0.00	0.00
01 000 004 140 1000 580	TRAVEL	0.00	0.00	0.00	0.00	0.00
01 000 004 140 1000 610	SUPPLIES AND MATERIALS	7,000.00	444.94	444.94	6,555.06	6.36
01 000 004 140 1000 615	CLASSROOM AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00
01 000 004 140 1000 626	VEHICLE GASOLINE	0.00	0.00	0.00	0.00	0.00
01 000 004 140 1000 641	TEXTBOOKS	5,000.00	0.00	0.00	5,000.00	0.00
01 000 004 140 1000 642	WORKBOOKS	0.00	0.00	0.00	0.00	0.00
01 000 004 140 1000 645	LIBRARY BOOKS	1,000.00	0.00	0.00	1,000.00	0.00
01 000 004 140 1000 650	PERIODICALS	200.00	0.00	0.00	200.00	0.00
01 000 004 140 1000 734	EQUIPMENT	0.00	0.00	0.00	0.00	0.00
01 000 004 140 2410 110	PROFESSIONAL SALARIES	27,030.00	0.00	0.00	27,030.00	0.00
01 000 004 140 2410 210	BENEFITS	7,407.07	0.00	0.00	7,407.07	0.00
01 000 004 140 2410 220	SOCIAL SECURITY	2,067.80	0.00	0.00	2,067.80	0.00
01 000 004 140 2410 230	RETIREMENT	3,446.33	0.00	0.00	3,446.33	0.00
01 000 004 140 2410 580	PROFESSIONAL ED SERVICES	0.00	0.00	0.00	0.00	0.00
01 000 004 140 2410 734	TRAVEL	0.00	0.00	0.00	0.00	0.00
01 000 004 140 2410 810	EQUIPMENT	250.00	0.00	0.00	250.00	0.00
01 000 004 140 2410 810	DUES AND FEES	900.00	0.00	0.00	900.00	0.00
01 000 004 310 1000 110	PROFESSIONAL SALARIES	57,570.35	4,797.52	4,797.52	52,772.83	8.33

REVENUE/EXPENDITURE SUMMARY (Marty)

Account Number	Account Description	BUDGET	MONTH TO DATE	YEAR TO DATE	BALANCE	REMAINING
01 000 004 310 1000 130	SUBSTITUTES	2,000.00	0.00	0.00	2,000.00	0.00
01 000 004 310 1000 210	BENEFITS	10,115.00	874.16	874.16	9,240.84	8.64
01 000 004 310 1000 220	SOCIAL SECURITY	4,404.13	430.76	430.76	3,973.37	9.78
01 000 004 310 1000 230	RETIREMENT	7,340.22	611.68	611.68	6,728.54	8.33
01 000 004 310 1000 320	PROFESSIONAL ED SERVICES	0.00	0.00	0.00	0.00	0.00
01 000 004 310 1000 430	REPAIRS	0.00	0.00	0.00	0.00	0.00
01 000 004 310 1000 532	POSTAGE	0.00	0.00	0.00	0.00	0.00
01 000 004 310 1000 580	TRAVEL	0.00	0.00	0.00	0.00	0.00
01 000 004 310 1000 610	SUPPLIES AND MATERIALS	6,500.00	207.87	207.87	6,292.13	3.20
01 000 004 310 1000 615	CLASSROOM AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00
01 000 004 310 1000 641	TEXTBOOKS	0.00	0.00	0.00	0.00	0.00
01 000 004 310 1000 734	EQUIPMENT	500.00	0.00	0.00	500.00	0.00
01 000 004 310 3608 320	PROFESSIONAL ED SERVICES	0.00	0.00	0.00	0.00	0.00
01 000 004 310 3608 610	SUPPLIES AND MATERIALS	0.00	0.00	0.00	0.00	0.00
01 000 004 310 3608 730	CARL PERKINS EQUIPMENT	0.00	0.00	0.00	0.00	0.00
01 000 004 340 3604 734	TECHNOLOGY-RELATED SOFTWARE	0.00	0.00	0.00	0.00	0.00
01 000 004 360 1000 110	PROFESSIONAL SALARIES	81,034.20	0.00	0.00	81,034.20	0.00
01 000 004 360 1000 130	SUBSTITUTES	1,500.00	0.00	0.00	1,500.00	0.00
01 000 004 360 1000 210	BENEFITS	10,000.00	0.00	0.00	10,000.00	0.00
01 000 004 360 1000 220	SOCIAL SECURITY	6,199.12	0.00	0.00	6,199.12	0.00
01 000 004 360 1000 230	RETIREMENT	10,331.86	0.00	0.00	10,331.86	0.00
01 000 004 360 1000 320	PROFESSIONAL ED SERVICES	200.00	0.00	0.00	200.00	0.00
01 000 004 360 1000 430	REPAIRS	500.00	0.00	0.00	500.00	0.00
01 000 004 360 1000 580	TRAVEL	1,700.00	0.00	0.00	1,700.00	0.00
01 000 004 360 1000 610	SUPPLIES AND MATERIALS	1,500.00	1,720.64	1,720.64	(220.64)	114.71
01 000 004 360 1000 641	TEXTBOOKS	0.00	0.00	0.00	0.00	0.00
01 000 004 360 1000 642	WORKBOOKS	0.00	0.00	0.00	0.00	0.00
01 000 004 360 1000 734	EQUIPMENT	10,000.00	0.00	0.00	10,000.00	0.00
01 000 004 391 2100 110	PROFESSIONAL SALARIES	0.00	0.00	0.00	0.00	0.00
01 000 004 391 2100 210	BENEFITS	0.00	0.00	0.00	0.00	0.00
01 000 004 391 2100 220	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
01 000 004 391 2100 230	RETIREMENT	0.00	0.00	0.00	0.00	0.00
01 000 004 391 2100 320	PROFESSIONAL ED. SERVICES	0.00	0.00	0.00	0.00	0.00
01 000 004 391 2100 330	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
01 000 004 391 2100 580	TRAVEL	0.00	0.00	0.00	0.00	0.00
01 000 004 391 2100 610	SUPPLIES AND MATERIALS	0.00	0.00	0.00	0.00	0.00
01 000 004 391 2100 810	DUES AND FEES	0.00	0.00	0.00	0.00	0.00
01 003 000 000 2600 220	MISC MILL EXP-SUPP	0.00	0.00	0.00	0.00	0.00
01 003 000 000 2600 430	MISC MILL EXP-REPAIR	8,000.00	684.67	684.67	7,315.33	8.56
01 003 000 000 2600 450	MISC MILL EXP-CONST. SERV.	20,000.00	0.00	0.00	20,000.00	0.00
01 003 000 000 2600 610	MISC MILL EXP-SUPP	20,000.00	5,800.07	5,800.07	14,199.93	29.00
01 003 000 000 2600 734	MISC MILL EXP-EQUIP	0.00	0.00	0.00	0.00	0.00
01 068 000 261 1000 110 2022	REGULAR SALARY-CERTIFIED	0.00	0.00	0.00	0.00	0.00
01 068 000 261 1000 110 2025	REGULAR SALARY-CERTIFIED	68,755.69	100.00	100.00	68,655.69	0.15
01 068 000 261 1000 210	GROUP INSURANCE	0.00	0.00	0.00	0.00	0.00
01 068 000 261 1000 220	SOCIAL SECURITY	5,259.81	7.65	7.65	5,252.16	0.15
01 068 000 261 1000 230	RETIREMENT CONTRIBUTIONS	8,766.35	0.00	0.00	8,766.35	0.00
01 082 000 261 1000 110 2025	REGULAR SALARY-CERTIFIED-TITLE	0.00	0.00	0.00	0.00	0.00
01 082 000 298 1000 110 2023	TITLE V. SALARY	0.00	0.00	0.00	0.00	0.00
01 082 000 298 1000 110 2024	TITLE V. SALARY	0.00	0.00	0.00	0.00	0.00
01 082 000 298 1000 210 2022	ALICE FITTNER INSURANCE TITLE V	0.00	0.00	0.00	0.00	0.00
01 082 000 298 1000 220	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
01 082 000 298 1000 220 2023	SOCIAL SECURITY BENEFIT	0.00	0.00	0.00	0.00	0.00
01 082 000 298 1000 230	RETIREMENT	0.00	0.00	0.00	0.00	0.00
01 082 000 298 1000 230 2023	RETIREMENT CONTRIBUTION	0.00	0.00	0.00	0.00	0.00

