



Revision Date: 07/31/24

ONE-YEAR ACTION PLAN

SCHEDULE OF SCHOOL, FAMILY, AND COMMUNITY PARTNERSHIPS TO REACH SCHOOL GOALS

School: RUSSELL ELEMENTARY SCHOOL	School Year: 2024-2025
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GOAL 1: ACADEMIC: GOAL 1: ACADEMIC: Increase student achievement in the following areas:
1. Reading: To increase the percentage of students in grades K – 5 reading at or above grade level by 3% measured by the HCLI (Houston County Literacy Inventory) in grades K – 2 and by the Lexile in grades 3 – 5.
2. English/Language Arts and Math: To increase the percentage of students in grades 3 – 5 scoring proficient or distinguished on the ELA and Math Milestones (End of Grade) by 3%.

PARENT-BASED ACTIVITIES	DESCRIPTION OF THE ACTIVITIES	DATES OF ACTIVITIES	GRADE LEVEL(S)	PERSONS IN CHARGE AND HELPING
Open House SHALL: Curriculum Standard	Families will be invited to RES where they will meet with grade level teachers to learn about expectations, reading and math standards, classroom procedures, and parent-teacher communication. Parents will be able to interact and ask questions with each teacher.	August 13 th Pre-K – 2 nd And August 15 th 3 rd - 5 th	ALL	Administration Grade Level Teachers Lisa Beers - FEL
ESOL Parent Workshop SHALL: ESOL	ESOL families will be invited to RES where they will get information about school procedures, programs and resources to help them throughout the year. This workshop is done in Spanish to better serve our English Learning community.	September 17 th	ALL	Administration Jana Barker and Rebecca Walker -ESOL Teachers Lisa Beers - FEL School System Interpreter
University of Florida Literacy Institute (UFLI) Parent Literacy Workshop SHALL: Literacy	Families will be invited to attend a literacy workshop where they will get helpful tips and a better understanding of the UFLI phonics and literacy program that we will be using this year.	September 17 th	ALL	Sheri Guile – EIP Reading Lisa Beers – FEL
Parent-Teacher Conferences SHALL: Monitoring Progress	Parents and teachers will discuss the progress of their child. Teachers will review the student’s academic progress thus far and offer support with helpful resources. The School-Parent Compact will be reviewed during this meeting and any questions and concerns of the parents will be answered.	October 14 th	ALL	Grade Level Teachers Lisa Beers – FEL

Academic/Capacity Building Opportunities “SHALLS” – required event or activity types include Literacy, Technology, Testing, Curriculum Standards and ESOL

<p>BINGO for Books</p> <p>SHALL: Literacy</p>	<p>Families and their students are invited to RES to play fun games of solving math BINGO. Winners will be given books to take home. Reading strategies and tips for parents will also be given out. This event will happen on the same night as our Russell Fall Festival</p>	<p>October 3rd</p>	<p>ALL</p>	<p>Cynthia Vanbrunt – Media Specialist</p> <p>Denise Maddox – EIP Reading</p> <p>Lisa Beers - FEL</p>
<p>Russell Tech Talk</p> <p>SHALL: Technology</p>	<p>A conversation about online resources for RES families. Families will receive information on internet safety and piracy. They will learn more about the Apps and resource sites Russell uses to assist in the education of their students.</p>	<p>October 22nd</p>	<p>ALL</p>	<p>Lisa Beers - FEL</p>
<p>Kroger Math Night</p> <p>SHALL: Curriculum Standards</p>	<p>Families will meet at our local Kroger to solve math problems using grocery items throughout the store. Math strategies and tips will be given out to each family.</p>	<p>November 14th</p>	<p>ALL</p>	<p>Natalie Benson – 2nd Grade</p> <p>Jana Miller – 2nd Grade</p> <p>Lisa Beers – FEL</p>
<p>RES Science Night</p> <p>SHALL: Curriculum Standards</p>	<p>Families will solve science problems to “escape” from each grade level pod. Afterwards, they will be able to learn about our solar system and view constellations in our planetarium.</p>	<p>January 23rd</p>	<p>ALL</p>	<p>Administration</p> <p>Dora Waite – 2nd Grade</p> <p>Cynthia Vanbrunt – Media Specialist</p> <p>Denise Maddox – EIP Reading</p> <p>Lisa Beers – FEL</p>
<p>Milestones Map Growth Workshop</p> <p>SHALL: Testing</p>	<p>Families will be invited to RES to get an explanation and better understanding of the two programs we use throughout the year to monitor students’ growth. This workshop will explain the benefits of these two programs and breakdown how the results are evaluated and what the scores mean.</p>	<p>March 11th</p>	<p>ALL</p>	<p>Victoria West – Learning Coach</p> <p>Lisa Beers - FEL</p>