Account Number	Account Description	BUDGET	MONTH TO DATE	YEAR TO DATE	BALANCE	\$ REMAINING
01 059 000 298 1000 110	PROFESSIONAL SALARIES	0.00	0.00	0.00	0.00	0.00
01 059 000 298 1000 610 2023	REAP 2023	0.00	0.00	0.00	0.00	0.00
01 059 000 298 1000 610 2024	REAP 2024	0.00	0.00	0.00	0.00	0.00
01 095 004 000 3603 580	OFFICE ED SUPPLIES/MATERIALS CARL PERKIN	0.00	0.00	0.00	0.00	0.00
01 095 004 000 3603 735	AG EQUIPMENT	0.00	0.00	0.00	0.00	0.00
01 095 004 000 3603 736	OFFICE ED EQUIPMENT	0.00	0.00	0.00	0.00	0.00
01 095 004 310 3603 610	AG-SUPPLIES/MATERIALS CARL PERKIN	0.00	0.00	0.00	0.00	0.00
01 095 004 340 1000 734	FACS-EQUIPMENT	0.00	0.00	0.00	0.00	0.00
01 095 004 340 3603 734	FACS-EQUIPMENT-CARL PERKINS	0.00	0.00	0.00	0.00	0.00
01 100 000 205 1000 110	PRESCHOOL PROFESSIONAL SALARIES	52,000.00	0.00	0.00	52,000.00	0.00
01 100 000 205 1000 120	PRESCHOOL AIDE	19,000.00	0.00	0.00	19,000.00	0.00
01 100 000 205 1000 210	PRESCHOOL BENEFITS	20,000.00	0.00	0.00	20,000.00	0.00
01 100 000 205 1000 220	PRESCHOOL SOCIAL SECURITY	5,431.50	0.00	0.00	5,431.50	0.00
01 100 000 205 1000 230	PRESCHOOL RETIREMENT	8,199.40	0.00	0.00	8,199.40	0.00
01 100 000 205 1000 610	PRESCHOOL SUPPLIES/OTHER EXPENSES	350.00	0.00	0.00	350.00	0.00
01 100 000 205 1000 641	PRESCHOOL TEXTBOOKS	0.00	0.00	0.00	0.00	0.00
01 100 000 205 1000 642	PRESCHOOL WORKBOOKS	250.00	0.00	0.00	250.00	0.00
01 100 000 205 1000 645	PRESCHOOL LIBRARY BOOKS	0.00	0.00	0.00	0.00	0.00
01 100 000 205 1000 650	PRESCHOOL PERIODICALS	0.00	0.00	0.00	0.00	0.00
01 109 000 298 1000 430	REPAIR & MNTCE SERVICES	0.00	0.00	0.00	0.00	0.00
01 109 000 298 1000 610	SUPPLIES	0.00	0.00	0.00	0.00	0.00
01 109 000 298 1000 734	TECHNOLOGY-RELATED SOFTWARE ESSER	0.00	0.00	0.00	0.00	0.00
01 109 000 298 1000 810	ESSER 11	0.00	0.00	0.00	0.00	0.00
01 110 000 298 1000 110 2024	REGULAR SALARY-CERTIFIED	0.00	0.00	0.00	0.00	0.00
01 110 000 298 1000 120	SALARIES	0.00	0.00	0.00	0.00	0.00
01 110 000 298 1000 210	GROUP INSURANCE	0.00	0.00	0.00	0.00	0.00
01 110 000 298 1000 210 2024	INSURANCE	0.00	0.00	0.00	0.00	0.00
01 110 000 298 1000 220	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
01 110 000 298 1000 230	RETIREMENT	0.00	0.00	0.00	0.00	0.00
01 110 000 298 1000 610 2023	SUPPLIES	0.00	0.00	0.00	0.00	0.00
01 110 000 298 1000 734 2024	SOFTWARE-TECHNOLOGY	0.00	0.00	0.00	0.00	0.00
01 110 000 298 1000 110 2023	REGULAR SALARY-CERTIFIED	0.00	0.00	0.00	0.00	0.00
01 111 000 298 1000 210	GROUP INSURANCE	0.00	0.00	0.00	0.00	0.00
01 111 000 298 1000 220	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
01 111 000 298 1000 230	RETIREMENT	0.00	0.00	0.00	0.00	0.00
01 111 000 298 1000 430	REPAIR & MNTCE SERVICES	0.00	0.00	0.00	0.00	0.00
01 111 000 298 1000 610 2023	SUPPLIES LEARNING LOSS	0.00	0.00	0.00	0.00	0.00
01 112 000 298 1000 220 2024	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
01 112 000 298 1000 330 2023	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
01 200 000 000 2310 330	OTHER PROFESSIONAL SERVICES -BE LEGISLARY	12,000.00	0.00	0.00	12,000.00	0.00
01	GENERAL FUND	3,152,321.32	123,512.69	123,512.69	3,028,808.63	3.92
05	FOOD SERVICE FUND					
05 000 000 910 3100 120	SALARIES	0.00	1,518.24	1,518.24	(1,518.24)	0.00
05 000 000 910 3100 210	BENEFITS	0.00	0.00	0.00	0.00	0.00
05 000 000 910 3100 220	SOCIAL SECURITY	0.00	116.14	116.14	(116.14)	0.00
05 000 000 910 3100 230	RETIREMENT	0.00	140.59	140.59	(140.59)	0.00
05 000 000 910 3100 430	MAINTENANCE AND REPAIRS	0.00	0.00	0.00	0.00	0.00
05 000 000 910 3100 580	TRAVEL	0.00	0.00	0.00	0.00	0.00
05 000 000 910 3100 605	FREIGHT	0.00	0.00	0.00	0.00	0.00
05 000 000 910 3100 610	SUPPLIES	0.00	42.18	42.18	(42.18)	0.00
05 000 000 910 3100 630	FOOD	0.00	0.00	0.00	0.00	0.00
05 000 000 910 3100 734	EQUIPMENT	0.00	0.00	0.00	0.00	0.00

REVENUE/EXPENDITURE SUMMARY (Marty)

Account Number	Account Description	BUDGET	MONTH TO DATE	YEAR TO DATE	BALANCE	\$ REMAINING
05 000 000 910 3100 310	DUES AND FEES	0.00	0.00	0.00	0.00	0.00
05 000 000 910 3100 390	MISCELLANEOUS AND REFUNDS	0.00	0.00	0.00	0.00	0.00
05	FOOD SERVICE FUND	0.00	1,817.15	1,817.15	(1,817.15)	0.00
06	STUDENT ACTIVITY FUND					
06 801 000 420 3400 330	ATHLETICS PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
06 801 000 420 3400 580	ATHLETICS TRAVEL EXPENSES	0.00	0.00	0.00	0.00	0.00
06 801 000 420 3400 610	ATHLETICS SUPPLIES	0.00	46,520.46	46,520.46	(46,520.46)	0.00
06 801 000 420 3400 810	ATHLETICS DUES AND FEES	0.00	0.00	0.00	0.00	0.00
06 801 000 420 3400 920	ATHLETICS FUND TRANSFERS	0.00	0.00	0.00	0.00	0.00
06 802 000 410 3400 330	ACTIVITY ACCOUNT PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
06 802 000 410 3400 610	ACTIVITY ACCOUNT SUPPLIES	0.00	0.00	0.00	0.00	0.00
06 802 000 410 3400 920	ACTIVITY ACCOUNT FUND TRANSFERS	0.00	0.00	0.00	0.00	0.00
06 803 000 410 3400 330	CLASS OF 2027	0.00	0.00	0.00	0.00	0.00
06 803 000 410 3400 580	CLASS OF 2027 TRAVEL EXPENSES	0.00	0.00	0.00	0.00	0.00
06 803 000 410 3400 610	CLASS OF 2027 SUPPLIES	0.00	0.00	0.00	0.00	0.00
06 803 000 410 3400 810	CLASS OF 2027 DUES AND FEES	0.00	0.00	0.00	0.00	0.00
06 804 000 410 3400 330	CLASS 2028 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
06 804 000 410 3400 610	CLASS 2028 SUPPLIES	0.00	0.00	0.00	0.00	0.00
06 805 000 410 3400 610	CLASS OF 2029	0.00	0.00	0.00	0.00	0.00
06 806 000 410 3400 330	CLASS OF 24 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
06 806 000 410 3400 610	CLASS OF 24 SUPPLIES	0.00	0.00	0.00	0.00	0.00
06 807 000 410 3400 330	CLASS OF 25 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
06 807 000 410 3400 610	CLASS OF 25 SUPPLIES	0.00	(315.00)	(315.00)	315.00	0.00
06 808 000 410 3400 330	YEARBOOK PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
06 808 000 410 3400 610	YEARBOOK SUPPLIES	0.00	408.25	408.25	(408.25)	0.00
06 809 000 410 3400 330	FELA PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
06 809 000 410 3400 580	FELA TRAVEL EXPENSES	0.00	0.00	0.00	0.00	0.00
06 809 000 410 3400 610	FELA SUPPLIES	0.00	62.00	62.00	(62.00)	0.00
06 809 000 410 3400 810	FELA DUES AND FEES	0.00	0.00	0.00	0.00	0.00
06 810 000 410 3400 330	BAND PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
06 810 000 410 3400 430	BAND REPAIRS	0.00	0.00	0.00	0.00	0.00
06 810 000 410 3400 580	BAND TRAVEL EXPENSES	0.00	0.00	0.00	0.00	0.00
06 810 000 410 3400 610	BAND SUPPLIES	0.00	42.00	42.00	(42.00)	0.00
06 811 000 410 3400 330	LETTER PERSONS PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
06 811 000 410 3400 610	LETTER PERSONS SUPPLIES	0.00	297.92	297.92	(297.92)	0.00
06 812 000 410 3400 330	FPA PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
06 812 000 410 3400 580	FPA TRAVEL EXPENSES	0.00	0.00	0.00	0.00	0.00
06 812 000 410 3400 610	FPA SUPPLIES	0.00	0.00	0.00	0.00	0.00
06 812 000 410 3400 810	FPA DUES AND FEES	0.00	3,175.00	3,175.00	(3,175.00)	0.00
06 813 000 410 3400 330	DRAMA PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
06 813 000 410 3400 610	DRAMA SUPPLIES	0.00	0.00	0.00	0.00	0.00
06 814 000 410 3400 610	ELEMENTARY ACTIVITY SUPPLIES	0.00	0.00	0.00	0.00	0.00
06 814 000 410 3400 890	ELEMENTARY ACTIVITY MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
06 814 000 410 3400 920	ELEMENTARY ACTIVITY FUND TRANSFERS	0.00	0.00	0.00	0.00	0.00
06 815 000 410 3400 330	SCIENCE CLUB PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
06 815 000 410 3400 580	SCIENCE CLUB TRAVEL EXPENSES	0.00	0.00	0.00	0.00	0.00
06 815 000 410 3400 610	SCIENCE CLUB SUPPLIES	0.00	113.36	113.36	(113.36)	0.00
06 815 000 410 3400 810	SCIENCE CLUB DUES AND FEES	0.00	0.00	0.00	0.00	0.00
06 816 000 410 3400 330	CLOSE-UP PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
06 816 000 410 3400 610	CLOSE-UP SUPPLIES	0.00	0.00	0.00	0.00	0.00

REVENUE/EXPENDITURE SUMMARY (Marty)