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GOAL 2: WELCOMING CLIMATE: Increase the percentage of parents that feel welcome at school.				
PARENT-BASED ACTIVITIES	DESCRIPTION OF THE ACTIVITIES	DATES OF ACTIVITIES	GRADE LEVEL(S)	PERSONS IN CHARGE AND HELPING
Meet and Greet	This event allows families to visit their child's school prior to the first day.	July 29th	All	All Staff
Annual Title I Meeting	The purpose of this meeting is to inform parents of what it means to be a part of a Title I school. School staff will discuss with parents Title I Plans, curriculum, budgets, parent input and rights as well as family engagement for the agenda provided by Ga DOE.	August 13 th Pre-K – 2 nd And August 15 th 3 rd - 5 th	All	Administration FEL
Houston County Resource Guide Houston Co. Family Connections	This resource brochure is available to parents in the Parent Resource Center and during all parent events. The guide lists many of the services and supports that are available throughout the Houston County community.	On-going	All students and families	FEL
Thanksgiving Lunch	Families will be invited to RES to share and enjoy a festive holiday lunch with their student.	November	Grade levels will be split between the two holiday meals	Administration Grade Level Teachers Lisa Beers - FEL School Nutrition Staff
Christmas Lunch	Families will be invited to RES to share and enjoy a festive holiday lunch with their student.	December	Grade levels will be split between the two holiday meals.	Administration Grade Level Teachers Lisa Beers - FEL School Nutrition Staff

Pancakes and Crafts with Santa	Families will be invited to RES to take part in an evening of holiday cheer focusing on togetherness. We will have an evening of fun craft activities and a pancake supper with Santa.	December 12th	ALL	Administration Cynthia Vanbrunt- Media Specialist Dora Waite – 2 nd Grade Denise Maddox – EIP Reading Nester Jaenz – Music Rebecca Walker – ESOL Lisa Beers - FEL
RES Sweetheart Dance	Russell students will be invited to bring an adult sweetheart of their choice for a fancy evening with dancing and food	February 7th	ALL	Administration Cynthia Vanbrunt- Media Specialist Dora Waite – 2 nd Grade Angel Usry – 3 rd Grade Denise Maddox – EIP Reading Nester Jaenz – Music Rebecca Walker – ESOL Lisa Beers - FEL
Russell Awards Ceremony	Families will be invited to attend a celebration recognizing their student's academic achievements.	May	ALL	Administration Grade Level Teachers Lisa Beers - FEL
Volunteer Training	Parents will be trained in the processes and procedures for volunteering at Russell Elementary. Anyone wishing to volunteer, chaperone or work with students in any capacity must have a background check clearance and attend a volunteer training session.	On-going as needed	ALL	Lisa Beers - FEL

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GOAL 3: SHARED DECISION MAKING (SDM): Increase the number of parents who participate in shared decision-making opportunities.

PARENT-BASED ACTIVITIES	DESCRIPTION OF THE ACTIVITIES	DATES OF ACTIVITIES	GRADE LEVEL(S)	PERSONS IN CHARGE AND HELPING
Shared Decision Making Meeting for Parents – Voices for the Vision	<u>Primary Source for Input</u> Parents are given the opportunity to provide their input regarding Title I plans, compacts, budget and programs during an in-person meeting. The information gathered is used to help plan for the next school year.	March 2025	All	FEL
Shared Decision Making Meeting for Faculty – Voices for the Vision and PD “Can You Hear Me Now?”	Teachers are given the opportunity to provide their input regarding Title I plans, compacts, budget and programs during an in-person faculty meeting. The information gathered is used to help plan for the next school year. The Parent Satisfaction Survey results are shared and discussed.	March-April 2025	All	FEL
Parent Action Team Meeting (1 required meeting by the end of the 1 st semester)	<u>Primary Source for Input</u> All parents are invited to attend and give feedback regarding any issues of concern to them.	December 4th	All	FEL
Parent Satisfaction Survey	<u>Secondary Source for Input</u> Parents are given the opportunity to provide their input regarding the Title I program, budget and supports via an online or hard copy survey. The information gathered is used to help plan for the next school year.	February-March 2025	All	DFEC, FEL
Online Feedback Form	<u>Secondary Source for Input</u> Parents have an on-going opportunity to provide input regarding the Title I program, budget and supports via an online feedback form. The information gathered is used to help plan for the next school year. Each Title school has the link to the feedback form on its school FE webpage.	Ongoing	All	FEL
Surveys, Questionnaires or Q&A sessions during Academic-based Parent Events	<u>Mixed Source for Input</u> Parents are given an opportunity to provide feedback regarding academic parent workshops and events.	Ongoing	All	FEL