Account Number	Account Description	BUDGET	MONTH TO DATE	YEAR TO DATE	BALANCE	REMAINING
06 816 000 410 3400 810	CLOSE-UP DUES AND FEES	0.00	0.00	0.00	0.00	0.00
06 817 000 410 3400 580	PEP CLUB TRAVEL EXPENSES	0.00	0.00	0.00	0.00	0.00
06 817 000 410 3400 610	PEP CLUB SUPPLIES	0.00	0.00	0.00	0.00	0.00
06 818 000 410 3400 330	STUDENT SENATE PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
06 818 000 410 3400 610	STUDENT SENATE SUPPLIES	0.00	59.00	59.00	(59.00)	0.00
06 819 000 410 3400 330	ADULT FARM MANAGEMENT PROFESSIONAL SERV	0.00	0.00	0.00	0.00	0.00
06 819 000 410 3400 610	ADULT FARM MANAGEMENT SUPPLIES	0.00	0.00	0.00	0.00	0.00
06 820 000 410 3400 330	COMMUNITY HEALTH PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
06 820 000 410 3400 580	COMMUNITY HEALTH TRAVEL	0.00	0.00	0.00	0.00	0.00
06 820 000 410 3400 610	COMMUNITY HEALTH SUPPLIES	0.00	0.00	0.00	0.00	0.00
06 821 000 410 3400 330	CLASS OF 2026	0.00	0.00	0.00	0.00	0.00
06 821 000 410 3400 610	CLASS OF 2026 SUPPLIES	0.00	0.00	0.00	0.00	0.00
06 830 000 410 3400 890	MEDICAL/DEPENDENT CARE ACCOUNT	0.00	0.00	0.00	0.00	0.00
06 832 000 410 3400 610	VIP FUND	0.00	0.00	0.00	0.00	0.00
06 833 000 410 3400 610	PLAYGROUND EQUIPMENT FUND	0.00	0.00	0.00	0.00	0.00
06 834 000 410 3400 610	CONCESSION STAND FUND	0.00	0.00	0.00	0.00	0.00
06 835 000 420 3400 610	VOLLEYBALL FUND	0.00	83.85	83.85	(83.85)	0.00
06 836 000 410 3400 610	WEIGHT ROOM FUND	0.00	20.00	20.00	(20.00)	0.00
06 837 000 420 3400 610	TRACK FUND	0.00	0.00	0.00	0.00	0.00
06 840 000 420 3400 610	GIRLS BASKETBALL FUND	0.00	0.00	0.00	0.00	0.00
06 841 000 420 3400 610	BOYS BASKETBALL FUND	0.00	0.00	0.00	0.00	0.00
06 842 000 410 3400 610	ROBOTICS	0.00	0.00	0.00	0.00	0.00
06 850 000 410 3400 610	TOURNAMENT FUND (SPECIAL ACCOUNT)	0.00	0.00	0.00	0.00	0.00
06 860 000 410 3400 610	GARDEN GRANT EXPENSES	0.00	0.00	0.00	0.00	0.00
06 870 000 410 3400 610	SUPPLIES	0.00	0.00	0.00	0.00	0.00
06 871 000 410 3400 330	CLOSE UP 2024	0.00	0.00	0.00	0.00	0.00
06 872 000 410 3400 610	SUPPLIES	0.00	0.00	0.00	0.00	0.00
06 881 000 410 3400 330	CLOSE UP 2025	0.00	3,010.07	3,010.07	(3,010.07)	0.00
06 881 000 410 3400 610	STUDENT ACTIVITY FUND	0.00	53,476.91	53,476.91	(53,476.91)	0.00
9	Expenditure	3,152,321.32	178,806.75	178,806.75	2,973,514.57	5.47

Glen Ullin Public School

GENERAL SCHOOL BUDGET FUND BALANCE GUIDELINES

Above 30%: Hoarding Tax Payers money. District needs to spend down fund balance or reduce mills (Tax Levy) unless there are mitigating circumstances with enrollment or funding.

20-30%: Very Comfortable. Do not increase mills, consider reducing mills if valuations are increasing rapidly. Start considering budget reduction possibilities **if deficit** spending (Right Sizing). Maintain programing if revenues are matching expenditures.

15%-19%: Comfortable. Do not increase mills unless deficit spending. Start considering significant budget reduction possibilities if deficit spending (Right Sizing). Maintain programing if revenues are matching expenditures.

- Glen Ullin Public School Board Minimum Fund Balance Guideline is to not allow the General Fund Balance to fall below 15% of annual expenditures.

11-14%: Tight, but operational. The need to increase mills is imminent. Immediate budget reduction considerations will need to be implemented. If deficit spending, a Board declaration of economic emergency should be considered.

10% and Below: Economic Emergency. Immediate budget reduction decisions need to be made, increase in mills will need to be large, consideration of an operation loan may be necessary. Consolidation/Dissolution plans need to be considered. Board declaration of an economic emergency is needed.

Glen Ullin Public School Local Policy: Adopted/Revised: [8/2025]



**Food Establishment Long Form
Inspection Report** SFN 7027 (09-2014)
Western Plains Public Health
403 BURLINGTON ST SE
MANDAN, ND 58554-4271
701-667-3370

License#: 9361 - School License	Risk Category: Risk Level 4 (HSP or Special Processes- Variance)
# Risk Factor/Intervention Violations: 0 # of Repeat Risk Factors/Intervention Violations: 0	

Establishment GLEN ULLIN SCHOOL			Owner Name GLEN ULLIN SCHOOL	
Physical Address 6508 Highway 49			City/State/Zip Code Glen Ullin/ND/58631	
Date 3/5/2025	Time In/Time Out 10:25 AM/11:20 AM	Telephone (701)348-3590	Purpose of Inspection: Routine	

FOODBORNE ILLNESS RISK FACTORS AND PUBLIC HEALTH INTERVENTIONS

IN = In compliance OUT = Not in compliance N/O = Not observed N/A = Not applicable

COS = Corrected on-site during inspection R = Repeat violation

Compliance Status			COS	R	Compliance Status			COS	R
Supervision					16	In	Food contact surfaces; cleaned and sanitized		
1	In	Person in charge (PIC) present and performs duties			17	In	Proper disposition of returned, previously served, reconditioned and unsafe food		
2	In	PIC demonstrates knowledge			Time/Temperature Control for Safety				
Employee Health					18	N/O	Proper cooking time and temperatures		
3	In	Management, food employee and conditional employee; knowledge, responsibilities and reporting			19	In	Proper reheating procedures for hot holding		
4	In	Proper use of restriction and exclusion			20	N/O	Proper cooling time and temperature		
5	In	Procedures for responding to vomiting/diarrheal events			21	In	Proper hot holding temperatures		
Good Hygienic Practices					22	In	Proper cold holding temperatures		
6	In	Proper eating, tasting, drinking, or tobacco use			23	In	Proper date marking and disposition		
7	In	No discharge from eyes, nose, and mouth			24	N/O	Time as a Public Health Control; procedures/records		
Preventing Contamination by Hands					Consumer Advisory				
8	In	Hands clean and properly washed			25	NA	Consumer advisory provided for raw/undercooked food		
9	In	No bare hand contact with ready to eat (RTE) food			Highly Susceptible Populations				
10	In	Adequate handwashing sinks properly supplied and accessible			26	In	Pasteurized foods used; prohibited foods not offered		
Approved Source					Food/Color Additives and Toxic Substances				
11	In	Food obtained from approved source			27	In	Food additives; approved and properly used		
12	N/O	Food received at proper temperature			28	In	Toxic substances properly identified, stored and used		
13	In	Food in good condition, safe and unadulterated			Conformance with Approved Procedures				
14	NA	Required records available; shellstock tags, parasite destruction			29	NA	Compliance with variance/specialized process/HACCP		
Protection From Contamination					Risk factors are important practices or procedures identified as the most prevalent contributing factors of foodborne illness or injury. Public health interventions are control measures to prevent foodborne illness or injury.				
15	In	Food separated and protected							

GOOD RETAIL PRACTICES

Good Retail Practices are preventative measures to control the addition of pathogens, chemicals, and physical objects into foods.

Compliance Status			COS	R	Compliance Status			COS	R
Safe Food and Water					44	In	Utensils, equipment and linens, properly stored/dried/handled		
30	In	Pasteurized eggs used where required			45	In	Single-use/single-service articles: properly stored and used		
31	In	Water and ice from approved source			46	In	Slash-resistant and cloth gloves used properly		
32	NA	Variance obtained for specialized processing methods			Utensils, Equipment and Vending				
Food Temperature Control					47	In	Food and non-food contact surfaces cleanable, properly designed, constructed and used		
33	N/O	Proper cooling methods used; adequate equipment for temperature control			48	In	Warewashing facilities: installed, maintained/used, test strips		
34	N/O	Plant food properly cooked for hot holding			49	In	Non-food contact surfaces clean		
35	In	Approved thawing methods used			Physical Facilities				
36	In	Thermometers provided and accurate			50	In	Hot and cold water available; adequate pressure		
Food Identification					51	In	Plumbing installed; proper backflow devices		
37	In	Food properly labeled; original container			52	In	Sewage and wastewater properly disposed		
Prevention of Food Contamination					53	Out	Toilet facilities: properly constructed, supplied and cleaned		
38	In	Insects, rodents and animals not present			54	In	Garbage and refuse properly disposed; facilities maintained		
39	In	Contamination prevented during food preparation, storage, display			55	In	Physical facilities installed, maintained and cleaned		
40	In	Personal cleanliness			56	In	Adequate ventilation and lighting; designated areas used		
41	In	Wiping cloths: properly used and stored							
42	In	Washing fruits and vegetables							
Proper Use of Utensils									
43	In	In-use utensils; properly stored							

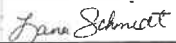
Observations and Corrective Actions					
Violations cited in this report must be corrected within the inspector's specified timeframes					
Priority Level	Item Number	Reference Code	Code Description	Comment	Correct By Date
C	53	5-501.17	Toilet Room Receptacle, Covered	Observation: A toilet room used by females shall be provided with a covered receptacle for sanitary napkins. "south" staff restroom does not have a covered receptacle like the other staff restroom-outside the kitchen	3/19/2025
Total		1			

Inspection Published Comment:

All temps and sanitizer levels ok Dish Machine at 100ppm-good, Staff have done a good job minimizing and organizing the storage area's, The interior of the walk-in freezer is ice free, but could use some shelving to make cleaning the interior easier. There are tiles missing on the store room floor in front of the walk in freezer, this allows water to invade under the tiles causing an unsanitary surface, missing tiles makes floors harder to clean and maintain.

Courtesy visit to the staff lounge due to the ice machine being used to supply the salad bar-the ice machine has some buildup on the lip where the ice comes out-the bin should be wiped out with food safe sanitizer whenever it is emptied. Staff fridge at 44 degrees-it should be 41 or less, but I am not aware if someone was recently on the lounge with the door open.

Follow-up: No Follow-Up Date:

Visit Date	Person In Charge	Person In Charge Signature	Sig. Date	Inspector	Inspector Signature	Sig. Date	Time In	Time Out
3/5/2025	Holly		3/5/2025	Lana Schmidt		3/5/2025	10:25 AM	11:20 AM



Martin Bratrud
Superintendent

Todd Hetler
Principal

PO BOX 548
6508 HWY 49
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office@glenullinbearcats.org

Kayla Schumacher
Business Manager

8-6-2025

August Superintendent Report

1. **Capacity Building:** Deliberate work in the area of building district capacity has begun. This will be an ongoing process over the next couple of years but it will be an investment that will pay significant dividends for the future. Leadership, decision-making, redundancy (teach your job to the person below you and learn the job of the person above you), clear and defined job responsibilities for all staff (Job description review will be a major part of this area), grant writing, etc. I will visit with the Board more about this each month and will look to make this a priority topic of a future retreat (strategic planning meeting) in September or October.
2. **Emergency Operations:** We have started reviewing emergency operation procedures. The written plans are pretty good to start the year. I will be bringing recommendation in the future to the policy committee to review. Emergency drill dates are established, new fire and tornado evacuation maps have/ or will be put in all rooms of the school before school starts. A fire Marshall site inspection is being scheduled. The last one was in 2022 and needs to be conducted to be in State compliance.
3. **Grants:** We did recover the 24-25 REAP grant in the amount of \$7,494.00. I am not sure who submitted it this Spring. I think it was DPI as Brandt and Brad did not have access to the Sam.gov system. I have a few calls to DPI awaiting info, a huge shout out for the person who was looking out for the district last Spring. But as I was searching for past grants to be reimbursed, it was in the Sam.gov system and I withdrew the funds,

they were paid out in our GF account this past week. We applied for a couple discretionary grants from regional foundations. I will keep you posted as we learn if they were awarded or not. Best in Class Grant is applied for but awaiting final approval pending the arrival date of our PK teacher. They are giving us to Sept. 1 to have Novelle in our community or they may remove this grant award for 2025. They shared they were generous in allowing a sub fill the classroom during the maternity leave last year. Their expectations for the grant are to have a fully licensed teacher in the classroom. The time gap in providing Novelle her contract letter in July instead of in June may cost the District \$30,000 and access to the Best in Class Program for 2025. I am still recommending move forward with the PK program with or without the Best in Class funding. I will keep you posted on this grant award situation.

4. **Federal DOT CDL Clearinghouse:** We are now enrolled in the Federal DOT CDL Clearinghouse. This was mandated a couple years ago. Glen Ullin had not been enrolled in this program in the past, but is required for new drivers to get their CDL. We are now in compliance in this area.
5. **Combined Classroom Parent Communication:** A parent letter was sent home to all students in grades K-3 about the K/1 and 2/3 combined classrooms on 8-5-2025, who their children's teacher will be, and supports and professional development that will be provided to ensure the combined classroom concept can be successful this year. I have been asked if we will continue this model in future years. I have responded by saying we will evaluate the effectiveness of instruction and consider the availability of teachers for future years before making a final decision. That process will begin immediately this fall in evaluating effectiveness and potential future staff recruitment will start with relationship and network building this fall as well.
6. **Aug. Professional Development Days:** We will have Laurie Elliot from Elliot and McMahon on campus Aug. 18th in the morning to share Mindset training with our entire staff. Board members are cordially welcome to join us to learn about the "Why" with Be Legendary. Laurie will also be sticking around in the afternoon to visit with our Teacher

Leadership Team to answer questions and share more insight on the Be Legendary concept and how streamlining and building laser-focused student learning goals can help us create a world-class campus for our students and community. Melissa Stanley from CREA will also be joining our TLT to present the Standards Based Learning and Teaching Professional Development model. This will be an opportunity for our staff to learn, ask questions, and share their thoughts on if this is where we collaboratively want to go to develop stronger instructional practices.

7. **Budget and Fiscal:** We are in a good place in our budget cycle. I will be attending a training in Bismarck on Aug. 7th to learn about the new property tax cap laws and gap funding. I will bring what I learn back to the Board in Sept. Kayla has the budget in Software Unlimited. We will begin our regular monthly cycles of budget maintenance at the end of Aug with our first budget revisions to account for the grants we received in late July and early Aug. We will also clean up codes in the budget to make it more streamlined for Kayla this coming month. We are making good progress in this area and Kim Dressler in supporting Kayla with some housecleaning items to finish up fiscal 24-25 and get fiscal 25-26 off to a good start.