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GOAL 4: PROFESSIONAL DEVELOPMENT FOR STAFF: Increase the faculty and staff's understanding of the importance of parent engagement and how to communicate with and work with parents as partners. (2 opportunities per semester requirement)				
PD ACTIVITIES	TOPICS and DESCRIPTIONS	DATES OF ACTIVITIES	GRADE LEVEL(S)	PERSONS IN CHARGE AND HELPING
PD of Staff #1: “Leading the Way with Communication”	This PD covers the common methods schools use to communicate with parents. It also provides information to staff on ways to connect families to resources and support personnel. The focus is to improve two-way communication between home and school. A copy of the 1-year Action Plan will be provided and review so everyone is aware of the FE events for the year and their role in the program.	August 14 2024	All Faculty	FEL
PD of Staff #2: “How to use the School-Parent Compact during Conferences”	During this PD, the content of the School Parent Compact(s) will be reviewed with teachers/counselors. Staff will be reminded of the requirement regarding reviewing the Compact with parents during conferences, as well as the correct way to document this feedback and collaboration opportunity.	September- October 2024	All Faculty	FEL
PD of Staff #3: “Make it Make Sense”	During this PD, school staff will reflect on the family engagement opportunities of the first semester and will discuss how to improve and grow the family engagement offerings based on those observations.	January- February 2025	All Faculty	FEL
PD of Staff #4: In-person Meeting “Can You Hear Me Now?” and Voices for the Vision Faculty SDM	During this PD, the results of the Parent Satisfaction Survey will be shared with school staff. School Staff will also have the opportunity to give their input during the Shared Discussion Making portion of the meeting.	March-April 2025	All Faculty	FEL

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GOAL 5: TRANSITION: Increase the amount of support provided to families as students transition through school. Increase the coordination/collaboration efforts with early education programs and college career ready resources.				
PARENT-BASED ACTIVITIES	DESCRIPTION OF THE ACTIVITIES	DATES OF ACTIVITIES	GRADE LEVEL(S)	PERSONS IN CHARGE AND HELPING
Kindergarten Here We Come	Families of currently enrolled students are invited to RES to receive resources and strategies to help their student transition from Pre-K to Kindergarten.	May	Pre-K	Grade Level Teachers FEL
Transition Up	Summer work packets will be sent home upon request to help students transition to the next grade level	May	ALL	Grade Level Teachers FEL
Daycare Information Packets Delivered to daycare centers that service RES	Information packets will be delivered to daycare centers that service Russell Elementary. They will include information about Pre-K registration, Russell Elementary, the HCBE website, and practice work to help children prepare for Pre-K.	May	Incoming Pre-K	FEL
Head Start Fall and Spring Transition Meeting Partnering with Middle Georgia Community Agency	Preparing parents and their children, as they get ready for kindergarten.	September 2024 April 2025	Pre-K	Carla Thorpe Family Engagement Liaison

Examples:

HS - Academic Advisement, FAFSA, CTAE, Dual Enrollment, AP, College Fair, Rising 9th grade Parent Night

MS- Rising 6th Grade Parent Night, Middle School 101

ES- Collaborative Mtg with MG HeadStart, Away to K, Early Learning Center Packets

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GOAL 6: COMMUNITY COLLABORATION: Increase community engagement and participation in school activities.

C.C. ACTIVITIES	DESCRIPTION OF THE ACTIVITIES	DATES OF ACTIVITIES	GRADE LEVEL(S)	PERSONS IN CHARGE AND HELPING
Help a Child Smile Mobile Dental Van	Parents are provided with the opportunity for their child to visit the dentist during normal school hours. The mobile dental van will visit Russell Elementary throughout the year to provide routine dental care upon request.	On-going	ALL	School Med Tech Lisa Beers - FEL
Stevie B's Pizza Night	Russell Elementary will partner with Stevie B's to host a spirit night each month at their local location. This event will bring staff, families, and students together to eat and play at Stevie B's while supporting RES. Stevie B's will give Russell a portion of the night's sales and provide a pizza party for the class with the most participation.	Throughout the year	ALL	Administration Grade Level Teachers Lisa Beers - FEL Stevie B's Staff
Christ United Methodist Church	The church invites our PreK students to the Pumpkin Patch each year.	October	PreK	Grade Level Teachers FEL
Blessing Bags	Community members from First Baptist Church of Warner Robins donate food each week that we use to create Blessing Bags for our needy students.	Throughout the year	ALL	FEL