REQUIRED

FFI - PERSONAL ELECTRONIC COMMUNICATION DEVICES – PROHIBITION DURING INSTRUCTIONAL TIME

The [Name of District] is committed to providing the necessary support for academics and student well-being in a positive educational environment that is free from unnecessary, non-educational distractions. Personal electronic communication devices can be a distraction during instructional time and counterproductive to student focus and engagement. By prohibiting and limiting the use of personal electronic devices during the school day, this policy aims to provide students with more opportunities to engage in meaningful interactions, collaborate with peers, and cultivate the essential skills necessary for academic and life-long success. Therefore, it is the position of the State of North Dakota and the District that students and school employees shall abide by this policy, which prohibits the use of personal electronic communication devices as outlined herein.

Definitions

For the purposes of this policy and in accordance with North Dakota law, the following terms are defined as follows:

- Instructional time means the time from the start of the school day until dismissal at the end of the school day on school premises, for which the signal may be the ringing of a bell, including a structured or unstructured learning experience, recess, a lunch period, and time in between classes. The term does not include private student travel time to and from an area career and technology center or other offsite learning experience or instructional time occurring in virtual environments off school premises.
- Parent means a parent or guardian of a student who is authorized to make decisions regarding education for the student.
- Personal electronic communication device means a portable electronic device capable of communication by voice, text, or other data with one or more other parties or devices, or capable of connection to a smartphone, the internet, or a cellular or wireless fidelity network, including a smartphone, cell phone, Bluetooth-enabled device, tablet, smartwatch or other wearable device, and gaming device. The term does not include:
 - a. School-owned devices provided to a student and school-approved devices used by a student in accordance with this section.
 - b. Portable devices that meet the definition of a medical device under the federal Food, Drug and Cosmetic Act [21 U.S.C. 9 et seq.].
- School means a public school providing prekindergarten, elementary, or secondary education, including area career and technology centers. The term does not include virtual schools, virtual instruction, the North Dakota center for distance education, or education occurring in a home-school environment.
- School-related activity means a school sanctioned activity, event, or function, occurring outside of instructional time, at which students are under supervision of the school, whether on or off school premises, including a bus ride, field trip, sporting event, and school dance.
- Student means an individual currently enrolled or registered at a public school as defined under this policy.

- *Inappropriate content* is defined as content that:
 - a. Violates a district student conduct policy;
 - b. Attacks race, color, national origin, ancestry, religion, sex, disability, or other status protected by law;
 - c. Promotes violence, terrorism, or other illegal activities including, but not limited to, tobacco, drug, and/or alcohol use by minors;
 - d. Is obscene or pornographic as defined by community standards.
 - e. Is reasonably forecasted to materially or substantially disrupt the educational environment;
 - f. Poses a direct threat to the physical safety of the school population; and
 - g. Infringes on the rights of others, such as (but not limited to) material that is potentially libelous or invades an individual's privacy.

Prohibitions

In compliance with N.D.C.C. § 15.1-07-41, the **[Name of District]** prohibits students from using personal electronic communications devices during instructional time. Prohibited devices include the following:

1. Smartphones
2. Cell phones
3. Bluetooth-enabled devices
4. Tablets
5. Smartwatches or other wearable devices
6. Gaming devices
7. Any other devices as defined under N.D.C.C. § 15.1-07-41

All personal electronic communication devices identified above must be:

1. Silenced or turned off, *and*
2. Securely stowed away, *and*
3. Inaccessible to students during instructional time.

The District may develop additional administrative regulations or rules, which outline the specific procedures each school building will follow to ensure all three legal requirements are met during instructional time.

Exceptions from this policy's prohibitions may be made only as outlined below.

Device Exceptions

The District provides specific device exceptions and will not prohibit a student from possessing or using a personal electronic communication device under this policy in each of the following circumstances:

4. School-owned devices provided to a student, including school-issued laptops, tablets, or any other electronic device capable of communication as defined under this policy.
5. School-approved devices used by a student, including personal electronic communication devices that have been approved by **[administration]** **[the classroom teacher]** to be used during instructional time for an educational-related purpose. Such approval shall be limited in scope and time according to the specific educational-related use of the approved device. Students using a school-approved device shall only use that device for the educational-related purpose for which the device received approval. Any violation of this provision by the student or

employee may result in approval being rescinded, and the student and/or employee being subject to discipline as identified in this policy.

6. Medical-provider recommendation, which includes a medical provider licensed under N.D.C.C. Title 43 (Occupations and Professions) who determines the possession or use of a personal electronic communication device is necessary for the health or well-being of the student.
7. Required accommodation, which authorizes the possession or use of a personal electronic communication device when required by the student's individual education program under the:
 - a. The Individuals with Disabilities Education Act [20 U.S.C. 1400];
 - b. Section 504 of the Rehabilitation Act of 1973 [29 U.S.C. 794]; or
 - c. A plan developed in accordance with state or federal law requiring accommodation.

Limitations/ Allowances for School-Related Activities

The District may limit or allow student access to personal electronic communication devices outside of instructional time, during a "school-related activity" as defined in this policy. Such approval may be provided to a student(s) by **[administration] [a teacher] [a coach][a bus driver]**.

School-related activities where students may be allowed limited or full access to personal electronic communication devices include:

1. Bus rides
2. Field trips
3. Sporting events
4. School dances
5. Other activities where students are under the supervision of the school, whether on or off school premises

The District may develop and enforce specific limitations and allowances under administrative regulations or rules. Any time a student is using a school owned or approved device, a personal device on a limited or allowed basis, or a personal device that falls under another exception in this policy, the following prohibitions apply:

1. Students are prohibited from using any devices or technology to violate a student conduct policy including, but not limited to, policies on cheating and bullying while on school property or at a school-sponsored event;
2. Students are prohibited from using any devices or technology to photograph or video record any person during the school day. Students are furthermore prohibited from transmitting any photo or video using personal technology during the school day. Building principals are authorized to make exceptions to this rule for bona fide classroom activities and in accordance with the "exceptions" section of this policy;
3. Students are prohibited from using any devices or technology to photograph or video record inappropriate content and/or transmit inappropriate content while on school property and/or participating in school-sponsored events;
4. Students are prohibited from displaying and/or using any devices or technology in areas where there is a reasonable expectation of privacy by others on school property and at school-sponsored events. Students are also strongly discouraged from possessing personal technology in areas where there is a reasonable

expectation of privacy by others on school property and at school-sponsored events;

5. Students are prohibited from using any devices or technology to compromise district networks or access confidential material on district networks. The District may also take disciplinary action against a student who has used personal technology to engage in hacking, trolling, accessing or transmitting inappropriate material, spamming, sending viruses, and/or engaging in illegal or other inappropriate activity while on school property or participating in school-sponsored event; and
6. Students are prohibited from using any devices or technology disruptively or in a manner that potentially compromises the safety of others on school property and during school sponsored events.

Student Contact with Parents/ Caregivers

A student may contact the student's parent or authorized caregiver during the school day if needed by using a school telephone made available to the student in a manner and location designated by the building administration. Student contact with parents/ caregivers will not be unreasonably withheld, but the Superintendent may develop administrative policies and rules to ensure the orderly operation of the District and the educational process is not unnecessarily disrupted.

Parents and staff should refer to other District policies and regulations which may apply in the event of District-wide emergencies, student emergencies, and other health and safety events that may occur.

Enforcement Provisions

The District enacts the following enforcement provisions to ensure strict compliance with the law and this policy by students and school employees:

1. **Employee Expectations and Disciplinary Measures.** The District requires strict compliance with state law and this policy by school employees. Any employee who knowingly allows students to access and use personal electronic communication devices (that do not fall under a policy exception) during instructional time in violation of this policy while under the employee's supervision may be subject to discipline, up to and including termination.

In complying with this policy, the following school employee expectations apply:

- a. **School Staff Reporting Requirements.** School staff must direct students under their supervision and/or instruction to comply with this policy and shall require students' personal devices to be silenced or turned off, securely stowed away, and inaccessible during instructional time. Staff shall report to administration alleged student infractions of this policy (as defined in the next section: "Student Expectations and Disciplinary Measures").
- b. Any alleged school staff violations of this policy should be addressed in accordance with **[policy KACB ("Complaints about Personnel") or other applicable complaint and investigation policies or procedures]**.
- c. **Administration Investigation and Response.** Upon receipt of a report of an alleged policy violation/ infraction, administration must investigate and make a determination as to whether the student has committed an infraction (as defined in the next section: "Student Expectations and Disciplinary Measures").

- d. Any alleged administrator violations of this policy should be addressed in accordance with **[policy KACB (“Complaints about Personnel”) or other applicable policies or procedures]**.
 - e. Identification of Policy Exceptions. All school employees who instruct or who are entitled to information regarding a student who has an Individual Education Program (“IEP”), Section 504 plan, medical accommodation, or other plan requiring accommodation must identify and review any exceptions under this policy that are listed in the student’s program or plan.
 - f. Compliance with Policy Exceptions. The District requires strict compliance with policy exceptions, including those exceptions made for school-owned and school-approved devices; medical devices; and possession or use of a device required under the IDEA, Section 504, or a plan developed in accordance with state or federal law requiring accommodation. To that extent, the District expressly prohibits school employees from confronting, disciplining, or removing a student’s approved electronic device when that device may fall under an exception under this policy.
School employees are expressly prohibited from openly/ publicly discussing students’ medical conditions, accommodations, or other legally protected confidential information. Inquiries or concerns may be directed to administration, particularly when a staff member observes a student with a personal electronic device (that may fall under an exception), and the staff member does not directly instruct or supervise that student and may not be entitled to the student’s confidential information protected under state or federal law.
 - g. Employee Use of Personal Electronic Communication Devices. Employees are also expected to follow acceptable use of technology and professional code of conduct policies when using their own personal electronic communication devices during instructional time. **[Employees are expressly prohibited from using personal electronic communication devices during instructional time for non-instructional or education-related purposes, including personal texting, e-mailing, phone calls, and social media. Employees are expected to use personal devices during non-instructional times and other breaks in the school day.]**
1. **Student Expectations and Disciplinary Measures.** The District requires strict compliance with state law and this policy by students. Students who administration has found to have violated this policy may be subject to disciplinary consequences and/or corrective measures. When determining the appropriate response to violations of this policy, administration shall take into account the totality of circumstances surrounding the violation. Infractions of policy occur when a student knowingly and willfully violates this policy as determined by administration.
[OPTION 1 – Allow a discipline matrix to be identified outside of this policy: SAMPLE LANGUAGE: The District may develop administrative regulations or rules outlining the specific disciplinary procedures to ensure compliance with this policy and the law.]
- [OPTION 2 - List a specific discipline matrix in this policy:**
SAMPLE LANGUAGE: Measures that may be imposed by administration include, but are not limited to:
- a. **Level 1 Infraction:**
 - **First violation:** confiscate device, contact parent, administrator returns device to student at the end of the school day.

- **Second violation:** confiscate device, contact parent, administrator returns device to parent during a conference/ meeting, develop a compliance plan.
- **Third violation:** confiscate device, contact parent, administrator returns device to parent during a conference/ meeting, review compliance-plan, detention or in-school suspension (“ISS”) may be imposed in accordance with school discipline procedures and policies.
- b. **Level 2 Infraction:**
 - **Fourth violation:** confiscate device, contact parent, administrator returns device to parent during a conference/ meeting, review compliance-plan, 1 day out-of-school suspension (“OSS”) may be imposed in accordance with school discipline and suspension procedures and policies.
- c. **Level 3 Infraction:**
 - **Fifth violation:** confiscate device, contact parent, administrator returns device to parent during a conference/ meeting, review compliance-plan, 1-3 days OSS may be imposed in accordance with school discipline and suspension procedures and policies.
- d. **Level 4 Infraction:**
 - **Sixth violation:** confiscate device, contact parent, administrator returns device to parent during a conference/ meeting, review compliance-plan, 3-5 days OSS may be imposed in accordance with school discipline and suspension procedures and policies.
- e. **Level 5 Infraction:**
 - **Seventh violation:** confiscate device, contact parent, administrator returns device to parent during a conference/ meeting, review compliance-plan, 10 days OSS and recommendation for expulsion. Due process procedures contained in the district’s suspension and expulsion policy and regulations shall be followed.]

In administering the disciplinary measures above, administrators and school staff must adhere to the following guidelines:

- a. Staff members shall direct students to comply with policy and should address alleged infractions with administration.
- b. Only administration may determine an actual infraction of this policy and administer discipline.
- c. If administration determines that a student is in violation of this policy and the student refuses to turn over the device to administration, the infraction may move to the next level.
- d. At no time should a District administrator or staff member attempt to physically or forcibly take an electronic device from a student.
- e. Administration may also respond under other conduct and disciplinary policies and regulations when a student’s conduct implicates additional policies, including violence, threats of violence, harassment, bullying, or any other unlawful conduct or student code of conduct violations.
- f. Administration is required to identify students with disabilities (including those covered under the IDEA, Section 504, the ADA, and any child-find obligations) and must address any alleged student infractions in compliance with special education policies, regulations, and applicable laws.

Searches of Personal Technology

If a student is using a school owned or approved device, a personal device on a limited or allowed basis, or a personal device that falls under another exception under this policy, then administration is authorized to search the device when there is reasonable suspicion of the following:

1. The device contains evidence of conduct or activity that may constitute a violation of policy or the law; or
2. There is a threat of danger or potential harm to self or others.

Only areas of the device reasonably related in scope to the purpose of the search will be subject to a search (e.g., if a student is texting inappropriate photos, only the device's text messages will be searched). Administration is authorized to contact legal counsel to help determine the appropriate scope of the search.

If the administration suspects or finds that a device contains content that violates N.D.C.C. § 12.1-27.1-03.3 or other laws, they shall contact law enforcement. Under no circumstances shall school officials download or transfer sexually explicit content from a student's personal technology. Law enforcement, including school resource officers, may communicate the need for probable cause to search a device and may provide a student or the District with a search warrant or subpoena for information or records.

Dissemination and Education

Upon the adoption and implementation of this policy, the District shall:

- a. Ensure the policy is communicated to students, parents, and authorized caregivers; and
- b. Publish the policy in student and personnel handbooks.

The District shall review and revise this policy as it determines necessary. The District shall also develop and implement electronic communication device education programs for students and staff professional development activities. School administration may develop guidelines to assist students and staff with complying with this policy.

Annual Data Collection & Documentation

In accordance with state law, the District must collect data annually with the goal of measuring the impact of this policy on student behavior, mental health, disciplinary incidents, school attendance, and academic performance.

Complementing NDSBA Templates (may contain items not adopted by the Board)

- AAC, Nondiscrimination and Anti-Harassment Policy
- AACA, Section 504 of the Rehabilitation Act
- ACAA, Emergency Closings
- ACDA, Acceptable Use
- DE, Staff Code of Conduct
- FDE, Education of Special Education/ Disabled Students
- FGA, Student Education Records and Privacy
- FGDB, Student Handbooks
- FF, Student Conduct and Discipline
- FFK-BR, Suspension and Expulsion Regulations
- FFK-AR1, Suggested Procedure for Conducting an Expulsion Hearing

- FFK-AR2, Suspension and Expulsion of Special Education Students
- KACB, Complaints about Personnel

Legal References

- 20 U.S.C. 1400, Individuals with Disabilities Education Act
- 21 U.S.C. 9 et seq., Federal Food, Drug, and Cosmetic Act
- 29 U.S.C. 794, Section 504 of the Rehabilitation Act of 1973
- NDCC ch.15.1-07, School Districts
- NDCC Title 43, Occupations and Professions

End of [Name of District] Policy FFI.....Adopted:

[06/25]

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Policy Services members should refrain from sending any NDSBA policy templates outside their District. Districts with policy template requests or questions should contact our office at 1-800-932-8791.

PURCHASING

All purchases made on behalf of the District shall be executed in a fair, equitable, and legal manner using a process that helps ensure the best value for the District and its taxpayers. The purpose of this policy and accompanying regulation is to establish such procedures.

Establishment of a Purchasing System

The Board delegates overall purchasing authority to the **Superintendent** who shall serve as the district's chief procurement officer. The chief procurement officer shall be responsible for developing and administering the purchasing program of the District, including the development and implementation of a requisition and purchasing system that is efficient, economical, and meets the standards below. A complete purchasing record system shall be maintained by the chief procurement officer. To ensure adequate checks and balances, the procurement officer shall have authority to approve district employee's purchases but shall not directly make purchases for the District.¹

General Requirements for Purchases

1. All purchases must conform to all applicable state laws (see HCAA-E), including, but not limited to, laws prohibiting disclosure of confidential and proprietary information.
2. All parties involved in purchasing shall act in good faith, and purchases at all levels shall be made in a manner and form that permits the highest degree of fair competition possible.
3. All purchases must be documented through the purchase card (p-card) system, a purchase order, contract, invoice, or receipt. All records of purchases must be submitted to the chief procurement officer.
4. All purchases made through the purchasing system must have budget appropriations adequate to cover the cost of such obligations. Purchases not meeting this criterion must be approved by the Board.
5. Prior to making a purchase, the purchaser shall check current inventories to ensure that the purchase is necessary and determine if the item can be obtained through existing cooperative purchasing agreements under NDCC 54-44.4-13 or federal agencies contracted under 21-06-08. Purchases made through such agreements are exempt from the procurement procedures contained in this policy.
6. Procurement requirements may not be artificially fragmented as to constitute a small purchase or to avoid competitive purchasing requirements. Artificial fragmentation means splitting purchase requirements or splitting an invoice to stay below a certain dollar level to avoid competition or stay within delegated authority limits. Fragmentation must be based on an actual need of the District, and documentation of this need shall be filed with the procurement officer.

¹ Districts should consult with their auditors for guidance and review p-card rules if considering modification to these recommended checks and balances.

7. If purchases are made using restricted funds (e.g., grant dollars), purchases must conform to any requirements associated with those funds.
8. Legal services shall only be retained in accordance with policy BDBB.
9. This policy is not applicable to public improvement/construction purchases
10. Purchases requiring contracts must comply with the contracting standards contained in this policy and in law.

Purchasing Authority Thresholds

To determine the appropriate purchasing authority threshold, an estimate must be made. Estimated price may be based upon previous purchases, market research, a published price list, or asking a vendor for a budgetary estimate.

1. **Purchases \$2,500 and below:** These purchases may be delegated by the chief procurement officer to department heads and any school administrator. These purchasers should develop specifications and solicit one informal bid or proposal unless not practical because item/service is difficult or impossible to obtain through competitive purchasing or the item/service is needed on an emergency basis. Individuals delegated this purchasing authority must rotate vendors solicited on an equitable basis.
2. **Purchases \$2,500.01 to \$9,999.99:** These purchases may only be delegated by the chief procurement officer to building-level administrators and **list other district-level administrators e.g., the Athletic Director, Business Manager** These purchasers shall develop specifications and solicit at least three vendors, insofar as practical, to submit oral or written informal bids or proposals. If receiving three bids or proposals is not feasible or practical, the purchaser shall provide a written explanation to the chief procurement officer who has authority to require the purchaser to seek additional solicitations. The Board has developed criteria for purchasers to evaluate informal bids or proposals (HCAA-BR).
3. **Purchases \$10,000 to \$24,999.99:** These purchases may only be made by the, **Superintendent** who shall develop specifications and solicit no fewer than three vendors, insofar as practical, to submit oral or written informal bids or proposals. If receiving three bids or proposals is not feasible or practical, the purchaser shall document an explanation and file it with the chief procurement officer who has authority to require the purchaser to seek additional solicitations. The Board has developed criteria for purchasers to evaluate informal bids or proposals (HCAA-BR).
4. **Purchases over \$25,000:** These purchases shall only be made in accordance with NDCC 15.1-09-34 and board policy HCAB.

Delegation of Purchasing Authority when Conflict of Interest Declared

In the event that an individual with purchasing authority has a conflict of interest under law, s/he shall contact the chief procurement officer who shall appoint another qualified district employee without a conflict to oversee the procurement process of the good/service at issue.

Purchases Requiring Contracts

Any purchase requiring a contract with a vendor/seller shall be approved by the Board prior to execution. Whenever possible, the District shall use the Office of

Attorney General Sample Service Contract to enter into such agreements. When a vendor/seller supplies the contract, it shall be reviewed by the **Superintendent** and recommendations made to the Board prior to approval. Contracts for purchases/services of \$10,000 or more **or contracts that contain the option for extension or renewals may** be reviewed by the district's legal counsel prior to board adoption.

Contracts shall be no longer than one year in term and may contain options for renewals or extensions in accordance with law. The District shall not enter into contracts containing indemnity clauses and additional insured status when these clauses will benefit another party.

Unauthorized Purchases

Unauthorized purchases are prohibited by Policy DEBJ.

Complementing NDSBA Templates (may contain items not adopted by the Board)

- DEBJ, Unauthorized Purchases
- HCAA-BR, Criteria for Evaluating Informal Bids or Proposals
- HCAA-E, Purchasing Laws for Schools
- HCAB, Bidding Requirements & Procedures
- **[HCAG, Purchase Cards]**
- HEAA, Line Item Transfer Authority

End of Glen Ullin Public School Policy HCAAAdopted: